

AGENDA
BOARD OF EDUCATION - ANNUAL MEETING
Instructional Planning Center/Huron Arena
July 13, 2015
5:30 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Tim Van Berkum and David Wheeler as elected board members.**
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairman**
Mr. Christopherson will chair the meeting until the new board chairman has been selected. Nominations do not require a "second" to the nomination.
5. **Selection of the Vice-Chairman**
6. **Roll Call**
Welcome to Student Board Member
✓ Alison Fenske – Senior Representative
7. **Adoption of the Agenda**
8. **COMMUNITY INPUT** Open to discussion of items not on the agenda
9. **CONSENT AGENDA**
The superintendent recommends approval of the following:
 - a) **Approval and/or Corrections of Minutes of Previous Meetings**
 - b) **Approval and/or Corrections of the Financial Report**
 - c) **Consideration and Approval of the Bills**
 - d) **Official Designation of the Business Manager**
 - Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.
 - e) **Determination of Meeting Dates**
 - The Board of Education normally meets the 2nd & 4th Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2nd floor, southwest corner, of the Huron Arena.
 - f) **Set Salary for Board Members**
 - The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
 - g) **Designation of an Official Newspaper**
The board should designate the Huron Plainsman as the official newspaper.
 - h) **Designation of Official Depositories for School District Funds**
 - 1) First National Bank South Dakota 2015-2016 school year.
 - 2) Huron Area Education Federal Credit Union (Scholarship Fund)
 - 3) Bank of the West for Bond money

i) Designation of Internal Accounts with Custodians

Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.

- Huron School Activity Accounts Kelly Christopherson
Brenda Snyder
- Health Insurance Account Kelly Christopherson
Diana Nebelsick

j) School Closing

The superintendent or his/her designee has the authority to carry out this function.

k) Designation of School Truant Officer

The superintendent recommends that we designate the school resource officer (SRO), currently Nathan Benjamin, and the Beadle County Sheriff, Doug Solem, as truant officers.

l) Designate Individuals to Sign for and Accept Government Funds.

Gay Pickner, Kari Hinker, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.

m) Comparability Assurances

Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.

n) Designation of Title IX Coordinator

Kari Hinker, Director of Federal Programs, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)

o) Designation of School Attorney

Rodney Freeman will act as school district attorney for the 2015-2016 school term—with a monthly retainer of \$1000.

p) Authorize Annual Publication of School Policies.

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX - Discrimination Policy
- 5) Drug Free Workplace
- 6) Complaint Policy for Federal Programs
- 7) District-Wide Title I Parental Involvement Policy

q) Adoption of Rates for Travel Expenses

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

<u>In-State Meal Allowance</u>		<u>Out-of-State Meal Allowance</u>	
Breakfast	\$ 6.00	Breakfast	\$ 10.00
Lunch	\$11.00	Lunch	\$ 14.00
Dinner	\$15.00	Dinner	\$ 21.00

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18 (Now \$.15 – State going to \$.23)

