



Linda J Pietz
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SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: _____ Contact Person: _____

Group Applying: _____

Name of Grant/Award: _____

Name of Funder: _____ Contact Person _____

Amount to be Requested: _____ Funder's Submission Due Date: _____

Project Focus: _____

How awarded amount received? _____ Full amount up front _____ Reimbursement

Are any follow up reports required? _____ Yes _____ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes _____ No _____

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: _____
Building/Department Administrator Date

Signature: _____
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: _____
Kelly Christopherson, Business Manager Date

Presented to School Board: _____