

Mission: *Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.*

Vision: *Respect – Pride – Excellence for All*

AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
December 10, 2018
5:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

December 24-31	Holiday Break – No School
January 1	New Year’s Day Holiday – Happy New Year!
January 2	School Resumes
January 9	Early Release
January 14	Board of Education Meeting 5:30 p.m. – IPC
January 19	Credit Recovery Day
January 21	Martin Luther King Holiday–Teacher In-service/No School for Students
January 28	HHS Registration Open House 5:30 – 8:45
January 28	Board of Education Meeting 5:30 p.m. – IPC
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
8. **CONSENT AGENDA**

The superintendent of schools recommends approval of the following:

 - a) **Approval and/or Correction of Minutes of Previous Meetings**
 - b) **Consideration and Approval of Bills**
 - c) **Approval and/or Correction of the Financial Report**
 - d) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers’ compensation plan.

 - 1) Madison Witte / Substitute Teacher - \$120 per day / Substitute Para-Educator - \$13.98 per hour / TAP Site Greeter - \$13.50 per hour / Classroom Leader - \$17.65 per hour
 - 2) Kerry Schnabel / Food Service – Buchanan Satellite / \$13.45 per hour
 - 3) Gayler Moo / ESL Para-Educator – Madison / \$14.29 per hour
 - 4) Rita Schulz / Administrative Assistant-Curriculum Office / \$35,469 per year
 - 5) Nicholle Mudge / Substitute Teacher - \$120 per day / Substitute Para-Educator \$13.98 per hour
 - e) **Contracts for Board Approval**
 - 1)
 - f) **Resignations for Board Approval**
 - 1) Michael Schmitz / Head Football Coach / 4 years
 - 2) Joyce Price / Food Service-Madison / 6 years

- 3) Verla DesLauriers / Food Service-HMS / 49 years
- 4) Jonna Reid / Teacher-Vocational School-Pride High / 29 years

g) Intent to Apply for Grant Funding

Group Applying

Transportation Department

Contact Person

Kelly Christopherson

Name of Award

Clean Diesel Grant

Name of Funder

SD Dept. of Environment & Natural Resources

Amount to be Requested

Up to \$45,000.00

Project Focus

Replacing Old Diesel Buses

h) Request Permission to Let Bids for a Prime Vendor for Food

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

**9. CELEBRATE SUCCESSES IN THE DISTRICT:
CONGRATULATIONS:**

- Bryce Steffen, Gabe Rieger, Jett McGirr, Chipper Shillingstad, and Matt Katz (Seniors) for being selected to the 11AA First Team All-State Football.
- Megan (ESL Teacher – Madison) and Marcus Smith on the birth of their daughter, Tage Renae, born on November 30th. Tage weighed in at 9lbs 8oz and is 21 inches long.
- Havyn Heinz (Jr.) (First Team) and Hollee Niehus (Sr.) (Second Team) for being selected to AA All-State Volleyball.

THANK YOU TO:

- Virgil United Methodist Church from the Madison 2-3 Center for purchasing a pouch laminator for the Special Education Team. The laminator is constantly in use and is greatly appreciated.

10. REPORTS TO THE BOARD

- a) Classified Employee of the Month – Presented by Kari Hinker Dianne Tapken, Administrative Assistant-ESL & Federal Programs, has been selected as Classified Employee of the Month for December 2018. Nomination comments are included in this packet. Congratulations Dianne!
- b) New Exploratory Classes – HMS - STEM – Coleen Jensen and FACS – Jessica Rodacker.
- c) Business Math Curriculum – Michelle Moeding and Terri Schlader
- d) Business Manager’s Report
- e) Superintendent’s Report

11. OLD BUSINESS

- a) Section A Policy Review – Repeat 1st Reading

12. NEW BUSINESS

- a)

13. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purpose of:

- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. ADJOURNMENT

**Huron School District
New Hire Justification**

Date: November 14, 2018

Applicant Information

Applicant Name: Kerry Schnabel
Address: 1575 21st Street S.E., Huron, SD
Phone: (205)-431-0732
Education: Lake Area Vo Tech
Experience: Cooking at Stoneybrook and Home Daycare
References: Mandy Siedslag, Sarah Tharp, Sherry Thelen

Reason for New Hire

New Position: -----
Replacement: Ywah Eh Blue Taw

Position Information

Department: Food Service
Position: Buchanan Satellite
Supervisor: Carol Tompkins
Responsibilities: Take the food and supplies over to Buchanan,
help serve and clean up
Hours: 8:45 am - 2:45 pm

