

**Mission:** *Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.*

**Vision:** *Respect - Pride - Excellence for All*

**AGENDA**  
**BOARD OF EDUCATION – REGULAR MEETING**  
**Instructional Planning Center/Huron Arena**  
**November 12, 2018**  
**5:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**
  - November 12 & 13 Kindergarten/1<sup>st</sup> Grade Parent/Teacher Conferences 3:30 – 6:45
  - November 21-23 Holiday Break – No School
  - November 26 Board of Education Meeting 5:30 p.m. – IPC
  - December 4 HHS Parent/Teacher Conferences 5:30 – 8:45
  - December 5 Early Release
  - December 10 Board of Education Meeting 5:30 p.m. – IPC
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
8. **CONSENT AGENDA**

**The superintendent of schools recommends approval of the following:**

  - a) **Approval and/or Correction of Minutes of Previous Meetings**
  - b) **Consideration and Approval of Bills**
  - c) **Approval and/or Correction of the Financial Report**
  - d) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers' compensation plan.

    - 1) Kerry Rieck / SPED Para-Educator – Buchanan K-1 Center / \$14.13 per hour
    - 2) Tina Baseler / SPED Para-Educator – Buchanan K-1 Center / \$13.98 per hour
    - 3) Theodore “Ted” Schlechter / Substitute Bus Driver / \$25 per hour
    - 4) Nikki Steilen / Food Service Substitute / \$13.45 per hour
    - 5) Christin Hemen / Substitute Teacher - \$120 per day / Substitute Para-Educator - \$13.98 per hour
  - e) **Contracts for Board Approval**
    - 1)
  - f) **Resignations for Board Approval**
    - 1) Ywah Eh Blue Taw / Food Service-Buchanan Satellite / 5 months
    - 2) Pamela Weger / Our Home Alternative School / 29 years
    - 3) Amanda Haeder / Full-Time Administrative Assistant-Curriculum Office / 1 year
  - g) **Intent to Apply for Grant Funding**

<b>Group Applying</b>	Washington 4-5 Center
Contact Person	Mandy Hofer

Name of Award	Fuel Up to Play 60
Name of Funder	Midwest Dairy / FUTP60
Amount to be Requested	Up to \$4,000.00
Project Focus	Farm to School Play & Recess Refresh

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

**9. CELEBRATE SUCCESSES IN THE DISTRICT:  
CONGRATULATIONS:**

- Congratulations to **Sylvia Kattner, Sarah Christenson, (Seniors) and Jamee Kattner** (Sophomore) for being selected by the South Dakota Cheerleading Coaches Association as recipients of the Fall 2018 Competitive Cheer All State Awards.
- **Paige Hohertz (Special Education Teacher – Buchanan K-1 Center)** and husband Alex on the birth of their son, Suede Allan Hohertz, born on Tuesday, October 23<sup>rd</sup>. Suede weighed in at 8 lbs 7oz and was 21” long.
- Congratulations to **Chipper Shillingstad, Gabe Rieger, and Bryce Steffen** for being selected to the 2018 All ESD Football Offensive Team and to **Jett McGirr and Parker Broer** for being selected to the 2018 All ESD Football Defensive Team.
- **Amber (Weber – 3<sup>rd</sup> Grade Teacher at Madison)** and **Lee Cope** on their recent marriage.
- **Lindsay Schulz (2<sup>nd</sup> Grade Teacher at Madison)** and her husband, Adam, on the birth of their son Clayton.
- **Food Service** - District Food Service Health Inspections were given last week and the following scores were received:

