

AGENDA
BOARD OF EDUCATION - ANNUAL MEETING
Instructional Planning Center/Huron Arena
July 10, 2017
5:30 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Shelly Siemonsma and Craig Lee as elected board members.**
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairman**
Mr. Christopherson will chair the meeting until the new board chairman has been selected. Nominations do not require a "second" to the nomination.
5. **Selection of the Vice-Chairman**
6. **Roll Call**
Welcome to Student Board Member
 - ✓ Jasmine Snow – Junior Representative
 - ✓ Frank Hines – Junior Representative
7. **Adoption of the Agenda**
8. **Dates to Remember**

July 13	Surplus Auction / 5:30 p.m. / Transportation Building
August 14	Board of Education Meeting 5:30 p.m. - IPC
August 21-25	NEW Teacher Orientation Days
August 21	NEW Teacher Luncheon – 11:30 Middle School Commons
August 21	Substitute Teacher In-Service – Middle School Commons
	1:00 High School
	2:00 Elementary / Middle School
August 23	9 th Grade Orientation / 8:00 p.m.
August 24	Freshmen Day 8:00 a.m.
August 28	All Staff Required Meeting – 10:00 – 11:30 – HHS Auditorium
August 28	All Staff Luncheon 11:30 HS Commons
August 28	All Staff Required Meeting – 1:00 – 2:00 – HHS Auditorium
August 28	Board of Education Meeting 5:30 p.m. - IPC
August 28-31	Teacher In-Service
August 28	Elementary Open House <ul style="list-style-type: none">▪ Kindergarten – Buchanan / 4:30 – 5:30▪ 1st Grade – Buchanan / 4:30 – 5:30▪ 2nd Grade – Madison / 5:30 – 6:30▪ 3rd Grade – Madison / 5:30 – 6:30▪ 4th Grade – Washington / 6:30 – 7:30▪ 5th Grade – Washington / 6:30 – 7:30
August 29	Middle School Welcome Back <ul style="list-style-type: none">▪ 6th Grade @ 5:00▪ 7th Grade @ 6:00▪ 8th Grade @ 7:00
August 31	Teacher In-Service
August 31-Sept 4	South Dakota State Fair
September 1 & 4	State Fair / Labor Day Holiday

September 5	First Day of School for Grades 1 – 12
September 5-8	Kindergarten Screening
September 11	First Day of School for Kindergarteners
September 11	High School Open House / 6:40
September 29	Homecoming – Early Release

9. **Community Input on Items Not on the Agenda**

10. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

Disclosure Reflecting a Direct Benefit from a Contract (Requires Board Action):

- a) Superintendent Terry Nebelsick – DB2018-01
- b) Director of Technology Roger Ahlers – DB2018-02
- c) Principal Heather Rozell Madison 2nd/3rd Grade Center – DB2018-03
- d) School Board Member Tim Van Berkum – DB2018-4
- e) Director of School Nutrition Carol Tompkins – DB2018-05
- f) Principal Beth Foss Washington 4th/5th Grade Center – DB2018-06
- g) Director of Buildings, Grounds and Transportation Rex Sawvell – DB2018-07
- h) Principal Mike Radke Huron High School – DB2018-08
- i) **School Board President David Wheeler – DB2018-09**

Disclosure Reflecting an Interest in a Contract (No Board Action):

- j) School Board Member Tim Van Berkum – IC2018-50
- k) Director of Curriculum & Instruction Sherri Nelson – IC2018-51
- l) Director of School Nutrition Carol Tompkins – IC2018-52
- m) Director of School Nutrition Carol Tompkins – IC2018-53
- n) Principal Beth Foss Washington 4th/5th Grade Center – IC2018-54

11. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**
 - Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.

- e) **Determination of Meeting Dates**
 ➤ The Board of Education normally meets the 2nd & 4th Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2nd floor, southwest corner, of the Huron Arena.
- f) **Set Salary for Board Members**
 ➤ The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
- g) **Designation of an Official Newspaper**
 The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Official Depositories for School District Funds**
 1) Farmers and Merchants Branch of First National Bank 2017-2018 school year.
 2) Huron Area Education Federal Credit Union (Scholarship Fund)
- i) **Designation of Internal Accounts with Custodians**
 Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- | | |
|----------------------------------|---|
| ➤ Huron School Activity Accounts | Kelly Christopherson
Brenda Snyder |
| ➤ Health Insurance Account | Kelly Christopherson
Ashley Neuharth |
- j) **School Closing**
 The superintendent or his/her designee has the authority to carry out this function.
- k) **Designation of School Truant Officer**
 The superintendent recommends that we designate the school resource officer (SRO), currently Nathan Benjamin, and the Beadle County Sheriff, Doug Solem, as truant officers.
- l) **Designate Individuals to Sign for and Accept Government Funds.**
 Sherri Nelson, Kari Hinker, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.
- m) **Comparability Assurances**
 Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- n) **Designation of Title IX Coordinator**
 Kari Hinker, Director of Federal Programs, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- o) **Designation of School Attorney**
 Rodney Freeman will act as school district attorney for the 2017-2018 school term—with a monthly retainer of \$1,100.

p) Authorize Annual Publication of School Policies.

