

AGENDA
BOARD OF EDUCATION - ANNUAL MEETING
Instructional Planning Center/Huron Arena
July 10, 2017
5:30 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Shelly Siemonsma and Craig Lee as elected board members.**
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairman**
Mr. Christopherson will chair the meeting until the new board chairman has been selected. Nominations do not require a "second" to the nomination.
5. **Selection of the Vice-Chairman**
6. **Roll Call**
Welcome to Student Board Member
 - ✓ Jasmine Snow – Junior Representative
 - ✓ Frank Hines – Junior Representative
7. **Adoption of the Agenda**
8. **Dates to Remember**

July 13	Surplus Auction / 5:30 p.m. / Transportation Building
August 14	Board of Education Meeting 5:30 p.m. - IPC
August 21-25	NEW Teacher Orientation Days
August 21	NEW Teacher Luncheon – 11:30 Middle School Commons
August 21	Substitute Teacher In-Service – Middle School Commons
	1:00 High School
	2:00 Elementary / Middle School
August 23	9 th Grade Orientation / 8:00 p.m.
August 24	Freshmen Day 8:00 a.m.
August 28	All Staff Required Meeting – 10:00 – 11:30 – HHS Auditorium
August 28	All Staff Luncheon 11:30 HS Commons
August 28	All Staff Required Meeting – 1:00 – 2:00 – HHS Auditorium
August 28	Board of Education Meeting 5:30 p.m. - IPC
August 28-31	Teacher In-Service
August 28	Elementary Open House <ul style="list-style-type: none">▪ Kindergarten – Buchanan / 4:30 – 5:30▪ 1st Grade – Buchanan / 4:30 – 5:30▪ 2nd Grade – Madison / 5:30 – 6:30▪ 3rd Grade – Madison / 5:30 – 6:30▪ 4th Grade – Washington / 6:30 – 7:30▪ 5th Grade – Washington / 6:30 – 7:30
August 29	Middle School Welcome Back <ul style="list-style-type: none">▪ 6th Grade @ 5:00▪ 7th Grade @ 6:00▪ 8th Grade @ 7:00
August 31	Teacher In-Service
August 31-Sept 4	South Dakota State Fair
September 1 & 4	State Fair / Labor Day Holiday

September 5	First Day of School for Grades 1 – 12
September 5-8	Kindergarten Screening
September 11	First Day of School for Kindergarteners
September 11	High School Open House / 6:40
September 29	Homecoming – Early Release

9. **Community Input on Items Not on the Agenda**

10. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

Disclosure Reflecting a Direct Benefit from a Contract (No Board Action):

- a) Superintendent Terry Nebelsick – DB2018-01
- b) Director of Technology Roger Ahlers – DB2018-02
- c) Principal Heather Rozell Madison 2nd/3rd Grade Center – DB2018-03
- d) School Board Member Tim Van Berkum – DB2018-4
- e) Director of School Nutrition Carol Tompkins – DB2018-05
- f) Principal Beth Foss Washington 4th/5th Grade Center – DB2018-06
- g) Director of Buildings, Grounds and Transportation Rex Sawvell – DB2018-07
- h) Principal Mike Radke Huron High School – DB2018-08

Disclosure Reflecting an Interest in a Contract (No Board Action):

- i) School Board Member Tim Van Berkum – IC2018-50
- j) Director of Curriculum & Instruction Sherri Nelson – IC2018-51
- k) Director of School Nutrition Carol Tompkins – IC2018-52
- l) Director of School Nutrition Carol Tompkins – IC2018-53
- m) Principal Beth Foss Washington 4th/5th Grade Center – IC2018-54

11. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**
 - Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.

- e) **Determination of Meeting Dates**
 ➤ The Board of Education normally meets the 2nd & 4th Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2nd floor, southwest corner, of the Huron Arena.
- f) **Set Salary for Board Members**
 ➤ The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
- g) **Designation of an Official Newspaper**
 The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Official Depositories for School District Funds**
 1) Farmers and Merchants Branch of First National Bank 2017-2018 school year.
 2) Huron Area Education Federal Credit Union (Scholarship Fund)
- i) **Designation of Internal Accounts with Custodians**
 Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- | | | |
|---|--------------------------------|---|
| ➤ | Huron School Activity Accounts | Kelly Christopherson
Brenda Snyder |
| ➤ | Health Insurance Account | Kelly Christopherson
Ashley Neuharth |
- j) **School Closing**
 The superintendent or his/her designee has the authority to carry out this function.
- k) **Designation of School Truant Officer**
 The superintendent recommends that we designate the school resource officer (SRO), currently Nathan Benjamin, and the Beadle County Sheriff, Doug Solem, as truant officers.
- l) **Designate Individuals to Sign for and Accept Government Funds.**
 Sherri Nelson, Kari Hinker, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.
- m) **Comparability Assurances**
 Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- n) **Designation of Title IX Coordinator**
 Kari Hinker, Director of Federal Programs, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- o) **Designation of School Attorney**
 Rodney Freeman will act as school district attorney for the 2017-2018 school term—with a monthly retainer of \$1,100.

p) **Authorize Annual Publication of School Policies.**

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX – Discrimination Policy
- 5) Drug Free Workplace
- 6) Drug Use by Students / Drug Use by Employees
- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

q) **Adoption of Rates for Travel Expenses**

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

<u>In-State Meal Allowance</u>		<u>Out-of-State Meal Allowance</u>	
Breakfast	\$ 6.00	Breakfast	\$ 10.00
Lunch	\$11.00	Lunch	\$ 14.00
Dinner	\$15.00	Dinner	\$ 21.00

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

r) **Senior Citizen Passes**

The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent's office.

