

**Mission:** *Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.*

**Vision:** *Respect – Pride – Excellence for All*

**AGENDA**  
**BOARD OF EDUCATION – REGULAR MEETING**  
**Instructional Planning Center/Huron Arena**  
**Monday, March 9, 2020**  
**5:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

March 20	Spring Break – No School
March 23	Board of Education Meeting – 5:30 p.m. - IPC
April 1	Early Release
April 10	Holiday Break – No School
April 13	Vacation Day – No School
April 14	School Board Election
April 14	Board of Education Meeting – 5:30 p.m. – IPC (TUESDAY)
April 27	Board of Education Meeting – 5:30 p.m. - IPC
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
  - a)
8. **CONSENT AGENDA**

**The superintendent of schools recommends approval of the following:**

  - a) **Approval and/or Correction of Minutes of Previous Meetings**
  - b) **Consideration and Approval of Bills**
  - c) **Approval and/or Correction of the Financial Report**
  - d) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers' compensation plan.

    - 1) Whitney Reimer/Assistant Competitive Cheer Coach/\$2998 per year
    - 2) Kylie Davis/Assistant Competitive Dance Coach/\$2998 per year
    - 3) Rachel Kary/MS Boys' Tennis Coach/\$2180 per year
    - 4) Kaiden Dorris/Assistant Wrestling Coach/\$4360 per year
    - 5) Lynne Hanten/Assistant Gymnastics Coach (Currently 50%) \$4360 per year
    - 6) Jonna Zurbrigen/Volunteer Assistant Gymnastics Coach
    - 7) Becky Casper/Substitute for Food Service/\$14.35 per hour
    - 8) Lorinda Van Berkum/Administrative Assistant-Special Education Office/\$36,375 per year

e) **Contracts for Board Approval**

1)

f) **Resignations for Board Approval**

- 1) Wayne Wilson/Maintenance Technician/6 years – Effective 2/25/2020
- 2) Elizabeth Castillo/ESL Teacher-Buchanan/3 years
- 3) Rex Sawvell/Director of Building & Grounds/8 years
- 4) Suzie Van Berkum/SPED Para-Educator @ HHS/13 years
- 5) Suzie Van Berkum/7<sup>th</sup> Gr VB Coach/8 years

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:  
CONGRATULATIONS:**

- **Logan and Krissa Korkow (1<sup>st</sup> Grade Teacher-Buchanan)** on the birth of their baby girl, Landyn Nicole Korkow, born February 24, 2020. Landyn weighed 5 lbs 11 oz and was 18.5 inches long. She joins big sister and brother, Finnley and Baylor.
- **Food Service – Second round of District Food Service Health Inspections for the year have been received:**

<b>Buchanan</b>	<b>100%</b>
<b>Madison</b>	<b>95%</b>
<b>Washington</b>	<b>100%</b>
<b>Middle School</b>	<b>100%</b>
<b>High School</b>	<b>99%</b>
- **Huron Tigers Boys’ Basketball Team** for winning the ESD Title
- **Tyson Lien (11)** for winning the 170 Title at State Wrestling
- **Mitch Gaffer, Laura Iverson, and Ben Halbkat** for receiving the Leading Chapter Award for the Northern SD District. This is a national award from the National Speech & Debate Association, given for excellence in the team’s district.

**THANK YOU TO:**

➤

10. **REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month – Presented by Carol Tompkins**  
**Donna Frank, School Nutrition Head Baker,** has been selected as Classified Employee of the Month for April 2020. Nomination comments are included in this packet. Congratulations Donna!
- b) **LAN Report – Tim VanBerkum**
- c) **Business Manager’s Report**
- d) **Superintendent’s Report**

11. **OLD BUSINESS**

a)

12. **NEW BUSINESS**

- a) **Time Capsule – Huron High School**
- b) **31<sup>st</sup> Annual Red Power Round Up**
- c) **Construction Change Order #G-2 – Deduct -\$11,851.05**

**13. EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor.
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

**14. ADJOURNMENT**

**Huron School District  
New Hire Justification**

**Date:** February 24, 2020

*2-24-20  
text 4:33 pm*

**Applicant Information**

**Applicant Name:** Whitney Reimer

**Address:** 1845 Illinois Ave SW Huron SD

**Phone:** 605-354-2099

**Education:**

**Experience:** Sideline cheer four years and two years Comp Cheer at Huron High School.

**References:** Brandi Fitzgerald, Megan Smith, Sammi Tschetter

**Reason for New Hire**

**New Position:**

**Replacement:** Whitney McDonald- resigned

**Position Information**

**Department:** Athletics

**Position:** Assistant Competitive Cheer

**Supervisor:** Megan Smith-Head Cheer and Terry Rotert-AD

**Responsibilities:** Assist Comp Cheer

**Hours:** Aug 3, 2020-Oct 27, 2020 after school, nights and some Saturday's for competitions

**Hiring Information**

**Wages:** Asst Comp Cheer \$2998 (2019-20 base)

**Classification:**

**Wage Justification:**

**Start Date:** August 3, 2020

**Requested by:** Terry Rotert - AD

**Huron School District  
New Hire Justification**

**Date:** February 24, 2020

2-24-20  
text 4:30 pm

**Applicant Information**

**Applicant Name:** Kylie Davis

**Address:** 39338 206<sup>th</sup> St Wolsey, SD 57384

**Phone:** 785-874-8087

**Education:**

**Experience:** Norton Community High School, Norton, Kansas Cheer and Dance four years in high school; Ft. Hayes State University 2016 – hired At Madison Elementary for 2020-21 school year.

