

Title One School Parental Involvement Policy

Buchanan K-1 Center

Title One regulations require that each school served under Title One jointly develops with and distributes to parents of participating children, a written parental involvement policy agreed on by the parents that describes the requirements outlined in the School Parent and Family Engagement Policy/Plan 116(b) Every Student Succeeds Act:

A. POLICY INVOLVEMENT

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

- The annual meeting will be held during the first month of school or the Fall Open House at the Buchanan K-1 Center.
- Staff will be available to explain the program.

2. Offer a flexible number of meetings, such as meeting in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits as such services relate to parental involvement.

- Parent meetings will be offered in the evening or at noon, with or without a meal provided, at no cost to the parents. A Spanish and Karen interpreter will be available.
- Fall and Spring conferences will be scheduled in a flexible manner to accommodate the parents. A Spanish and Karen interpreter will be available to assist with conferences.

3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the school's parent involvement policy.

- Monthly Parent/Teacher Organization meetings are held. Parents are invited to attend and share in the discussion about the school's parent involvement policy.
- PTO officers are the Title One Parent Advisory Committee representatives and are invited to the annual district meeting.

4. Provide parents of participating children:

- **Timely information about programs**—Title One information, in English and Spanish, and Karen is posted in the vestibule of the school and also available on the district website.
- **Explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet**—South Dakota Standards are followed to guide instruction for student achievement. These are located on the Huron School District website, as well as in the classrooms.
- **Opportunities for regular meetings to discuss the education of their children**—Monthly PTO agendas provide an opportunity for discussion about school improvements and updates.

B. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

A school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- A school/parent compact has been in place at the Buchanan K-1 Center. It is available in the Handbook.
- These are in English and Spanish and Karen.

C. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement—

- Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State’s academic content standards and State student academic achievement standards, State and local academic assessments, how to monitor a child’s progress and work with educators to improve the achievement of their children.
 - During Fall and Spring conferences, parents are informed about the South Dakota academic content standards, the assessments used to monitor student progress, and the methods used to improve student achievement.
- Shall provide materials and training to help parents to work with their children to improve their childrens’ achievement.
 - Publications are available to all parents during open houses, parent involvement nights, and conferences.
 - Staying Connected, a monthly newsletter which offers ideas and suggestions for parents to help their child with reading and math skills, is posted on the district website.
- Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.
- Shall coordinate and integrate parent involvement programs and activities with Head Start, preschool programs, and daycares to encourage and support parents in their child’s education.
 - An annual kindergarten transition meeting is held with daycare providers, Head Start staff, and preschool staff to discuss ideas for transition to kindergarten.

- Materials are distributed to parents at the annual spring kindergarten round-up meeting. Ideas are shared with parents to prepare preschoolers for kindergarten.
- Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and language parents can understand.
- All Title One information will be posted in a format and language that all parents can understand in either English or Spanish and Karen. Written materials, including the monthly newsletter and parent notices, are available in English and Spanish and Karen.
- May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
- Conferences are scheduled at various times to accommodate the parents. Telephone conferences may take place if necessary. In-home conferences between teachers and parents may be arranged as needed.
- Parents may request to meet at other times throughout the school year.
- May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.
 - District Title One Parent Advisory Committee meets annually with representatives from each school.
 - PTO officers are members of the district Title One Parent Advisory Committee.

D. ACCESSIBILITY

In carrying out the parent involvement requirements of this part, districts and schools, to the extent practicable, shall provide full

opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language the parents can understand.

- Notices, brochures, booklets, newsletters, compacts, and letters are provided in English, Spanish, and Karen.
- Interpreters are available for conferences, home visits, and meetings.