Complimentary Passes

Complimentary passes will be issued through the Activity Director's office for a pre-approved list of referees, media, etc.

s) **Designation of Auditing Firm**

The firm of ELO Prof. LLC be appointed to conduct the 2016-2017 district audit.

t) **Early Release Days**

The following dates are days for school to be dismissed 2 hours early for staff development activities:

Sept 13	Oct 4	Nov 1	Dec 6	Jan 10
Feb 7	Mar 7	Apr 4	May 2	

(Sept 29 and May 25 may also be early release)

u) **Approval of Student Fees, Fine, and Charges**

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

v) **Approve Publication of Salaries**

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

w) **Life Time Passes**

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.

x) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

- 1) TyAnn Buddenhagen / 7th Grade Girls' BB Coach / \$3,102 per year
- 2) Angela Kouf / Concessions Worker / \$11.18 per hour
- 3) Mark Owens / Food Service - Assistant Cook-HMS / \$14.39 per hour
- 4) Troy Brock / Assistant FB Coach (Filling in for Zach Campbell who is out on active duty) \$4,136 per year
- 5) Angela Lindhorst / Substitute Para-Educator / \$102 per day

y) **Resignations for Board Approval**

- 1) Tracy Renner / Food Service / 7 months

z) **Contracts for Board Approval**

- 1) Amber Eichstadt / Revised Contract / \$44,602

aa) **Adoption of Supplemental Budgets for:**

- General Fund
- Capital Outlay Fund
- Special Education Fund
- Building Fund

bb) **Surplus Property**

Board approval of the list of surplus property for the July 13 auction.

List is enclosed.

cc) **Chamber Request for Use of School District Bus**

The Chamber & Visitors Bureau has submitted a request to the Huron Board of Education for use of a Huron Public Schools bus for city-wide transportation during the SD State Fair, August 31 - September 4th, 2017. The bus will have a designated route from the fairgrounds to the mall and around town. It would run every day of the fair with pre-determined designated hours.

The Chamber will provide proof of insurance as well as a driver's fee and fuel.

- The Superintendent recommends approval of this request.

dd) **Intent to Apply for Grant Funding**1) **Group Applying**

Contact Person
Name of Grant
Name of Funder
Amount to be Requested
Project Focus

Transportation

Rex Sawvell / Kathie Bostrom
Zonar Systems
Zonar
\$16,862.36
Student Ridership Tracking

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

12. **CELEBRATE SUCCESSES IN THE DISTRICT****Congratulations to:**

- **Mark Wendelgass** - Mark was selected as the Official of the Year by the SD High School Coaches Association for the 2017 winter season.
- **Terry Rotert** - Terry was selected as a finalist for the Athletic Director of the Year.
- **Megan Smith** - Megan was selected as a finalist for the competitive dance Coach of the Year.

- **Trent Francom** - Trent was named 2017 Track and Field High School Honorable Mention All-American

Thank You to:



13. REPORTS TO THE BOARD

- a) **Report from Kelly Christopherson, Business Manager**
Written information from Mr. Christopherson is enclosed.
- b) **Superintendent's Report**



14. OLD BUSINESS

- a) **Goal Statements 2017-2018 - Huron Board of Education**
- b) **Section K - 1st Reading**
- c) **Strategic Plan - Policy AA School District Philosophy; Policy AAA Vision Statement; Policy AAB School District Philosophy/Belief Statements; Policy AAC School District Goals and Objectives/Student Exit Outcomes - 2nd Reading**
- d) **Policy AH - Conflict of Interest Disclosure and Authorization; Policy AH-E(1) Conflict of Interest Disclosure; and Policy AH-E (2) School Board Action on Conflict of Interest Disclosure of a Direct Benefit - 2nd Reading**

15. NEW BUSINESS

- a) **District Bus Pickup Points**
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2017-2018 school year.
- b) **Huron School District - Comprehensive Plan for Special Education**

16. ADJOURNMENT

STATE OF SOUTH DAKOTA

County of Beadle

OATH

I, **Shelly Siemonsma**, of Huron School District #2-2, having been elected as School Board member of Huron School District, in Beadle County, South Dakota, do solemnly swear that I will support the laws and Constitution of the United States and the State of South Dakota and will faithfully perform the duties of School Board membership and by filing a bond if required by law and having it approved.