<u><b>Buchanan</b></u>	<u><b>100%</b></u>
<u><b>Madison</b></u>	<u><b>100%</b></u>
<u><b>Washington</b></u>	<u><b>100%</b></u>
<u><b>Middle School</b></u>	<u><b>100%</b></u>
<u><b>High School</b></u>	<u><b>97%</b></u>
- **Director James Stueckrath and all who participated** in the Tiger Marching Band Indoor Exhibition.
- **Directors Molly Stueckrath and Mia Kruse and all students who were a part** of the vocal and orchestra concert held at Huron High School.
- **Director Julie Berger and those students** who participated in the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade band concert held at the Huron Arena.
- **Huron Tiger Football Team** for their win over Yankton in the Semi-Finals.
- **Directors Teresa Smith and Beth Neitzert and students involved** in the Middle School Vocal and Orchestra Concert held in the HS Auditorium on November 6<sup>th</sup>.
- **Dylan Crandall** who graduated from Pride High on November 7<sup>th</sup>.
- **Lindsey Brewer (Teacher – HHS)** and husband Charles on the birth of their daughter, Baylee Vonne Brewer, born on November 2<sup>nd</sup>. Baylee weighed 5 lbs 15 oz and was 19 inches long. She joins big sister Charleigh.

THANK YOU TO:



10. **REPORTS TO THE BOARD**

- a) Huron School District ACT Report – Mike Radke
- b) Business Manager’s Report
- c) Superintendent’s Report

11. **OLD BUSINESS**

- a) Policy AE – Huron Public School District Wellness Policy – Contact Updates for 2018-2019 School Year – 1<sup>st</sup> Reading

12. **NEW BUSINESS**

- a) Section A Policy Review – Introduction
- b) Koch Hazard Contract – Develop a Facilities Plan

13. **EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purpose of:

(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term “employee” does not include any independent contractor.

(2) Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student or the eligibility of a student to participate in interscholastic activities provided by the South Dakota High School Activities Association.

14. **Request Approval of Open Enrollment Student Returning to the Huron School District after August 1<sup>st</sup> Deadline**

The administration has received open enrollment request #RH-2018-11 for Board approval.

15. **ADJOURNMENT**

**Huron School District  
New Hire Justification**

**Date:** 10/17/18

**Applicant Information**

**Applicant Name:** Kerry Rieck

**Address:** 725 14<sup>th</sup> St. SW, Huron, SD 57350

**Phone:** 605-968-1824

**Education:** May need Para Pro if have not taken it before

**Experience:**

**References:** Tina Pama, Willow Noyes, Sara Rogers

**Reason for New Hire :** Caseload numbers

**New Position:** High Caseload numbers and student services

**Replacement:**

**Position Information**

**Department:** SPED

**Position:** Para at Buchanan

**Supervisor:** Paige Hohertz

**Responsibilities:** SPED Para

**Hours:** 7.5 Hours

**Hiring Information**

**Wages:** \$14.13

**Classification:** SPED para

**Wage Justification:** Step One – One year with Huron Schools

**Start Date:** Sept. 17, 2018

**Requested by:** - Lori Wehlander

(Administrator)

8/25/14

**Huron School District  
New Hire Justification**

**Date:** 10/22/18

**Applicant Information**

**Applicant Name:** Tina Baseler

**Address:** 150 8<sup>th</sup> St SW, Huron, SD 57350

**Phone:** 9402508260

**Education:** 2 years college

**Experience:**

**References:** Barbra Ames, Samantha Baseler, Wanda Sonne

**Reason for New Hire :** Caseload numbers

**New Position:** High Caseload numbers and student services

**Replacement:**

**Position Information**

**Department:** SPED

**Position:** Para at Buchanan

**Supervisor:** Julie Kasperson, Marisa Krekelberg

**Responsibilities:** SPED Para

**Hours:** 7.5 Hours

**Hiring Information**

**Wages:** \$13.98

**Classification:** SPED para

**Wage Justification:** Step Zero

**Start Date:** Nov 1, 2018

**Requested by:** - Lori Wehlander

(Administrator)

