

**Huron School District  
New Hire Justification**

**Date:** *January 16, 2018*

**Applicant Information**

**Applicant Name:** *Lesle Tobkin*

**Address:** *646 Lawnridge Ave. SE*

**Phone:** *605-520-1847*

**Education:** *High School*

**Experience:** *Bus Driver, Sub Morning Dispatcher, Food Service, Para*

**References:** *J. Albertson, S. Ptak, S. Steinmetz*

**Reason for New Hire:** *Fill Rt #4*

**New Position:**

**Replacement:** *Jeff Dahr, Sr. Rt #4*

**Position Information**

**Department:** *Transportation*

**Position:** *Rt #4, driver trainer, and new driver recruiter.*

**Supervisor:** *Kathie Bostrom*

**Responsibilities:** *Drive Rt #4. Provide required training for new and current drivers. Recruit new driver applicants.*

**Hours:** *Vary*

**Hiring Information**

**Wages:** *Current country route pay for 104 miles (\$106.08) \$25 an hour for driver training. \$14.68 driver recruiting and any office work required.*

**Classification:** *Class 2*

**Wage Justification:** *2015-2016 Hiring schedule for Sub. Drivers.*

**Start Date:** *January 2, 2018*

**Requested by:** *Kathie Bostrom*

**Huron School District  
New Hire Justification**

**Date:** January 9, 2018

**Applicant Information**

**Applicant Name:** Shayla Simons

**Address:** 420 S. Quapaw St

**Phone:** 605-354-5759

**Education:** BS K-12 Art Education

**Experience:** No experience

**References:** Michael Moore, Nadya Preszler, April Rusche

**Reason for New Hire**

**New Position:**

**Replacement:** Title Para replacement for Briana Sorenson

**Position Information**

**Department:** Title I A

**Position:** para educator

**Supervisor:** Heather Rozell, Kari Hinker

**Responsibilities:** **small group instruction in reading and math,  
with one on one tutoring when needed based on student needs**

**Hours:** 7.5 hours per day

**Hiring Information**

**Wages:** \$13.66

**Classification:** A

**Wage Justification:** Step 0

**Start Date:** Jan 12, 2018

**Requested by:** Kari Hinker and Heather Rozell  
(Administrator)

**TEACHER'S CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Kris Lavallee**

**January 5, 2018**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ **45407** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/13/2018** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

MA  
Hired 2018-2019/MA and 1 year of tchg experience. (Hired 12/29/2017 - Start Date Fall of 2018 - HHS);

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 9. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

For those electing the Wellness Benefit, an additional \$600 will be paid in September. The benefit is NOT reflected in the contract total.

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 22<sup>nd</sup> day of January 2018  
Witness: Kris Lavallee

Sign here: Kris Lavallee  
Teacher



**HURON PUBLIC SCHOOLS**  
Huron, South Dakota  
**PERSONNEL DATA SUMMARY**

1. Name Kris Lavallee  
Present Address 1209 E. Keystone Pl #206 – Brandon, SD 57005  
Position Applied For Special Education Teacher – Huron High School

2. Preparation and Certification:

	<u>Name of School</u>	<u>Year/Degree</u>
College: BS Degree	<u>University of South Dakota</u>	<u>2011/BS – General Studies</u>
MA Degree	<u>University of South Dakota</u>	<u>2016/MA – Special Education</u>
Other	_____	_____

3. Teaching Experience - (list the last two positions)

<u>Name of School</u>	<u>How Long/Years</u>	<u>Grades/Subjects</u>
<u>Bon Homme School District</u>	<u>1 ½ years/2016/2017</u>	<u>Special Education Teacher</u>
_____	_____	_____

4. **Base Salary:** \$ 45,407 **Teaching Assignment:** Special Education Teacher - HHS  
**Extra Duty:** \$ Ex Duty Assignment \_\_\_\_\_  
**Total Salary:** \$ 45,407

Mr. Radke,

I have accepted another position outside the school district. My final day at Huron High School will be December 22<sup>nd</sup>.

Thank You,

A handwritten signature in cursive script, appearing to read 'A. Krueger', written in black ink.

April Krueger

Holly Lathrop  
2361 McDonald Drive  
Huron, SD 57350  
605.682.9447  
hdos22@gmail.com

Mike Radke  
701 18<sup>th</sup> St. SW  
Huron, SD 57350  
605.353.7800  
mike.radke@k12.sd.us

Dear Principal Radke,

Please accept this letter as my official resignation from my position as a sped teacher with Huron High School. My final day of employment will be the last day of class for the 2017/2018 school year. My husband, a United Methodist Pastor in the Dakotas Conference, has been appointed by the Bishop to lead another church. He will start his new position at Wesley United Methodist Church in Grand Forks, ND on July 1<sup>st</sup>, 2018.

