

Mission: *Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.*

Vision: *Respect - Pride - Excellence for All*

AGENDA
BOARD OF EDUCATION – SPECIAL MEETING
Instructional Planning Center/Huron Arena
March 23, 2020
5:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

April 1	Early Release
April 10	Holiday Break – No School
April 13	Vacation Day – No School
April 14	Board of Education Meeting – 5:30 p.m. – IPC (TUESDAY)
April 27	Board of Education Meeting – 5:30 p.m. – IPC
May 6	Early Release
May 11	Board of Education Meeting – 5:30 p.m. – IPC
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The Superintendent of Schools recommends approval of the following:

 - a) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers' compensation plan.

 - 1) Elise DeVries/Substitute Teacher - \$120 per day / Substitute Para-Educator - \$14.88 per hour
 - 2) Eva Barnes/Food Service-Buchanan Lunch Server/\$14.09 per hour
 - 3) Neil Poulisse/Substitute Bus Driver/\$25 per hour
 - 4) Walter Wagemann/Clean-Up Crew Worker/\$15 per hour
 - b) **Contracts for Board Approval**
 - 1) Lyndsay Scott/5th Grade Teacher – Washington 4/5 Center/\$46,932 per year
 - 2) Michael Scott/Special Education Teacher – HMS/\$46,932 per year
 - 3) Sandi Goltermann/Special Education Teacher – HHS/\$50,130 per year
 - 4) Caitlin Ziegenbein/Special Education Teacher/\$44,369 per year
 - 5) Dania Lowe/3rd Grade Teacher – Madison 2/3 Center/\$44,369 per year
 - c) **Resignations for Board Approval**
 - 1) Lexi Miller/Special Education Para-Educator-HHS/3 months
 - d) **Consideration and Approval of Bills** – See attached list

- e) **Approve the Bid for Milk and Dairy Products for 2020-2021**
- f) **Approve the Bid for Food Service Prime Vendor for 2020-2021**
- g) **Intent to Apply for Grant Funding**

Group Applying	School Nutrition
Contact Person	Carol Tompkins
Name of Award	No Kid Hungry – COVID-19 Grant
Name of Funder	No Kid Hungry
Amount to be Requested	TBD
Project Focus	Feeding children during unexpected school closures

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:
CONGRATULATIONS:**

- **Kobe Busch (12), Teegan Evers (12), and Nathan Boehrns (12) – 2019-20 All ESD Boys Basketball Team**
- **Havyn Heinz (12) – 2019-20 All ESD Girls Basketball Team**
- **Miranda Holtrop (Teacher – HMS) and husband Schuyler (Teacher – Washington 4/5 Center) on the birth of their son, Isaac Keith. Isaac was born on March 14, weighed 7lbs, 14oz, and was 21 inches long.**
- **Moses Gross (7) and Tyson Lien (11) – 2019-20 All ESD Wrestling Team**
- The following varsity teams/groups have achieved a combined grade point average of 3.0 or higher & are eligible to receive the South Dakota High School Activities Association Academic Achievement Award:
 - One-Act Play
 - Gymnastics Team
 - Debate & Individual Events
 - Girls Basketball Team
 - Boys Basketball Team
 - Girls & Boys Basketball Cheerleaders
 - All State Band
 - Vocal Solo-Ensemble Group
 - Band Solo-Ensemble Group
 - Orchestra Solo-Ensemble Group

THANK YOU TO:

- **BCNU** for their donation of gloves and to **The Retired Personnel** for their donation of school supplies to the Buchanan K/1 Center

10. **REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month – Presented by Kathie Bostrom**
Keith Molan, Transportation Department – Bus Driver, Detailer, & Assistant Mechanic has been selected as Classified Employee of the Month for May 2020. Nomination comments are included in this packet. Congratulations Keith!
- b) **LAN Report – Tim VanBerkum**
- c) **Superintendent’s Report**

11. **OLD BUSINESS**

- a) **COVID-19 Update**

12. NEW BUSINESS

- a) **South Dakota High School Activities Association – School Board Resolution**
Authorizing Membership in the South Dakota High School Activities Association

13. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purposes of:

- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. ADJOURNMENT

**Huron School District
New Hire Justification**

Date: March 5, 2020

Applicant Information

Applicant Name: Eva Barnes

Address: 1134 8th Street S.W. Huron, SD 57350

Phone: (605) 350-5596

Education: High School - Alpena, SD/Huron University, Huron, SD

Experience: Previous fast food

References: Linda Baum, Crystal Wipf, Heather Wipf

Reason for New Hire

New Position: -----

Replacement: Replaces Ana Hernandez

Position Information

Department: Food Service

Position: Buchanan Lunch Server

Supervisor: Carol Tompkins

Responsibilities: Serve lunch, help prep lunch, and some clean

Hours: 10:45 am - 1:15 pm

Hiring Information

Wages: \$14.09 per hour

Classification: Level 1 Step 0

Wage Justification: Food Service Hiring Schedule

Start Date: March 24, 2020

Requested by: Carol Tompkins (Administrator)

Huron School District New Hire Justification

Date: March 17, 2020

Applicant Information

Applicant Name: Neil Poulisse

Address: 2300 Wisconsin Ave. SW, Huron

Phone: 605-353-4747

Education: Wyoming Tech.

Experience:

References: Denny Meyer, LaWayne Wips, Darria Simmons

Reason for New Hire: Increasing the pool of substitute drivers.

New Position:

Replacement:

Position Information

Department: *Transportation*

Position: Substitute Bus Driver

Supervisor: *Kathie Bostrom*

Responsibilities: Drive assigned routes to fill in for regular route drivers.

Hours: *Vary*

Hiring Information

Wages: *\$25 an hour*

Classification: *Class 4*

Wage Justification: Pay is according to the 2019-2020 pay scale for substitute bus drivers.

Start Date: March 12, 2020

Requested by: *Kathie Bostrom*

8/25/14

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Lyndsay Scott

March 4, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 46932** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/10/2020** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15
Hired 2020-2021 W/BS+15 and 10 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

*****CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 12, 2020*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 12th day of March, 2020
Witness: Dolly Venables

Print Name: Lyndsay Polzinn Scott
Sign here: [Signature]
Teacher

HURON PUBLIC SCHOOLS
Huron, South Dakota
PERSONNEL DATA SUMMARY

1. Name Lyndsay Polzin-Scott
Present Address PO Box 1638 – Eagle Butte, SD 57625
Position Applied For 5th Grade Teacher – Washington 4/5 Center

2. Preparation and Certification:

	<u>Name of School</u>	<u>Year/Degree</u>
College: BS Degree	<u>Augustana College</u>	<u>2010/BS Elementary Education</u>
MA Degree	_____	_____
Other	_____	_____

3. Teaching Experience - (list the last two positions)

<u>Name of School</u>	<u>How Long/Years</u>	<u>Grades/Subjects</u>
<u>Cheyenne-Eagle Butte School</u>	<u>10 years/2010-2020</u>	<u>Grades 7-12/Eng/LA</u>
_____	_____	_____

4. **Base Salary:** \$46,932 **Teaching Assignment:** 5th Gr Teacher – Washington 4/5 Center

Extra Duty: \$ _____ **Ex Duty Assignment** _____

Total Salary: \$46,932

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Michael Scott

March 4, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 46932** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/10/2020** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15
Hired 2020-2021 W/BS+15 and 10 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

*****CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 12, 2020*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 12th day of March, 2020

Witness: Dolly Venables

Print Name: Michael Scott

Sign here: Michael Scott
Teacher

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Sandi Goltermann

March 4, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 50130** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/10/2020** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through **June 30** for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract **July 1** through **July 31**, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

MA
Hired 2020-2021 W/MA and 17 years teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 12, 2020

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 13th day of March, 2020

Witness: Dolly Venables

Print Name: Sandi Goltermann

Sign here: Sandi Goltermann
Teacher

HURON PUBLIC SCHOOLS
Huron, South Dakota
PERSONNEL DATA SUMMARY

1. Name Sandi Goltermann
Present Address 200 Terrace Road – Chamberlain, SD 57325
Position Applied For Special Education Teacher – Huron High School

2. Preparation and Certification:

	<u>Name of School</u>	<u>Year/Degree</u>
College: BS Degree	<u>SDSU</u>	<u>1999/BS Psychology, HPER,</u>
MA Degree	<u>USD</u>	<u>& Secondary Ed Endorsement</u>
Other	<u>_____</u>	<u>Curriculum & Instruction</u>

3. Teaching Experience - (list the last two positions)

<u>Name of School</u>	<u>How Long/Years</u>	<u>Grades/Subjects</u>
<u>Normative Services, Inc</u>	<u>4 years/2013-2017</u>	<u>Special Education Teacher</u>
<u>Chamberlain School District</u>	<u>3 years/2017-2020</u>	<u>Special Education Teacher</u>