8/25/14

**Huron School District  
New Hire Justification**

**Date:** *November 5, 2018*

**Applicant Information**

**Applicant Name:** *Theodore "Ted" Schlechter*

**Address:** *1121 Utah SE, Huron*

**Phone:** *461-2301*

**Education:**

**Experience:** *Sales, Mechanic, CSR Rep.*

**References:** *Mark Goldammer, Mark Davis, Lee Hoffman*

**Reason for New Hire:** *Add to the pool of sub bus drivers.*

**New Position:**

**Replacement:**

**Position Information**

**Department:** *Transportation*

**Position:** *Sub Bus Driver*

**Supervisor:** *Kathie Bostrom*

**Responsibilities:** *Fill in for regular route drivers that are absent.*

**Hours:** *Vary*

**Hiring Information**

**Wages:** *\$25 an hour*

**Classification:** *Class*

**Wage Justification:** *Sub Driver pay scale for 2018-2019*

**Start Date:** *October 15, 2018*

**Requested by:** *Kathie Bostrom*

8/25/14

**Huron School District  
New Hire Justification**

**Date:** 11/07/2018

**Applicant Information**

**Applicant Name:** Nikki Steilen  
**Address:** 159 9th Street S.E., Huron, SD 57350  
**Phone:** 350-5170  
**Education:** Wolsey High School  
**Experience:** None for food service  
**References:** (Currently works for district)

**Reason for New Hire**

**New Position:** ---  
**Replacement:** Substitute for food service

**Position Information**

**Department:** Food Service  
**Position:** Substitute  
**Supervisor:** Carol Tompkins  
**Responsibilities:** Sub for other staff members  
**Hours:** Varied

**Hiring Information**

**Wages:** \$13.45  
**Classification:** II  
**Wage Justification:** Food Service Hiring Schedule  
**Start Date:** November 9, 2018  
**Requested by:** Carol Tompkins (Administrator)

Letter of Resignation

Huron Middle School

10/23/2018

Mrs. Carol Tompkins

School Nutrition Director

1045 18<sup>th</sup> Street SW  
Huron, SD 57350

Dear Mrs. Tompkins:

Please accept this letter as formal notice of my resignation as food services for Huron Middle School. I intend for this resignation to become effective on 10/25/2018.

I appreciate the Opportunities I have given during my time with the school. As well as your guidance and support. Thank you very much.

Sincerely,

  
Ywa Eh Blut  
Food services.



829 Iowa Ave. S.E.  
Huron, SD 57350  
October 26, 2018

Received  
10-26-18  
T. Nebelsick

Mr. Terry Nebelsick, Superintendent  
Huron School District  
Huron, SD 57350

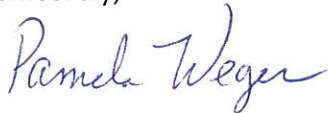
Dear Mr. Nebelsick:

Please accept my resignation from my position as language arts teacher at Our Home Alternative School effective at the end of the current school year.

The time has come for me to retire after 29 years of service to the school district. I have greatly enjoyed working with the clients at Our Home, often finding their progress enjoyable and rewarding. I would like to thank the students, teachers, and administrators for their support throughout the years and wish them all the best in the future.

Please let me know if I can be of any assistance to make this transition time proceed more smoothly.

Sincerely,



Pamela Weger

Cc: Laura Willemsen, principal, Huron Middle School

November 8, 2018

Linda Pietz  
Huron School District  
150 5<sup>th</sup> St SW  
Huron, SD 57350

Dear Mrs. Pietz,

Please accept this letter as my formal two weeks' notice and resignation from Huron School District. My last day will be November 21<sup>st</sup>, 2018.

The Huron School District will always hold a special place in my heart, and my family wishes the district nothing but success in the future.

Regards,

A handwritten signature in black ink that reads "A. M. Haeder". The signature is written in a cursive, flowing style.

Amanda Haeder



Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

**SCHOOL DISTRICT**

**INTENT TO APPLY FOR GRANT FUNDING**

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 10/31/18 Contact Person: Mandy Hofer

Group Applying: Washington 4-5 Center

Name of Grant/Award: Fuel up to Play 60

Name of Funder: Midwest Dairy/FUTP60 Contact Person \_\_\_\_\_

Amount to be Requested: up to \$4000 Funder's Submission Due Date: 11/7/18

Project Focus: Farm to School Play + Recess Refresh

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? June 2019

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific. 5th grade will go on a farm tour.

