

## Changes to Huron Middle School Student Handbook.

Page 3 – Update Administration and Support Staff Info.

Page 4 – Principal Letter

Page 7 – Church Night, Dropped a line

Page 9 – Foodservice – Added Nondiscrimination Statement

Page 13 – Library/Media Center – Added the word Barcode

Page 14 – Updated the ListServ Links

Page 17 – Added 6<sup>th</sup> grade Track team

**HURON MIDDLE SCHOOL**  
**“HOME OF THE TIGERS”**

1045 18<sup>TH</sup> St. SW  
Huron, SD 57350  
(605) 353-6900  
Fax: (605) 353-6913  
2017-2018

**Administration**

Mr. Terry Nebelsick	(353-6990)	Superintendent
Mrs. Laura Willemssen	(353-6900)	Middle School Principal
Mrs. Kari Hinker	(353-6900)	Assistant Principal
Mrs. Lori Wehlander	(353-6997)	Special Services
Mrs. Linda Pietz	(353-6992)	Curriculum Director
Mr. Rodney Mittelstedt	(353-8660)	Director of ESL
Mr. Terry Rotert	(353-6970)	Activities Director/Arena Mgr.
Mr. Rex Sawvell	(353-7867)	Director of Buildings & Grounds
Ms. Kathie Bostrom	(353-6989)	Director of Transportation
Roger Ahlers	(353-7363)	Technology Director
Carol Tompkins	(353-6900)	School Nutrition Director

**Support Staff**

Ms. Heather Sieh	(353-6905)	School Counselor
Mrs. Randi Papka	(353-6905)	Counseling Secretary
Ms. Raleigh Larson	(353-6900)	School Nurse
Mrs. Ann Fenske	(353-6900)	H.M.S. Secretary
Mrs. Randi Papka	(353-6900)	H.M.S. Secretary
Mrs. Amanda DeJong	(353-6900)	Instructional Coach
Mr. Zachary Retzer	(353-6900)	Tech Support

**This Agenda Belongs to:**

**Name**

**Address**

**City/Town**

**Phone**

**Parent/Guardian**

# WELCOME TO HMS “HOME OF THE TIGERS”

Congratulations – you’re in Middle School! It’s an exciting time that marks the beginning of an important new phase in your educational and personal development. We are excited to begin working with each and every one of you. Our curriculum will challenge you to reach new heights. You will have more activities to join. It is a time to start seriously thinking about careers, life choices, and friends. We encourage you to work hard and talk with those who will be of help.

Every parent knows the importance of the three “R’s”: reading, writing and arithmetic, but there is a fourth “R” – Responsibility –and it is s a basic to learning. When you learn how to study, organize your time, solve problems, and along with others, you will be successful.

One of our goals is to see that the students and parents/guardians feel at home at HMS. To accomplish this, we ask that you work with us and visit often. Be sure to review the Huron Middle School Handbook and review it regularly. We feel that this communication tool can lead to a successful year.

Remember, that middle school is a time of change. The work load and social adjustments are great. Huron Middle School asks that you attend school regularly, complete all assignments, be kind and respectful to others, and demonstrate good behavior by following school rules.

Get ready for a great year! We hope you find the days, weeks, and months ahead to be positive and rewarding educational experience.

*Play a positive role in this time of change,*  
**Laura Willemsen**, Principal  
**Kari Hinker**, Assistant Principal

## *Greetings from the Guidance/Counseling Department:*

We are excited to meet each and every one of you. The purpose of our department is to anticipate and address each student’s personal, social, educational, and career needs. We realize that changing times and life outside of school can produce complex needs which cannot be met solely by the classroom teacher. Therefore, it is our goal to work with students, parents, and staff to help create a memorable school experience. Best of luck to you at HMS!

