

Mission: *Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.*

Vision: *Respect - Pride - Excellence for All*

AGENDA
BOARD OF EDUCATION - SPECIAL MEETING
Instructional Planning Center/Huron Arena
Monday, November 23, 2020
5:30 p.m.

The meeting can be viewed live from a link on the School's website at <http://huron.k12.sd.us/watch-school-board-meetings/>. In the days following the meeting, the meeting can also be viewed on the local cable TV public access channel 6.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Adoption of the Agenda

5. Dates to Remember

November 25	Early Release
November 26 & 27	Holiday Break - No School
December 9	Early Release
December 14	Board of Education Meeting - 5:30 p.m. - IPC
December 23	Early Release
December 24-31	Holiday Break - No School
January 1	New Year's Day Holiday - Happy New Year!
January 4	School Resumes
January 11	Board of Education Meeting - 5:30 p.m. - IPC
January 13	Early Release
January 18	Martin Luther King Holiday - No School
January 25	Board of Education Meeting - 5:30 p.m. - IPC
January 25	HHS Registration Open House 5:30 - 8:30

6. Community Input on Items Not on the Agenda

7. Conflict Disclosure and Consideration of Waivers - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.

a)

8. CONSENT AGENDA

The Superintendent of Schools recommends approval of the following:

a) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers' compensation plan.

- 1) Claire Gilbert/Substitute Teacher - \$120 per day / Substitute Para-Educator - \$15.39 per hour
- 2) Tyler VanWyhe/Substitute Teacher - \$120 per day / Substitute Para-Educator - \$15.39 per hour
- 3) Joel Mudge/Substitute Bus Driver/\$25 per hour

b) **Contracts for Board Approval**

1)

c) **Resignations for Board Approval**

1) Ann Blondheim/4th Grade Teacher-Washington/4 years

2) Troy Brock/Previously Study Hall Supervisor-HHS/Teacher-HHS/4 years

3) Troy Brock/9th Grade Boys' Basketball Coach

4) Sophia Soe/Para-Educator - HHS/3 years

d) **Consideration and Approval of Bills**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:**

CONGRATULATIONS:

- **Michelle Moeding (Teacher-HHS) and Nic Dickson on the birth of their son, Jackson Douglas Dickson. Jackson was born on October 25th, weighed 10 lbs 2 oz and was 21 ¼ inches long.**
- **2020 All ESD Football Defensive Team: Derick Siemonsma (12), Carter Hott (12), Ryan Janes (12), and Elliott DeVries (10).**
- **2020 All ESD Football Offensive Team: Cade McNeil (11), Tyson Lien (12), and Tristan Cardona (12).**
- **2020 All ESD Volleyball Team: Tenley Buddenhagen (12), Libby Rounds (12) and Brooke Schiltz (12).**
- **ESD Champion Tiger Volleyball Team for qualifying for the State AA Tournament**

THANK YOU TO:

- **Koch Hazard Architects for their \$250 donation to the Huron Community Scholarship Fund**
- **Walmart for the large donation of sanitizing products to the Huron School District**

10. **REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month - Presented by Peggy Heinz Cassidee King, Para-Educator - Buchanan K-1 Center has been selected as Classified Employee of the Month for November 2020. Nomination comments are included in this packet. Congratulations Cassidee!**
- b) **NWEA Update - Linda Pietz**
- c) **ASBSD Delegate Assembly Report - Shelly Siemonsma**
- d) **Business Manager's Report**
- e) **Superintendent's Report**

11. **OLD BUSINESS**

- a) **Policy GDA-1-Support Staff Positions - 2nd Reading**

12. **NEW BUSINESS**

- a) **Request to Use Tiger Activity Center (TAC) - MAJ Joshua Lien, on behalf of the Huron Youth Wrestling Club, is requesting to use the Tiger Activity Center (TAC) starting in December 2020. MAJ Lien understands they need the Board's approval if the district is still operating in "yellow" in December 2020.**

- b) Request to Use the High School Auditorium – Cara Osier, on behalf of the Salvation Army Christmas Basket Program, is requesting to use the HS Auditorium Monday through Thursday following Thanksgiving (November 30 – December 3). Mrs. Osier understands the program needs the Board’s approval if the district is still operating in “yellow” during those dates.

13. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purposes of:

(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term “employee” does not include any independent contractor.

(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. ADJOURNMENT

**Huron School District
New Hire Justification**

Date: *November 17, 2020*

Applicant Information

Applicant Name: *Joel Mudge*

Address: *508 Idaho Ave. SE, Huron*

Phone: *802-558-5023*

Education: *N. Bennett School for Carpentry & Fire School*

Experience: *Shuttle Bus Driver & Handyman*

References: *Aaron Mudge, Duane Wallenstein, Rudy Waldner*

Reason for New Hire: *Building up pool of substitute bus drivers.*

New Position:

Replacement:

Position Information

Department: *Transportation*

Position: *Sub Bus Driver*

Supervisor: *Kathie Bostrom*

Responsibilities: *Fill in for regular route bus drivers as assigned.*

Hours: *Vary*

Hiring Information

Wages: *\$25 an hour for driving bus..*

Classification: *Class 4*

Wage Justification: *2020-2021 Hiring Schedule for Sub Drivers.*

Start Date: *November 17, 2020*

Requested by: *Kathie Bostrom*

8/25/14

November 14, 2020

Terry D. Nebelsick, Ed.S.

Superintendent of Schools

Dear Mr. Nebelsick and Board of Education,

Allow me to take this opportunity to thank you for giving me the privilege of teaching for one of the best school districts in South Dakota. I have learned so much from both the administration and my co-workers as well.

After 30 years as an educator, I am submitting my formal letter of retirement effective at the end of the 2020-2021 school year.

Respectfully,

Ann Blondheim

From: Brock, Troy <Troy.Brock@k12.sd.us>
Sent: Tuesday, November 10, 2020 12:29 PM
To: Nebelsick, Terry <Terry.Nebelsick@k12.sd.us>
Cc: Christopherson, Kelly <Kelly.Christopherson@k12.sd.us>; Rotert, Terry <Terry.Rotert@k12.sd.us>
Subject: Resignation

Mr. Nebelsick,

I am writing you this letter to inform you of my resignation of my teaching and coaching position within the Huron School District at the end of this school year. My family will be relocating to Iowa City, Iowa where my wife will be doing fellowship at the University of Iowa in Hospice and Palliative Care. I would like to thank you for the opportunities to coach and teach though the last five years. It was always my dream to come back to teach and coach at my high school, where I have so many great memories.

Thank you,
Troy Brock
Huron High School
Social Studies Teacher/ 9th Grade Boys B.B.

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November 16,2020

Sophia Soe

(605)412-1333

sophia.soe@k12.sad.us

Dear Director of ESL Mrs. Jolene Konechne & supervisor Mrs. Thomas

Due to my personal reasons, Please accept this letter as formal notification that I am resigning from my position as ESL para educator with Huron high school. My last day will be November 30,2020. let me know what I need to do or you want me to do before my leaving. I will be happy to helps.

Having been given the chance to be part of Huron High school is a great honor for me. Thus, I would like to express gratitude to my Director of ESL & especially to my supervisor who has give me all the support I needed in order to perform my job properly. I really hope to work with her again in the near future.

In turn, I would like to wish you all the best for the coming years.

Sincerely yours

Sophia Soe

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
<u>Checking</u>	1		
Checking	1	Fund: 10 GENERAL FUND	
BUREAU OF ADMINISTRATION		COMMUNICATIONS	135.60
MAINSTAY SUITES		TRAVEL	969.00
MG OIL COMPANY		SUPPLIES	8,773.20
NORTHWESTERN ENERGY		UTILITIES	30,286.77
QUADIENT LEASING USA, INC.		LEASE	1,408.59
WASTE MANAGEMENT CORPORATE SVCS		SERVICES	209.82
		Fund Total:	41,782.98
Checking	1	Fund: 32 BOND REDEMPTION FUND-ELEMENTARY	
U.S. BANK		FISCAL AGENT FEES	600.00
		Fund Total:	600.00
		Checking Account Total:	42,382.98
<u>Checking</u>	4		
Checking	4	Fund: 51 FOOD SERVICE FUND	
ENUMA-ALAKA, NNADOZIE		REFUNDS	334.10
MG OIL COMPANY		SUPPLIES	73.80
		Fund Total:	407.90
		Checking Account Total:	407.90