- Please note:
- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
  - o A copy of the completed grant application must be available upon request.
  - o The person or group applying will need to submit the following documentation to the business offices:
    - o If and when the grant is awarded, a copy of the award letter.
    - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 10-31-18  
Building/Department Administrator Date

Signature: [Signature] 10-31-18  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 11-1-18  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_

## College Readiness Letter for: HURON SCHOOL DISTRICT 2-2

October 17, 2018  
Code: 427010

SUPERINTENDENT  
HURON SCHOOL DISTRICT 2-2  
PO BOX 949  
HURON, SD 57350



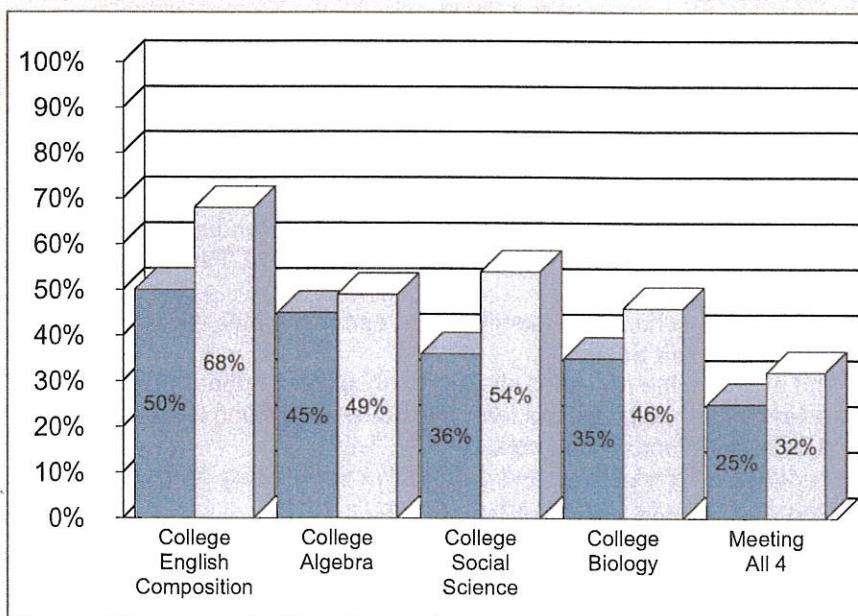
011062110

This report reflects the achievement of your graduates on the ACT over time and an indication of the extent to which they are prepared for college-level work. The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first-year college coursework. Table 1 shows the five-year trend of your ACT-tested graduates. Beginning with the 2013 Graduating Class, all students whose scores are college reportable, both standard and extended time tests, are included in this report.

**Table 1: Five Year Trends - Average ACT Scores**

Grad Year	Total Tested		English		Mathematics		Reading		Science		Composite	
	District	State	District	State	District	State	District	State	District	State	District	State
2014	90	6,724	19.2	21.0	20.3	21.8	21.1	22.3	20.8	22.1	20.5	21.9
2015	84	6,615	19.4	21.0	21.0	21.7	21.8	22.4	21.7	22.1	21.1	21.9
2016	87	6,552	18.6	20.9	20.7	21.7	21.4	22.4	20.8	22.2	20.5	21.9
2017	79	6,698	19.1	20.7	22.0	21.5	21.6	22.3	21.7	22.0	21.2	21.8
2018	<b>80</b>	<b>6,730</b>	<b>18.4</b>	<b>20.8</b>	<b>20.9</b>	<b>21.6</b>	<b>20.4</b>	<b>22.4</b>	<b>21.4</b>	<b>22.2</b>	<b>20.4</b>	<b>21.9</b>

**Figure 1. Percent of ACT-Tested Students Ready for College-Level Coursework**



### Are Your Students Ready for College?

Through collaborative research with postsecondary institutions nationwide, ACT has established the following as college readiness benchmark scores for designated college courses.

A benchmark score is the minimum score needed on an ACT subject-area test to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses.