*Heather Sieh, Counselor*



## **PERSONAL INFORMATION**

The Huron School District designates the following personally identifiable information regarding its students as Directory Information:

- (1) Name
- (2) Address and phone number
- (3) Date of birth
- (4) Dates of attendance
- (5) Parents or guardians of students
- (6) Participation in school-recognized activities
- (7) Weight, height, age and grade of athletic teams
- (8) Awards received
- (9) Individual and group photos of activities
- (10) Information that denotes accomplishments

## **RIGHT OF PARENT, GUARDIAN OR STUDENT TO PROHIBIT RELEASE OF INFORMATION**

A parent, guardian, or student over 18 years of age may refuse to permit the release of any of the directory information by notifying the principal in writing which of the above directory information items may not be released in respect to the particular student. Such notification may be made at any time.

## **STUDENT RECORDS POLICY**

The Board of Education has adopted an educational records policy and, in implementing the release of information, that policy shall be considered. This policy is on file in the Middle School office.

## **SPECIAL INTEREST INSTRUCTIONAL MATERIALS (9III/AK/KFA) (MPAA MOVIES AND VIDEOS)**

In accordance with federal copyright law, the Huron School district 2-2 has adopted a video policy, which prevents classrooms from showing home videos without classroom instructional purposes. The use of movies, videos and other audiovisual materials may be used in the classroom according to board policy. This policy may be reviewed in Principal's Office or the Curriculum office at 353-6992.

## **CHANNEL 1**

Channel 1 is a news program that is viewed by students. Teachers use and discuss the information presented by Channel 1 as it pertains to their curriculum.

## **S-T-R-I-P-E-S**

**(Students and Teachers Responsible for Increased Pride in Each Other and Self)**

S-T-R-I-P-E-S is an advisor/advisee program that meets daily.

**MISSION:** Huron Middle School S-T-R-I-P-E-S will create a home-base environment which supports student academic success by fostering healthy human relations and where students develop commitment to community, service to others, problem-solving and responsibility to self. Conduct and effort will be graded. O=Outstanding, S=Satisfactory, N=Needs Improvement, and U=Unsatisfactory.

## **CHURCH NIGHT**

There are no required activities for middle school after 3:20 p.m. on Wednesdays for sixth, seventh and eighth graders. This allows the student to participate in the youth activity program in the church of his/her choice. Wednesday evening is commonly referred to as "Church Night." ... This does not mean that the student will not have homework if they do not get their work done during the day. Tests may be scheduled the following day.

## USDA Nondiscrimination Statement

For all other FNS nutrition assistance programs, State or local agencies, and their subrecipients, must post the following Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at:

[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

## GUM, CANDY, AND OTHER STUFF

Gum, candy, pop, and food items will not be allowed, down either academic or fine arts hallway or classrooms. There may be exceptions to this rule if teachers are having a special activity in their rooms. Students will be allowed to have water with them as long as it is in a container with a lid.

## SCHOOL SAFETY

Bus evacuation drills will be held twice per school year. All students will participate in and be instructed by our school's bus drivers on how to evacuate from the buses in case of an emergency. Fire and tornado drills will be conducted at least once per semester and more drills may be conducted if deemed necessary.

Intruder alert (building lock down procedures) has been developed should we have an unwanted intruder in the building. If you have questions or concerns about school safety you can contact the School Resource Office at 353-7800.



## ACCIDENT INSURANCE

Both accident and dental insurance are available to all students for a nominal fee. The application forms will be given to students on the first day of school.

## LIBRARY/MEDIA CENTER

The Library/Media Center will supply materials for study, research, and pleasure reading for Huron Middle School students, staff, and parents. All library materials to be used out of the library must be checked out and returned at the appropriate time.

Reference books may be checked out and are due the following day. All fiction and nonfiction books have a check out period of ten school days. Books may be renewed. All overdue items will be fined \$.05 per school day. Students are given a grace period of three (3) days. Excessive fines and/or overdue books may result in Library privileges being restricted or revoked. Students can access their Library account information online.