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX – Discrimination Policy
- 5) Drug Free Workplace
- 6) Drug Use by Students / Drug Use by Employees
- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

q) Adoption of Rates for Travel Expenses

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

<u>In-State Meal Allowance</u>		<u>Out-of-State Meal Allowance</u>	
Breakfast	\$ 6.00	Breakfast	\$ 10.00
Lunch	\$11.00	Lunch	\$ 14.00
Dinner	\$15.00	Dinner	\$ 21.00

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

r) Senior Citizen Passes

The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent’s office.

Complimentary Passes

Complimentary passes will be issued through the Activity Director’s office for a pre-approved list of referees, media, etc.

s) Designation of Auditing Firm

The firm of ELO Prof. LLC be appointed to conduct the 2016-2017 district audit.

t) Early Release Days

The following dates are days for school to be dismissed 2 hours early for staff development activities:

Sept 13	Oct 4	Nov 1	Dec 6	Jan 10
Feb 7	Mar 7	Apr 4	May 2	

(Sept 29 and May 25 may also be early release)

u) Approval of Student Fees, Fine, and Charges

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

v) Approve Publication of Salaries

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

w) Life Time Passes

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.

x) New Hires to the District

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

- 1) TyAnn Buddenhagen / 7th Grade Girls' BB Coach / \$3,102 per year
- 2) Angela Kouf / Concessions Worker / \$11.18 per hour
- 3) Mark Owens / Food Service – Assistant Cook-HMS / \$14.39 per hour
- 4) Troy Brock / Assistant FB Coach (Filling in for Zach Campbell who is out on active duty) \$4,136 per year
- 5) Angela Lindhorst / Substitute Para-Educator / \$13.66 per hour
- 6) Gary Gogolin / Transportation Dept. / \$14.53 per hour – Dispatcher/Detailer / \$25 per hour Substitute Bus Driver
- 7) Kierstin Kriech / Special Education – SLPA / \$20.19 per hour
- 8) Carol Rigger / Substitute Para-Educator / \$13.66 per hour

y) Resignations for Board Approval

- 1) Tracy Renner / Food Service / 7 months

z) Contracts for Board Approval

- 1) Amber Eichstadt / Revised Contract / \$44,602

aa) Adoption of Supplemental Budgets for:

- General Fund
- Capital Outlay Fund
- Special Education Fund
- Building Fund

bb) Surplus Property

Board approval of the list of surplus property for the July 13 auction.
List is enclosed.

cc) Chamber Request for Use of School District Bus

The Chamber & Visitors Bureau has submitted a request to the Huron Board of Education for use of a Huron Public Schools bus for city-wide transportation during the SD State Fair, August 31 – September 4th, 2017. The bus will have a designated route from the fairgrounds to the mall and around town. It would run every day of the fair with pre-determined designated hours.

The Chamber will provide proof of insurance as well as a driver's fee and fuel.

- The Superintendent recommends approval of this request.

dd) Intent to Apply for Grant Funding

1) Group Applying	Transportation
Contact Person	Rex Sawvell / Kathie Bostrom
Name of Grant	Zonar Systems
Name of Funder	Zonar
Amount to be Requested	\$16,862.36
Project Focus	Student Ridership Tracking

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

12. CELEBRATE SUCCESSES IN THE DISTRICT**Congratulations to:**

- **Mark Wendelgass** – Mark was selected as the Official of the Year by the SD High School Coaches Association for the 2017 winter season.
- **Terry Rotert** – Terry was selected as a finalist for the Athletic Director of the Year.

- **Megan Smith** – Megan was selected as a finalist for the competitive dance Coach of the Year.
- **Trent Francom** – Trent was named 2017 Track and Field High School Honorable Mention All-American

Thank You to:



13. REPORTS TO THE BOARD

- a) **Report from Kelly Christopherson, Business Manager**
Written information from Mr. Christopherson is enclosed.
- b) **Superintendent's Report**
➤

14. OLD BUSINESS

- a) **Goal Statements 2017-2018 – Huron Board of Education**
- b) **Section K – 1st Reading**
- c) **Strategic Plan – Policy AA School District Philosophy; Policy AAA Vision Statement; Policy AAB School District Philosophy/Belief Statements; Policy AAC School District Goals and Objectives/Student Exit Outcomes – 2nd Reading**
- d) **Policy AH – Conflict of Interest Disclosure and Authorization; Policy AH-E(1) Conflict of Interest Disclosure; and Policy AH-E (2) School Board Action on Conflict of Interest Disclosure of a Direct Benefit – 2nd Reading**

15. NEW BUSINESS

- a) **District Bus Pickup Points**
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2017-2018 school year.
- b) **Huron School District - Comprehensive Plan for Special Education**

16. ADJOURNMENT