Classified Employee of the Month

Name	<u>Cassidze King</u>
Position	<u>Para-Educator – Buchanan K-1 Center</u>
Date	<u>November 2020</u>

The staff at Buchanan Elementary would like to nominate Cassidze King, Para Educator, for the Classified Employee of the Month. Cassidze is a hard worker and a team player. She possesses the characteristics for the Classified Employee of the Month. She works with children one on one, in small groups, and completes various tasks for teachers. Below are some of the things Cassidze's co-workers wrote about her.

- She always has a positive attitude
- Shows love for her students everyday
- She is very flexible
- She is great to work with and will help anyone
- She has a quiet, but effective way to discipline students
- She remains calm in stressful situations
- She is willing to try and to learn new ways to effectively teach students
- She uses positive feedback to students and uses encouraging words to those that struggle
- Cassidze wants every student to be successful
- She is willing to help out wherever she can, no questions asked

Cassidze is one of the keys to making the Buchanan K/1 Center a pleasant place to work. Way to go Cassidze!

	Huron School District #2-2	Code: GDA-1 Support Staff Positions (Salary Schedule for Food- Service Personnel Position Level Definitions)
	Policies and Regulations	

Support Staff
Positions

(Salary Schedule for Food Service-
Personnel **Position Level Definitions**)

Level I - Middle School Dish room, General Helpers, Lunch Monitors, Satellite Helpers, and Lunch Servers:

Responsible for washing pots and pans, serving food, cleaning up, helping satellite staff, operating the dish machine, and preparing some food. These employees work directly under the unit manager or satellite staff.

Level II - High School Ass't. Cook, Baker II, Assistant Salad/Baker, FS Driver/ Server, Satellite Staff, Helpers, and Elementary Cashier:

Responsible for assisting department head in preparing main entree and baking. Must be skilled in proper use of equipment. Works directly under department head. Satellite staff responsible for gathering, delivering, and serving food at elementary schools. Works directly under manager and head cook. **Helpers are responsible for cooking and serving breakfast and lunch at the elementary schools.** Cashier is responsible for selling and punching tickets, recording number of lunches served, and depositing money in the bank. Some cashiers will help in setting up for serving, cleaning up after serving or preparing. **FS Driver is responsible for delivering food and Satellite Staff to elementary.**

Level III A - High School Head Cook, High School Head Salad, Baker I, Assistant Baker, Salad Person, and Middle School Assistant Cook:

Responsible for preparing main entrees, side dishes, baking, and/or salad preparation. Must be skilled in proper use, cleaning, and sanitizing of all equipment used. Works under direction of unit manager.

Level III B - Middle School Head Cook, Salad, and Baker, Trainer/Coordinator, Middle School and High School Cashiers:

Middle school head book responsible for preparing main entrees and side dishes. Must be skilled in proper use, cleaning, and sanitizing of all equipment used. Works under direction of unit manager. Cashiers responsible for operating point of sale computer terminal, setting up accounts for students and staff, recording number of meals served, recording a la carte sales, and depositing money. High school cashier works directly under high school manager. Middle school cashier/secretaries work directly under school nutrition director. They are also responsible for counting and depositing concession money, typing, filing, ordering elementary school meal tickets, supervising elementary cashiers, making forms, answering phone, and record keeping. **Trainer/ Coordinator is responsible for the training and continual education of all staff, and all internal inspections.**

Level IV A - High School Manager:

Plans, organizes, directs, and supervises nutrition services staff for onsite program. Works directly under school nutrition director on planning menus, ordering food, training programs, cooking methods, sanitation, inventory control, and cost accountability.

Level IV B - Middle School Manager:

Plans, organizes, directs, and supervises nutrition services staff for on-site program and central kitchen producing meals for elementary schools and bread and desserts for the high school. Works directly under school nutrition director on planning menus, ordering food, training programs, cooking methods, sanitation, inventory control, and cost accountability.