

Mission: *To develop lifelong learners through effective teaching in a safe and caring environment.*
Vision: *Educational excellence for every child – setting the standard others aim for.*

AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
August 13, 2018
5:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

August 20-24	NEW Teacher Orientation Days
August 20	NEW Teacher/Board Luncheon – 11:30 Middle School Commons
August 20	Substitute Teacher In-Service – Middle School Commons 1:00 High School 2:00 Elementary / Middle School
August 22	9 th Grade Orientation / 7:00 p.m. – English / 8:00 p.m. – Spanish & Karen
August 23	Freshmen Day 9:00 a.m.
August 27	Full Faculty In-Service – 8:00 a.m. – HHS Auditorium
August 27	All Staff Required Meeting – 9:30 – 11:30 – HHS Auditorium
August 27	All Staff Luncheon 11:30 HS Commons
August 27	Board of Education Meeting 5:30 p.m. – IPC
August 27	Middle School Welcome Back <ul style="list-style-type: none">▪ 6th Grade @ 5:00▪ 7th Grade @ 6:00▪ 8th Grade @ 7:00
August 27-29	Teacher In-Service
August 28	Elementary Open House <ul style="list-style-type: none">▪ Kindergarten – Buchanan / 4:30 – 5:30▪ 1st Grade – Buchanan / 4:30 – 5:30▪ 2nd Grade – Madison / 5:30 – 6:30▪ 3rd Grade – Madison / 5:30 – 6:30▪ 4th Grade – Washington / 6:30 – 7:30▪ 5th Grade – Washington / 6:30 – 7:30
August 30-Sept 3	South Dakota State Fair
September 3	State Fair / Labor Day Holiday
September 4	First Day of School for Grades 1 – 12
September 4-7	Kindergarten Screening
September 10	First Day of School for Kindergarteners
September 10	High School Open House / 6:40
September 21	Homecoming – Early Release
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)

8. CONSENT AGENDA

The superintendent of schools recommends approval of the following:

- a) **Approval and/or Correction of Minutes of Previous Meetings**
- b) **Consideration and Approval of Bills**
- c) **Approval and/or Correction of the Financial Report**
- d) **Board Approval of New Hires**

As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers' compensation plan.

- 1) Tanya Leiferman/Food Service Substitute-\$13.45 per hour
- 2) Becky Casper/HS Lunch Cashier/Prep Person/\$13.45 per hour
- 3) Troy Brock/9th Grade Boys Basketball Coach/\$3,717 per year
- 4) Shawn Holmquist / Transportation Dept – Bus Driver / \$25.00 per hour
- 5) Steve DeBoer/Custodian/Madison 2-3 Center/\$38,318 per year
- 6) Lu Kut/Custodian/High School/\$35,973 per year
- 7) Chad Wilde / 9th Grade Football Coach / \$3,659 per year
- 8) Ron Whites / Substitute Bus Driver / \$25.00 per hour
- 9) Stephanie Tschetter / Substitute Teacher - \$120 per day / Substitute Para-Educator - \$13.98 per hour
- 10) Garth Couey / Substitute Bus Driver / \$25.00 per hour

e) **Contracts for Board Approval**

- 1) Michelle Moeding / Revised Contract-7th Class Taught / \$53,096 per year
- 2) Heidi Holforty / Revised Contract-7th Class Taught / \$64,073 per year
- 3) Andrew Raml / Teacher - HMS /\$43,354 per year
- 4) Jenney Grover / Teacher – HHS / \$47,337 per year
- 5) Janet Christenson / Teacher HMS / \$45,780 per year

f) **Resignations for Board Approval**

- 1) Amy Williams / SPED Para-Educator-HMS / 1 year
- 2) Rachel Karr / Study Hall Supervisor – HHS / 5 months
- 3) Kerri Hjellum / Substitute Bus Driver / 1 year

g) **Request for Approval of Open Enrollment Request**

The administration has received open enrollment request #OE-2018-05, #OE-2018-06, #OE-2018-07, and #OE-2018-08 for Board approval.

h) **Request for Concession Program – New Product Price/Carol Tompkins**

Requesting to set pricing for two new items.

i) **Chamber Request for Use of School District Bus**

The Chamber & Visitors Bureau has submitted a request to the Huron Board of Education for use of a Huron Public Schools bus for city-wide transportation during the SD State Fair, August 30 – September 3rd, 2018. The bus will have a designated route from the fairgrounds to the mall and around town. It would run every day of the fair with pre-determined designated hours.

The Chamber will provide proof of insurance as well as a driver's fee and fuel.

- The Superintendent recommends approval of this request.

j) **Adoption of Supplemental Budget – Bond Redemption Fund**k) **Delta Dental Insurance Rates 2019 – No Rate Change**

l) Designation of Title IX Coordinator

Linda Pietz, Director of Curriculum, Instruction, Assessment, & TAP, will be appointed as the Co-District Title IX Coordinator with Rodney Mittelstedt. (By law, the Board of Education must approve a district official to serve as Title IX Coordinator.)

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

**9. CELEBRATE SUCCESSES IN THE DISTRICT:
CONGRATULATIONS:**

- To Huron Senior **“Eddie” Eh Bleh** who received his United States citizenship. His motivation was to become eligible to serve in the military as a way to give back to our country and community who afforded he and his family this new life. We are very proud of this member of the Huron Tiger Family.
- To the **Huron School District Nutrition Department** for being awarded the Fresh Fruit and Vegetable Program Grant for the 2018-2019 school year. Food Service will receive a combined total of \$79,616.00 in this grant.
- **Cassie Timm (3rd Grade Teacher @ Madison)** on the birth of her daughter, Sophia Marie, born on July 3rd.

THANK YOU TO:

- Classified staff for all their work to prepare buildings, busses, schedules, supplies, etc. for the new school year.
- Certified staff for all the trainings undertaken this summer to improve their craft.
- Administrators for focus on hiring and training staff and preparing all the back to school programs for the coming weeks.
- **Krissa Korkow and Tracy Nelson (1st Grade Teachers @ Buchanan)** for the beautiful paintings they did this summer at Buchanan.
- **All Custodians** for working so hard this summer to make the schools look wonderful for the beginning of the year.

10. REPORTS TO THE BOARD

- a) **Good News Report - Caleb Adermann - Special Olympics Gold Medalist - Terri Schlader**
- b) **Good News Report - Kari Hinker - Summer School**
- c) **Diploma Endorsements - Mike Radke**
- d) **Business Manager’s Report**
- e) **Superintendent’s Report**
 - ❖ Invited Board Members and Administrators who attended the ASBSD/SASD Joint Convention August 9th and 10th to share information from the presentations and sessions.
 - ❖ Staffing Update
 - ❖ Focusing on School Safety goal
 - ❖ Comments on August 7th Administrative Retreat Day
 - D.I.S.C. Leadership training of administrators

- ❖ State Board rescinding new requirements on Para-educators
- ❖ Schedules for New Teacher and Full Faculty Training
- ❖ State Accreditation moved to 2019-2020