**References:**

**Reason for New Hire**

**New Position:**

**Replacement:** Whitney McDonald- resigned

**Position Information**

**Department:** Athletics

**Position:** Assistant Competitive Dance

**Supervisor:** Megan Smith-Head Dance and Terry Rotert-AD

**Responsibilities:** Assist Comp Dance

**Hours:** Aug 3, 2020-Oct 27, 2020 after school, nights and some Saturday's for competitions

**Hiring Information**

**Wages:** Asst Dance \$2998 (2019-20 base)

**Classification:**

**Wage Justification:**

**Start Date:** August 3, 2020

**Requested by:** Terry Rotert - AD

**Huron School District  
New Hire Justification**

**Date:** March 3, 2020

**Applicant Information**

**Applicant Name:** Rachel Kary

**Address:**

**Phone:** 605-354-2203

**Education:**

**Experience:** Played six years of tennis for the Huron Tigers and is currently Head Girls Tennis.

**References:** Tim Hedblom, Leah Branaugh, Rebecca Sadler

**Reason for New Hire**

**New Position:** MS Boys Tennis due to large numbers out.

**Replacement:**

**Position Information**

**Department:** Athletics

**Position:** MS Boys Tennis

**Supervisor:** Tim Hedblom and Terry Rotert

**Responsibilities:** Lead MS Boys tennis program

**Hours:** after school and weekends

**Hiring Information**

**Wages:** \$2180 base for 4 points on the extra duty schedule

**Classification:**

**Wage Justification:** \$2180 base plus 2-year experience from 2017-18.

**Start Date:** March 16, 2020

**Requested by:** Terry Rotert - AD

**Huron School District  
New Hire Justification**

**Date:** March 2, 2020

**Applicant Information**

**Applicant Name:** Kaiden Dorris

**Address:** 275 20<sup>th</sup> St SW Huron, SD

**Phone:** 605-480-0487

**Education:** Madison High School 2016, NSU 2019

**Experience:** Volunteered on Huron's staff 2019-20, wrestled at NSU  
Madison High School

**References:** Al Bierschbach, Phil Downs, Matt Goth, Tom Baszler

**Reason for New Hire**

**New Position:**

**Replacement:** Replace Tom Baszler who resigned.

**Position Information**

**Department** Athletics

**Position:** Assistant Wrestling Coach

**Supervisor:** Matt Goth and Terry Rotert

**Responsibilities:** Help prepare varsity; coach varsity and JV

**Hours:** After school and some evenings/weekends

**Hiring Information**

**Wages:** \$4,360

**Classification:** ES 1

**Wage Justification:**

**Start Date:** Nov 16, 2020

**Requested by:** Terry Rotert - AD

**Huron School District  
New Hire Justification**

**Date:** February 20, 2020

**Applicant Information**

**Applicant Name:** Becky Casper  
**Address:** 4345 Dakota Avenue S.  
Huron, SD 57350  
**Phone:** (605) 352-4451  
**Education:** National College of Business  
**Experience:** Church Kitchen/Hockey Concessions  
**References:** Elaine Bales, Michelle Styer, Mary Hershman

**Reason for New Hire**

**New Position:** Substitute for Food Service next fall  
**Replacement:** -----

**Position Information**

**Department:** Food Service  
**Position:** Substitute for Food Service  
**Supervisor:** Carol Tompkins  
**Responsibilities:** Sub as needed  
**Hours:** As needed

**Hiring Information**

**Wages:** \$14.35 per hour  
**Classification:** Level II - Step 0  
**Wage Justification:** Food Service Salary Schedule  
**Start Date:** August 1, 2020  
**Requested by:** Carol Tompkins (Administrator)



**Huron School District  
New Hire Justification**

**Date:** 3/3/2020

**Applicant Information**

**Applicant Name:** Lorinda Van Berkum

**Address:** 1407 Utah Ave. SE, Huron, SD

**Phone:** 605-353-1787

**Education:** AA General Science

**Experience:** Para

**References:** Kari Eulberg, Rhonda Kludt, Brandi Knippling, Terri Schlader

**Reason for New Hire:** Replacement

**New Position:**

**Replacement:** Tonya Whitmore

**Position Information**

**Department:** SPED

**Position:** Admin Assistant

**Supervisor:** Lori Wehlander

**Responsibilities:** SPED Office Assistant

**Hours:** 7.5 Hours

**Hiring Information**

**Wages:** 36,375

**Classification:** SPED – Division I

**Wage Justification:** AA degree, 13 Years Para Experience, Step 2

**Start Date:** 4/20/2020

**Requested by:** - Lori Wehlander (Administrator)

8/25/14

Elizabeth Castillo  
1126 Illinois Ave SW | Huron, SD 57350 | Phone: 248-882-7332 |  
liz.castillo@k12.sd.us

March 2, 2020

Mrs. Peggy Heniz  
Principal  
Buchanan K/1 Center  
5 Mellett Ave  
Huron, SD 57350

Dear Mrs. Heniz,

Please accept this letter as notice of my resignation from my position as K/1 ESL Teacher. My last day of employment will be the end of the 2019-2020 school year.

After careful consideration, I have decided to take a step back from teaching and stay home with my children. I have enjoyed my time working as an ESL teacher at Buchanan, and I will miss my fellow staff members greatly.