I have enjoyed my time here and have been honored to have touched the lives of so many children. It has been as much a pleasure to learn from them as it has been to teach them. Thank you so much for the opportunity.

I will work hard in my final days of employment to complete all of the required tasks assigned to me. I am happy to assist in making the transition as seamless as I can. Please let me know if you need any additional information and do not hesitate to reach out with questions by phone or email.

Sincerely,

A handwritten signature in blue ink that reads "Holly Lathrop". The signature is written in a cursive style with a large initial "H".

Holly Lathrop

PO Box 949  
Huron, SD 57350  
605-353-6992



Sherri Nelson  
Director of Curriculum,  
Instruction, and Assessment  
Sherri.Nelson@k12.sd.us

**INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.**

Date: 1-18-18 Group Applying: Competitive Dance Contact Person: Megan Smith

Name of Grant/Award: Spirit Card

Name of Funder: American Bank & Trust Contact Person: Whitney Ward

Amount to be Requested: \$ 700 Funder's Submission Due Date: Jan 31, 2018

Project Focus: training equipment

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Be specific:

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o The person or group applying will need to submit the following documentation to the curriculum and business offices:
  - o A copy of the completed grant application.
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 1-18-18  
Building/Department Administrator Date

Signature: [Signature] 1-18-18  
Sherri Nelson, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 1-18-18  
Kelly Christopherson, Business Manager Date

Date Presented to School Board: \_\_\_\_\_



## ADVERTISING AGREEMENT

THIS ADVERTISING AGREEMENT is made and entered into this 19 day of January, 2018, by and among DAKOTA PROVISIONS ("Advertiser"), and HURON SCHOOL DISTRICT 2-2 ("Owner").

WHEREAS, the Owner has marketed to the Advertiser certain advertising rights and the Advertiser desires to acquire certain advertising rights upon the terms and conditions hereinafter set forth.

NOW THEREFORE, in consideration of the foregoing premises and the mutual covenants herein contained, the parties agree to the following:

1. Granting of Advertising Rights. Subject to the terms and conditions of this advertising agreement the Owner hereby grants to Advertiser the right to advertise on the specific equipment and other components (the "Equipment") and/or within or pertaining to the facilities (collectively, the "Facility") as more particularly described on Attachment A attached hereto and incorporated herein (the "Advertising Specifications"). The Advertising specifications hereunder shall be provided by Owner in accordance with Attachment A at all events to be held within, around and/or at the Facility.
2. Fabrication of Panel(s). The initial advertising panel or panels, as well as other initial advertising that may be in the form of banners or other on-premise signage, if any, described on Attachment A shall be provided by the Advertiser. Advertiser is solely responsible for submission of all logo and associated artwork for use on printed items, advertising panels, advertising copy, and promotional items and other. Advertiser shall pay any expenses incurred due to signage. Advertising copy layout approval is required by both the Owner and the Advertiser.
3. Term. This Agreement and the grant of Advertising hereunder shall be for a term of one (1) year beginning on February 1, 2018 and ending on December 31, 2018.
4. Advertising Fees. In consideration for the Advertising granted in Attachment A, Advertiser shall pay the sum of Six Thousand Dollars (\$6,000), prorated to \$5,500 for 11 months in 2018, payable per Attachment B (Payment Schedule). The payments shall be directed to the Owner at the address specified on the signature page hereof. Any applicable sales, use privilege, ad valorem, excise or other similar taxes shall be paid by Advertiser in addition to Advertising Fees.
5. Casualty; Impairment; Extension. In the event of casualty, condemnation, material damage or destruction of the Equipment and other components, Customer shall timely replace or repair the Equipment and other components. In such event, or if the Facility is otherwise not used for scheduled events, Customer agrees to provide to Advertiser, an extension of the Advertising provided hereunder for events similar in type and exposure and held at the Facility, as deemed appropriate by Customer in the exercise of its reasonable discretion. Payment of all Advertising Fees due during any such extension shall be made in accordance with Section 4.
6. Nonpayment. In the case of Advertisers' failure to pay the Advertising Fees hereunder within twenty (20) days of due date, Owner shall have the right to declare immediately due and payable the present value (discounted using a 8.5% rate of interest) of all future payments together with amounts then owed, together with reasonable attorneys' fees and costs, and/or pursue any other remedies available at law or in equity.

Advertiser Initial JH

Owner Initial \_\_\_\_\_



7. Limitation of Liability. The entire liability of Owner to Advertiser, regardless of the form of action, whether in contract or in tort, will not exceed Advertising Fees paid during the 12-month period immediately prior to Advertiser's giving of notice of such claim. In no event will Owner be liable for any incidental, indirect, special or consequential damages to Advertiser, including, but not limited to, loss of use, revenues, profits or savings, even if Owner knew or should have known of the possibility of such damages. Except with respect to, and to the extent of, prepayments of Advertising Fees hereunder, Advertiser hereby releases Owner from any future claims, demands, actions, causes of action, liabilities or damages to the extent directly or indirectly resulting from the negligence or fault of the Owner or the Owner's agents or employees with respect to its operation of the Equipment or otherwise.