11. OLD BUSINESS

- a) **Policy GCB-1 – Professional Staff Contracts and Compensation Plans / Administration – 2nd Reading**
This policy contains revisions that clarify the 12 month administrators and the optional 210 day workday contract for elementary principals. It further clarifies vacation benefits for administrators hired prior to and after July 1, 2008.
- b) **Tiger After-School Program (TAP) Handbook – Revised**
Superintendent recommends approval of the handbook.
- c) **District Bus Pickup Points – Iroquois & Wolsey-Wessington Schools**
Superintendent recommends approval of the Pick-up Point Resolutions with Iroquois & Wolsey-Wessington for the 2018-2019 school year.
- d) **Activities Handbook – Revised**
Superintendent recommends approval of the handbook.
- e) **ZPass Procedures–Kathie Bostrom**
Superintendent recommends approval of the procedures for handling participation in the ZPass program.
- f) **Branding – 1st Reading to approve tiger head as a final piece of the branding package.**

12. NEW BUSINESS

- a) **Huron School District Bullying Prevention Data Collection 2017-2018 School Year - Mr. Nebelsick**
- b) **Audit Engagement Letter – ELO Certified Public Accountants Prof LLC**
- c) **Policy CDB – Organizational Chart – Huron School District – 1st Reading**
- d) **Request to Start August 27th School Board Meeting at 5:00 p.m.**
- e) **Request to Conduct Goal Setting Session on September 17th with a possible start time of 5:00 p.m. due to Coronation activities that evening**
- f) **Policy AB Non-Discrimination – 1st Reading**
This policy is being revised to add the office phone number of the newly assigned Co-District Title IX Coordinator, Linda Pietz.
- g) **Transfer Capital Outlay to General Fund for Fiscal Year 2017-2018**

13. ADJOURNMENT

**Huron School District
New Hire Justification**

Date: July 11, 2018

Applicant Information

Applicant Name: Tanya Leiferman
Address: 122 24th Street SW, Huron, SD 57350
Phone: 1-701-320-9781
Education: Mark Morris/Community College in Washington
Experience: -----
References: Briana Hieb, Tina Danielson, Audrey Danielson

Reason for New Hire

New Position: Food Service Substitute
Replacement: Replaces no one

Position Information

Department: Food Service
Position: Food Service Substitute
Supervisor: Carol Tompkins
Responsibilities: Sub for others as needed
Hours: Will vary

Hiring Information

Wages: \$13.45
Classification: II
Wage Justification: Food Service Hiring Schedule
Start Date: September 4, 2018
Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: July 13, 2018

Applicant Information

Applicant Name: Becky Casper
Address: 4345 Dakota Ave. S. Huron, SD 57350
Phone: (605) 352-4451
Education: HS-Worthington, MN & Cottey College-Missouri
Experience: Current substitute for food service for over a year
References: Elaine Bales, Mary Hershman, Karla Sawvell

Reason for New Hire

New Position: -----
Replacement: Replaces Aaron Harvey

Position Information

Department: Food Service
Position: HS Lunch Cashier/Prep Person
Supervisor: Carol Tompkins
Responsibilities: Cashier and food preparation
Hours: 8:30 am to 2:30 pm

Hiring Information

Wages: \$13.45 Hour
Classification: II
Wage Justification: FS Hiring Schedule
Start Date: August 1, 2018

Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: July 23, 2018

Applicant Information

Applicant Name: Troy Brock

Address:

Phone: 605-350-3586

Education: Huron High School (2003) and Northern State (2008)

Experience: Played varsity for two years for Huron.
Troy is also an assistant football coach.

References: Michael Schmitz, Dru Strand, John Gross

Reason for New Hire

New Position:

Replacement: Replace Kody Kopfmann who is now assistant boys.

Position Information

Department Athletics

Position: 9th Boys Basketball Coach

Supervisor: Jon Schouten and Terry Rotert

Responsibilities: Coach 9th boys basketball team and assistant varsity.

Hours: After school and some evenings

Hiring Information

Wages: \$3717.00/per year

Classification: ES-0

Wage Justification: First year as 9th boys basketball

Start Date: November 26, 2018

Requested by: Terry Rotert - AD

**Huron School District
New Hire Justification**

Date: June 12, 2018

Applicant Information

Applicant Name: Shawn Holmquist

Address: 40126 201st St., Huron, SD

Phone: 605-461-8521

Education:

Experience: Machinist, Roofer, Thermo Processor

References: Jonathan Molan, Dean Wipf, Dean Lindstad

Reason for New Hire

New Position:

Replacement: Regular driver for Rt #11. Previous driver is switching to be a sub driver.

Position Information

Department: Transportation

Position: Bus Driver

Supervisor: Kathie Bostrom

Responsibilities:

Hours: Varies

Hiring Information

Wages: \$25/hr.

Classification: Class 3

Wage Justification: 2018-2019 Hiring schedule for Bus Drivers & Aides

Start Date: August 7, 2018

Requested by: Kathie Bostrom

**Huron School District
New Hire Justification**

Date: July 25, 2018

Applicant Information

Applicant Name: Steve DeBoer
Address: 1432 Wisconsin Ave. S.W.
Phone: 605.461.2971
Education: Huron High School
Experience: General labor, High School Custodian
References: R. Schimke, W. Ravenscroft, R. Tschetter

Reason for New Hire

New Position:

Replacement: X

Position Information

Department: Buildings and Grounds
Position: Elementary Custodian
Supervisor: Heather Rozell, Mike Graff
Responsibilities: General cleaning duties
Hours: 3:00 P.M.- 11:30 P.M.

Hiring Information

Wages: \$38318.51 yr.
Classification: Class I
Wage Justification: Move from Custodian to Elementary
Custodian
Start Date: August 01, 2018
Requested by: Rex Sawvell

**Huron School District
New Hire Justification**

Date: July 25, 2018

Applicant Information

Applicant Name: Lu Kut
Address: 39507 West DD Hwy 14
Phone: 402-253-5050
Education: High School in Thailand
Experience: Welder, painter, Custodian
References: J. Gard, C. Thies, S McWethy

Reason for New Hire

New Position:

Replacement: X

Position Information

Department: Buildings and Grounds
Position: High School Custodian
Supervisor: Gina Gabriel
Responsibilities: General cleaning duties
Hours: 3:00 P.M.- 11:30 P.M.

Hiring Information

Wages: \$35973.00 yr.
Classification: Class I
Wage Justification: 2018-2019 Custodian Hiring Schedule
Start Date: August 01, 2018
Requested by: Rex Sawvell

**Huron School District
New Hire Justification**

Date: July 6, 2018

Applicant Information

Applicant Name: Chad Wilde

Address:

Phone: 605-354-2705

Education: Huron High School 2004

Experience: Played varsity for three years – starting two as QB.
Chad coached years as a varsity assistant for the Tigers five years – two
As a volunteer and three as a paid assistant.

References: Mike Postma, Michael Schmitz

Reason for New Hire

New Position:

Replacement: Replace Craig Jones who transferred to 7th grade.

Position Information

Department Athletics

Position: 9th Football Coach

Supervisor: Michael Schmitz and Terry Rotert

Responsibilities: Coach 9th FB

Hours: After school and some evenings

Hiring Information

Wages: ES-3 - \$3,659

Classification:

Wage Justification: Chad was a past paid varsity assistant for three yrs

Start Date: August 9, 2018

Requested by: Terry Rotert - AD

**Huron School District
New Hire Justification**

Date: July 27, 2018

Applicant Information

Applicant Name: Ron Whites

Address: 41695 203rd St., Iroquois, SD

Phone: 605-354-2611

Education:

Experience: Owner operator of Whites Transportation

References: Rollin Walter, Rex Sawvell

Reason for New Hire

New Position:

Replacement: Adding to the pool of sub bus drivers

Position Information

Department: Transportation

Position: Sub bus driver

Supervisor: Kathie Bostrom

Responsibilities: Driving bus for regular route drivers that are absent.