4. **Base Salary:** \$50,130 **Teaching Assignment:** Special Education Teacher - HHS
Extra Duty: \$ Ex Duty Assignment _____
Total Salary: \$50,130

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Caitlin Ziegenbein

March 4, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 44369 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA
Hired 2020-2021 W/BA and 0 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

*****CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 12, 2020*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 15th day of March, 2020

Witness: [Signature]

Print Name: Caitlin Ziegenbein

Sign here: [Signature]
Teacher

HURON PUBLIC SCHOOLS
Huron, South Dakota
PERSONNEL DATA SUMMARY

1. Name Caitlin Ziegenbein
Present Address 802 West City Limits Rd Apt 19 – Yankton, SD 57078
Position Applied For Special Education Teacher

2. Preparation and Certification:

	<u>Name of School</u>	<u>Year/Degree</u>
College: BS Degree	<u>Mount Marty College</u>	<u>2020/BA – Elementary Ed K-8 & Special Education K-12</u>
MA Degree	_____	_____
Other	_____	_____

3. Teaching Experience - (list the last two positions)

<u>Name of School</u>	<u>How Long/Years</u>	<u>Grades/Subjects</u>
_____	_____	_____
_____	_____	_____

4. **Base Salary:** \$44,369 **Teaching Assignment:** Special Education Teacher
Extra Duty: \$ _____ **Ex Duty Assignment** _____
Total Salary: \$44,369

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Dania Lowe

March 11, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 44369 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA
Hired 2020-2021 W/BA and 0 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 19, 2019

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 17 day of March, 2020

Witness: Arquid Mang

Print Name: Dania Lowe

Sign here: Dania Lowe
Teacher

From: "Miller, Lexi" <Lexi.Miller@k12.sd.us>
Date: Thursday, March 12, 2020 at 8:08 AM
To: "Radke, Mike" <Mike.Radke@k12.sd.us>
Cc: "Kruse, Samantha" <Samantha.Kruse@k12.sd.us>, Lori Wehlander <Lori.Wehlander@k12.sd.us>
Subject: Resignation

To whom this may concern

This is my letter of resignation as the date of 3-12-2020. I have gotten a job offer that is more permanent and is all year around. I needed to better mine and my children's life with pay and something more steady. As my last day will be 3-19-2020.

Thank you
Lexi Miller

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
<u>Checking</u>				1
Checking	1	Fund: 10 GENERAL FUND		
BUREAU OF ADMINISTRATION		COMMUNICATIONS	143.96	
NORTHWESTERN ENERGY		UTILITIES	39,820.92	
			Fund Total:	39,964.88
			Checking Account Total:	39,964.88



Carol Tompkins
School Nutrition Director
Concessions Director
1045 18th St. SW
Huron, SD 57350
P: (605) 353-6909
F: (605) 353-6910
carol.tompkins@k12.sd.us

**To: Board of Education
Mr. Nebelsick
Mr. Christopherson**

Date: March 10, 2020

RE: Accept AVERA PACE Pricing for Milk/Dairy 2020-2021

We received one bid for Milk/Dairy from Avera Pace.

I am recommending accepting the escalator pricing from AVERA PACE for Milk/Dairy for the 2020-2021 school year.

Thank you,

**Carol Tompkins
Nutrition Director**



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Concessions Director
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**To: Board of Education
Mr. Nebelsick
Mr. Christopherson**

Date: March 10, 2020

RE: Accept Prime Vendor Food Bid for 2020-2021

I respectfully recommend accepting the prime vendor bid from Reinhart for the 2020-2021 school year.

We had three bids submitted:

Reinhart Foodservice	\$532,792.59
Sysco	\$574,058.61
Cash-Wa	Bid arrived late, not considered

Thank you,

**Carol Tompkins
Nutrition Director**



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 03/19/20 Contact Person: Carol Tompkins

Group Applying: School Nutrition

Name of Grant/Award: No Kid Hungry - COVID19 Grant

Name of Funder: No Kid Hungry Contact Person TBD

Amount to be Requested: TBD Funder's Submission Due Date: 03/19/20

Project Focus: Feeding children during unexpected school closures

How awarded amount received? Unknown Full amount up front Unknown Reimbursement

Are any follow up reports required? Unknown Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes Unknown No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Carol Tompkins 03/19/20
Building/Department Administrator Date

Signature: Linda J. Pietz 3-19-20
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 3-19-2020
Kelly Christopherson, Business Manager Date

Presented to School Board:

Classified Employee of the Month

Name	<u>Keith Molan</u>
Position	<u>Transportation Department</u>
Date	<u>May 2020</u>

Keith Molan is our special nominee for Classified Employee of the Month for the Transportation Department. Keith started with us in October 2017 as a substitute bus driver.