It has been a pleasure working with you and the staff at Buchanan over the last three years. I would like to thank you, Mrs. Heniz, for being such an understanding principal to work with. I have always appreciated that you are willing to listen to your staff and come up with solutions cooperatively to ensure the best for your faculty and students. With the help of yourself and the rest of the teaching staff, I have grown as an educator, for which I am forever grateful.

Sincerely,

Elizabeth Castillo

March 5, 2020

Mr. Radke & Mrs. Wehlander,

I am writing to inform you that I will resign my position as a Special Education Para at Huron High School. I have accepted a position within the school district at the Office of Special Education.

I have enjoyed the past 13 years at Huron High School working with students and faculty.

My new position begins April 20, 2020, so I will plan for my last day to be Friday, April 17, 2020.

Sincerely,

A handwritten signature in cursive script that reads "Suzie Van Berkum". The signature is written in black ink and is positioned above the printed name.

Suzie Van Berkum

March 5, 2020

Mr. Terry Rotert,

This letter is to inform you that I am resigning my position from 7th grade volleyball.

I have taken a full-time position within the district and the hours will not allow me to work middle school volleyball.

I have enjoyed the experience the past 8 years.

Sincerely,



Suzie Van Berkum

3-5-20  
T Rotert

## Classified Employee of the Month

Name	<u>Donna Frank</u>
Position	<u>School Nutrition Head Baker</u>
Date	<u>April 2020</u>

Donna Frank is our School Nutrition Head Baker. She is an employee anyone would admire!

She does her job everyday as if it is the most important job on earth. She maintains pride in her position and in her work, which is to scratch bake our buns and other baked goods.

Here are a few of the accolades written about her by her team members when nominating her:

Donna's job is quite challenging and she does a super job every day!

Donna is well organized and looks ahead to complete all upcoming tasks!

Donna is very attentive to her duties, is a clear thinker, and always helpful!

Donna is willing to help others whenever she may be needed to help or at any time!

Donna is a person who is willing to "Step Up" to any challenges!

Donna takes great pride in the wonderful baked items she makes each day!

Donna makes sure she works efficiently and quickly while making sure everything she does is done well!

Congratulations Donna on being chosen as our School Nutrition Classified Employee of the Month!



**Kelly Christopherson**  
Business Manager  
150 5<sup>th</sup> St. SW  
Huron, SD 57350  
P: (605) 353-6995  
F: (605) 353-6994  
kelly.christopherson@k12.sd.us

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## Memorandum

Date: March 4, 2020

To: School Board Members

Terry Nebelsick, Superintendent

From: Kelly Christopherson, Business Manager

RE: 31<sup>st</sup> Annual Red Power Round Up

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South Dakota Chapter 21 is hosting the 31<sup>st</sup> National Red Power Round Up on the SD State Fairgrounds on June 25-27, 2020.

Members of the local chapter are requesting permission from the school to have some of the school's International Harvester equipment on display at the fairgrounds during the show. The school owns an IH pay loader from the 1980's, an IH vacuum truck used to clean parking lots from the 1980's, an older IH school bus, and a late model IH school bus that could be put on display.



**CHANGE ORDER**

**PROJECT:** **Huron HS/Middle School Improve** Contractor shall sign all copies  
(Name, address) 150 5th Street SW and return all copies to the  
Huron, South Dakots 57350 Architect. (For additional  
signatures and distribution.)

**TO:** **Mills Construction** **ARCHITECTS PROJECT #18491**  
(Contractor) 1311 Main Avenue South **CONTRACT FOR: General**  
Brookings, SD 57006 **CONTRACT DATE: 10/29/19**

You are directed to make the following changes in this Contract: RFP#8-11, 13



See attached back-up sheets for breakdown of change order items.

**TOTAL NET DEDUCT TO CONTRACT:** -11851.05

The original Contract Sum was.....	\$4,520,400.00
Net change by previous Change Orders.....	\$15,145.63
The Contract Sum prior to this Change Order was.....	\$4,535,545.63
The Contract Sum will be decreased by this Change Order.....	-\$11,851.05
The new Contract Sum including this Change Order will be.....	\$4,523,694.58
The Contract Time will be increased by.....	2 days

The Date of Completion as of the date of this Change Order therefore is:

It is hereby agreed that the provisions of the contract shall not be otherwise changed or affected by the provisions of this change order.

<b>Recommended by:</b>	<b>Accepted by:</b>	<b>Approved by:</b>
<u>Koch Hazard Architects</u>	<u>Mills Construction</u>	<u>Huron School District 2-2</u>
<u>431 N. Phillips Avenue, Suite 200</u>	1311 Main Avenue South	150 5th Street SW
<u>Sioux Falls, SD 57104</u>	Brookings, SD 57006	Huron, SD 57350
By: 	By: 	By: _____
Date 2/21/20	Date 3/2/2020	Date _____



Date: 01/15/20  
 Project: Huron HS/MS Improvements/#1948E  
 Subject: Architect's Proposal/Change Order Log

