

Mission: *Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.*

Vision: *Respect - Pride - Excellence for All*

AGENDA
BOARD OF EDUCATION - SPECIAL MEETING
Instructional Planning Center/Huron Arena
November 26, 2018
5:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

December 4	HHS Parent/Teacher Conferences 5:30 – 8:45
December 5	Early Release
December 10	Board of Education Meeting 5:30 p.m. – IPC
December 24-31	Holiday Break – No School
January 1	New Year’s Day Holiday – Happy New Year!
January 2	School Resumes
January 9	Early Release
January 14	Board of Education Meeting 5:30 p.m. – IPC
January 19	Credit Recovery Day
January 21	Martin Luther King Holiday–Teacher In-service/No School for Students
January 28	HHS Registration Open House 5:30 – 8:45
January 28	Board of Education Meeting 5:30 p.m. – IPC
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The Superintendent of Schools recommends approval of the following:

 - a) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers’ compensation plan.

 - 1) Megan Smith / TAP Site Greeter-\$13.50 per hour, Classroom Leader-\$17.65 per hour, and Site Supervisor Sub-\$32.02 per hour
 - b) **Contracts for Board Approval**
 - 1)
 - c) **Resignations for Board Approval**
 - 1) Pamela Rasmussen / Credit Recovery Supervisor – HHS / 2 months
 - 2) Stacey Westby / Sophomore Volleyball/Assistant Volleyball Coach / 4 years
 - d) **Consideration and Approval of Bills** – See attached list

- g) **Intent to Apply for Grand Funding**

Group Applying	Huron Special Olympics Team
Contact Person	Amanda Katzenberger & Aubrey Rutledge
Name of Award	Youth Innovation Grant
Name of Funder	Special Olympics
Amount to be Requested	Up to \$2,000
Project Focus	To display the unified experience in the Huron School District

- h) **Request for Approval of Open Enrollment Request**
 The administration has received open enrollment request #OE-2018-11 and #OE-2018-12 for Board approval.

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:**

CONGRATULATIONS:

- **Hollee Niehus (Sr) and Havyn Heinz (Jr)** for their selection to the 2018 All ESD Volleyball Team.
- **FB Academic All State - Jett McGirr, Emerson DeVries, Bryce Steffen, Matt Katz, Parker Broer, and Gabe Rieger (Seniors).**
- **Havyn Heinz (Jr)** for being selected to the All-Tournament State VB Team.
- **The following varsity teams & fine arts groups have achieved a combined grade point average of 3.0 or higher and are eligible to receive the SDHSAA Academic Achievement Award:**
Girls Tennis
Boys Golf
Girls Cross Country
All-State Chorus
All-State Orchestra
Football Team
Football Cheerleaders
Competitive Cheer
Competitive Dance
Volleyball Team
Oral Interpretation
Girls Soccer

THANK YOU TO:



10. **REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month – Presented by Peggy Heinz**
Amy Hofer, Special Education Para-Educator – Buchanan K-1 Center, has been selected as Classified Employee of the Month for November 2018. Nomination comments are included in this packet. Congratulations Amy!
- b) **Good News Report – Washington 4-5 Center - Common Area Procedures at Washington – Beth Foss, and Para-Educators Danielle Radke and Bre Olsen.**
- c) **Superintendent’s Report**

11. OLD BUSINESS

- a) Policy AE – Huron Public School District Wellness Policy – Contact Updates for 2018-2019 School Year – 2nd Reading
- b) Section A Policy Review – 1st Reading

12. NEW BUSINESS

- a)

13. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purpose of:

- (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

14. ADJOURNMENT

**Huron School District
New Hire Justification**

Date: 2-1-2019

Applicant Information

Applicant Name: Megan Smith

Address: 40414 189th St

Phone: 402-280-6755

Education: Minnesota State University

Experience: Teacher

References: Angie Boetel, Whitney McDonald, Lacey Fryberger

Reason for New Hire

New Position: n/a

Replacement: Adding TAP staff to reduce overtime expenses

Position Information

Department: TAP

Position: Site Greeter, Classroom Leader, Site Supervisor Sub

Supervisor: Linda Pietz

Responsibilities: Implement after-school learning activities

Hours: Schedule varies - 3:30-5:30 pm

Hiring Information

Wages: \$13.50/hr- Site Greeter; \$17.65/hr- Classroom Leader;
\$32.02/hr-Site Supervisor

Classification: Classified

Wage Justification: Pre-determined hourly rate

Start Date: February 1st 2019

Requested by: Linda Pietz

Pamela K. Rasmussen
41896 259th Street
Alexandria, SD 57311
605-999-3052
pamtitze@hotmail.com
11/19/2019

Mr. Mike Radke
High School Principal
Huron High School
701 18th Street SW
Huron, SD 57350

Dear Mr Radke:

I am writing to formally notify you of my resignation from my position at HHS. I was recently offered a new opportunity very close to my home, and have decided to take their offer.