Hiring Information

Wages: \$13.45 hour
Classification: II
Wage Justification: Food Service Hiring Schedule
Start Date: December 11, 2018
Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: 11/26/18

Applicant Information

Applicant Name: Gay Ler Moo

Address: 449 Jefferson Blvd. SE
Huron, SD 57350

Phone: 605-461-9824

Education: 27 Credits, Western Dakota Technical Institute, Rapid City, SD
63 Credits, Northern State University, Aberdeen, SD
High School Diploma, Huron High School, Huron, SD

Experience: Substitute Para-educator, Huron School District, Huron, SD
9/2018 – Present
ESL Para-educator, Huron School District, Huron, SD
9/2014 – 5/2017
Teacher Assistant, NSU Children's Center, Aberdeen, SD
8/2013 – 5/2015
Nurse Aide, Sunquest Healthcare Center, Huron, SD
5/2013 – 9/2013

References: Heather Rozell, Joselyn Schmitz, Kari Hinker

Reason for New Hire

New Position:

Replacement: Replacing Brandi Blue

Position Information

Department: ESL Department

Position: General Fund Para-educator

Supervisor: Rodney Mittelstedt/Dianne Tapken

Responsibilities:

- Work with small groups of students under the supervision of a classroom teacher.
- Assist teachers in the classroom to reinforce skills taught.
- Provide explanation and help students in need.

Hours: 7 Hours/Day while school is in session.

Hiring Information

Wages: \$14.29/hour

Classification: Classified

Wage Justification: General Fund Para-educator wage

Start Date: 12/3/18

Requested by: Rodney Mittelstedt

**Huron School District
New Hire Justification**

Date: November 30, 2018

Applicant Information

Applicant Name: Rita Schulz

Address: PO Box 83 Cavour, South Dakota 57324

Phone: (605) 695-0282

Education: Sioux Falls / Nettleton College – 1yr

Experience: South Dakota Board of Pharmacy – Senior Secretary 2012-2015
Administrative Assistant / HMS / Counselor Office
Administrative Assistant / Buchanan

References: Clela Henson – 605-352-4353
Donna Peterson – 605-691-6313
Vickie Prussman – 605-688-5591

Reason for New Hire

New Position:

Replacement: Amanda Haeder - relocated

Position Information

Department: Curriculum Office

Position: Administrative Assistant Class 1

Supervisor: Linda Pietz Director of Curriculum/Assessment/Instruction

Responsibilities:

- Full time office assistant

Hours: 8 hours per day / 260 days per year

Hiring Information

Wages: \$35,469.00 / per year

Classification: Division 1 Office Personnel

Wage Justification: Step 5

Start Date: January 2, 2019

Requested by: Linda Pietz

11/28/18

Huron School Board, Mr. Nebelsick, Mr. Rotert,

This is my formal letter of resignation from duties as the Head Football Coach for the Huron Tigers concluding this year. I am still passionate about coaching, and would like to stay with the football program if there is an opportunity and understand nothing is guaranteed.

I want to thank the Huron School District for the opportunity to hold this position for the last four years. I absolutely love the town of Huron, the community, and my teaching position. You have given me the opportunity to fulfill a dream of being an 11AA head coach, and for that, I am forever grateful. I still love football and would like to be a part of the Tiger Football Program. With all of the demands outside of "coaching the team," being a head coach is less enjoyable than what I had imagined four years ago. I love being a coach, which involves hours of watching film, game planning, and building lifelong relationships with athletes and peers.

Again, thank you for allowing me to lead the Tiger Football Program for the past four years, but at this time, it is best for me and my family if I step down and let someone else lead the program.

Sincerely,

A handwritten signature in cursive script that reads "Michael Schmitz". The signature is written in black ink and is positioned below the word "Sincerely,".

Michael Schmitz

I Joyce Brice as
of Friday the 30th of
November. I had to
quit because of health
problems of husband
Joyce Brice

Dec 5-2018

School Food Service

I will be retiring

Dec 2, 2018

Julia A. Harrison

Jonna Kool Reid
369 McClellan Dr
Huron SD 57350
605-350-2722

Dear Mr. Nebelsick,

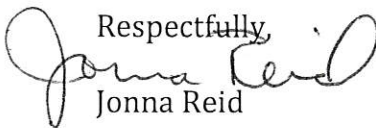
After 30 years of teaching, all but 2 in the Huron system, I have decided that it is time for me to retire. My last day of teaching will be May 28, 2019.