- r) **Senior Citizen Passes**
The board will continue its practice of providing complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes will be available at the superintendent's office and the Senior Center.
- s) **Designation of Auditing Firm**
The firm of Harrington & Associates, LLC be appointed to conduct the 2015-2016 district audit. The audit report will be issued by ELO Prof. LLC.
- t) **Early Release Days**
The following dates are days for school to be dismissed 2 hours early for staff development activities:
- | | | | | |
|---------|-------|-------|-------|--------|
| Sept 23 | Oct 7 | Nov 4 | Dec 2 | Jan 13 |
| Feb 3 | Mar 2 | Apr 6 | May 4 | |
- (Oct 2, Nov 25, Dec 23, and May 27 may also be early release)
- u) **Approval of Student Fees, Fine, and Charges**
The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.
- v) **Approve Publication of Salaries**
Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.
- w) **Life Time Passes**
It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.
- x) **New Hires to the District**
Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.
- 1) Sue Gard / Food Service Sub / \$12.15 per hour
 - 2) Mark Owens / Food Service Satellite / \$12.15 per hour
- y) **Resignations for Board Approval**
1) Sue Gard / Food Service / 22 years
- z) **Contracts for Board Approval**
1) Delretta Halvorson / HS Art Teacher / \$36,484
- aa) **Authorize Loan from the General Fund to Pension Fund in the amount of \$175,000.00**
- bb) **General Fund Contingency Transfer**
Information is included.
- cc) **Adoption of Supplemental Budgets for:**
- General Fund
 - Capital Outlay Fund
 - Special Education Fund
 - Pension Fund
- dd) **Surplus Property**
Board approval of the list of surplus for the July 16 auction. List is enclosed.
- ee) **Award Diesel Fuel Bids 2015-2016**
- ff) **Advertising Agreement Renewal - Tiger Stadium**

10. CELEBRATE SUCCESSES IN THE DISTRICT**Congratulations to:**

- Lindsey Brewer, HHS Math Teacher, for receiving the Presidential Award for Excellence in Mathematics. Lindsey is among 108 nationwide to be recognized by the Obama Administration.
- Bev Dunn, Madison 3rd Grade Teacher, Smarter Balance Professional Opportunity – Boston MA
- Sherri Nelson, HMS Teacher, ASCD Express – “What Do You Do with 11,000 Incompletes?”

Thank you to**11. REPORTS TO THE BOARD****a) Report from Kelly Christopherson, Business Manager**

Written information from Mr. Christopherson is enclosed.

b) Superintendent’s Report

- Marketing – “One Thing”

c) Dates to remember

July 16	Surplus Auction/5:30 p.m./Huron Arena
August 24-28	NEW Teacher Workdays
August 24	NEW Teacher Luncheon-11:30 Middle School Commons
August 24	Substitute Teacher In-Service
	1:00 High School
	2:00 Elementary/Middle School
August 27	9 th Grade Orientation/8:00 p.m.
August 28	Freshman Day/8:00 a.m.
Aug 31-Sept 3	All-Teacher In-Service
August 31	Elementary Open House
	<ul style="list-style-type: none"> ▪ Kindergarten - Buchanan/4:30-5:30 ▪ 1st Grade - Buchanan / 4:30-5:30 ▪ 2nd Grade-Madison/5:30-6:30 ▪ 3rd Grade-Madison/5:30-6:30 ▪ 4th Grade-Washington/6:30-7:30 ▪ 5th Grade-Washington/6:30-7:30
September 1	All-Staff Luncheon – 11:30 High School Commons
September 1	Middle School Welcome Back
	<ul style="list-style-type: none"> ▪ 6th @ 5:00 ▪ 7th @ 6:00 ▪ 8th @ 7:00
Sept 3-Sept 7	South Dakota State Fair
September 8	First Day of School for 1 st through 12 th
September 8-11	Kindergarten Screening
September 14	First Day of School for Kindergarteners
September 14	High School Open House /6:40

12. **OLD BUSINESS**

a) **Section I**

(2nd Reading) Superintendent Recommends Passage

b) **Consider Proposal for Facilities Improvement Study on Tiger Stadium Field, and Tennis Complex.**

Superintendent recommends approval of the quote from Koch Hazard.

13. **NEW BUSINESS**

a) **District Bus Pickup Points**

SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2015-2016 school year.

b) **Consider the Purchase of a Transportation Facility**

Superintendent and Business Manager recommend approval of negotiated purchase agreement.

c) **Authorize transfer of funds from the Enterprise Fund to the Capital Outlay Fund for the purpose of purchasing a transportation facility as authorized in SDCL 13-16-26.**

Business Manager recommends approval of transfer.

14. **GOAL SETTING WORK SESSION – 6:30 P.M.**

15. **ADJOURNMENT**