8. No Warranties. EXCEPT FOR ANY WARRANTIES EXPRESSLY MADE IN ATTACHMENT A TO THIS AGREEMENT, OWNER EXCLUDES ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

9. Assignment. This Agreement shall not be assigned by Advertiser nor shall Advertiser grant to any other person any of its rights without the prior written consent of Owner.

10. Marketing Materials. The Advertiser acknowledges and agrees that Owner may, and hereby authorizes Owner to take and utilize in any of its marketing materials photographs of the Equipment and inventory upon and after installation; provided, however, that the depiction of the Advertiser's (or their respective affiliates') trademarks or logos, if any, in such photographs shall be incidental to the principal subject, and the Equipment.

11. Miscellaneous. No party shall be liable for delay in performance hereunder due to causes beyond its control, including but not limited to acts of God, fires, strikes, and delinquencies of suppliers, intervention of any governmental authority or acts of war or terrorism. The parties agree that if any part or provision of this Agreement is in any manner held to be invalid, illegal, void, or in any manner unenforceable, or to be in conflict with any law, or governing bodies or the Owner's rules or regulations, then the validity of the remaining portions or provisions of this Agreement shall not be affected, and such part or provision shall be construed and enforced in a manner designed to effectuate the intent expressed in this Agreement to the maximum extent permitted by law. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original and all of which counterparts, taken together, shall constitute one and the same instrument. Neither Advertiser, nor Owner are partners or joint venturers with the other or others.

Advertiser Initial



Owner Initial \_\_\_\_\_

**ATTACHMENT A  
ADVERTISING SPECIFICATIONS**

**FOUNDING PARTNERSHIP PACKAGE FOR THE HURON ARENA**

**SIGNAGE ENTITLEMENTS**

**Arena Entrances – Exterior**

- One (1) banner above each of the four sets of doors.

**Main Arena**

- One (1) panel on center hung scoreboard. Approximately 1'6" h x 1'9" w.
- One (1) panel on main end wall scoreboard on south end of arena. Approximately 4'3" h x 7' w.
- One (1) panel on north end of arena. Approximately 3' h x 4' w.
- One (1) panel in an arena well.
- One (1) panel on a lower arena well.

**AUDIO VISUAL, ON-PREMISE MARKETING**

- Four (4) 10 second ads on center-hung message center.
- Two (2) PA announcements during each game. (Approximately 30 seconds each)
- One (2) name recognition on message boards in main arena lobby.

**AMENITIES**

- Four (4) tickets to each Huron Arena handled event, as well as, first right to purchase tickets for events not handled by the Huron Arena.

Advertiser Initial   *JH*  

Owner Initial \_\_\_\_\_

**ATTACHMENT B  
PAYMENT SCHEDULE**

**Agreement year 2018:** For services rendered February 1, 2018 to December 31, 2018.

Payment #1: \$ \_\_\_\_\_ Payment due on or before \_\_\_\_\_

Payment #2: \$ \_\_\_\_\_ Payment due on or before \_\_\_\_\_

Payment #3: \$ \_\_\_\_\_ Payment due on or before \_\_\_\_\_

Payment #4: \$ \_\_\_\_\_ Payment due on or before \_\_\_\_\_

**ADVERTISER ACKNOWLEDGES AND WILL ABIDE BY THE  
PAYMENT SCHEDULE.**

Advertiser Initial     *JW*    

Owner Initial \_\_\_\_\_



IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the date first above written.

**ADVERTISER:** DAKOTA PROVISIONS

By Jim Hein  
[authorized signature only]

Jim Hein  
[print or type name clearly]

Title CORPORATE Purchasing MGR  
Dated 1-19-18

**Contact Information**

Name: Jim Hein  
Address: 315 MARKET ST  
City, State, Zip: HURON, SD 57350  
Phone: 605-352-1519  
Fax: \_\_\_\_\_  
Email Address: jhein@DAKOTA PROVISIONS.COM

**OWNER: HURON SCHOOL DISTRICT 2-2**

By \_\_\_\_\_  
[authorized signature only]

\_\_\_\_\_  
[print or type name clearly]

Title \_\_\_\_\_  
Dated \_\_\_\_\_

**Contact Information**

Kelly Christopherson, Business Manager  
Huron School District 2-2  
PO Box 949  
Huron, SD 57350  
605-353-6995  
[Kelly.christopherson@k12.sd.us](mailto:Kelly.christopherson@k12.sd.us)