Currently, I spend several hours a day commuting and this new opportunity will allow me more time with my family outside of work. My last day of employment with HHS will be November 30th.

I cannot thank you enough for all of the opportunities you have provided me during my time with Huron High School. I appreciate your support and understanding, and I wish you all the very best. Please let me know if I can be of any assistance during the last few weeks of my time here.

Sincerely,

A handwritten signature in cursive script that reads "Pamela K. Rasmussen". The signature is written in black ink and is positioned above the printed name.

Pamela K. Rasmussen

11/20/2018

Dear Terry Rotert,

Please accept this letter as formal notification to resign from the sophomore volleyball/assistant volleyball coach position.


I am so thankful for the last four years of learning and growing as a coach and as a leader. I have gotten to know some great coaches and athletes, and for that, I am very appreciative. Thank you to Huron Tiger Volleyball and the Huron School District for giving me this opportunity the last four years, and accepting us into the community of Huron.

I am excited for the next chapter in our lives with our baby to begin in May, and look forward to continuing to support Huron Tiger Volleyball from the stands as a proud Tiger.

Best Wishes,



Stacey Westby

11-20-18


<u>Vendor Name</u>			<u>Vendor Description</u>	<u>Amount</u>	
<u>Checking</u>		1			
Checking	1	Fund: 10	GENERAL FUND		
MAILFINANCE			LEASE	1,338.00	
				Fund Total:	1,338.00
Checking	1	Fund: 21	CAPITAL OUTLAY FUND		
ETERNAL SECURITY PRODUCTS			EQUIPMENT	4,754.15	
				Fund Total:	4,754.15
Checking	1	Fund: 22	SPECIAL EDUCATION FUND		
CHILDREN'S HOME SOCIETY			PROF SVC	2,579.42	
CORE EDUCATIONAL COOPERATIVE			PROF SVC	3,993.12	
LARSON, KRISTIE			PROF SVC	4,155.00	
PLANKINTON SCHOOL DISTRICT			TUITION	209.36	
				Fund Total:	10,936.90
Checking	1	Fund: 25	BUILDING FUND		
JD ENTERPRISES			REPAIRS	1,300.00	
				Fund Total:	1,300.00
				Checking Account Total:	18,329.05



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 11-12-18 Contact Person: Amanda Katzenberger / Aubrey Rutledge

Group Applying: Huron Special Olympics

Name of Grant/Award: Youth Innovation Grant

Name of Funder: Special Olympics Inc. Contact Person: Special Olympics Inc.

Amount to be Requested: up to \$2,000 Funder's Submission Due Date: Nov 15th, 2018

Project Focus: to display the unified experience in the Huron School district

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due? 90 days after the

Are any District funding, resource, or in-kind commitment required now or in the future? Yes No ^{Project}

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

- Please note:
- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
 - o A copy of the completed grant application must be available upon request.
 - o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 11-19-18
Building/Department Administrator

Signature: [Signature] Date: 11-19-18
Linda J Pietz, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 11-19-18
Kelly Christopherson, Business Manager

Presented to School Board: _____

Classified Employee of the Month

Name	<u>Amy Hofer</u>
Position	<u>Special Education Para-Educator – Buchanan K-1 Center</u>
Date	<u>November 2018</u>

The staff at Buchanan Elementary would like to nominate Amy Hofer, SPED Para Educator, for the Classified Employee of the Month. Mrs. Hofer is a hard worker and team player. She possesses the characteristics for the Classified Employee of the Month. She works with children one on one, in small groups, and completes various tasks for teachers. Below are some things Amy's co-workers wrote about her.

- She goes above and beyond her assigned duties and helps with whatever needs to be done.
- She takes direction well, but also shows initiative and gets things done without being asked.
- She has great rapport with the students.
- She remains calm and consistent when working with students with difficult behaviors.
- She is a team player.
- She has a positive attitude.
- She truly cares about the students.

Amy is one of the keys to making the Buchanan K/1 Center a pleasant place to work. Way to go Amy!

Venables, Dolly

From: Tompkins, Carol
Sent: Monday, October 15, 2018 2:32 PM
To: Venables, Dolly
Subject: Update District Wellness Policy
Attachments: Updates to Wellness Policy for 2018-2019.pdf

Hi Dolly,

Please add these changes to the District Wellness Policy to the next available Board agenda. All that is being changed is on page 3 and page 13.