During his stint as a substitute driver Keith would eagerly, and without hesitation, take on any route assignment. He was always willing to make himself available to help us out, no matter what his personal schedule. In mid-January of 2018, Keith was willing to add to his responsibilities with the department and take on the activity bus and fleet vehicle detailing job along with his continued duties as a substitute bus driver. Then in late September of 2018, Keith became a regular bus route driver by taking over bus route #6, which is one of seven that goes out into the country. The best part of this is that he still wanted to come back for this school year even after driving in the country during the horrible winter weather and road conditions that we experienced in 2018 - 2019. After becoming the driver of route #6 Keith also became an assistant mechanic at Transportation. He has been tasked with many different responsibilities with this second title and always completes them in impressive fashion.

I have never heard Keith complain about anything at work. He is always thinking of ways to improve our transportation service to the students and the training subject quality that I provide for the drivers. He is very good at sharing his ideas with me and always does so with the betterment of the department and our services to the students in mind.

Keith, I very much appreciate you and what you have brought to Transportation. You truly are one in a million and I am always grateful for your work, thoughts, and positive attitude, even in trying times. Everyone should be so lucky as to have an employee such as you!

Kathie Bostrom
Director of Transportation

Notification of School Closing with Plan to Instruct during Closing

District/System # _____ School District/System Name _____

Date Sent _____ Date Received (Department Purposes) _____

Instructional hours are required per §13-26-1 **Number of hours in school term.**

This is to provide notification to the South Dakota Department of Education that the district has a plan to instruct, though the students will not be going to the physical school sites in the public school district or nonpublic school system for an extended period of time.

The school board of _____ has seen fit to close the following sites:

Name of School	Grade Span Number of Hours			Dates	Reason
	Kdg	1-5	6-12		

Documentation of Plan to Instruct during Closing

NOTE: This is not an approval process of whether the school can deliver instruction in an alternative format, but rather, a notification whether the school district or system has a way to provide instruction that may be used to meet the minimum hour requirements of 13-26-1. The documentation should include an assurance that the school district or system has the ability to deliver instruction in ways other than face to face and must include the following components:

- Description of how the school(s) will provide access to teachers (eg., methods of communication, how and when availability will occur).
- Description of how the school(s) will provide access to materials (eg., electronically, non-electronically, combination of both).
- Description of how the school(s) will identify learning expectations for students (eg., learning targets, daily assignments).
- Description of how the school(s) will measure student progress in meeting learning expectations.
- Description of how the school addresses the needs of students who have individualized learning needs to ensure equitable access to learning opportunities. (Special Education, English Learners, Homeless, etc.)

This form is not to be completed nor the documentation submitted if a public school district or nonpublic system plans to close a site and will adjust the school calendar with the preferred methods of extending the school year, lengthening some school days, and/or providing school on Saturdays after a school has reopened.

Assurance Statement

The public school board or system is assured that it can continue to meet the learning needs of students in ways other than face to face instruction during an extended site closure and wants these efforts to count towards the minimum hour requirements of §13-26-1 without adjusting the current school calendar, which meets the instructional hours requirement. Documentation to support this assurance as a plan to instruct during a site closing is attached.

Board President or Chairperson Signature

Date

Superintendent or CEO Signature

Date



South Dakota High School Activities Association
P.O. Box 1217 ❖ Pierre, SD 57501
Phone (605) 224-9261 FAX: (605) 224-9262

SCHOOL BOARD RESOLUTION

Authorizing Membership in the South Dakota High School Activities Association

By resolution, the School Board of:

Huron School District #2-2
(Name of School District or School)

has authorized membership in the South Dakota High School Activities Association for the high school(s) under its jurisdiction as hereinafter listed:

Huron High School

This is to be for the period which begins July 1, 2020 and ends on June, 30, 2021 with the supervision, control, and regulation of any and all high school interscholastic activities being delegated to said Association.

In addition, the above-mentioned School Board has ratified the Constitution, By-Laws, and rules of the South Dakota High School Activities Association as of July 1, 2020 and agrees to conduct its activities programs within the framework of these instruments.

March 23, 2020
Date of Resolution

President of Board – Garrett Bischoff

Superintendent of Schools – Terry Nebelsick

Due By:

July 15, 2020