- \* English Composition: 18 on ACT English Test
- \* College Algebra: 22 on ACT Mathematics Test
- \* Social Science: 22 on ACT Reading Test
- \* Biology: 23 on ACT Science Test

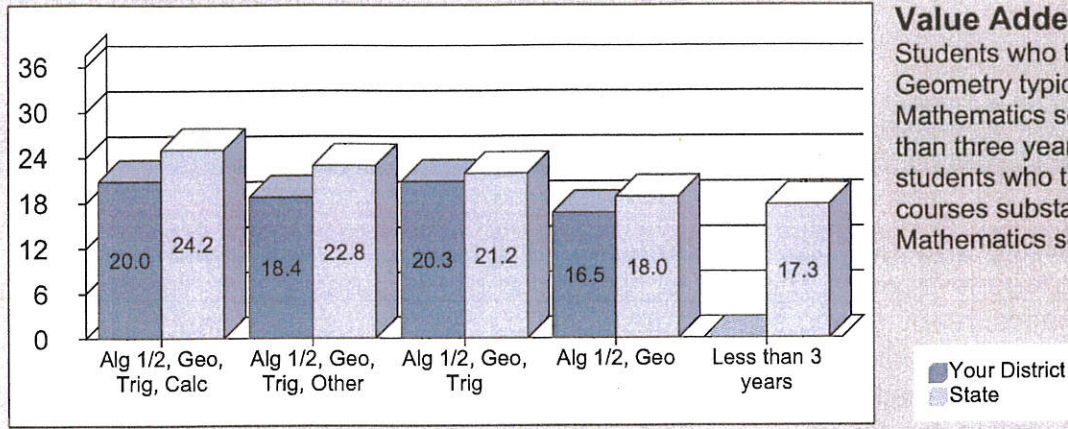
■ Your District  
■ State

A High School College Readiness Letter has been sent to the Principal of each high school with at least one ACT-tested graduate.

## College Readiness Letter for: HURON SCHOOL DISTRICT 2-2

ACT Research has shown that it is the rigor of coursework - rather than simply the number of core courses - that has the greatest impact on ACT performance and college readiness. Figures 2 and 3 report the value added by increasingly rigorous coursework in mathematics and science respectively.

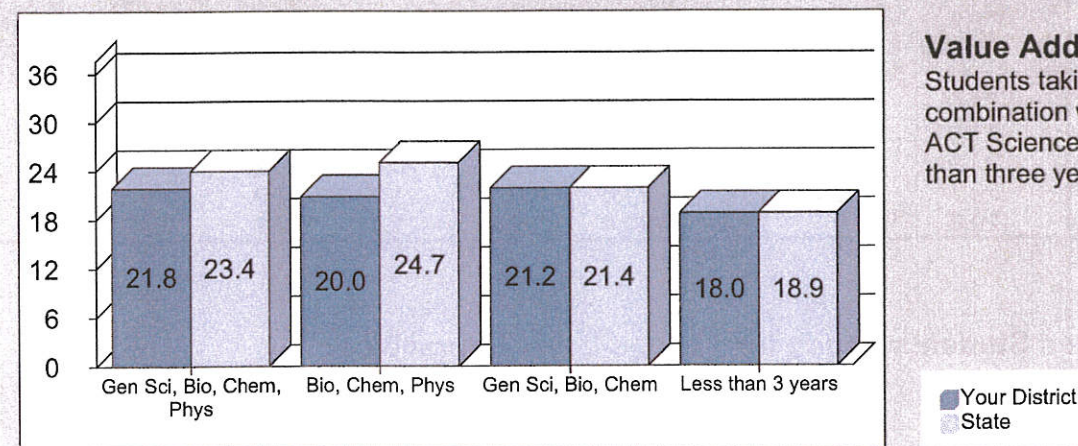
**Figure 2. Average ACT Mathematics Scores by Course Sequence**



### Value Added by Mathematics Courses

Students who take Algebra 1, Algebra 2, and Geometry typically achieve higher ACT Mathematics scores than students who take less than three years of mathematics. In addition, students who take more advanced mathematics courses substantially increase their ACT Mathematics score.

**Figure 3. Average ACT Science Scores by Course Sequence**



### Value Added by Science Courses

Students taking Biology and Chemistry in combination with Physics typically achieve higher ACT Science scores than students taking less than three years of science courses.

In order to ensure that all students are ready for college, an overview of vital action steps is provided.

