

REGULAR MEETING  
HURON BOARD OF EDUCATION  
INSTRUCTIONAL PLANNING CENTER  
JULY 10, 2017 – 5:30 p.m.

Call to Order: Business Manager Kelly Christopherson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Jasmine Snow.

The first order of business was the swearing in of Shelly Siemonsma as an elected board member for a 3-year term and Craig Lee as an elected board member for a 2-year term. Kelly Christopherson, Business Manager, chaired the meeting for the swearing in exercises.

The Board then proceeded with the reorganization of the Board with the Business Manager presiding. The Chair called for nominations for president of the Board. Wheeler nominated Van Berkum.

Motion by Bischoff, second by Lee, and unanimously carried that nominations cease and that Van Berkum be the Board President for the 2017-2018 school year.

President Van Berkum then called for nominations for vice president of the Board. Bischoff nominated Wheeler.

Motion by Siemonsma, second by Lee, and unanimously carried that nominations cease and that Wheeler be the Board Vice-President for the 2017-2018 school year.

Roll Call: Tim Van Berkum, President, and members: David Wheeler, Garret Bischoff, Craig Lee, and Shelly Siemonsma; Student Board Members Jasmine Snow and Frank Hines; Superintendent Terry Nebelsick and Kelly Christopherson, Business Manager.

Motion by Wheeler, second by Bischoff, and unanimously carried to approve the agenda as amended.

Dates to remember: July 13 Surplus Auction/5:30 p.m./Transportation Building; August 14 Board of Education Meeting; August 21-25 New Teacher orientation days; August 21 New teacher luncheon; August 21 Substitute Teacher In-Service; August 23 9th Grade Orientation; August 24 Freshman Day; August 28 All Staff Required Meeting – 10:00 – 11:30 – HHS Auditorium; August 28 All Staff Luncheon 11:30 HS Commons; August 28 All Staff Required Meeting – 1:00 – 2:00 – HHS Auditorium; August 28 Board of

Education Meeting; August 28 – August 31 All-Teacher In-service; August 28 Elementary Open Houses; August 29 Middle School Welcome Back; August 31 – September 4 South Dakota State Fair; September 4 Labor Day Holiday; September 5 First day of school for 1st through 12<sup>th</sup>; September 5 – 8 Kindergarten screening; September 11 First Day of School for Kindergarten; September 11 High School open house; and September 29 Homecoming early release.

### Community Input

None.

### Conflict Disclosure and Consideration of Waivers

The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. (1) All new waiver requests require School Board action, are public documents, are on file in the Superintendent's Office, are filed with the Auditor General at the State Department of Legislative Audit, and are filed with the Attorney General. (2) A disclosure submitted for the purpose of notifying the School Board of an interest in a contract does not require Board action. (3) A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. Disclosure information (2) and (3) will appear on the agenda and in the meeting minutes.

#### (1) New Waiver Requests – (Require Board Action):

- a) Superintendent Terry Nebelsick – DB2018-01
- b) Director of Technology Roger Ahlers – DB2018-02
- c) Principal Heather Rozell Madison 2nd/3rd Grade Center – DB2018-03
- d) School Board Member Tim Van Berkum – DB2018-04
- e) Director of School Nutrition Carol Tompkins – DB2018-05
- f) Principal Beth Foss Washington 4th/5th Grade Center – DB2018-06
- g) Director of Buildings, Grounds and Transportation Rex Sawvell – DB2018-07
- h) Principal Mike Radke Huron High School – DB2018-08
- i) School Board President David Wheeler – DB2018-09.

Motion by Bischoff, second by Siemonsma and carried to approve David Wheeler's waiver request DB2018-09 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Wheeler's spouse is employed by the District. Roll Call Vote:

Siemonsma – Yes; Lee – Yes; Bischoff – Yes; Wheeler – Abstain; and Van Berkum – Yes.

Van Berkum passed the gavel to Wheeler.

Motion by Bischoff, second by Siemonsma and carried to approve Tim Van Berkum's waiver request DB2018-04 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Van Berkum's spouse is employed by the District. Roll Call Vote: Siemonsma – Yes; Lee – Yes; Bischoff – Yes; Van Berkum – Abstain; and Wheeler – Yes.

Wheeler passed the gavel to Van Berkum.