I have been fortunate enough to work with many great teachers and administrators along the way and thank all of them for their friendship and support. Pride High has been my home for many years and I'm not real sure what it will become as times are changing but hope that someone as passionate about teaching as I am can take it over and continue to help students reach their goals along with the rest of the school.

I've loved every minute, and will continue to coach and substitute if the school would have me. I haven't decided what I'll do beyond that as I have a lot of hobbies that I've not gotten to do pursue.

I will also be caring for my mom who is 82 years old and still lives in Huron. My hope is to keep her in her own house as long as she is physically and emotionally able.

Feel free to contact me if you wish to further discuss my pending retirement.

Respectfully,

Jonna Reid

Revid 12-5-18



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 12-7-2018 Contact Person: Kelly Christopherson

Group Applying: Transportation Department

Name of Grant/Award: Clean Diesel Grant

Name of Funder: SD Dept. of Environment & Natural Resources Contact Person: Barb Regynski

Amount to be Requested: UP to \$45,000 Funder's Submission Due Date: 12-14-2018
75% OF THE COST OF TWO BUSES.

Project Focus: Replacing old diesel buses

How awarded amount received? _____ Full amount up front X Reimbursement

Are any follow up reports required? X Yes _____ No If yes, when are they due? After new buses are received.

Is any District funding, resource, or in-kind commitment required now or in the future? Yes X No _____

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.
75% OF THE COST OF 2 BUSES. APPROX \$65,000 X 2 = \$130,000

- Please note:
- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
 - o A copy of the completed grant application must be available upon request.
 - o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Kelly Christopherson 12-7-2018
Building/Department Administrator Date

Signature: Linda J Pietz 12-7-18
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 12-7-2018
Kelly Christopherson, Business Manager Date

Presented to School Board: 12-10-2018



SCHOOL DISTRICT

Huron Public Schools

1045 18th Street SW

PO Box 949

Huron, South Dakota 57350-0949

Office: 605-353-6909

Fax: 605-353-6910

Email: carol.tompkins@k12.sd.us

Carol Tompkins

School Nutrition Director

Concessions Director

To: Board of Education

Mr. Nebelsick

Mr. Christopherson

From: Carol Tompkins

Date: December 7, 2018

Re: Request permission to let bids for a Prime Vendor for food

I respectfully request permission to let bids for a prime vendor for food for the 2019-2020 school year.

Thank you for all your consideration.

Classified Employee of the Month

Name	<u>Dianne Tapken</u>
Position	<u>Administrative Assistant, ESL & Federal Programs</u>
Date	<u>December 2018</u>

If I had to use only one word to describe Dianne Tapken's importance to the Office of ESL and Federal Programs, that one word would be "invaluable." Her knowledge of the purposes and requirements of all the federal programs, and of the inner workings of our ESL program is so intimate and complete that she has been a source of continuity and guidance in the office for the past eight years, through four department directors.

Dianne is regarded throughout the school district as an employee who is highly competent and unfailingly dependable. Her dedication to her work and to the Huron School District is without reproach, as nearly every day she arrives early and leaves late. She is a joy to work with because she is open, honest, friendly, and always ready to lend an ear.

In working with patrons of the ESL Welcome Center, Dianne's gentle, caring, generous nature makes them feel welcomed and wanted. Considering hers is one of the first faces they see in our school district, the value of this is immeasurable. Perhaps Dianne's greatest quality is that she does not want any accolades for her professional accomplishments, or any recognition of her wonderful personal attributes. She is truly deserving of this award.

Respectfully,

Rodney Mittelstedt



Linda Pietz
 Director of Curriculum, Instruction & Assessment
 150 5th St. SW
 Huron, SD 57350
 P: (605) 353-6992
 F: (605) 353-8605
 Linda.Pietz@k12.sd.us

**High School Business Math, Middle School FACS, Middle School STEM
 Curriculum Purchase 2018 - 2019 School Year**

Grade	Vendor	District Purchase
High School Business Math	Pearson	\$10,892.70
Shipping		\$871.42
Total		\$11,764.12
Middle School FACS	McGraw-Hill	\$2,656.50
Shipping		\$160.82
Total		\$2,817.32
Middle School STEM		
Total		\$0.00

As outlined in district policy IIAA, committees established by the director of instruction, with majority membership consisting of classroom teachers, will be utilized in the selection of curricular outcomes and textbooks. These advisory groups should seek the advice and gather input from community representatives, including students and parent advisory groups.

10/31/2018

(Waived by Superintendent and School Board due to beginning of school deadline)