To: Huron School District 2-2  
 Mills Construction

	Request for <u>Proposal</u>	Proposal <u>Rec'd</u>	Revised <u>Proposal</u>	A/E Recommendation to <u>Owner</u>	Owner <u>Approval</u>	CO <u>Initiated</u>
<u>Proposals/CO's in Process</u> (Items incorporated in a change order, not approved or voided have been deleted from the list.)						
Allowances:						
1. Batt insulation and addl air barrier	11/19/19	<u>12/3/19</u> 1,495.49 0 days				1/15/20 G-1 1,495.49 0 days
2. Splice existing cables to call paging	11/26/19	<u>12/3/19</u> 3,086.99 0 days				1/15/20 G-1 3,086.99 0 days
3. Install USG Clean Room ClimaPlus ACP	12/11/19	<u>12/13/19</u> 3,146.34 0 days				1/15/20 G-1 3,146.34 0 days
4. Install Owner supplied carpet	12/13/19	<u>12/17/19</u> 1,511.42 0 days				1/15/20 G-1 1,511.42 0 days
5. Install new LED flat panel lay-in fixtures	12/16/19	<u>12/17/19</u> 12,401.49 0 days				1/15/20 G-1 12,401.49 0 days
6. Install automatic temp control	12/16/19	<u>12/31/19</u> 41,710.55 0 days				1/15/20 G-1 0.00 0 days
7. Credit for removal of 9" vct	1/9/20	<u>1/9/20</u> -6,496.10 0 days				1/15/20 G-1 -6,496.10 0 days
8. Provide 6 addl sanitary napkins disps.	1/13/20	1/14/20 3,333.97				2/21/20 G-2 3,333.97



		0 days	0 days
9. Install new ceiling grid in 126	1/22/20	1/22/20 5,827.05 1 day	2/21/20 G-2 5,827.05 1 day
10. Provide & install wide stile full glass aluminum door in lieu of full glass plank	1/22/20	1/27/20 -8,367.36 0 days	2/21/20 G-2 -8,367.36 0 days
11. Credit for omission of new lockers	1/28/20	1/28/20 -12,644.71 1 day	2/21/20 G-2 -12,644.71 1 day
12. Locker Room Island Demo	1/28/20		
13. Provide Sloan side mount sensor battery operated flush valves	1/28/20	1/28/20 1,091.37 0 days	Rejected
14. MS East Room Mod	2/20/20		

**Change Orders issued to date: \$15,145.63**

G-2 -11,851.05  
2 days

Sincerely,

KOCH HAZARD ARCHITECTS

Chris Brockevelt, Project Designer

## Kathy Down

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**From:** Chris Brockevelt  
**Sent:** Thursday, February 20, 2020 10:41 AM  
**To:** Kathy Down  
**Subject:** Huron G2

Kathy,

Could you put together the next CO for Mills. Please include RFP 8-11,13. RFP 13 was rejected.

RFP 12 and 14 are still out there waiting for proposals.

Thank you

Chris Brockevelt | Project Developer  
Koch Hazard Architects | 605 782 8722 | [www.kochhazard.com](http://www.kochhazard.com)



K O C H • H A Z A R D  
A R C H I T E C T S

**REQUEST FOR PROPOSAL (RFP)**

RFP # 8

DATE: 1-13-2020

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested: \_\_\_\_\_ Contractor Requested:  Unforeseen Conditions \_\_\_\_\_ Design Issue \_\_\_\_\_

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.  
Please submit an **Itemized cost breakdown of all material and labor**, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

**PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS**

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Provide 6 additional Sanitary Napkin Dispensers for Women's/Unisex Bathrooms. Coordinate location with Owner.

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ARCHITECT - KOCH HAZARD

Chris Brockevelt, Project Manager

REPRESENTATIVE

cc: Owner  
Contractor  
Consultants



# Request for Proposal

1311 Main Avenue South  
Brookings, SD 57006  
(605) 697-3100

RFP Number: 8  
Date: 01/14/2020

**Regarding:**

RFP #8 - Add Sanitary Napkin Dispensers

**To:**  
Huron School District 2-2  
150 5th Street SW  
Huron, SD 57350

**Job Site:**  
Huron School Improvements

Requested By:	Phone:	E-mail:
Paul M Sahr	(605) 690-4545	psmills@brookings.net

Recipients:	Phone:	E-mail:
Kelly Christopherson		

**Requested Change:**

RFP #8 - Adding Sanitary Napkin Dispensers

This RFP includes adding (6) six sanitary napkin dispensers in the Women's and Uni-Sex Bathrooms throughout the project.

There is no request for a time extension associated with this individual change. However, we reserve the right to review the cumulative affect to the schedule caused by multiple changes to the project.

<b>RFP Total</b>	<b>\$ 3333.97</b>
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Please respond by: 01/21/2020

*Paul Sahr*

Paul M Sahr  
Mills Construction, Inc.

\_\_\_\_\_  
Architect

\_\_\_\_\_  
Kelly Christopherson



Building Specialties  
Equipment  
Installation  
Service



**COMBINED  
BUILDING  
SPECIALTIES**



516 N. GARFIELD CIRCLE  
SIOUX FALLS, SD 57104  
phone: (605) 331-6904 fax: (605) 331-6913  
email: sales@combinedbuilding.com  
website: www.combinedbuilding.com

JOB NUMBER : SSX1927914      JOB NAME : **Huron School Improvements**  
LOCATION : **Huron, SD**  
TO: **Mills Construction**      LETTING DATE : **01/13/2020**  
Attn: **Paul Sahr**      PROPOSAL DATE : **10/24/2019**  
1311 Main Avenue South      ARCHITECT : **Koch Hazard**  
Brookings, SD 57006

We propose to furnish the following, subject to all the terms and conditions stated herein:

SECTION		BID AMOUNT
<b>Base Bid</b>		
RFP #8	Napkin Dispensers Quoting: 6 Napkin/Tampon Dispensers. Note: Must ship with other accessory order.	\$2,604.00

No sales tax or special tax included, unless indicated above.