Hours: Varies

Hiring Information

Wages: \$25/hr.

Classification: Class 4

Wage Justification: 2018-2019 Hiring schedule for sub. Drivers &
Aides

Start Date: August 7, 2018

Requested by: Kathie Bostrom

**Huron School District
New Hire Justification**

Date: *August 8, 2018*

Applicant Information

Applicant Name: *Garth Couey*

Address: *775 15th St. SE, Huron*

Phone: *605-354-9912*

Education: *Nebraska Christian College & Norfolk Jr. College*

Experience: *Bus driver for Whites Transportation and for People's Transit*

References: *Ron Whites, Al Wager, and Gayle Kludt*

Reason for New Hire: *Building pool of sub bus drivers.*

New Position:

Replacement:

Position Information

Department: *Transportation*

Position: *Sub Bus Driver*

Supervisor: *Kathie Bostrom*

Responsibilities: *Drive routes for regular driver's that are on activity trips or gone for other reasons.*

Hours: *Vary*

Hiring Information

Wages: *\$25 an hour*

Classification: *Class 3*

Wage Justification: *2018-2019 Hiring Schedule for Sub Bus Drivers.*

Start Date: *August 1, 2018*

Requested by: *Kathie Bostrom*

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Michelle Moeding

July 11, 2018

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 53096** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/27/2018** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15

Hired 2016-2017 W/BS and 3 years of tchg experience. BS + 15 (+ \$1,500.00) Earned August 2016. The above salary includes \$7,598 which is compensation for a 7th class taught both semesters during the 2018-2019 school year and includes one hour of prep;time daily outside of the current 8 hour day.

*****CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY JULY 19, 2018*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 16th day of July, 2018

Witness: Celia Henson

Print Name: Michelle Moeding

Sign here: Michelle Moeding
Teacher

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Heidi Holforty

July 11, 2018

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 64073** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/27/2018** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15

The above salary includes \$9,169 which is compensation for a 7th class taught both semesters during the 2018-2019 school year and includes one hour of prep time daily outside of the current 8 hr day.;

*****CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY JULY 19, 2018*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 17th day of July, 2018

Witness: [Signature]

Print Name: Heidi Holforty

Sign here: [Signature]
Teacher

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Andrew Raml

July 13, 2018

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 43354 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/20/2018 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA
Hired 2018-2019 w/BA and no formal teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 20. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 20, 2018

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 17th day of July, 2018

Print Name: Andrew Raml

Witness: Andrew Raml

Sign here: Andrew Raml
Teacher

HURON PUBLIC SCHOOLS
Huron, South Dakota
PERSONNEL DATA SUMMARY

1. Name Andrew Raml
Present Address 17478 457th Ave – Watertown, SD 57201
Position Applied For 8th Grade Science & Social Studies - HMS

2. Preparation and Certification:

	<u>Name of School</u>	<u>Year/Degree</u>
College: BS Degree	<u>South Dakota State University</u>	<u>2018/BA – History</u>
MA Degree	_____	_____
Other	_____	_____

3. Teaching Experience - (list the last two positions)

<u>Name of School</u>	<u>How Long/Years</u>	<u>Grades/Subjects</u>
_____	_____	_____
_____	_____	_____

4. **Base Salary:** \$ 43,354 **Teaching Assignment:** 8th Gr Science & Social Studies Teacher
Extra Duty: \$ _____ Ex Duty Assignment _____
Total Salary: \$ 43,354

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Jenney Grover

July 13, 2018

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 47337** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/20/2018** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through **June 30** for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract **July 1** through **July 31**, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

MS
Hired 2018-2019 w/MA and 10 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 20. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

*****CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 20, 2018*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

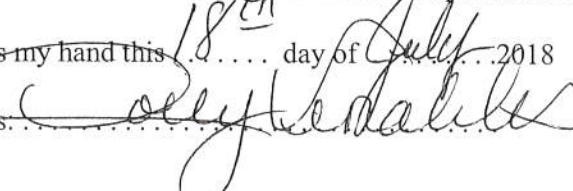
ATTEST:

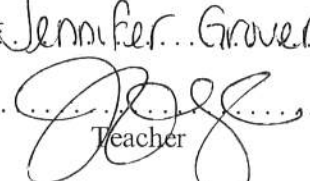
.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 18th day of July, 2018
Witness: 

Print Name: Jennifer Grover
Sign here: 
Teacher

HURON PUBLIC SCHOOLS
Huron, South Dakota
PERSONNEL DATA SUMMARY

1. Name Jennifer Grover
Present Address PO Box 522 – Crosslake, MN 56442
Position Applied For Language Arts-English & Spanish Teacher

2. Preparation and Certification:
- | | <u>Name of School</u> | <u>Year/Degree</u> |
|--------------------|--------------------------------------|----------------------------------|
| College: BS Degree | <u>South Dakota State University</u> | <u>2004/BA – Liberal Studies</u> |
| MA Degree | <u>Full Sail University – FL</u> | <u>2011/MS – Education Media</u> |
| Other | _____ | _____ |

3. Teaching Experience - (list the last two positions)
- | <u>Name of School</u> | <u>How Long/Years</u> | <u>Grades/Subjects</u> |
|-----------------------------|----------------------------|--|
| <u>Iroquois High School</u> | <u>1 year / 2008-2009</u> | <u>HS LA (9-12) & Spanish 1 & 2</u> |
| <u>Dial Virtual School</u> | <u>8 years / 2009-2017</u> | <u>Online Teacher – LA (9-12)
Spanish 1,2,3 & Creative Writing</u> |

4. **Base Salary:** \$ 47,337 **Teaching Assignment:** Language Arts-English & Spanish Teacher
Extra Duty: \$ Ex Duty Assignment _____
Total Salary: \$ 47,337

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Janet Christenson

July 20, 2018

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ **45780** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/20/2018** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA +15
Hired 2018-2019 w/BA and 9 years of teaching experience. This contract is offered with the assumption that Mrs. Christenson will be certified by the State of South Dakota to teach Middle School Language Arts. Failure to meet certification by October 1, 2018, will not allow us to honor the contract.

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 20. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

*****CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, JUNE 20, 2018*****

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 20th day of July 2018
Witness: Dolley Venables

Print Name: Janet Y. Christenson
Sign here: Janet Y. Christenson
Teacher

HURON PUBLIC SCHOOLS
Huron, South Dakota
PERSONNEL DATA SUMMARY

1. Name Janet Christenson
Present Address 975 Ohio Ave SW – Huron, SD 57350
Position Applied For Language Arts-Reading Teacher - HMS

2. Preparation and Certification:

	<u>Name of School</u>	<u>Year/Degree</u>
College: BS Degree	<u>Augustana University</u>	<u>1989/BA – Elem Ed/SPED</u>
MA Degree	_____	_____
Other	_____	_____

3. Teaching Experience - (list the last two positions)

<u>Name of School</u>	<u>How Long/Years</u>	<u>Grades/Subjects</u>
<u>Watertown Middle School</u>	<u>7 years / 1995-2002</u>	<u>Special Education Teacher</u>
<u>Huron Middle School</u>	<u>1 year / 2013-2014</u>	<u>Special Education Teacher</u>

4. **Base Salary:** \$ 45,780 **Teaching Assignment:** Language Arts-Reading Teacher
Extra Duty: \$ Ex Duty Assignment _____
Total Salary: \$ 45,780

Venables, Dolly

From: Wehlander, Lori
Sent: Wednesday, August 1, 2018 11:05 AM
To: Venables, Dolly
Subject: FW: Employment

Lori Wehlander
Director of Special Services
Huron School District
605-353-6997
Follow me @lorimw88

I've learned so much from my mistakes... I'm thinking of making a few more... Anonymous

Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain privileged and confidential information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

On 7/31/18, 4:00 PM, "Williams, Amy L" <Amy.L.Williams@k12.sd.us> wrote:

>
>Hi Lori,
>
>Wanted to let you know I will be resigning from the Huron School district as I have been hired as the Art teacher in Wolsey/Wessington School District.
>
>What are the steps I would need to take to make it official?
>
>Thank you!
>Amy Williams

On 7/31/18, 5:23 PM, "Karr, Rachel" <Rachel.Karr@k12.sd.us> wrote:

Mr. Radke,

I am giving my notice as of today. My family and I are moving back to Iowa to be closer to relatives. I want to thank you for the opportunity of working at the high school. Please let me know who I need to turn my iPad into and I will get it returned.