#### College Readiness for All: An Action Plan for Schools and Districts

- 1. Create a Common Focus.** Establish collaborative partnerships with local and state postsecondary institutions to come to a shared understanding of what students need to know for college readiness. Use ACT's College Readiness Benchmarks as a common language to define readiness.
- 2. Establish High Expectations for All.** Create a school culture that identifies and communicates the need for all students to meet or exceed College Readiness Benchmark Scores.
- 3. Require a Rigorous Curriculum.** Review and evaluate the rigor and alignment of courses offered and required in your school in English, mathematics, and science to ensure that the foundational skills leading to readiness for college-level work are taught, reaffirmed, and articulated across courses.
- 4. Provide Student Counseling.** Engage all students in early college and career awareness, help them to set high aspirations, and ensure that they plan a rigorous high school coursework program.
- 5. Measure and Evaluate Progress.** Monitor and measure every student's progress early and often using college readiness assessments like ACT Aspire and the ACT. Make timely interventions with those students who are not making adequate progress in meeting College Readiness Benchmarks.

To learn more about these recommended action steps and ACT programs that will help improve college readiness for your students, contact ACT Customer Service at 319-337-1365 or [customerservices@act.org](mailto:customerservices@act.org).

## Venables, Dolly

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**From:** Tompkins, Carol  
**Sent:** Monday, October 15, 2018 2:32 PM  
**To:** Venables, Dolly  
**Subject:** Update District Wellness Policy  
**Attachments:** Updates to Wellness Policy for 2018-2019.pdf

Hi Dolly,

Please add these changes to the District Wellness Policy to the next available Board agenda. All that is being changed is on page 3 and page 13.

It is the administrators names, their new current positions, and adding a couple new administrators to the list as well. These need to be changed to reflect the updating that has been done.

See attached.

Thanks,

Carol Tompkins, Nutrition Director  
Huron Public Schools  
1045 18<sup>th</sup> Street S.W.  
Huron, SD 57350  
(605) 353-6909



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**I. School Wellness Committee**

***Committee Role and Membership***

The District will convene a representative district wellness committee (hereto referred to as the local wellness committee or work within an existing school health committee) periodically to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as “wellness policy”). The local wellness committee membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. The name(s), title(s), and contact information (email address is sufficient) of this/these individual(s) is (are): (Wellness Policy Committee).

Wellness Policy Committee Name	Title / Relationship to the School or District	Email address	Role on Committee
Terry Nebelsick Garret Bischoff Mike Radke Jolene Konechne Laura Willemsen Kari Hinker Peggy Heinz Heather Rozell Beth Foss  Linda Pietz Rodney Mittelstedt Kathie Bostrom Carol Tompkins Rita Baszler Jessica Van Diepen Raleigh Larson	Superintendent of Schools Board of Education Member High School Principal Asst. High School Principal Middle School Principal Asst. Middle School Principal Buchanan K-1 Center Principal Madison 2-3 Center Principal Washington 4-5 Center Principal  Director of Curriculum Director ESL Program Transportation Director Nutrition Director School Nurse (Mad/Wash) School Nurse (MS) School Nurse (Buch/HS)	<a href="mailto:Terry.Nebelsick@k12.sd.us">Terry.Nebelsick@k12.sd.us</a> <a href="mailto:g_bisch@hotmail.com">g_bisch@hotmail.com</a> <a href="mailto:Mike.Radke@k12.sd.us">Mike.Radke@k12.sd.us</a> <a href="mailto:Jolene.Konechne@k12.sd.us">Jolene.Konechne@k12.sd.us</a> <a href="mailto:Laura.Willemsen@k12.sd.us">Laura.Willemsen@k12.sd.us</a> <a href="mailto:Kari.Hinker@k12.sd.us">Kari.Hinker@k12.sd.us</a> <a href="mailto:Peggy.Heinz@k12.sd.us">Peggy.Heinz@k12.sd.us</a> <a href="mailto:Heather.Rozell@k12.sd.us">Heather.Rozell@k12.sd.us</a> <a href="mailto:Beth.Foss@k12.sd.us">Beth.Foss@k12.sd.us</a>  <a href="mailto:Linda.Pietz@k12.sd.us">Linda.Pietz@k12.sd.us</a> <a href="mailto:Rodney.Mittelstedt@k12.sd.us">Rodney.Mittelstedt@k12.sd.us</a> <a href="mailto:Kathie.Bostrom@k12.sd.us">Kathie.Bostrom@k12.sd.us</a> <a href="mailto:Carol.Tompkins@k12.sd.us">Carol.Tompkins@k12.sd.us</a> <a href="mailto:Rita.Baszler@k12.sd.us">Rita.Baszler@k12.sd.us</a> <a href="mailto:JessicaVanDiepen@k12.sd.us">JessicaVanDiepen@k12.sd.us</a> <a href="mailto:Raleigh.Larson@k12.sd.us">Raleigh.Larson@k12.sd.us</a>	Assists in the evaluation of the district wellness policy and implementation