Prices are F.O.B. to Huron, SD.

**THIS PROPOSAL FOR ACCEPTANCE WITHIN 30 DAYS**

Submitted by: Sarah Schmeling      *Sarah Schmeling*      1/13/20  
(Print name)      (Signature)      (Date)

Accepted by: \_\_\_\_\_  
(Print name)      (Signature)      (Date)



K O C H • H A Z A R D  
A R C H I T E C T S

**REQUEST FOR PROPOSAL (RFP)**

RFP # 9

DATE: 1-22-2020

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested:  Contractor Requested: \_\_\_\_\_ Unforeseen Conditions \_\_\_\_\_ Design Issue \_\_\_\_\_

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.

Please submit an **itemized cost breakdown of all material and labor**, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

**PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS**

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Install new ceiling grid in Science Lab Rooms 126. Include the two adjacent storage rooms.
2. See attached.

ARCHITECT - KOCH HAZARD

Chris Brockevelt, Project Manager

REPRESENTATIVE

cc: Owner  
Contractor  
Consultants



# Request for Proposal

1311 Main Avenue South  
Brookings, SD 57006  
(605) 697-3100

RFP Number: 9  
Date: 01/22/2020

**Regarding:**

RFP #9 - Add Ceiling Grid in Room 126

**To:**  
Huron School District 2-2  
150 5th Street SW  
Huron, SD 57350

**Job Site:**  
Huron School Improvements

<b>Requested By:</b> Paul M Sahr	<b>Phone:</b> (605) 690-4545	<b>E-mail:</b> psmills@brookings.net
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<b>Recipients:</b> Kelly Christopherson	<b>Phone:</b>	<b>E-mail:</b>
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**Requested Change:**

RFP #9 - Add Ceiling Grid at Room 126

This RFP includes the replacement of the acoustical ceiling grid at room 126 in the high school along with the two storage rooms attached to this room. Specific items included are as follows.

1. Remove the existing light fixtures.
2. Remove the existing/new ceiling tile at all areas in a manner to salvage all full 2 x 2 ceiling tiles to be reused.
3. Remove the existing old ceiling grid at all areas and discard.
4. Install new ceiling grid at all areas.
5. Re-install existing tile at all areas. Note that the cut tiles will most likely need to be redone using new acoustical tiles.
6. Re-install the light fixtures.
7. Clean-up all areas as needed.

We are requesting (1) one additional day be added to the contract time for the work included in this change.

<b>RFP Total</b>	<b>\$ 5827.05</b>
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Please respond by: 02/04/2020

*Paul Sahr*  
\_\_\_\_\_  
Paul M Sahr  
Mills Construction, Inc.

\_\_\_\_\_  
Architect  
\_\_\_\_\_  
Kelly Christopherson





# PROPOSAL

## FM Acoustical Tile, Inc.

27128 Parklane Drive  
Sioux Falls, SD 57106-8000

Phone (605) 368-2123  
Fax (605) 368-5344

Proposal Submitted To: <b>MILLS CONSTRUCTION</b>		Fax:	Date: <b>12/12/19</b>
Street <b>1311 MAIN AVE S</b>		Job Name <b>HURON SCHOOL</b>	
City, State and Zip Code <b>BREOOKINGS SD</b>		Job Location <b>HURON SD</b>	
Architect	Date of Plans	Phone	<b>ATTEN: PAUL</b>

We hereby submit specifications and estimates for: **ACOUSTICAL CEILINGS**

GENTLEMEN

AS PER RFP # 9 DATED 1/22/20

ADD THE SUM OF:

**THREE THOUSAND THREE HUNDRED EIGHTY (\$ 3,380.00) DOLLARS**

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

**TIM DORNBUSCH**

Note: This proposal may be  
Withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_ Signature \_\_\_\_\_

# Muth Electric Inc.



307 Dakota N • Huron, SD 57350

Phone: (605)352-8579

www.muthelectric.com

February 3, 2020

Form: 7500E

Mills Construction  
1311 Main Ave. South  
Brookings, SD 57006

**Attn:** Paul Sahr  
**RE:** Huron Schools IMPS  
Huron, SD 57350  
Muth Job# 5333

Muth CO# C003

Dear Paul,

Muth Electric, Inc. would like to propose the following change order pricing to complete RFP#9, new ceiling in room 126. The total cost of the change order request is **\$1,406.00.**

If you have any questions regarding the pricing of this change order, please call me at (605)770-4354. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,  
Muth Electric, Inc.