Thank you,
Rachel Karr

Sent from my iPad

Kerri Hjellum
PO Box 522
Woonsocket, SD
57385

August 2, 2018

Kathie Bostrum
Huron School District
Huron, SD
57350

Dear Kathie,

I regret to inform you that I will not be returning for the 2018-2019 school year as a substitute driver effective August 2, 2018. I hereby give one month notice of my intention to leave the Huron school district.

I made this decision not because I was unhappy, but as a strategic career move with my other job. It's been a great pleasure working with you and all the other drivers!!!!

Thank You!!

Sincerely,



Kerri Hjellum

Huron Public Schools
1045 18th Street SW
PO Box 949
Huron, South Dakota 57350-0949

Office: 605-353-6909
Fax: 605-353-6910
email:carol.tompkins@k12.sd.us

Carol Tompkins
School Nutrition Director
Concessions Director

To: Board of Education
Mr. Nebelsick
Mr. Christopherson

From: Carol Tompkins

Date: July 13, 2018

RE: Concession Program – New Product Price

Concession program will begin offering N40 ICE CREAM and ITALIAN ICES as new items. I am requesting to set pricing for these two new items at this time.

	<u>Price for 8 oz.</u>
ICE CREAM	3.50
ITALIAN ICES	3.50

Thank you for your consideration.



Huron Chamber & Visitors Bureau
1725 Dakota Avenue S
Huron, SD 57350

Toll Free: 1-800-HURONSD
Phone: 605-352-0000
Fax: 605-352-8321

July 20, 2018

Huron Public Schools
Terry Nebelsick, Superintendent
PO Box 949
Huron, SD 57350

Dear Mr. Nebelsick and Huron School Board Members:

On behalf of the Huron Chamber & Visitors Bureau, I would like to request the use of the Huron Public Schools bus for city-wide transportation during the SD State Fair, August 30 – September 3rd, 2018. The bus will have a designated route from the fairgrounds to the mall and around town. It would run every day of the fair with pre-determined designated hours.

In addition, we understand that upon approval of this request, we would have to provide proof on insurance as well as a driver's fee and fuel. Thank you for your consideration and please feel free to contact me with any questions.

Sincerely,

Laurie A. Shelton
President & CEO

Huron School District 2-2
Adoption of Supplemental Budget
Resolution 2018-08-13-01
August 13, 2018 Board Meeting

Let it be resolved, that the school board of the Huron School District 2-2, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total for the Bond Redemption Fund:

Appropriation	Means of Finance	Amount
Debt Service (32-5000-000-612)	Interest earned in escrow	37,000
	Total	37,000

Presiding Officer

Business Manager

*Note- This supplemental budget is needed because the Department of Legislative Audit advises that the interest earned/paid on the Advance Refunding Bonds being held in Escrow be recorded in our books until the crossover date in 2024.

August 6, 2018

Kelly Christopherson
Huron School District
PO Box 949
Huron, SD 57350 0949

Dear Kelly,

Our mission at Delta Dental of South Dakota, is dedicated to advancing and promoting the improvement of oral health. January 1, 2019 begins your 23rd year with Delta Dental, and we would like to thank you for doing business with us and we look forward to serving you another year!

Good News! An analysis of your company's claims experience, indicates a rate change is not necessary for the next plan year. Therefore your current rates will be continued for another year.

2019 Rates

Single	\$44.10
Two Party	\$84.94
Three or More	\$135.16

We appreciate the trust you place in Delta Dental to provide a dental benefits program for your employees!

Sincerely,



Jeff Miller
VP of Underwriting & Sales

	State Current	New State Foundataion	Advanced Endorsement	Advanced Career	Advanced Honors
English	4 Credits 1.5 Writing .5 Speech/Debate 1.5 Literature .5 LA Elective	4 Credits 1 Writing .5 Speech or Debate 1 Literature 1.5 LA Electives	4 Credits 1 Writing .5 Speech or Debate 1 Literature 1.5 LA Electives	4 Credits 1 Writing .5 Speech or Debate 1 Literature 1.5 LA Electives	4 Credits 1.5 Writing .5 Speech or Debate 1.5 Literature .5 LA Electives
Math	3 Credits 1 Algebra I 1 Geometry 1 Algebra II	3 Credits 1 Algebra I 2 Math Electives	3 Credits 1 Algebra I 1 Geometry 1 Algebra II	3 Credits 1 Algebra I 1 Geometry 1 Algebra II	4 Credits 1 Algebra I 1 Geometry 1 Algebra II 1 Advanced Math
Science	3 Credits 1 Any Physical Sci 1 Biology 1 Chemistry or Physics	3 Credits 1 Biology 2 Science Electives	3 Credits 1 Biology 2 Science Electives	3 Credits 1 Biology 2 Science Electives	4 Credits 1 Biology 1 Any Physical Sci 1 Chem or Physics 1 Science Elective
Social Studies	3 Credits 1 US History .5 US Government .5 World History .5 Geography .5 SS Elective	3 Credits 1 US History .5 US Government 1.5 SS Elective	3 Credits 1 US History .5 US Government 1.5 SS Elective	3 Credits 1 US History .5 US Government 1.5 SS Elective	3 Credits 1 US History .5 US Government .5 World History .5 Geography .5 SS Elective
Fine Arts	1 Credit	1 Credit	1 Credit	1 Credit	1 Credit
Physical Ed.	.5 Credit	.5 Credit	.5 Credit	.5 Credit	.5 Credit
Health	.5 Credit	.5 Credit	.5 Credit	.5 Credit	.5 Credit
Personal Finance/Econ.	.5 Credit	.5 Credit	.5 Credit	.5 Credit	.5 Credit
CTE or World Language or Capstone Experience	1 Credit	1 Credit	1 Credit		
Other				2 Credits of either of the following or a combination of the two: Approved CTE Credits from the same career cluster OR Capstone Experience AND Industry-Recognized Credential OR NCRC of Silver or Higher	2 Credits of either of the following or a combination of the two: Approved CTE courses OR Modern or Classical Language
Electives	5.5 Credits	5.5 Credits	5.5 Credits	4.5 Credits	2.5 Credits
Total	22 Credits	22 Credits	22 Credits	22 Credits	22 Credits

Huron High School currently deviates from the state graduation requirements by requiring 4.5 credits of language arts and 7 elective credits. We would like to propose continuing to require more Language Arts and Electives than required by the state.

