

REGULAR MEETING
HURON BOARD OF EDUCATION
INSTRUCTIONAL PLANNING CENTER
JULY 12, 2021 – 5:30 p.m.

Call to Order: Business Manager Kelly Christopherson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Kelly Christopherson.

The first order of business was the swearing in of Kristi Glanzer and Tim Van Berkum as elected board members for 3-year terms. Kelly Christopherson, Business Manager, chaired the meeting for the swearing in exercises.

The Board then proceeded with the reorganization of the Board with the Business Manager presiding. The Chair called for nominations for president of the Board. Van Berkum nominated Bischoff.

Motion by Van Berkum, second by Siemonsma, and unanimously carried that nominations cease and that Bischoff be the Board President for the 2021-2022 school year.

President Bischoff then called for nominations for vice president of the Board. Van Berkum nominated Siemonsma.

Motion by Van Berkum, second by Glanzer, and unanimously carried that nominations cease and that Siemonsma be the Board Vice-President for the 2021-2022 school year.

Roll Call: Garret Bischoff, President, and members: Shelly Siemonsma, Tim Van Berkum, Craig Lee, and Kristi Glanzer; Superintendent Kraig Steinhoff and Kelly Christopherson, Business Manager.

Motion by Siemonsma, second by Lee, and unanimously carried to approve the agenda.

Dates to remember: June 7- August 6 Grab & Go Lunches - Mondays & Thursdays 11:00 a.m.- 12:00 p.m. at the Madison School Parking Lot. June 7- August 6 Hot Lunches - Monday-Friday- 11:30 a.m.- 12:30 p.m. at the Middle School. June 28- July 22 ESY Summer School-EC-12th- Monday-Thursday- 8:00-12:00 HMS. July 26 On-line only Auction at Benmeyerauctions.com. Check website for bidding hours. August 9 Board of Education Meeting 5:30p.m. August 9-13 NEW Teacher Orientation Days. August 9 NEW Teacher/Board Luncheon- 11:30 Middle School Commons. August 9 Substitute Teacher In-Service- Middle School Commons 1:00 High School and 2:00 Elementary / Middle School. August 17 All Staff Required Meeting - 9:30- 12:15- HHS

Auditorium. August 17-20 Teacher In-Service. August 23 Board of Education Meeting 5:30p.m. August 23 First Day of School for Grades 1- 12. August 23-26 Kindergarten Screening. August 27 First Day of School for Kindergarteners. September 1 Early Release - State Fair. September 2-6 South Dakota State Fair. September 6 State Fair / Labor Day Holiday. September 17 Homecoming- Early Release.

Community Input

None.

Conflict Disclosure and Consideration of Waivers

The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. (1) All new waiver requests require School Board action, are public documents, are on file in the Superintendent's Office, are filed with the Auditor General at the State Department of Legislative Audit, and are filed with the Attorney General. (2) A disclosure submitted for the purpose of notifying the School Board of an interest in a contract does not require Board action. (3) A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. Disclosure information (2) and (3) will appear on the agenda and in the meeting minutes.

(1) New Waiver Requests – Board Members (Require Board Action):

- a) School Board Member Tim Van Berkum – DB2022-1

Motion by Siemonsma, second by Glanzer and carried to approve Tim Van Berkum's waiver request DB2022-1 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Van Berkum's spouse is employed by the District. Roll Call Vote: Glanzer – Yes; Lee – Yes; Van Berkum – Abstain; Siemonsma – Yes; and Bischoff – Yes.

1) New Waiver Requests – Administrators (Require Board Action):

- a) Principal Heather Rozell Madison 2nd/3rd Grade Center – DB2022-7
- b) Director of Technology Roger Ahlers – DB2022-3
- c) Director of Buildings and Grounds John Halbkat – DB2022-4
- d) Assistant Principal – Huron High School - Rodney Mittelstedt – DB2022-2
- e) Director of School Nutrition Amanda Reilly – DB2022-5
- f) Director of School Nutrition Amanda Reilly – DB2022-6
- g) Principal Mike Radke Huron High School – DB2022-8

Motion by Van Berkum, second by Siemonsma and unanimously carried to approve Principal Heather Rozell's request – DB2022-7; Director of Technology Roger Ahlers' request DB2022-3; Director of Buildings and Grounds John Halbkat's request – DB2022-4; Assistant High School Principal Rodney Mittelstedt's request – DB2022-2; ;Director of School Nutrition Amanda Reilly's request – DB2022-5;Director of School Nutrition Amanda Reilly's request – DB2022-6; and Principal Mike Radke's request – DB2022-8 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest.

