



SCHOOL DISTRICT
Activities Office

Darla Halbkat
Administrative Assistant
PO Box 949
150 5th St. SW
Huron, SD 57350
P: (605) 353-6970
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darla.halbkat@k12.sd.us

January 21, 2022

Please accept this as my Letter of Resignation from the Activities Office. It has been a privilege to work with Terry Rotert, the coaches of the district, our student-athletes & their parents for the past 10 years.

Sincerely,

Darla Halbkat

1-21-22

T. Rotert

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 GENERAL FUND		
HURON CHAMBER & VISITORS BUREAU		DUES & FEES	400.00	
MAINSTAY SUITES		TRAVEL	1,704.00	
NORTHWESTERN ENERGY		UTILITIES	3,184.72	
SD DEPART OF LABOR & REGULATION		REEMPLOYMENT	2,601.00	
SDN COMMUNICATIONS		COMMUNICATIONS	922.32	
WASTE MANAGEMENT CORPORATE SVCS		SERVICES	311.57	
		Fund Total:		9,123.61
Checking	1	Fund: 21 CAPITAL OUTLAY FUND		
KYBURZ-CARLSON CONSTRUCTION		PROV SVC	7,314.82	
OFFICE PEEPS		SUPPLIES	3,487.50	
		Fund Total:		10,802.32
		Checking Account Total:		19,925.93
<u>Checking</u>	4			
Checking	4	Fund: 51 SCHOOL NUTRITION FUND		
SONGER, TREANA		REFUND	92.00	
		Fund Total:		92.00
		Checking Account Total:		92.00



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-21-22 Contact Person: Chris Stahly or Jennifer Fuchs

Group Applying: _____ Class of 2023

Name of Grant/Award: American Bank & Trust Spirit Card

Name of Funder: AB&T Contact Person Whitney McDonald

Amount to be Requested: \$1,000 Funder's Submission Due Date: 2-11-22

Project Focus: Prom Decorations & DJ Costs

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 1/21/22
Building/Department Administrator Date

Signature: Linda J Pietz 1/21/2022
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 1-24-22
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-21-22

Contact Person: Leah Jungemann

Group Applying:

Name of Grant/Award: American Bank & Trust Spirit Card

Name of Funder: American Bank & Trust Contact Person Whitney McDonald

Amount to be Requested: \$575.40 Funder's Submission Due Date: Feb. 11, 2022

Project Focus: Fine Motor activities for students and teacher supplies for the classroom.

How awarded amount received? _____ Full amount up front Reimbursement

Are any follow up reports required? _____ Yes No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes _____ No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

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Signature: [Signature]
Building/Department Administrator

1/21/22
Date

Signature: [Signature]
Linda J Pietz, Director of Curriculum, Instruction & Assessment

1/21/22
Date

Signature: [Signature]
Kelly Christopherson, Business Manager

1-24-22
Date

Presented to School Board: _____



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1/23/22 Contact Person: Brandi Knippling

Group Applying: Brandi Knippling - Buchanan K-1 Center - Kindergarten

Name of Grant/Award: American Bank & Trust Spirit Card Teacher

Name of Funder: American Bank & Trust Contact Person: Whitney McDonald

Amount to be Requested: \$ 200⁰⁰ Funder's Submission Due Date: 2/11/2022

Project Focus: Fine Motor, Math & Literacy Skills

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 1/24/22
Building/Department Administrator

Signature: [Signature] Date: 1/24/22
Linda J Pietz, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 1-24-22
Kelly Christopherson, Business Manager

Presented to School Board: _____



Kelly Christopherson
Business Manager
150 5th St. SW
Huron, SD 57350
P: (605) 353-6995
F: (605) 353-6994
kelly.christopherson@k12.sd.us

Date: January 24, 2022

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson 

RE: Executive Coach Buses Bid

We opened bids for two new executive coach buses on January 24, 2022. One bid was received and a bid tabulation is attached. The bid for two new buses was submitted by Foreman Sales and Service in the amount of \$670,000 or \$335,000 each. These buses will be paid for using the ESSER III grant.

I recommend accepting the bids for two new executive coach buses from Foreman Sales and Service. In July 2021, the cost of these buses was expected to be about \$300,000 each but inflation and cost increases have driven the price up about 11%.

Huron School District 2-2
 Two (2) 57 Passenger Executive Coach Buses
 Bid Recap
 January 24, 2022 at 10:00 a.m.

Bid Packet Holder	Bond/ Check	Bus	Base Price	Meet's Specifications?
Foreman Sales and Service	Yes	2022 Freightliner Executive Coach	670,000.00	Yes
Harlow's Bus Sales			No Bid	
North Central Bus Sales			No Bid	

Bid Form
Two (2) New 57 or more Passenger Executive Coach Buses
2022 or Newer
January 24, 2022 at 10:00 AM

We propose to deliver two (2) 2022 or newer 57 or more Passenger Executive Coach Buses to the Huron School District in accordance with the terms set forth in the detailed specifications as prepared by said School District. We understand this contract will be awarded based on the base bid and no trade-in.

Base Bid Price for Two (2): \$ 670,000.⁰⁰

Chassis Make: Freightliner Model: M2

Bus Body Make: Executive Coach Model: Super Coach XL

Diesel Engine Brand Name: Cummins Horsepower: 350

Delivery time after order is placed: 60 to 120 days pending chassis availability

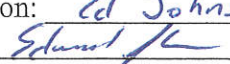
Describe Parts and Maintenance Availability.

Foreman will do their best to limit down time with scheduled maintenance, parts pending availability

State Where Warranty Work Will Be Performed. The school will not be responsible for delivering the bus outside of the City of Huron, SD for Warranty Work.

Cummins will be Premier Equipment, Freightliner & Executive Coach and everything else will be Foreman @ Miller, SD

Company providing bid:

Name: Foreman Sales & Service
Address: 1602 N Broadway
Phone: 605-853-2708 Fax: _____
Contact person: Ed Johnson
Signature: 

Return bids by 10:00 AM on January 24, 2022:

Huron School District
Business Office
150 5th St SW, PO Box 949
Huron SD 57350

Enclose bid in a sealed envelope marked "BUS BID". Enclose a certified check or cashier's check in the amount of not less than five percent (5%) of the total amount of the bid price, or in lieu thereof, a bid bond in the amount of ten percent (10%).