Motion by Bischoff, second by Siemonsma and unanimously carried to approve Superintendent Terry Nebelsick's request DB2018-01, Director of Technology Roger Ahlers' request DB2018-02, Principal Heather Rozell's request – DB2018-03, Director of School Nutrition Carol Tompkins' request – DB2018-05; Principal Beth Foss' request – DB2018-06, Director of Buildings, Grounds and Transportation Rex Sawvell's request – DB2018-07, and Principal Mike Radke's request – DB2018-08 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. All the waiver request involve spouses employed by the District.

(2) Disclosure Reflecting an Interest in a Contract (No Board Action):

- i) School Board Member Tim Van Berkum – IC2018-50
- j) Director of Curriculum & Instruction Sherri Nelson – IC2018-51
- k) Director of School Nutrition Carol Tompkins – IC2018-52
- l) Director of School Nutrition Carol Tompkins – IC2018-53
- m) Principal Beth Foss Washington 4th/5th Grade Center – IC2018-54

(3) Disclosures reflecting a direct benefit from a contract, these are previously approved waivers (No Board Action) - None

Motion by Bischoff, second by Wheeler, and unanimously carried to approve the consent agenda including the minutes of the June 12 and June 26 meetings; bills for payment as presented (see attached listing); designated Kelly Christopherson as Business Manager of the Huron School District No. 2-2 for the 2017-2018 school year and as such be authorized to handle all financial transactions on behalf of the district, to negotiate and oversee all savings accounts, checking accounts, and investments; designating the second and fourth Mondays as meeting nights for the Huron Board of Education, with the exception that the second meeting in December and the second meeting in July be

cancelled, also, if a Monday holiday falls on a board meeting day, the meeting will be moved to the following Tuesday and the Board meeting time will be at 5:30 PM in the Instructional Planning Center in the Huron Arena; set salaries of Board members at \$70 per meeting – and the Board Chairman/Vice-Chairman are to be paid \$75 per meeting for 2017-2018; designating the Plainsman as the official newspaper; naming Farmers and Merchants Branch of First National Bank and Huron Area Education Federal Credit Union as the official depositories for the school's funds for the 2017-2018 school year; designating Kelly Christopherson and Brenda Snyder to be responsible for and be authorized to sign checks on the Huron School Activity Account; designating Kelly Christopherson and Ashley Neuharth to be responsible for and be authorized to sign checks on the Health Insurance Account; authorizing the Superintendent (or his designee in his absence) to close school; designating the School Resource Officer and the Beadle County Sheriff as school truant officers for the 2017-2018 school year; designating Sherri Nelson, Lori Wehlander, Kari Hinker, and Kelly Christopherson to sign for and accept government funds; approving the Comparability Assurances Policy in accordance with Section 1120(a) of Title I law; appointing Kari Hinker as the Title IX Coordinator for the District; designating Rodney Freeman as the school attorney with a monthly retainer of \$1,100 for the 2017-2018 school year; authorize annual publication of school policies complying with the following: General Discrimination & Title I Grievance Policies, Educational Records Policy, Personally Identifiable Information on Students or Former Students, Title IX – Discrimination Policy, Drug Free Workplace, Drug Use by Students / Drug Use by Employees, Complaint Policy for Federal Programs, and District-Wide Title I Parental Involvement Policy (Complete copies of the policies are on file in the Business Office.); adopting the state rates for transportation and meals, meal allowances for In-State Meals are Breakfast \$6.00, Lunch \$11.00, and Dinner \$15.00 and meal allowances for Out-of-State Meals are Breakfast \$10.00, Lunch \$14.00, and Dinner \$21.00, mileage rate is \$0.42 per mile, private vehicle mileage rate when a school vehicle is available is \$0.18 per mile, lodging – actual cost for in state and out-of-state; continuing to provide complimentary passes for school activities to Huron School District residents who are 62 years of age or older, passes are available at the Superintendent's Office; authorized ELO Prof. LLC to conduct the financial audit for fiscal year 2016-2017; approving the following early dismissal days for teacher in-service activities for the 2017-2018 school year: September 13, 2017; October 4, 2017; November 1, 2017; December 6, 2017; January 10, 2018; February 7, 2018; March 7, 2018; April 4, 2018; and May 2, 2018; Other early release days may be on September 29, 2017 and May 25, 2017; approving student fees, fines, and charges (a complete list is on file in the Business Office); the publishing of 2017-2018 employee salaries and wages; the issuing of life time passes to staff members who have reached retirement age while still employed by the district and school board members who serve the district; new hires including TyAnn Buddenhagen / 7th Grade Girls' BB Coach / \$3,102 per year; Angela Kouf / Concessions Worker / \$11.18 per hour; Mark Owens / Food Service – Assistant Cook-HMS / \$14.39 per hour; Troy Brock / Assistant FB Coach (Filling in for Zach Campbell who is out on active duty) \$4,136 per year; Angela Lindhorst / Substitute Para-Educator / \$13.66 per