Huron School District

All Staff Orientation
August 27-August 29, 2018

TIME	LOCATION	PRESENTER/FACILITATORS	AGENDA
MONDAY, AUGUST 27, 2018			
8:00-8:25	HS Auditorium	Terry Nebelsick	Superintendent Welcome Focus on Instruction
8:25-8:30	HS Auditorium	HEA Officers	Welcome
8:30 – 9:15	HS Auditorium	Lori Wehlander	TAT/ SPED/504 Compliance
9:15-9:30	HS Commons	Break—Beverage and Snack	
9:30-10:15	HS Auditorium	Terry Nebelsick	Superintendent Address
			Bullying and Mandatory Reporting
10:15 – 10:45	HS Auditorium	Rodney Mittelstedt/Lori Wehlander	Title IX/Homelessness/FERPA
10:45-11:15	HS Auditorium	Nursing Staff	Universal Cautions AED/First Aid/EpiPen
11:15-11:30	HS Auditorium	Rhonda Kludt/Beth Foss	Connecting with Our Community through United Way
11:30-1:00	HS Commons	All Staff Luncheon	Introduction of New Staff Introduction of School Board Members Board President Comments
1:00-3:00	IPC	Tonya Whitmore/PCG Trainers	Medicaid Training for all Speech/OT/PT Providers and Assistants
1:00-2:00	HS Study Hall	Lori Wehlander	504 Building Coordinator Training
1:00-4:00	Building	Principals	Building Level Session
TUESDAY, AUGUST 28, 2018			
8:00-9:30	HS Auditorium	Anneke Nelson	RTI
9:45 – 12:00	HS Assigned Rooms	Principals/Instructional Coaches	Building Level RTI Breakout Sessions
12:00-1:00	Lunch on Your Own		
1:00-4:00	Bulding	Principals	Building Level Session
WEDNESDAY, AUGUST 29, 2018			
8:00 – 4:00	Building	Principal	HS Building Level Session
8:00-4:00	Building	Principals	Flex PD Day – (Make-Up Session for Elem/MS staff who did not participate in Summer Flex Day)
8:00- 4:00	Building	Principals	Buchanan/Madison/MS New Staff 5 th Day New Staff Orientation Building Level with Principal

Huron School District – New Staff Orientation – August 20-24, 2018

TIME	LOCATION	PRESENTER/FACILITATOR	TOPIC
MONDAY, AUGUST 20			
8:00-9:00	HS Library	Superintendent/Principals/Mentors	Welcome, Introductions, Expectations
9:00-9:30	HS Library	Cabinet	Introduction to Mentor Program
9:30-11:20	HS Library	Roger Ahlers	Technology – Network, E-Mail, DDN, Grade Book, Etc.
11:30-1:00	HMS Commons	New Staff Luncheon	School Board, Admin Team, New Certified Staff, HEA Officers, Mentors
1:00-4:00	HS Library	Linda Pietz/Instructional Coaches	Curriculum/Instruction/Assessment
TUESDAY, AUGUST 21			
8:00-8:15	IPC	Administrative Team (Minus Principals)	Introductions
8:15-8:30	IPC	Terry Rotert	Working Activities and STL
8:30-8:45	IPC	Carol Tompkins	School Nutrition
8:45-9:30	IPC	Kelly Christopherson/Ashley Neuharth	District Payroll and Business Office
9:30-9:45	IPC	Rex Sawvell/Kathie Bostrom	Buildings and Grounds/Use of Fleet Vehicles
9:45-10:00		Break	
10:00-11:15	IPC	School Counselors/Home Liaisons	Counseling Services
11:15-11:30	IPC	Cabinet/Joyce Watkins	When and How to Request a Sub
11:30-12:30		Lunch On Your Own	
1:00-4:00	IPC	Rodney Mittelstedt/ SIOP Coaches	SIOP Training
WEDNESDAY, AUGUST 22			
8:00-11:30	HS Library	Lori Wehlander	CPI Crisis Prevention and Intervention
11:30-12:30		Lunch On Your Own	
12:30-4:00	HS Library	Lori Wehlander	CPI Crisis Prevention and Intervention
THURSDAY, AUGUST 23			
8:00 - 4:00	Madison	Buchanan/Madison – FLEX Day*	Trauma Training
8:00 - 4:00	Washington	Principal	Building Level with Principal
8:00-11:00	MS/HS – IPC	Lori Wehlander/Rodney Mittelstedt	Special Services/Federal Programs
11:00-12:00		Lunch On Your Own	
12:00 - 4:00	MS/HS	Principal	Building Level with Principal
12:00-4:00	MS/HS SPED - HS Library	School Nurses	CPR
FRIDAY, AUGUST 24			
8:00 - 4:00	Middle School	MS – FLEX Day*	Trauma Training
8:00 - 4:00	High School	Principal	Building Level with Principal
8:00-11:00	Elem - IPC	Lori Wehlander/Rodney Mittelstedt	Special Services/Federal Programs
11:00-12:00		Lunch On Your Own	
12:00 - 4:00	Elementary	Principal	Building Level with Principal
12:00-4:00	Elem SPED - HS Library	School Nurses	CPR

*Buchanan/Madison/MS New Staff will meet on August 29th for the 5th New Staff Orientation Day. Building Level with Principal.

K-12 Accreditation Proposed Review Schedule

Assurance Statement

I assure that the school/school district has reviewed the proposed K-12 Accreditation schedule (formulated pursuant to ARSD 24:43:02:05) and will comply with the finalized review cycle. The Huron school/school district understands that it is responsible for compliance with all applicable state statutes, administrative rules, and department policies, regardless of when the school/school district's accreditation review occurs, and that an off-cycle accreditation review may be scheduled.

Teresa D. Nehelich
Superintendent

8-2-18
Date Submitted

This form should be submitted to: DOEaccred@state.sd.us Failure to return this form will result in The Department scheduling a review according to the proposed review schedule.

If your school/school district would like to propose an alternative date to the proposed K-12 Accreditation schedule (formulated pursuant to ARSD 24:43:02:05), please provide the following information:

1. Information, along with any supporting documentation, regarding why the proposed schedule and review would create a hardship for the school/school district.
2. A proposed alternative date for the accreditation review of the school/school district.

We accept the proposed 2019-2020 school year.
The Department of Education will review submitted information and inform the school/school district of the final schedule. Submission of information or proposal of an alternative does not guarantee that the proposed date alternative will be accepted by the Department.

PROFESSIONAL STAFF CONTRACTS AND COMPENSATION PLANS/ADMINISTRATION

A. Contract Period and Vacation Time:

All administrative contracts will be from July 1 to June 30 of the following year.

B. The following administrators will serve on a 260-day contract:

1. Superintendent
2. Business Manager
3. ~~HS and MS Principals and HS and MS Assistant Principal~~ All Principals and Assistant Principals Hired after July 1, 2018
4. Directors including, but not limited to the following responsibilities:
 - a. Accreditation.
 - b. Activities Director
 - c. Alternative Education
 - d. Arena Manager
 - e. Assessment
 - f. Buildings and Grounds and Transportation
 - g. Career and Technical Education
 - h. Curriculum and Instruction
 - i. English Second Language Programs
 - j. Federal Programs
 - k. Food and Nutrition
 - l. Juvenile Detention Center Education
 - m. Our Home Educational Programs
 - n. Special Education Services
 - o. Technology
 - p. Transportation

C. Administrators will participate in the activity supervision schedule and will earn the same short-term leave provisions as the teachers.