It is the administrators names, their new current positions, and adding a couple new administrators to the list as well. These need to be changed to reflect the updating that has been done.

See attached.

Thanks,

Carol Tompkins, Nutrition Director
Huron Public Schools
1045 18th Street S.W.
Huron, SD 57350
(605) 353-6909



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I. School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the local wellness committee or work within an existing school health committee) periodically to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as “wellness policy”). The local wellness committee membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. The name(s), title(s), and contact information (email address is sufficient) of this/these individual(s) is (are): (Wellness Policy Committee).

Wellness Policy Committee Name	Title / Relationship to the School or District	Email address	Role on Committee
Terry Nebelsick Garret Bischoff Mike Radke Jolene Konechne Laura Willemsen Kari Hinker Peggy Heinz Heather Rozell Beth Foss Linda Pietz Rodney Mittelstedt Kathie Bostrom Carol Tompkins Rita Baszler Jessica Van Diepen Raleigh Larson	Superintendent of Schools Board of Education Member High School Principal Asst. High School Principal Middle School Principal Asst. Middle School Principal Buchanan K-1 Center Principal Madison 2-3 Center Principal Washington 4-5 Center Principal Director of Curriculum Director ESL Program Transportation Director Nutrition Director School Nurse (Mad/Wash) School Nurse (MS) School Nurse (Buch/HS)	Terry.Nebelsick@k12.sd.us g_bisch@hotmail.com Mike.Radke@k12.sd.us Jolene.Konechne@k12.sd.us Laura.Willemsen@k12.sd.us Kari.Hinker@k12.sd.us Peggy.Heinz@k12.sd.us Heather.Rozell@k12.sd.us Beth.Foss@k12.sd.us Linda.Pietz@k12.sd.us Rodney.Mittelstedt@k12.sd.us Kathie.Bostrom@k12.sd.us Carol.Tompkins@k12.sd.us Rita.Baszler@k12.sd.us JessicaVanDiepen@k12.sd.us Raleigh.Larson@k12.sd.us	Assists in the evaluation of the district wellness policy and implementation

Leadership

The Superintendent or designee(s) will convene the local wellness committee and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy. Designated official for oversight Carol Tompkins, Nutrition Director, carol.tompkins@k12.sd.us Each school will designate a school wellness policy coordinator, who ensures compliance with the policy.

- Buchanan K-1 Center - Jessica Van Diepen, School Nurse, Jessica.VanDiepen@k12.sd.us
- Madison 2-3 Center - Rita Baszler, School Nurse, Rita.Baszler@k12.sd.us
- Washington 4-5 Center - Rita Baszler, School Nurse, Rita.Baszler@k12.sd.us
- Middle School - Raleigh Larsen, School Nurse, Raleigh.Larson@k12.sd.us
- High School-Jessica Van Diepen, School Nurse, Jessica.VanDiepen@k12.sd.us

Appendix A:

School Level Contacts

Terry Nebelsick, Superintendent	Terry.Nebelsick@k12.sd.us
Kelly Christopherson, Business Manager	Kelly.Christopherson@k12.sd.us
Mike Radke, High School Principal	Mike.Radke@k12.sd.us
Jolene Konechne, High School Assistant Principal	Jolene.Konechne@k12.sd.us
Laura Willemsen, Middle School Principal	Laura.Willemsen@k12.sd.us
Kari Hinker, Middle School Assistant Principal	Kari.Hinker@k12.sd.us
Peggy Heinz, Buchanan K-1 Center Principal	Peggy.Heinz@k12.sd.us
Heather Rozell, Madison 2-3 Center, Principal	Heather.Rozell@k12.sd.us
Beth Foss, Washington 4-5 Center, Principal	Beth.Foss@k12.sd.us
Linda Pietz, Curriculum Director	Linda.Pietz@k12.sd.us
Lori Wehlander, Special Services Director	Lori.Wehlander@k12.sd.us
Rodney Mittelstedt, ESL Director	Rodney.Mittelstedt@k12.sd.us
Roger Ahlers, Technology Director	Roger.Ahlers@k12.sd.us
Terry Rotert, Activities Director	Terry.Rotert@k12.sd.us
Rex Sawvell, Buildings and Grounds Director	Rex.Sawvell@k12.sd.us
Kathie Bostrom, Transportation Director	Kathie.Bostrom@k12.sd.us
Carol Tompkins, Nutrition Director	Carol.Tompkins@k12.sd.us