

**AGENDA**  
**BOARD OF EDUCATION - ANNUAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**July 9, 2018**  
**5:30 p.m.**

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Selection of the Board Chairperson**

Mr. Christopherson will chair the meeting until the new board chairperson has been selected. Nominations do not require a "second" to the nomination.

4. **Selection of the Vice-Chairperson**

5. **Roll Call**

**Welcome to Student Board Member**

- ✓ Jasmine Snow – Senior Representative
- ✓ Frank Hines – Senior Representative
- ✓ Sophia Ledeneva – Senior Representative

6. **Adoption of the Agenda**

7. **Dates to Remember**

July 12	Surplus Auction / 5:30 p.m. / Transportation Building
August 13	Board of Education Meeting 5:30 p.m. - IPC
August 20-24	NEW Teacher Orientation Days
August 20	NEW Teacher/Board Luncheon – 11:30 Middle School Commons
August 20	Substitute Teacher In-Service – Middle School Commons 1:00 High School 2:00 Elementary / Middle School
August 22	9 <sup>th</sup> Grade Orientation / 9:00 a.m.
August 23	Freshmen Day 8:00 a.m.
August 27	All Staff <b>Required</b> Meeting – 9:30 – 11:30 – HHS Auditorium
August 27	All Staff Luncheon 11:30 HS Commons
August 27	Board of Education Meeting 5:30 p.m. – IPC
August 27	Middle School Welcome Back <ul style="list-style-type: none"><li>▪ 6<sup>th</sup> Grade @ 5:00</li><li>▪ 7<sup>th</sup> Grade @ 6:00 – Tentative – May move to earlier date</li><li>▪ 8<sup>th</sup> Grade @ 7:00 – Tentative – May move to earlier date</li></ul>
August 27-29	Teacher In-Service
August 28	Elementary Open House <ul style="list-style-type: none"><li>▪ Kindergarten – Buchanan / 4:30 – 5:30</li><li>▪ 1<sup>st</sup> Grade – Buchanan / 4:30 – 5:30</li><li>▪ 2<sup>nd</sup> Grade – Madison / 5:30 – 6:30</li><li>▪ 3<sup>rd</sup> Grade – Madison / 5:30 – 6:30</li><li>▪ 4<sup>th</sup> Grade – Washington / 6:30 – 7:30</li><li>▪ 5<sup>th</sup> Grade – Washington / 6:30 – 7:30</li></ul>
August 30-Sept 3	South Dakota State Fair
September 3	State Fair / Labor Day Holiday

September 4	First Day of School for Grades 1 – 12
September 4-7	Kindergarten Screening
September 10	First Day of School for Kindergarteners
September 10	High School Open House / 6:40
September 21	Homecoming – Early Release

8. **Community Input on Items Not on the Agenda**

9. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

**Disclosure Reflecting a Direct Benefit from a Contract (Requires Board Action):**

- a) Director of Technology Roger Ahlers – DB2019-12
- b) Principal Heather Rozell Madison 2<sup>nd</sup>/3<sup>rd</sup> Grade Center – DB2019-18
- c) School Board Member Tim Van Berkum – DB2019-11
- d) Director of School Nutrition Carol Tompkins – DB2019-10
- e) Principal Beth Foss Washington 4<sup>th</sup>/5<sup>th</sup> Grade Center – DB2019-15
- f) Director of Buildings and Grounds Rex Sawvell – DB2019-14
- g) Principal Mike Radke Huron High School – DB2019-13
- h) School Board Member David Wheeler – DB2019-16
- i) Director of ESL, Federal Programs, & Accreditation Rodney Mittelstedt – DB2019-17

**Disclosure Reflecting an Interest in a Contract (No Board Action):**

- j) School Board Member Tim Van Berkum – IC2019-58
- k) Director of School Nutrition Carol Tompkins – IC2019-55
- l) Director of School Nutrition Carol Tompkins – IC2019-56
- m) Principal Beth Foss Washington 4<sup>th</sup>/5<sup>th</sup> Grade Center – IC2019-57

10. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**
  - Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.



- e) **Determination of Meeting Dates**  
 ➤ The Board of Education normally meets the 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2<sup>nd</sup> floor, southwest corner, of the Huron Arena.
- f) **Set Salary for Board Members**  
 ➤ The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
- g) **Designation of an Official Newspaper**  
 The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Internal Accounts with Custodians**  
 Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- |   |                                |   |
|---|--------------------------------|---|
| ➤ | Huron School Activity Accounts | Kelly Christopherson<br>Brenda Snyder   |
| ➤ | Health Insurance Account       | Kelly Christopherson<br>Ashley Neuharth |
- i) **School Closing**  
 The superintendent or his/her designee has the authority to carry out this function.
- j) **Designation of School Truant Officer**  
 The superintendent recommends that we designate the school resource officer (SRO), currently Phillip VanDiepen, and the Beadle County Sheriff, Doug Solem, as truant officers.
- k) **Designate Individuals to Sign for and Accept Government Funds.**  
 Linda Pietz, Rodney Mittelstedt, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.
- l) **Comparability Assurances**  
 Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- m) **Designation of Title IX Coordinator**  
 Rodney Mittelstedt, Director of Federal Programs, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- n) **Designation of School Attorney**  
 Rodney Freeman will act as school district attorney for the 2018-2019 school term—with a monthly retainer of \$1,100.