August 2018

D. Vacation period for those administrators hired on a 260-day contract before July 1, 2008 is as follows:

1. 1 through 17 years ... 20 days of vacation
2. 18 through 25 years ... 22 days of vacation
3. Over 25 years ... 25 days of vacation
4. Previous administrative experience may be considered as administrative contracts are negotiated.

NOTE

The vacation periods for those administrators hired on a 260-day contract before July 1, 2008 was as follows:

1. 1 through 5 years ... 15 days of vacation
2. 6 through 10 years ... 18 days of vacation
3. 11 through 17 years ... 20 days of vacation
4. 18 through 25 years ... 22 days of vacation
5. Over 25 years ... 25 days of vacation

Vacation period for those administrators hired on a 260-day contract after July 1, 2008 is 20 days.

4. The following provisions will govern contract period and vacation time for those persons employed on a 260-Day contract:
 - a. The effective date for the positions listed above will be July 1 of any given year.
 - b. All vacation dates will be determined after consultation with the superintendent. The time of the year the vacation will be taken will depend upon the best interests of the school and the person involved. Vacation must be taken prior to July 1 of the following year. Provisions will be made to keep a written record of vacation time.
 - c. Vacation days for administrators hired after July 1 will be pro-rated as per Section B.
 - d. In the event that employment is terminated at the time called for on the contract, the employee will remain on the job until July 1 and all accrued vacation will be granted after July 1 and paid for at the existing rate of pay.

E. Assistant Middle School Principal will serve on a 215-work day contract:

1. 181 days will directly match the teacher contract days.
2. The remaining 34 days will be assigned/approved by the superintendent.
3. The principal is "under contract" from July 1 to June 30 of the following year.
4. Assistant Principal will participate in the activity supervision schedule and will earn the same short-term leave provisions as the teachers.
5. There are neither vacation days nor paid holidays in a 215-work day contract.
6. All non-work dates will be determined after consultation with the superintendent. The time of the year the non-working days will be taken will depend upon the best interests of the school and the person involved. Provisions will be made to keep a written record of work days each year.

F. Elementary Principals will hired before July 1, 2018 may serve on a 210-work day contract:

1. 181 days will directly match the teacher contract days.
2. The remaining 29 days will be assigned/approved by the superintendent.
3. The principals are “under contract” from July 1 to June 30 of the following year.
4. Elementary Principals will participate in the activity supervision schedule and will earn the same short-term leave provisions as the teachers.
5. There are neither vacation days nor paid holidays in a 210-work day contract.
6. All non-work dates will be determined after consultation with the superintendent. The time of the year the non-working days will be taken will depend upon the best interests of the school and the person involved. Provisions will be made to keep a written record of work days each year.
7. The elementary offices will be open three weeks prior to the opening of school and one week after the closing of school.

August 2018



SCHOOL DISTRICT
Superintendent of Schools

Terry Nebelsick EdS.

150 5th St. SW

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August 13, 2018

TO: BOARD MEMBERS

FROM: Terry D. Nebelsick, Ed.S
Superintendent

SUBJECT: RESOLUTION FOR BOARD APPROVAL

The Huron School District accepts (16) designated pick-up points for the Iroquois school buses in the city of Huron. The pick-up points will be as similar to the 17-18 points as possible, being sensitive to Huron Public pick-up points and avoiding traffic concerns. The Huron Board appreciates the intent of the Iroquois district to avoid door-to-door services and to provide no higher level of service than it affords its own residents.

Huron School Board also recognizes the resolution by the Iroquois School District to allow the Huron School District to pick up students in the city of Iroquois at any location.



SCHOOL DISTRICT
Superintendent of Schools

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August 13, 2018

TO: BOARD MEMBERS

FROM: Terry D. Nebelsick, Ed.S
Superintendent

SUBJECT: RESOLUTION FOR BOARD APPROVAL

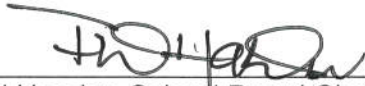
The Huron School District accepts (16) designated pick-up points for the Wolsey-Wessington school buses in the city of Huron. The pick-up points will be as similar to the 17-18 points as possible, being sensitive to Huron Public pick-up points and avoiding traffic concerns. The Huron Board appreciates the intent of the Wolsey-Wessington district to avoid door-to-door services and to provide no higher level of service than it affords its own residents.

Huron School Board also recognizes the resolution by the Wolsey-Wessington School District to allow the Huron School District to pick up students in the city of Wolsey at any location.

Resolution For Neighboring School Districts To Establish School Bus/Student Pick-up Locations

Be it resolved by the Wolsey-Wessington School District on the 16th day of July 2018. The Wolsey-Wessington School District resolves that neighboring school districts may pick up students in the Wolsey-Wessington School District attendance center at locations that the serving school district finds to be safe and age appropriate, regardless of time and location.

Respectfully signed on the 16th day of July, 2018,



Ted Haeder, School Board Chair

ZPass Components

Transportation will be:

- 1) Initiating a mandatory usage policy for the ZPass every time that a KG-5 student rides the bus.
- 2) Introduce a release of liability for parents to sign that do not want their students involved in the ZPass program.
 - a. The release of liability would state that by signing the release the parent(s) does not want to know what bus their child is on or has been on, the bus stop location they either got on or off of the bus at, and the time that this occurred. This places the responsibility of the student's whereabouts on the parent if their child does not arrive at the school in the morning or home in the evening.
- 3) Making ZPass available for those Middle School students that have parents that want their students to participate in the ZPass program.
 - a. Must they follow the mandatory use policy with the same consequences as KG-5?
 - b. Leave the consequences for not scanning to the parents since they are the ones that asked that their student participate in the ZPass program?
- 4) Making ZPass available to those Holy Trinity students that use our bussing service **and** are enrolled in the Huron School System. (4th & 5th graders and SPED students).
 - a. Must they follow the mandatory use policy with the same consequences as KG-5?
 - b. Leave the consequences for not scanning to the parents since they are the ones that asked that their student participate in the ZPass program?
- 5) Issuance of ZPass to SPED students. IEP conference will determine if the students should keep the ZPass in their possession for use on the bus, or if the bus driver should keep the pass and scan the pass for that particular student.
 - a. Student possession in order to teach independence, responsibility, and rule compliance.
 - b. Driver possession – fear of repeated loss of the ZPass if the student were to remain in possession of the pass, or student's physical inability to scan the pass.
 - c. Students that use a wheelchair for mobility – driver possession since the student must board and disembark from the rear of the bus via a lift and the ZPass scanners are located in the driver area (front) of the bus.

Goal is to increase the usage of the ZPass....the program doesn't work if the passes are not scanned.

Consequences will be:

- 1) A bus conduct will be issued for every student (excluding those that had parents sign a release of liability form) that does not scan their ZPass twice within a period of 2 successive weeks.

- a. First bus conduct = a warning.
- b. Second bus conduct = bussing privileges suspended for 5 days.
- c. Third bus conduct = bussing privileges suspended for 10 days.
- d. Any subsequent bus conducts = bussing privileges suspended for a school semester
 - i. Parents may request to have a hearing to reinstate their student's riding privileges sooner.
 1. The hearing would be with the Superintendent of Schools and the Director of Transportation.

Transportation will solely be responsible for determining if a student has not scanned their ZPass and if there have been 2 violations within a 2 consecutive week time period. Bus conducts for these violations will be issued by the bus driver, the Transportation Admin. Assistant, myself, or other Transportation designee. Transportation will also be responsible for keeping track of the number of bus conducts each student has been issued for ZPass violations.