hour; Gary Gogolin / Transportation Dept. / \$14.53 per hour – Dispatcher/Detailer / \$25 per hour Substitute Bus Driver; Kierstin Kriech / Special Education – SLPA / \$20.19 per hour; and Carol Rigger / Substitute Para-Educator / \$13.66 per hour; The resignation of Tracy Renner / Food Service / 7 months; A revised contract for Amber Eichstadt / Revised Contract / \$44,602; Adoption of Supplemental Budgets for the General Fund, Capital Outlay Fund, Special Education Fund, and Building Fund; A list of property to be declared surplus for the July 13 auction; The Chamber & Visitors Bureau request to use a Huron Public School bus for city-wide transportation during the SD State Fair, August 31 – September 4th, 2017. The Chamber will provide proof of insurance as well as a driver’s fee and fuel; An intent to apply for grant funding for the transportation department by Rex Sawvell / Kathie Bostrom from Zonar in the amount of \$16,862.36 for student ridership tracking; and the financial report as printed:

	Bank Balance 06-01-17	Receipts	Disbursements	Bank Balance 06-30-17
General Fund	3,232,234.48	1,906,432.38	1,937,184.39	3,201,482.47
Capital Outlay	2,535,681.45	388,676.81	485,132.66	2,439,225.60
Special Education	929,614.75	413,844.45	413,467.99	929,991.21
Pension Fund	105,134.42	220.83	55,004.96	50,350.29
Building Fund	11,221.18	728.25	0.00	11,949.43
Bond Redem- Elem	-73,864.43	164,688.99	0.00	90,824.56
Food Service	307,062.01	52,519.59	55,126.09	304,455.51
Enterprise Fund	153,636.06	798.41	13,029.56	141,404.91
Activity Account	185,294.57	40,487.33	18,451.81	207,330.09
Health Insurance	159,739.03	288,563.99	261,267.90	187,035.12
Scholarship Fund	183,583.26	0.00	0.00	183,583.26
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	7,729,336.78	3,256,961.03	3,238,665.36	7,747,632.45

Celebrate Successes in the District

The Superintendent reported on the successes in the District.

Reports

- A. Business Manager’s Report – Kelly Christopherson presented the Business Manager’s report to the board.
- B. Superintendent’s Report – Terry Nebelsick presented the Superintendent’s report to the board.

Bischoff departed the meeting at 5:50 p.m.

### Old Business

Motion by Wheeler, second by Lee, and unanimously carried to approve the Board's Goal Statements for 2017-2018.

The Board conducted first reading of proposed changes to Board Policy Section K – School & Community Relations. No action was taken.

Motion by Wheeler, second by Siemonsma, and unanimously carried to approve the Strategic Plan – Policy AA School District Philosophy; Policy AAA Vision Statement; Policy AAB School District Philosophy/Belief Statements; Policy AAC School District Goals and Objectives/Student Exit Outcomes.

Motion by Wheeler, second by Siemonsma, and unanimously carried to approve the proposed changes to Policy AH – Conflict of Interest Disclosure and Authorization; Policy AH-E (1) Conflict of Interest Disclosure; and Policy AH-E (2) School Board Action on Conflict of Interest Disclosure of a Direct Benefit.

### New Business

The Board agreed to have the Superintendent contact Wolsey-Wessington and Iroquois schools regarding the bus pick-up point agreements for 2017-2018.

Motion by Wheeler, second by Lee, and unanimously carried to approve the comprehensive plan for special education with a change of the word “each” to “the” in Section D – Access to IEP on page 10.

Motion by Siemonsma, second by Lee, and unanimously approved to adjourn at 6:15 p.m.

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Tim Van Berkum, President

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Kelly Christopherson, Business Manager