Ryan Block  
Project Manager  
Change Order  
RB/YH

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

"Professional Answers For All Your Electrical Needs"

CORPORATE  
(605) 998-3983

MITCHELL, SD  
(605) 998-7300

SIoux FALLS, SD  
(605) 338-6586

WATERTOWN, SD  
(605) 882-2680

HURON, SD  
(605) 352-8579

ABERDEEN, SD  
(605) 226-8424

BROOKINGS, SD  
(605) 692-0800

OMAHA, NE  
(402) 551-7780

WILLISTON, ND  
(701) 577-7300

# Muth Electric, Inc.

## Bid Summary Sheet

Estimate #: 45863 Location: Huron

Muth Job Number: 5333

Customer: Mills Construction

Address Huron Highschool

Description: RFP#9 Demo and replace ceiling

Estimated By: RB

Checked By: RB

Estimate Date: 2/3/2020

Revision Date:

Submission Date

Change Order Status

Approved

Proposed

GC C/O #

Executed

Void

Muth C/O #: 3

Approval Date

Coordination Time	Hours
Superintendent Time:	0.00
Travel Time:	0.00
Miscellaneous Time:	0.00
<b>Total (A)</b>	<b>0.00</b>

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$0.00	13.98
Misc Material and Labor: 3.00 %	\$0.00	0.42
Coordination Time		0.00
<b>TOTAL MATERIAL (C) AND LABOR (D)</b>	<b>\$0.00</b>	<b>14.40</b>
14.40 Regular Labor Hours @ \$54.00		\$777.57

Job Expense		
Tools, Scaffolds - 10 % of Labor Total		\$104.97
Safety- 6 % of Labor Total		\$62.98
Clean Up - 4 % of Labor Total		\$41.99
Warranty - 3 % of Labor Total		\$31.49
Temporary Power		\$0.00
Cutting, Patching, Painting		\$0.00
Use/Sales Tax 6.50 %		\$0.00
Inspection and Permit Fees		\$0.00
Field Incentive \$0.75 per hour		\$10.80
Material Storage		\$0.00
Freight		\$0.00
Mileage 0 Miles @ \$0.72 per Mile		\$0.00
Muth Equipment (Trench/Plow/Bhoe)		\$0.00
Equipment/Tools - Rental		\$0.00
Muth Equipment 0 Units x \$0.00 Rate		\$0.00
Muth Equipment #2 0 Units x \$0.00 Rate		\$0.00
Meals/ Lodging		\$0.00

0.00 Overtime Hours @ \$0.00		\$0.00
Labor Burden 35 %		\$272.15
Labor Total		\$1,049.72
Subcontracts		\$0.00
Job Expense (B)		\$252.23
Material Cost		\$0.00
Total Direct Cost		\$1,301.95
Overhead 8 %		\$104.16
Sub Total		\$1,406.11
Profit 0 %		\$0.00
Sub Total		\$1,406.11
SD Contractors Excise Tax 0 %		\$0.00
Sub Total		\$1,406.11
Performance Bond		\$0.00
Total		\$1,406.11

<b>Total Job Expenses (B)</b>	<b>\$252.23</b>
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### SubContractor Report

Subcontractor Name:	PO Number:	Phase:	Amount:
None	0	0	\$0.00
			\$0.00

# Muth Electric - Estimate Detail Report

Muth Job Number: 5333

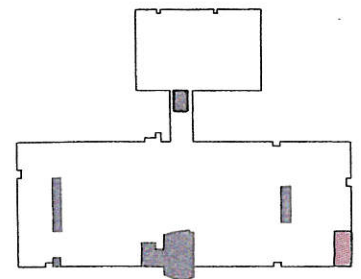
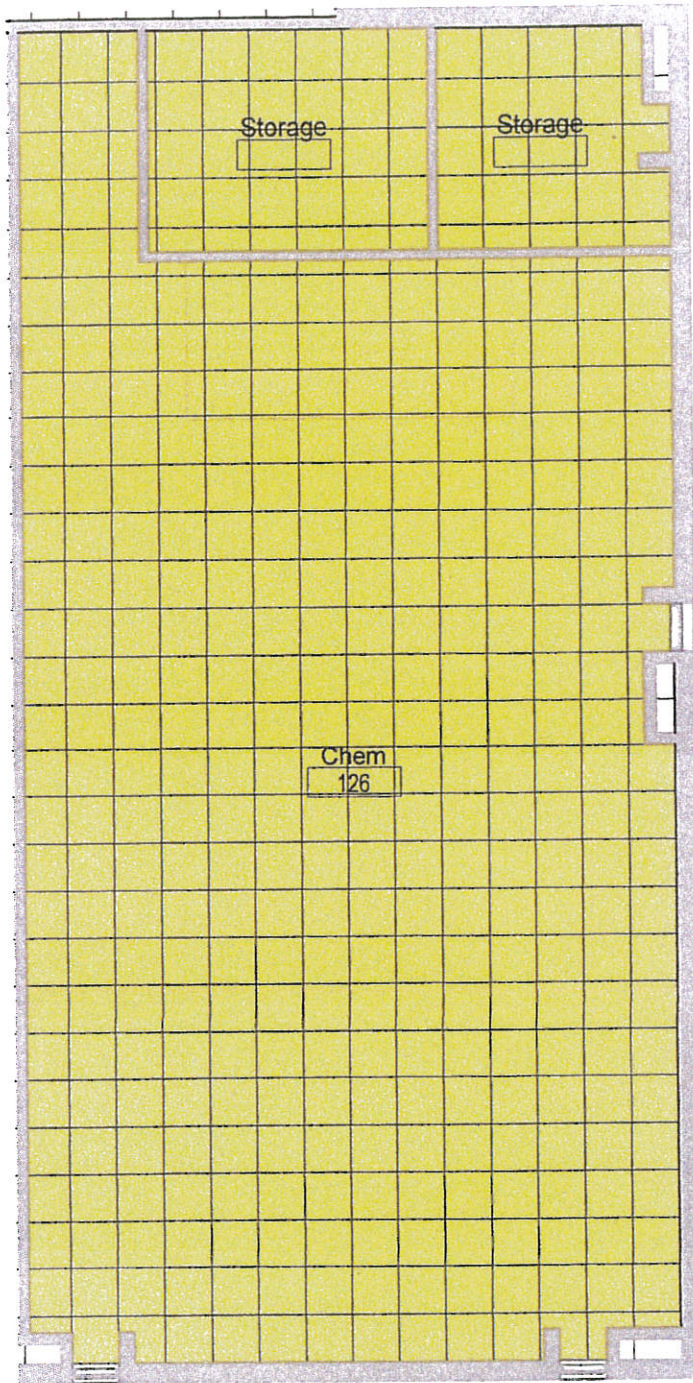
Estimate#: 45863 Estimated By: RB