***Leadership***

The Superintendent or designee(s) will convene the local wellness committee and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy. Designated official for oversight Carol Tompkins, Nutrition Director, [carol.tompkins@k12.sd.us](mailto:carol.tompkins@k12.sd.us) Each school will designate a school wellness policy coordinator, who ensures compliance with the policy.

- Buchanan K-1 Center - Jessica Van Diepen, School Nurse, [Jessica.VanDiepen@k12.sd.us](mailto:Jessica.VanDiepen@k12.sd.us)
- Madison 2-3 Center - Rita Baszler, School Nurse, [Rita.Baszler@k12.sd.us](mailto:Rita.Baszler@k12.sd.us)
- Washington 4-5 Center - Rita Baszler, School Nurse, [Rita.Baszler@k12.sd.us](mailto:Rita.Baszler@k12.sd.us)
- Middle School - Raleigh Larsen, School Nurse, [Raleigh.Larson@k12.sd.us](mailto:Raleigh.Larson@k12.sd.us)
- High School-Jessica Van Diepen, School Nurse, [Jessica.VanDiepen@k12.sd.us](mailto:Jessica.VanDiepen@k12.sd.us)

## Appendix A:

## School Level Contacts

Terry Nebelsick, Superintendent	<a href="mailto:Terry.Nebelsick@k12.sd.us">Terry.Nebelsick@k12.sd.us</a>
Kelly Christopherson, Business Manager	<a href="mailto:Kelly.Christopherson@k12.sd.us">Kelly.Christopherson@k12.sd.us</a>
Mike Radke, High School Principal	<a href="mailto:Mike.Radke@k12.sd.us">Mike.Radke@k12.sd.us</a>
Jolene Konechne, High School Assistant Principal	<a href="mailto:Jolene.Konechne@k12.sd.us">Jolene.Konechne@k12.sd.us</a>
Laura Willemsen, Middle School Principal	<a href="mailto:Laura.Willemsen@k12.sd.us">Laura.Willemsen@k12.sd.us</a>
Kari Hinker, Middle School Assistant Principal	<a href="mailto:Kari.Hinker@k12.sd.us">Kari.Hinker@k12.sd.us</a>
Peggy Heinz, Buchanan K-1 Center Principal	<a href="mailto:Peggy.Heinz@k12.sd.us">Peggy.Heinz@k12.sd.us</a>
Heather Rozell, Madison 2-3 Center, Principal	<a href="mailto:Heather.Rozell@k12.sd.us">Heather.Rozell@k12.sd.us</a>
Beth Foss, Washington 4-5 Center, Principal	<a href="mailto:Beth.Foss@k12.sd.us">Beth.Foss@k12.sd.us</a>
Linda Pietz, Curriculum Director	<a href="mailto:Linda.Pietz@k12.sd.us">Linda.Pietz@k12.sd.us</a>
Lori Wehlander, Special Services Director	<a href="mailto:Lori.Wehlander@k12.sd.us">Lori.Wehlander@k12.sd.us</a>
Rodney Mittelstedt, ESL Director	<a href="mailto:Rodney.Mittelstedt@k12.sd.us">Rodney.Mittelstedt@k12.sd.us</a>
Roger Ahlers, Technology Director	<a href="mailto:Roger.Ahlers@k12.sd.us">Roger.Ahlers@k12.sd.us</a>
Terry Rotert, Activities Director	<a href="mailto:Terry.Rotert@k12.sd.us">Terry.Rotert@k12.sd.us</a>
Rex Sawvell, Buildings and Grounds Director	<a href="mailto:Rex.Sawvell@k12.sd.us">Rex.Sawvell@k12.sd.us</a>
Kathie Bostrom, Transportation Director	<a href="mailto:Kathie.Bostrom@k12.sd.us">Kathie.Bostrom@k12.sd.us</a>
Carol Tompkins, Nutrition Director	<a href="mailto:Carol.Tompkins@k12.sd.us">Carol.Tompkins@k12.sd.us</a>