(2) Disclosure Reflecting an Interest in a Contract (No Board Action):

a) School Board Member Tim Van Berkum – IC2022-1

(3) Disclosures reflecting a direct benefit from a contract, these are previously approved waivers (No Board Action) - None

Motion by Siemonsma, second by Van Berkum, and unanimously carried to approve the consent agenda including the minutes of the June 14 and June 28 meetings; the financial report as printed below; bills for payment as presented (see attached listing); designated Kelly Christopherson as Business Manager of the Huron School District No. 2-2 for the 2021-2022 school year and as such be authorized to handle all financial transactions on behalf of the district, to negotiate and oversee all savings accounts, checking accounts, and investments; designating the second and fourth Mondays as meeting nights for the Huron Board of Education, with the exception that the second meeting in December and the second meeting in July be cancelled, also, if a Monday holiday falls on a board meeting day, the meeting will be moved to the following Tuesday and the Board meeting time will be at 5:30 PM in the Instructional Planning Center in the Huron Arena; set salaries of Board members at \$70 per meeting – and the Board Chairman/Vice-Chairman are to be paid \$75 per meeting for 2021-2022; designating the Plainsman as the official newspaper; designating Kelly Christopherson and Brenda Snyder to be responsible for and be authorized to sign checks on the Huron School Activity Account; designating Kelly Christopherson and Ashley Neuharth to be responsible for and be authorized to sign checks on the Health Insurance Account; authorizing the Superintendent (or his designee in his absence) to close school; designating the School Resource Officer and the Beadle County Sheriff as school truant officers for the 2021-2022 school year; designating Linda Pietz, Jolene Konechne, Ralyna Schilling, and Kelly Christopherson to sign for and accept government funds; approving the Comparability Assurances Policy in accordance with Section 1120(a) of Title I law; appointing Linda Pietz as the Title IX Coordinator for the District; designating Rodney Freeman as the school attorney with a monthly retainer of \$1,100 for the 2021-2022 school year; authorize annual publication of school policies complying with the following: General Discrimination & Title I Grievance Policies, Educational Records Policy, Personally Identifiable Information on Students or Former Students, Title IX – Discrimination Policy, Drug Free Workplace,

Drug Use by Students / Drug Use by Employees, Complaint Policy for Federal Programs, and District-Wide Title I Parental Involvement Policy (Complete copies of the policies are on file in the Business Office.); adopting the state rates for transportation and meals, meal allowances for In-State Meals are Breakfast \$6.00, Lunch \$14.00, and Dinner \$20.00 and meal allowances for Out-of-State Meals are Breakfast \$10.00, Lunch \$18.00, and Dinner \$28.00, mileage rate is \$0.42 per mile, private vehicle mileage rate when a school vehicle is available is \$0.18 per mile, lodging – actual cost for in state and out-of-state; continuing to provide complimentary passes for school activities to Huron School District residents who are 62 years of age or older, passes are available at the Superintendent’s Office; continuing to provide complimentary passes for school activities to a pre-approved list of referees, media, etc.; approving the following early dismissal days for teacher in-service activities for the 2021-2022 school year: September 1, 2021; October 6, 2021; November 3, 2021; December 8, 2021; January 12, 2022; February 2, 2022; March 2, 2022; April 6, 2022; and May 4, 2022; Other early release days may be on September 17, 2021; November 24, 2021; December 23, 2021; and May 19, 2022; approving student fees, fines, and charges (a complete list is on file in the Business Office); the publishing of 2021-2022 employee salaries and wages; the issuing of life time passes to staff members who have reached retirement age while still employed by the district and school board members who serve the district; new hires including Nway (NeMo) Kyaw/Assistant Coach-Boys' Soccer/ \$1,170.00 per year; Pywe Der/Assistant Coach-Boys' Soccer/\$1,170.00 per year; Hae Kler/Assistant Coach-Boys' Soccer/\$1,170.00 per year; Kyle Johnson/Assistant Coach-Girls' Golf/Wage TBD depending on number of girls out; and Ally Kacmarynski/TAP Site Greeter-\$18.11 per hour/TAP Classroom Leader-\$18.11 per hour; The resignations of Marcia Brown/ESL Para-Educator-Buchanan/11 years; Eric Bliss/SPED Para-Educator-Madison/1 year; and Susan Fleck/2nd Grade Teacher-Madison/35 years- End of Year May 2022; Adoption of Supplemental Budgets for the General Fund, Capital Outlay Fund, Special Education Fund, and Bond Redemption Fund; A list of property to be declared surplus for the July 26 auction; an engagement letter from ELO CPA’s & Advisors to conduct the 2020-2021 audit; and a request from The Chamber & Visitors Bureau to use a Huron Public School’s bus for city-wide transportation during the SD State Fair, September 2- September 6, 2021. The bus will have a designated route from the fairgrounds to the former Huron Mall. It would run every day of the fair with pre-determined designated hours. The Chamber will provide proof of insurance as well as paying the driver's fee and fuel.