**o) Authorize Annual Publication of School Policies.**

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX – Discrimination Policy
- 5) Drug Free Workplace
- 6) Drug Use by Students / Drug Use by Employees
- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

**p) Adoption of Rates for Travel Expenses**

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

<u>In-State Meal Allowance</u>		<u>Out-of-State Meal Allowance</u>	
Breakfast	\$ 6.00	Breakfast	\$ 10.00
Lunch	\$11.00	Lunch	\$ 14.00
Dinner	\$15.00	Dinner	\$ 21.00

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

**q) Senior Citizen Passes**

The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent’s office.

**Complimentary Passes**

Complimentary passes will be issued through the Activity Director’s office for a pre-approved list of referees, media, etc.

**r) Early Release Days**

The following dates are days for school to be dismissed 2 hours early for staff development activities:

Sept 12	Oct 3	Nov 7	Dec 5	Jan 9
Feb 13	Mar 6	Apr 3	May 1	

(Sept 21 and May 28 may also be early release)

**s) Approval of Student Fees, Fine, and Charges**

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

**t) Approve Publication of Salaries**

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

**u) Life Time Passes**

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.



v) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

- 1) Henry Morales / Special Olympic Assistant Coach / \$2,124 per year
- 2) Tanya Leiferman / Substitute Teacher - \$120 per day / Substitute Para-Educator - \$13.98 per hour

w) **Resignations for Board Approval**

- 1) Yeni Tovar-Gonzalez / ESL Para-Educator / 1 year
- 2) Kris Barber / Teacher HHS / Terminated Contract – Relocating
- 3) Kierstin Lovre / SLPA – HMS & Madison 2-3 Center / 1 year

x) **Contracts for Board Approval**

- 1) Susan Peterson/Speech Language Pathologist/\$50,000 per year

y) **Adoption of Supplemental Budgets for:**

- General Fund
- Capital Outlay Fund
- Special Education Fund
- Building Fund
- Bond Redemption Fund

z) **Surplus Property**

Board approval of the list of surplus property for the July 12 auction.  
List is enclosed.

aa) **ELO Certified Public Accountants Proposal on the examination of the financial statements of the various funds of the Huron School District No. 2-2 for the year ended June 30, 2018.**bb) **Designation of Auditing Firm**

The firm of ELO Prof. LLC be appointed to conduct the 2017-2018 district audit.

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

11. **CELEBRATE SUCCESSES IN THE DISTRICT****Congratulations to:**

- **Caleb Adermann** for his participation in the National Special Olympic USA Games which were held in Seattle Washington.
- **Amy (SPED Para-Educator - HMS) and Joel Nelson, on the birth of their new grandson, Teddy Dean Joel, born July 1, 2018.**
- **Garret Bischoff – Huron School Board Member – for being named to the ASBSD Board of Directors.**

**Thank You to:**12. **REPORTS TO THE BOARD**a) **Report from Kelly Christopherson, Business Manager**

Written information from Mr. Christopherson is enclosed.

b) **Superintendent's Report**13. **OLD BUSINESS**a) **Goal Statements 2018-2019 – Huron Board of Education**b) **Policy on Seclusion and Restraint – Lori Wehlander**

Superintendent recommends approval of this policy.

- c) **Consider Change in Vision Statement – 2<sup>nd</sup> Reading**  
**Current Statement: Educational excellence for every child – setting the standard others aim for, Policy AAA**  
**Proposed Statement: RESPECT – PRIDE – EXCELLENCE FOR ALL (This will match the words on the District Logo in the Branding Initiative)**  
Superintendent recommends approval of the revised Vision Statement.
- d) **Policy GCB-1 – Professional Staff Contracts and Compensation Plans / Administration – 1<sup>st</sup> Reading**  
This policy contains revisions that clarify the 12 month administrators and the optional 210 day workday contract for elementary principals. It further clarifies vacation benefits for administrators hired prior to and after July 1, 2008.

14. **NEW BUSINESS**

- a) **District Bus Pickup Points**  
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2018-2019 school year.
- b) **Huron School District - Comprehensive Plan for Special Education**
- c) **Designation of Official Depositories for School District Funds**
  - 1) American Bank & Trust 2018-2019 school year.  
(During transaction period will continue to use Farmers & Merchants Bank)
  - 2) Huron Area Education Federal Credit Union (Scholarship Fund)
- d) **Huron School District – Comprehensive Plan for Special Education**

15. **ADJOURNMENT**



## COMPARABILITY ASSURANCES

Title I of the Improving America's Schools Act requires the school district to establish comparability policies. The policies set forth below have been adopted by the Huron School District to ensure equivalence among schools within organizational levels.

1. This district has established a district-wide hiring schedule. This hiring schedule is implemented without regard to Title I staffing in eligible attendance areas.
2. It is the policy of this district that employment of teachers, administrators, and auxiliary personnel from state and local funds shall be equivalent among schools without regard to Title I staff employed in eligible attendance areas. For the purpose of this policy, equivalence shall mean that when teachers, administrators, and auxiliary personnel are assigned to schools, staff/student ratios shall be determined in order that services with state and local funds in schools receiving Title I services are at least comparable to services provided among schools of the districts which are not receiving Title I funds.
3. It is the policy of this district that provisions for curriculum materials and instructional supplies shall be equivalent among schools without regard for Title I funding.

I HEREBY CERTIFY that the Huron School District has adopted these comparability assurances as of July 10, 2017.

July 9, 2018  
Present Date

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Signature of Authorized Representative  
Rodney Mittelstedt/Director of Federal Programs