Student will not be allowed in the Library without a planner/barcode or pass signed by their teacher. Visiting and loitering are not allowed in the Library. Students not following the rules will be sent back to class, and if the situation warrants it, your teacher will be advised of the behavior. Please note the Electronic Device policy. Please abide by the building rules. The Huron Middle School Library phone number is 353-6916 Ext. 8903. Students and parent are welcome to call anytime.

## COMPUTERS AND INTERNET USE

Students who take computer classes or use the computers are responsible for their care. A student who damages, or misuses computers will be liable for the damage and may lose their computer privileges.

Students use of the Huron School District (HSD Network) shall comply with policies of the school board, district staff, and the children' internet protection act (CIPA). A copy of the policy may be obtained upon request from building principal. Student use of computers may be permitted after the permission form is signed by parent/guardian and has been received in the office. Huron Middle School is excited to offer our 8<sup>th</sup> grade students Apple I-pad devices for use at school. With this new technology we plan to enhance the delivery and individualization of instruction. There will be a separate handout that will explain policy and procedures for this one-to-one I-pad initiative.

## STUDENT E-MAIL

Students at the middle school do not have e-mail accounts and are not allowed to access personal accounts on school equipment. With the introduction on I-pads to our 8<sup>th</sup> graders, they may be granted e-mail accounts during the school year.

## 1:1 IPAD TRANSITION

Huron School District is proud to offer our 8<sup>th</sup> grade students Apple iPad devices for use at school. We are ensuring that all 8<sup>th</sup> grade students have equal access to high quality content that meets their academic, social, emotional, and physical needs within the school day.

**Vision:** We envision a 1:1 iPad learning environment that inspires and engages students in real world learning experiences.

**Learning Goals:** To enhance teaching and learning through

- Digital Citizenship
- Collaboration
- Creativity
- Problem Solving
- Differentiation

A detailed iPad usage agreement will be shared with 8<sup>th</sup> grade students/parents and is available upon request.

## SOCIAL ACTIVITIES

Members of the student body are highly encouraged to participate in some of the school clubs, organizations or activities.

On Monday, Tuesday, and Thursday evenings, school activities should end in time to give students an opportunity to get to their respective homes no later than 10:00 p.m. This means that parties, club meetings, programs, etc., should end by about 9:00 p.m. – absolutely no later than 9:30 p.m.

Unless otherwise specified, social activities sponsored by the middle school are for Huron Middle School students **ONLY**.

### RULES FOR DANCES AND SOCIALS

- (1) Social events are held from 7 p.m. until 9 p.m. unless otherwise noted.
- (2) Once students have paid and entered the area where the activity is being held, they are not allowed to leave. If a student chooses to leave before the social is over, they will not be allowed to return. Huron Middle School social events are for students currently attending the middle school. Students cannot bring guests from other towns, schools, or grades. Guests will not be allowed to enter.
- (3) In order to have a social event, 10 to 15 adults are needed to chaperone the activity. Volunteers and parents are *ALWAYS* welcome.
- (4) If there is a problem with your student(s), you will be contacted and informed of the problem.
- (5) Casual dress only for social activities.

## HURON MIDDLE SCHOOL E-MAIL COMMUNICATION

[www.huron.k12.sd.us](http://www.huron.k12.sd.us)

Enter site as shown above, go to the middle school, staff directory, and find the teacher link. If you are interested in accessing your students' grades via the internet you may contact the office for more information.

You may also want to receive important announcements and information from time to time from the middle school office via e-mail.

To sign up for this go to: 8<sup>th</sup> Grade: <http://k12.sd.us/MailingList/Huron2023Parents>  
7<sup>th</sup> Grade: <http://k12.sd.us/MailingList/Huron2024Parents>  
6<sup>th</sup> Grade: <http://k12.sd.us/MailingList/Huron2025Parents>

and follow the instructions. If you have any questions, contact the middle school office.