	Bank Balance 06-01-21	Receipts	Disbursements	Bank Balance 06-30-21
General Fund	5,825,063.18	2,271,026.06	2,153,655.84	5,942,433.40
Capital Outlay	4,070,016.79	402,123.90	544,531.81	3,927,608.88
Special Education	1,150,446.66	468,037.62	461,084.70	1,157,399.58

Building Fund	4,256.45	447.00	-242.82	4,946.27
Bond Redem.- Elem	16,794,247.59	152,061.79	708,443.75	16,237,865.63
Food Service	500,747.57	53,152.49	20,091.53	533,808.53
Enterprise Fund	224,091.90	283.84	19,980.48	204,395.26
Activity Account	282,149.35	21,050.59	25,364.69	277,835.25
Health Insurance	233,103.16	326,250.66	305,432.18	253,921.64
Scholarship Fund	277,346.48	0.00	0.00	277,346.48
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	29,361,047.62	3,694,433.95	4,238,342.16	28,817,560.92

Celebrate Successes in the District

The Superintendent reported on the successes in the District.

Reports

- A. Good News Report – Jolene Konechne gave a report on ESL summer school.
- B. Business Manager’s Report – Kelly Christopherson presented the Business Manager’s report to the board.
- C. Superintendent’s Report – Kraig Steinhoff presented the Superintendent’s report to the board.

Old Business

Motion by Lee, second by Siemonsma, and unanimously carried to approve the Board’s Goal Statements for 2021-2022.

Motion by Siemonsma, second by Lee, and unanimously carried to approve proposed changes to Policy GDE – Part-Time Substitute Support Staff Employment- Substitute Pay for Class I & Class II.

Motion by Siemonsma, second by Glanzer, and unanimously carried to approve proposed changes to Policy GDA-30 – Job Description – Administrative Assistant to Activities Director/Arena Manager.

New Business

The Board agreed to have the Superintendent contact Wolsey-Wessington and Iroquois schools regarding the bus pick-up point agreements for 2021-2022.

Motion by Siemonsma, second by Van Berkum, and carried to approve naming American Bank & Trust and Huron Area Education Federal Credit Union as official depositories for the school's funds for the 2021-2022 school year. Roll Call Vote: Glanzer – Yes; Lee – Abstain; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

The Board was introduced to proposed changes to policy AE – Huron Public School District Wellness Policy – Contact Updates for 2021-2022 School Year. No action was taken.

Motion by Glanzer, second by Lee, and unanimously carried to declare the list of band instruments surplus property to be traded in to purchase other band equipment.

Motion by Van Berkum, second by Siemonsma, and unanimously carried to approve the concessions price increases due to the rising cost of products.

Motion by Van Berkum, second by Siemonsma, and unanimously carried to approve CTE Addition construction change order #1 in the amount of \$131,014.

Motion by Lee, second by Siemonsma, and unanimously carried to enter into executive session at 6:11 p.m. pursuant to SDCL 1-25-2 Executive or closed meetings may be held for the sole purpose of: (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by Lee, second by Siemonsma, and unanimously approved to adjourn at 7:18 p.m.

Garret Bischoff, President

Kelly Christopherson, Business Manager