Waiver of Liability and Hold Harmless Transportation Agreement

By signing this form I agree that I have chosen not to have my child(ren), a student with the Huron School District 2-2, participate in the ZPass student ridership tracking program used by the Huron School Transportation Department. I further acknowledge that I am fully aware that without participating in the ZPass student ridership tracking program the Transportation Department, or any entity of the Huron School District 2-2, will not have the tools needed to be able to have the knowledge of the whereabouts of my child(ren) at any time my child(ren) is using the school bussing service that is available with the Huron School District 2-2, through the Transportation Department. Thus, I acknowledge that I am solely responsible for my child(ren) and I assume **any and all responsibility** for my child(ren)'s whereabouts including, but not limited to, my child(ren) arriving safely at their school in the morning, as well as my child(ren) returning to their designated address for after school.

I am assuming all of the same responsibilities as stated above for my child(ren)'s whereabouts if my child(ren) were to participate in the after school program offered by Washington 4-5 Learning Center and utilize the school bus service, provided by the Huron School District 2-2, Transportation Department, as transportation for my child(ren) to get to their designated address after the completion of the after school class.

I fully understand, and agree, that without my child(ren)'s participation in the ZPass ridership tracking system the Huron School District 2-2, the School Board and its individual members, officers, agents, servants, or employees (hereinafter referred to as **releasees**) will not have the tools, information, or any manner in which to know the whereabouts of my child(ren) at any time that my child(ren) is using the Huron School District 2-2 school bus service as a mode of transportation.

I voluntarily assume full responsibility for any and all risks of my child(ren) becoming lost or misplaced while using the Huron School District 2-2 school bus service as a mode of transportation.

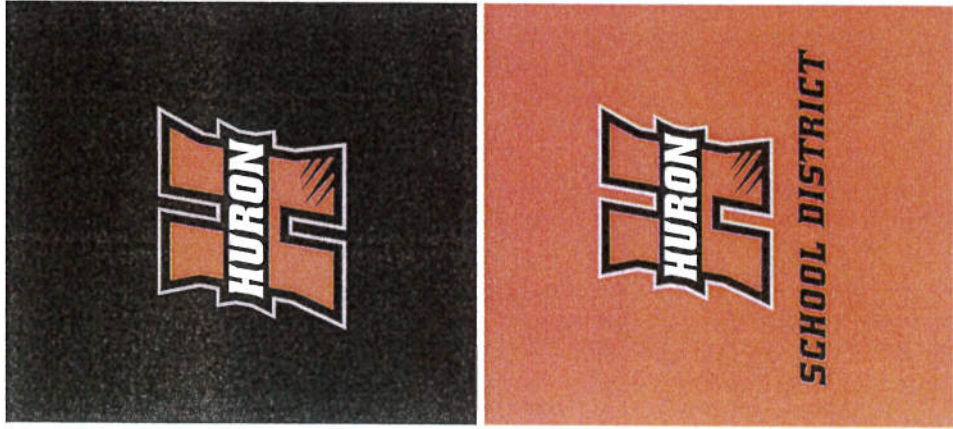
I further hereby **agree to indemnify and hold harmless the releasees from any and all loss, liability, injury (physical and/or emotional) to either myself and/or my child(ren), or costs** due to my child(ren) becoming lost or misplaced while using the school bus transportation service of the Huron School District 2-2.

In signing this waiver of liability and hold harmless transportation agreement, I acknowledge and represent that I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed.

Child(ren): _____,
_____,
_____.

Signature of Parent/Guardian: _____ Date: _____

Time: _____



RESPECT • PRIDE • EXCELLENCE FOR ALL



SCHOOL DISTRICT



HURON TIGER FACES



SHOWN ON BLACK



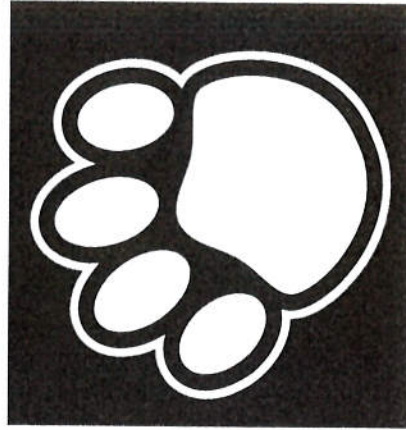
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HURON ATHLETIC LOGO - TIGER FULL BODY

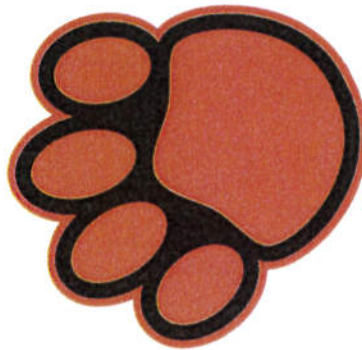




HURON TIGER CIRCLE MARK - FULL COLOR & GREYSCALE



B&W OUTLINED PAW



OUTLINED PAW



PAW

Huron School District

Bullying Prevention Data Collection
2017-2018 School Year

The superintendent is responsible to monitor the effectiveness of the bullying/harassment prevention efforts and the timely reporting to the Board of Education. The principal will annually report to the superintendent the number and type of complaints investigated under this policy and the results, including disciplinary actions taken and the effectiveness of those actions, including follow-up contacts. The documentation supplied by the building principals will be reviewed by central administration to coordinate data district-wide and formulate a comprehensive report. The report will include the number and type of complaints filed under this policy with comparative data from previous years as it becomes available. The report may also include district-wide or individual building survey results related to bullying and harassment.

	Number of Alleged Incidents	Number of Founded Incidents	Disciplinary Actions					Location					
			Conference	Detention	Suspension	Expulsion	Other	Hallway	Classroom	Lunch Room	Bus	Technology	Other
September	6	2	3				4		3	1	1		1
October	4	1	3				1	1	1	1			
November	10	4	7	1			5	3	4	1	1	1	1
December	5	2	1	1	2				2			1	1
January	4	0	3				1	1	1			2	1
February	7	3	2	1			4		1	2		2	3
March	3	2			2			1	2	1			
April	4	1	3	1				1		1		1	1
May	6	1	3		1		2	1	4	1			
TOTAL	49	16	26	4	5		18	8	16	7	2	7	8
TOTAL from 2016-17	44	15	23	3	2	0	9	4	8	8	0	4	6
TOTAL from 2015-16	31	12	16	6	0	0	11	3	13	6	1	4	6
TOTAL from 2014-15	40	21	20	12	5	0	4	6	7	8	2	6	10

Based on number of founded incidents

How many perpetrators were identified 18

How many victims were identified 16

Bullying prevention program plan for each building:

The school counselor teaches Second Step in each classroom in the elementary buildings. Second Step curriculum is also taught at the Middle School in the STRIPES program. Teachers are trained in observing and reporting any alleged bullying/harassment. Title IX compliance is addressed at the district in-service. Counseling sessions with students help with bullying issues, as well as promoting anti-bullying measures. Increased cyber bullying has created a need to make for awareness. Health and social skill lessons by the nurse and the counselor have been implemented at both the elementary schools and the middle school. The 6th grade Physical Education teams with the Center for Independence in bringing awareness to physical disabilities and labeling. Assemblies at the schools have been implemented with such topics as respect, and kindness. At the high school, Mr. Radke and Mrs. Konechne discuss the bullying policies with the freshman during their orientation, and reviews policy with each grade on the first day of school. In early October, the principals and counselors met with the freshman and sophomores to discuss prevention with special emphasis on the role technology plays in bullying.