### I EARNED WHAT?

The Huron Middle School follows School Board Policy 5121, which states that children will receive letter grades (A-F). Further, no plus or minus attachments to letter grades are used on report cards or permanent records. No conditional grades will be given. Finally, if a student repeats a course or grade, the highest grade earned will go on his/her permanent record. Students will be graded on the following basis:

- A Outstanding
- B Satisfactory
- C Passing
- D Needs Improvement
- F Unsatisfactory
- I Incomplete

Grading criteria will be established by core and exploratory instructors and given to the students prior to the beginning of the course. (Grading criteria for band, orchestra, and select vocal is noted under co-curricular activities.)

### REPORTING PERIODS

Report cards will be distributed to the students and parents four times per year. The report cards to parents will usually be available during the week following the end of any quarter grading period.

Teachers will provide mid-term grades for their courses/students; as determined by individual staff member. These grades will be made available to students and parents.



## YOU CAN BE IN...

Band  
Vocal  
Orchestra  
Memory Book/Yearbook  
Eye of the Tiger Newspaper  
T.A.T.U (Teen Against Tobacco Use)  
Special Olympics  
Student Council – student decision-making & governing body (elected yearly by the student body)  
After-School Clubs (TAP): Industrial Tech, Jewelry, Book, Cooking, Art, Chess, etc. (varies each year)  
Play (Fall)/Tiger Cub Follies (Spring)  
Oral Interpretation (Spring)  
Tennis (7<sup>th</sup> & 8<sup>th</sup> on HS team), 6<sup>th</sup> may practice with and participate in MS event  
Golf (7<sup>th</sup> & 8<sup>th</sup> on HS team), 6<sup>th</sup> may practice with and participate in MS event  
Cross Country (7<sup>th</sup> & 8<sup>th</sup> on HS team), 6<sup>th</sup> may practice with and participate in MS event  
Gymnastics (7<sup>th</sup> & 8<sup>th</sup> on HS team), 6<sup>th</sup> may practice with and participate in MS event  
Wrestling (7<sup>th</sup> & 8<sup>th</sup> on HS team), Middle School Wrestling grades 6, 7 & 8  
Football (7<sup>th</sup> grade team & 8<sup>th</sup> grade team)  
Volleyball (7<sup>th</sup> grade team & 8<sup>th</sup> grade team)  
Basketball (7<sup>th</sup> grade team & 8<sup>th</sup> grade team)  
Track (6<sup>th</sup> grade team, 7<sup>th</sup> grade team & 8<sup>th</sup> grade team)  
Soccer (7<sup>th</sup> & 8<sup>th</sup> on HS team)  
Cheer and Dance (7<sup>th</sup> & 8<sup>th</sup> on HS team)  
Destination Imagination  
Garden Club

### ACTIVITY RECOGNITION

Students involved in school related activities have the opportunity to earn special awards. These awards will be received at the recognition program at the end of the school year.

6<sup>th</sup> grade: You will receive a Huron Middle School pennant for participation in three or more activities during the school year.

7<sup>th</sup> grade: You will receive a paw pin for participation in three or more activities during the school year.

8<sup>th</sup> grade: You will receive a Tiger with Pride pin for participation in three or more activities during the school year .

*Twenty hours of (volunteer) community service work and after-school time will qualify for one activity. Forms may be picked up in the office and approved by student council member.*

Another honor will be given to any student who participates in five or more activities within one school year. A star pin will represent this honor.

Along with the above awards, certificates will also be used to recognize a student's involvement in an activity.

### SEASON TICKETS

Student season tickets to home varsity athletic contests are available at the admission gates at a reduced price.

### THE FOLLOWING INFORMATION PERTAINS TO CO-CURRICULAR SPORTS ACTIVITIES AND MIDDLE SCHOOL MUSIC:

#### ABSENCE RULES FOR PARTICIPATION IN ACTIVITIES

A student may NOT participate in an activity if he/she has been absent from school the day the activity is to be held.

#### EXCEPTIONS

- (1) If a student checks into the school office and attends class at least three hours before the bus leaves or before the end of the school day, the student is eligible to participate in the day's activity.