1 November 2018

Mr. Kelly Christopherson  
Business Manager  
Huron School District 2-2  
150 5<sup>th</sup> Street SW  
Huron, SD 57350

RE: 1849 Huron School District Improvements

Dear Kelly:

Following, as we discussed, is our proposal to assist you in sorting out the scope and costs of various improvements in the High School, Middle School and Vocational building.

**Scope of Project**

The project is a series of improvements to the High School, Middle School and Vocational buildings, potentially including the list of items, included in the attached Potential Renovations exhibit. The preliminary budget for improvements is \$5 million to \$7 million.

**Scope of Services**

Koch Hazard will provide preliminary planning and budgeting services to define the scope and cost of each improvement.

**Timing of Services**

We anticipate provision of services between mid-November and mid-January.

**Compensation for Services**

For the above described project and services, we propose compensation on an hourly rate basis, in accordance with the attached schedule of hourly rates, not to exceed \$8,000, plus expenses, not to exceed \$1,000. Included are two trips to Huron, the first to gather information, the second to present results.

**Acceptance of Proposal and Authorization to Proceed**

If this proposal is acceptable, please execute the attached agreement and return a copy to us as our Notice to Proceed.

Thanks for the opportunity to work with you again.

Sincerely,

KOCH HAZARD ARCHITECTS

Jeffery A. Hazard, AIA

**EXHIBIT B**  
**HOURLY RATE SCHEDULE**

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1 January 2017

Senior Architect/Principal	\$174.00/hr.
Architect/Principal	\$162.00/hr.
Senior Architect	\$158.00/hr.
Architect	\$134.00/hr.
Senior Project Developer	\$134.00/hr.
Senior Interior Designer	\$128.00/hr.
Project Developer	\$109.00/hr.
Interior Designer	\$109.00/hr.
Senior Administrative	\$122.00/hr.

For Sub-Consulting services, including, for example, Mechanical, Electrical and Structural engineering, a multiple of 1.25 times the amount billed to Koch Hazard by the consultant.

**Huron School District 2-2  
2018 High School and Middle School  
Possible Renovations**

<b>Project</b>	<b>Location</b>	<b>Description</b>
Secure Entrance / Office Reconfiguration	High School	Modify entrance and office area for more security and for a modern configuration.
Heating and Air Conditioning	High School	Replace HVAC system, a series of 15 rooftop units.
Bathrooms	High School	Remodel needed in the student bathrooms.
Auditorium Stage Lighting	High School	New LED lights and controls for the stage in the auditorium.
Auditorium Sound System	High School	New sound system in the auditorium.
Parking Lot Repair	High School	Mill and overlay the parking lot west of the HS.
Parking Lot Repair	High School	Repair parking lot north of HS and West of link.
Tuck Point	High School	Repair bricks in bad spots.
Commons and west hallways	High School	Remove asbestos floor tile and replace.
Phone/Intercom System	High School	The intercom system is currently not working and the phone system needs updating.
Science Labs	High School	Countertops and other updates.
Interior doors	High School	Interior doors built for modern building codes.
Ceiling Tile	High School	Many Areas
Carpet	High School	Many Areas
Paint	High School	Many Areas
Security Cameras	High School	Some additional and updated cameras are needed to better identify faces.
Bathrooms	Vocational Building	Remodel needed in the student bathrooms.
Secure Entrance / Office Reconfiguration	Middle School	Modify entrance and office area for more security and for a modern configuration.
Sports Flooring	Middle School Aux. Gym	Replace tile with sport floor like elementary buildings for safety.
Bathrooms	Middle School	Remodel for better bathroom privacy.