Customer: Mills Construction

Job Desc: RFP#9 Demo and replace ceiling

Location: Huron

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units Extension
	DEMO 2X2 LIGHTING	23	0	\$0.00	0.1800	4.14
	DEMO 4' SURFACE LIGHT	2	0	\$0.00	0.3000	0.60
	DEMO 5 FIRE ALARM DEVICE	5	0	\$0.00	0.3000	1.50
	DEMO PROJECTOR	1	0	\$0.00	0.7500	0.75
	REINSTALL 2X2 LIGHT	23	0	\$0.00	0.1800	4.14
	REINSTALL 4' SURFACE LIGHT	2	0	\$0.00	0.3000	0.60
	REINSTALL FIRE ALARM DEVICE	5	0	\$0.00	0.3000	1.50
	REINSTALL PROJECTOR	1	0	\$0.00	0.7500	0.75
	Totals			\$0.00		13.98



**ROOM 126 REFLECTED CEILING PLAN**

New Grid in Science Room 126

**PROJECT**  
NO.:  
1849E

**DRAWN BY:**  
Author

**RFP#9**

HIGH SCHOOL  
HURON HIGH/MIDDLE/VOCATIONAL  
SCHOOL IMPROVEMENTS

**DATE:**  
01/22/20

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2019



**KOCH • HAZARD**  
ARCHITECTS  
431 N Phillips Ave, Suite 200  
Sioux Falls, SD 57104  
T: 605.336.3718  
F: 605.336.0438  
W: kochhazard.com



K O C H • H A Z A R D  
A R C H I T E C T S

**REQUEST FOR PROPOSAL (RFP)**

RFP # 10

DATE: 1-22-2020

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements#1849E

Owner Requested: \_\_\_\_\_ Contractor Requested:  Unforeseen Conditions \_\_\_\_\_ Design Issue \_\_\_\_\_

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.

Please submit an **itemized cost breakdown of all material and labor**, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

**PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS**

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Provide and install Wide Stile Full Glass Aluminum Doors in lieu of the specified Full Glass Plank Doors as bid.

---

ARCHITECT - KOCH HAZARD

Chris Brockvelt, Project Manager

REPRESENTATIVE

cc: Owner  
Contractor  
Consultants

# Request for Proposal



1311 Main Avenue South  
Brookings, SD 57006  
(605) 697-3100

RFP Number: 10  
Date: 01/27/2020

**Regarding:**

RFP #10 - Change Aluminum Door Style

**To:**

Huron School District 2-2  
150 5th Street SW  
Huron, SD 57350

**Job Site:**

Huron School Improvements

**Requested By:**

Paul M Sahr

**Phone:**

(605) 690-4545

**E-mail:**

psmills@brookings.net

**Recipients:**

Kelly Christopherson

**Phone:**

**E-mail:**

**Requested Change:**

RFP #10 - Change Aluminum Door Style

This RFP includes providing and installing CMI 452 Series Wide Stile Full Glass Aluminum Doors in Lieu of Full Glass Plank Doors.

There is no request for a time extension associated with this individual RFP. However, we reserve the right to review the cumulative affect to the schedule caused by multiple changes to the project.

RFP Total

\$ -8367.36

Please respond by: 01/31/2020

*Paul Sahr*

Paul M Sahr  
Mills Construction, Inc.

\_\_\_\_\_  
Architect

\_\_\_\_\_  
Kelly Christopherson





# **H**EARTLAND Glass Company

3701 W. Tickman St. - Sioux Falls, SD 57107 - (605)-335-5853 - Fax: (605)-357-8863

## PROPOSAL

**DATE:** January 27, 2020

**TO:** Mills Construction

**ATTN:** Paul Sahr

**PROJECT:** Huron HS/MS/Voc. School Improvements

**LOCATION:** Huron, SD

**ADDENDA:**

**PLAN DATE:**

**AMOUNT:** \$ (8,200.00)

USE TAX: INCLUDED Yes  
EXCISE TAX: INCLUDED No

### Items Furnished and Installed

- Per RFP#10
  - Provide and Install CMI 452 Series Wide Stile Full Glass Aluminum Doors in lieu of Full Glass Plank Doors.
- Material Cost = \$ (8,200.00)
- Labor = \$ -
- TOTAL DEDUCT = \$ (8,200.00)

- 
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**This proposal also includes:**

- 
- 
- 

### Items Not Installed

**This proposal does not include:**

- Final cleaning or protection of glass or aluminum.
- Replacement of broken or damaged materials unless damaged is caused by our employees.
- Temporary enclosures.
- Engineering, testing, or structural calculations are **NOT** included in above price.