	Number of Alleged Incidents	Number of Founded Incidents	Disciplinary Actions					Location				
			Conference	Detention	Suspension	Expulsion	Other	Hallway	Classroom	Lunch Room	Bus	Technology
September												
Buchanan	0	0										
Madison	0	0										
Washington	1	1	1				1			1		
HMS	2	0					2	2				
HHS	3	1	2				1	1	1			1
Total	6	2	3				4	3	1	1		1
October												
Buchanan	0	0										
Madison	0	0										
Washington	0	0										
HMS	1	0	1					1				
HHS	3	1	2				1	1	1			
Total	4	1	3				1	1	1	1		
November												
Buchanan	0	0										
Madison	0	0										
Washington	3	3	3				3	2		1		
HMS	5	1	2	1			2	2	1		1	1
HHS	2	0	2					2				
Total	10	4	7	1			5	2	4	1	1	1

HMS	3	1	2	1					1	1	1		
HHS	1	0	1				1						
Total	4	1	3	1			1	1	1	1	1		
May													
Buchanan	0	0											
Madison	0	0											
Washington	0	0											
HMS	2	0	1			1		2					
HHS	4	1	2		1	1	1	2	1				
Total	6	1	3		1	2	1	4	1				
Year end TOTAL	49	16	26	4	5	0	18	8	16	7	2	7	8



Your Success is Our Business!

July 20, 2018

Kelly Christopherson, Business Manager
Huron School District No. 2-2
PO Box 949
Huron, SD 57350

We are pleased to confirm our understanding of the services we are to provide Huron School District No. 2-2 for the year ended June 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Huron School District No. 2-2 as of and for the year ended June, 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Huron School District No. 2-2's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Huron School District No. 2-2's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedule of Proportionate Share of the Net Pension Liability (Asset)
- 4) Schedule of School District Contribution
- 5) Schedule of Funding Progress

We have also been engaged to report on supplementary information other than RSI that accompanies Huron School District No. 2-2's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

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1820 N Sanborn Blvd
PO Box 249
(605) 996-7717, fax 996-4091

Sioux Falls, SD 57108
4804 S Minnesota Ave
PO Box 249
(605) 271-1302

website: www.elocpa.com

Huron, SD 57350
239 Wisconsin Ave. SW, Ste 201
PO Box 951
(605) 352-8573, fax 352-8594

Chamberlain, SD 57325
316 Sorensen Dr.
(605) 234-6055, fax 234-5417

e-mail: elo@elocpa.com

Miller, SD 57362
114 E 3rd St.
(605) 853-2130

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing board of Huron School District No. 2-2. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for

responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Huron School District No. 2-2's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Huron School district No. 2-2's major programs. The purpose of these procedures will be to express an opinion on Huron School District No. 2-2's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Huron School District No. 2-2 in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of

accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to South Dakota Department of Legislative Audit; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of ELO Prof. LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Federal Government, the State of South Dakota, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of ELO Prof. LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Federal Government or the State of South Dakota. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in August 2018 and to issue our reports no later than December 31, 2018. Jamie Eldeen is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$19,850. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all

time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Huron School District No. 2-2 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. Also submit one copy to:

Martin L. Guindon, CPA
Auditor General
Department of Legislative Audit
427 South Chapelle St
Pierre, SD 57501-5070

Very truly yours,

ELO Prof. LLC



Jamie Eldeen, CPA

RESPONSE:

This letter correctly sets forth the understanding of Huron School District No. 2-2.

Management signature: _____

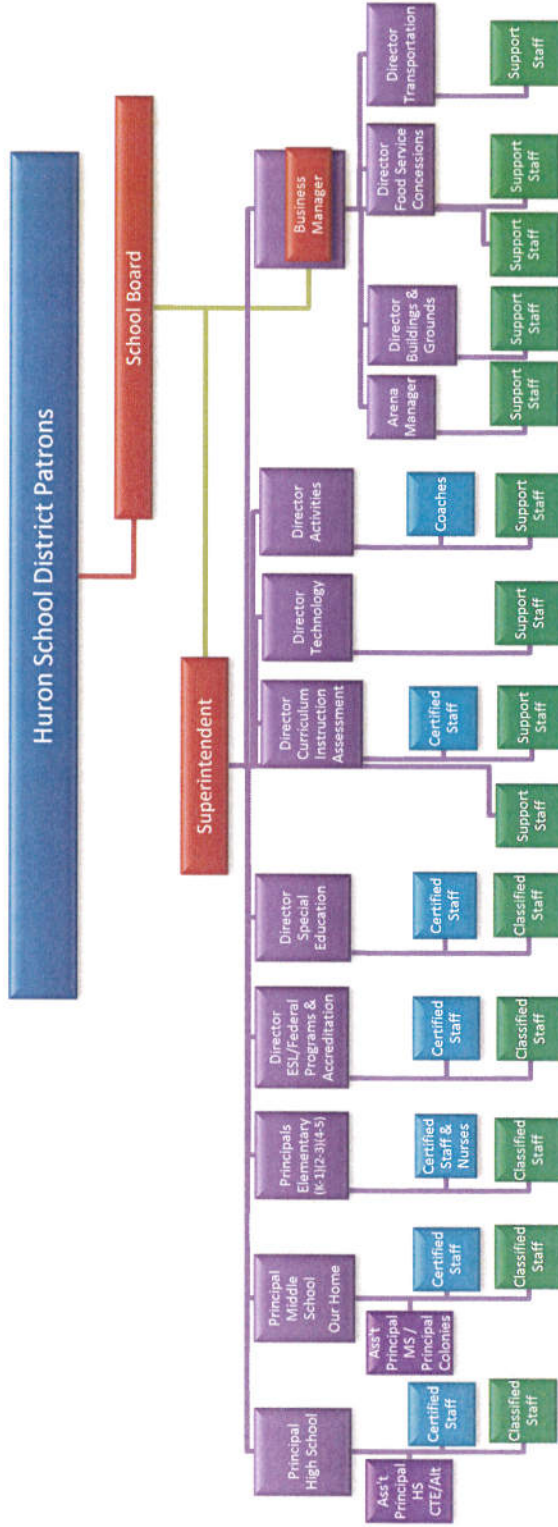
Title: _____


Date: _____

Governance signature: _____

Title: _____

Date: _____



	Huron School District #2-2	Code:
	Policies and Regulations	AB Non-Discrimination

Non-Discrimination

The Huron School District is committed to a policy of non-discrimination and equal opportunity in all of its educational policies, programs, activities, employment, and contracting. Respect for the dignity and worth of each individual shall underlie all of the operations of the school district.

Discrimination--including harassment of any kind against any individual, on the basis of gender, race, color, religion, sexual orientation, marital status, disability or handicapping condition, age, and national origin or ancestry--will not be tolerated. Appropriate action will be taken to address any such discrimination and to prevent its future recurrence.

If anyone feels that he/she is being discriminated against regarding those factors listed above, he/she may contact the following:

Title IX Coordinator
Huron Public Schools
150-5th Street SW
PO Box 949
Huron, SD 57350
Phone: 353-8660 or 353-6992

Individuals may also contact the following:

Regional Director
Department of Education, Office of Civil Rights
10020 North Executive Hills Blvd., 8th Floor
Kansas City, MO 64153-1367
(Phone: 816-880-4202; TDD 816-891-0582)