
From: VanWyhe, Annie

Sent: Tuesday, July 21, 2020 3:23 PM

To: Heinz, Peggy <Peggy.Heinz@k12.sd.us>; Nebelsick, Terry <Terry.Nebelsick@k12.sd.us>

Subject: Para Position

I am writing this email to formally resign from my para-educator position with Buchanan K-1 Center. This will allow me to finish my degree in elementary education by completing 12 weeks of student teaching with the district. I am greatly satisfied with the way our school district is managed, and I hope to move into a teaching position when my degree is complete! Thank you!

Annie VanWyhe
Buchanan K-1 Center

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Interagency Agreement For School Nutrition Programs

Huron School District, hereinafter referred to as the Multiple School Food Authority, requests expansion of its application and agreement to include more than one School Food Authority (SFA) in accordance with 7 CFR 210 of the National School Lunch Program (NSLP) regulations.

7 CFR Part 210.2 defines "School Food Authority" (SFA) as the governing body which is responsible for the administration of one or more schools and which has the legal authority to operate the Program therein or is otherwise approved by FNS to operate the program.

The Multiple SFA will operate multiple school foodservice programs under the same NSLP/SBP agreement.

Holy Trinity, hereinafter referred to as the School (aka sites, attendance centers) shall be listed as a separate site on the Multiple SFAs application and meals shall be reported separately on the claim in the same manner as other sites on the application and claiming system. The undersigned Multiple SFA understands it assumes full regulatory liability responsibility for the operation of the program in all schools and SFAs under the agreement. This includes compliance with all applicable Child Nutrition Program regulations, particularly those concerning correctly approved applications for free/reduced price meals, verification of applications, meal pattern compliance, and accurate meal counts. Any disallowances or overclaims resulting from audits or reviews will be the responsibility of the Multiple SFA signing the agreement with Child and Adult Nutrition Services.

The agreement between SFAs with original signatures of authorized representatives is completed and on file as follows:

- One at the Multiple School Food Authority and one at the School
- One provided to Child and Adult Nutrition Services with their annual application.

The agreement addresses but is not limited to the following items:

- Names of School Food Authorities involved
Multiple SFA: Huron School District
School: Holy Trinity
- Effective agreement dates: 7/1/2020-6/30/2021
- It is agreed that Huron School District will include Holy Trinity in its school meal program and provide lunches (NSLP). In addition, Holy Trinity will be governed by and conform to the National School Lunch Regulations (Part 210) and, as appropriate, Food Distribution Program (Part 250), Free and Reduced Price Meals (Part 245), and School Breakfast Program (Part 220).
- Prices to be charged to students and adults for meals including variations for a la carte items, premium meals, etc: \$3.70 for paid students, .40 for reduced lunches, no charge for free students and \$4.40 for adult lunches.
- Method of actual meal count at point of service, including responsible personnel, and relaying those records to the school filing the claim: Holy Trinity will provide the personnel to check off lunch meals eaten and return a form daily to the Huron School District Nutrition Office listing the number of paid, reduced, free and adult lunches.
- Method of ordering meals to be prepared (times, numbers), if needed: Holy Trinity personnel (Secretary) will call in a lunch count daily to the Nutrition Office by 9:15 am.
- Method of and personnel responsible for distributing, collecting, approving, maintaining files, and verifying applications for free and reduced price meals as outlined in regulation and

Eligibility Manual for School Meals: The Huron School District will be responsible for distributing, collecting, approving, Maintaining files and verifying applications for free and reduced price meals.

- Method of and personnel responsible for collecting and accounting for meal payments: Holy Trinity will be responsible for the payment of the monthly billing received from the Huron School District Nutrition office.
- How meal modifications for children are relayed to food service: Holy Trinity will be responsible for having the meal modification form filled out and submitted to the Huron School District Nutrition Office.
- Responsibility for hiring, outlining duties, and providing training of appropriate personnel for food service operations at the site: Huron School District will be responsible for the hiring, outlining duties and providing training of the appropriate personnel.
- Billing procedures, including claiming meals for reimbursement: Huron School District will bill Holy Trinity for all lunches served every month.
- Assurance that only the Multiple SFA operating the program shall claim the meals for reimbursement: Monthly claims will be completed by online by the Huron School District authorized personnel.
- Assurance that personnel hired for the positions shall meet professional standards for child nutrition programs and shall meet the annual training requirement: The satellite to Holy Trinity is hired by Huron School District and therefor responsible for meeting the professional standards and the annual training requirements.
- Assurance that no child shall be discriminated against on the basis of race, color, national origin, age, sex, or disability: And Justice for All posters are displayed at Holy Trinity and training has been provided for staff.
- Assurance that the Multiple SFA's wellness policy shall be followed at this site: Huron School District will provide Holy Trinity with a copy of their wellness policy.
- Assurance that the meal charging policy will be followed or outline changes if it is different at the site receiving services: N/A

Additional Comments:

Huron School District will provide Holy Trinity with meatless meals on Ash Wednesday and Friday's during Lent.

That HSD is paid for a minimum of 70 student lunch meals per school day or the actual number of student meals served if more.

Enter Multiple SFA's and School's names in appropriate fields

The Huron School District further agrees that it shall hold Holy Trinity harmless for any violations of the federal regulations by the Multiple SFA. The Huron School District agrees to be financially responsible to Holy Trinity for all claims which may arise as a result of the administration of this program and which are ultimately determined by the federal government to have resulted from deficiencies in the operation of the program by the Huron School District. The Huron School District further holds Holy Trinity harmless for any liability, loss, or damage that may be suffered, directly or indirectly, by any third party as the result of any claims, demands, or action arising from the performance of this agreement by the Huron School District.

Schools covered by this agreement:

Huron School District

Holy Trinity

Multiple School Food Authority (hosting):

School Food Authority (contracting)

Organization Name

Holy Trinity Catholic School
Organization Name

Authorized Representative Name

Michelle Schoenfelder
Authorized Representative Name

Signature

Michelle Schoenfelder
Signature

Title

principal
Title

Date

8-26-20
Date

State Agency Approval:

Child and Adult Nutrition Services

Authorized Representative Name

Signature

Title

Date