**THIS PROPOSAL IS SUBJECT TO REVIEW AFTER 45 DAYS.**

**THANK YOU!**

Nathan Kruger

[Nathan@HeartlandGlassCo.com](mailto:Nathan@HeartlandGlassCo.com)

**PROPOSAL ACCEPTED BY:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_



K O C H • H A Z A R D  
A R C H I T E C T S

**REQUEST FOR PROPOSAL (RFP)**

RFP # 11

DATE: 1-28-2020

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested:  Contractor Requested: \_\_\_\_\_ Unforeseen Conditions \_\_\_\_\_ Design Issue \_\_\_\_\_

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.

Please submit an **itemized cost breakdown of all material and labor**, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

**PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS**

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Provide credit for the omission of new lockers in the Boys/Girls Locker Rooms in the Huron Middle School.
  - a. Remove the existing lockers from the islands and reinstall to maximize the quantity in the proposed locations.
  - b. Install filler as needed, Contractor to verify.

---

ARCHITECT - KOCH HAZARD

Chris Brockvelt, Project Manager

REPRESENTATIVE

cc: Owner  
Contractor  
Consultants

**Request for Proposal**



**1311 Main Avenue South  
Brookings, SD 57006  
(605) 697-3100**

**RFP Number: 11  
Date: 01/28/2020**

**Regarding:**  
RFP #11 - Credit to Reuse Existing Lockers

**To:**  
Huron School District 2-2  
150 5th Street SW  
Huron, SD 57350

**Job Site:**  
Huron School Improvements

<b>Requested By:</b> Paul M Sahr	<b>Phone:</b> (605) 690-4545	<b>E-mail:</b> psmills@brookings.net
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<b>Recipients:</b> Kelly Christopherson	<b>Phone:</b>	<b>E-mail:</b>
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**Requested Change:**  
RFP #11 - Credit for Using Existing Lockers

This RFP includes a credit for reusing the existing lockers rather than buying new in the Boys/Girls Locker Rooms in the Huron Middle School. It also includes supplying new 5" filler strips with slip joints on each side of the existing lockers to fill in the holes where the lockers cubbies were located. Note that the cost to remove the existing lockers will be accounted for under RFP #12.

We are requesting (1) one additional day be added to the contract time for the completion of the work included in this change.

<b>RFP Total</b>	<b>\$ -12644.71</b>
------------------	---------------------

**Please respond by: 02/04/2020**

*Paul Sahr*  
\_\_\_\_\_  
**Paul M Sahr  
Mills Construction, Inc.**

\_\_\_\_\_  
**Architect**  
  
\_\_\_\_\_  
**Kelly Christopherson**



**COMBINED BUILDING SPECIALTIES**

PROPOSAL: SSX1927914

STRUCTURE: Huron School Improvements

(Page 2)

SECTION		BID AMOUNT
102800	Toilet Accessories Quoting: 42 Grab Bars, 1 Napkin Vendor, 24 Napkin Disposals, 3 Mirrors, 2 Baby Changers, 45 Robe Hooks, 1 Shower Rod/Curtain/Hooks/Seat/Soap Dish/Towel Pin and 3 Mop Holders.	\$4,635.00
104413/104416	Fire Extinguisher/Cabinet Quoting: (1) 19# Multipurpose Fire Extinguisher with Aluminum, Non-Rated Cabinet.	\$290.00
105113	Metal Lockers Quoting: (27) 15"x18"x72" Double Tier Athletic Lockers. Quoting Republic Storage but Penco Might be Existing. Price Includes Installation. Existing Locker Removal by Others!	\$13,329.00

\*Note: 1 Shipment Per Section Allowed.

No sales tax or special tax included, unless indicated above.

We acknowledge addenda nos. 1,2,3,4 bidding manufacturer's standard colors only.

Prices are F.O.B. Huron, SD.

**THIS PROPOSAL FOR ACCEPTANCE WITHIN 30 DAYS**

Submitted by: Sarah Schmeling *Sarah Schmeling* 10/24/19  
(Print name) (Signature) (Date)

Accepted by: \_\_\_\_\_  
(Print name) (Signature) (Date)

Building Specialties  
Equipment  
Installation  
Service



**COMBINED  
BUILDING  
SPECIALTIES**



516 N. GARFIELD CIRCLE  
SIOUX FALLS, SD 57104

phone: (605) 331-6904 fax: (605) 331-6913  
email: sales@combinedbuilding.com  
website: www.combinedbuilding.com

JOB NUMBER: SSX1927914 JOB NAME: **Huron School Improvements**  
LOCATION: **Huron, SD**  
TO: **Mills Construction** LETTING DATE: **01/30/2020**  
**Attn: Paul Sahr** PROPOSAL DATE: **10/24/2019**  
**1311 Main Avenue South** ARCHITECT: **Koch Hazard**  
**Brookings, SD 57006**

We propose to furnish the following, subject to all the terms and conditions stated herein:

**SECTION**

**BID AMOUNT**

**Base Bid**

RFP #11	Locker Items	\$1,286.00
	Quoting: (18) 6" Filler Panels with 18 Slip Joints. Materials Only.	

No sales tax or special tax included, unless indicated above.

Prices are F.O.B. to Huron, SD.

**THIS PROPOSAL FOR ACCEPTANCE WITHIN 30 DAYS**

Submitted by: Sarah Schmeling *Sarah Schmeling* 1/30/20  
(Print name) (Signature) (Date)

Accepted by: \_\_\_\_\_  
(Print name) (Signature) (Date)