Shelly Siemonsma

Subscribed and sworn to before me this 10th day of July 2017.

Kelly Christopherson
Business Manager

STATE OF SOUTH DAKOTA

County of Beadle

OATH

I, Craig Lee, of Huron School District #2-2, having been elected as School Board member of Huron School District, in Beadle County, South Dakota, do solemnly swear that I will support the laws and Constitution of the United States and the State of South Dakota and will faithfully perform the duties of School Board membership and by filing a bond if required by law and having it approved.

Craig Lee

Subscribed and sworn to before me this 10th day of July 2017.

Kelly Christopherson
Business Manager

CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 6, 2017

Name of the School Official submitting the conflict of interest disclosure:

Terry Nebelsick, Superintendent of Schools

The disclosure is for the purpose of notifying the School Board of

 an interest in a contract x a direct benefit from a contract:

Identify the following:

(1) all parties to the contract:

Diana Nebelsick (spouse) and Huron School District

(2) the person's role in the contract:

Purchasing and receiving - assisting with payroll and human resources.

(3) the purpose(s)/objective(s) of the contract:

Diana fulfills responsibilities as directed by Business Manager Kelly Christopherson.

(4) the consideration or benefit conferred or agreed to be conferred upon each party:

Diana is paid salary and benefits as per classified negotiated agreement.

(5) the length of time of the contract:

Diana serves continually without contract as per the stipulations of a Division I Classified Employee.

(6) any other relevant information:

Diana's employment pre-dates my accepting the role of superintendent by several years. She works directly under Business Manager Kelly Christopherson, who has direct communication with the board of education on any issue concerning Diana, without conversing with the superintendent.

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Terry D. Nebelsick

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: 7/5/2017

Name of the School Official submitting the conflict of interest disclosure:
Roger Ahlers, Director of Technology

The disclosure is for the purpose of notifying the School Board of
_____ an interest in a contract
 x a direct benefit from a contract:

Identify the following:

- (1) all parties to the contract
April Ahlers (spouse) and Huron School District
- (2) the person's role in the contract
Teacher at Buchanan K-1 Center
- (3) the purpose(s)/objective(s) of the contract
April works as a Kindergarten teacher
- (4) the consideration or benefit conferred or agreed to be conferred upon each party
April is paid salary and benefits as per her teacher contract with the district
- (5) the length of time of the contract
April has a current contract for the 2017-2018 school year
- (6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____

Roger Ahlers

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 5, 2017

Name of the School Official submitting the conflict of interest disclosure:
Heather Rozell, Elementary Principal

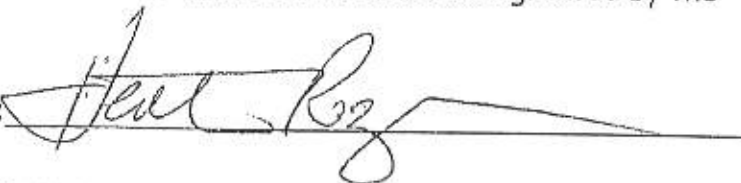
The disclosure is for the purpose of notifying the School Board of
 an interest in a contract
 a direct benefit from a contract:

Identify the following:

- (1) all parties to the contract: Chris Rozell(spouse) and Huron School District
- (2) the person's role in the contract: Teaching and coaching
- (3) the purpose(s)/objective(s) of the contract: Chris fulfills all teaching and coaching responsibilities as directed by the Middle School Principal and Activity Director
- (4) the consideration or benefit conferred or agreed to be conferred upon each party: Chris is paid salary and benefits as per certified negotiated agreement
- (5) the length of time of the contract: Yearly
- (6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official:



CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 1, 2017

Name of the School Official submitting the conflict of interest disclosure:

Tim Van BerkumThe disclosure is for the purpose of notifying the School Board of
_____ an interest in a contract a direct benefit from a contract:

Identify the following:

- (1) all parties to the contract *Tim Van Berkum, Lorinda Van Berkum, Huron School District*
- (2) the person's role in the contract
My wife is an employee of the Huron School District
- (3) the purpose(s)/objective(s) of the contract
Spouse employment
- (4) the consideration or benefit conferred or agreed to be conferred upon each party
My wife receives a salary
- (5) the length of time of the contract
my wife is an at will employee
- (6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: *Tim Van Berkum*

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 6, 2017Name of the School Official submitting the conflict of interest disclosure:
Carol TompkinsThe disclosure is for the purpose of notifying the School Board of
 an interest in a contract
 a direct benefit from a contract:

Identify the following:

- (1) all parties to the contract
Huron Public School, Rod Tompkins and Carol Tompkins
- (2) the person's role in the contract
Married to Rod Tompkins
- (3) the purpose(s)/objective(s) of the contract
Rod has job cleaning up after school events at the Arena for the District.
- (4) the consideration or benefit conferred or agreed to be conferred upon each party
Rod's paycheck for working.
- (5) the length of time of the contract
Rod works part-time on a as needed basis.
- (6) any other relevant information
Rod works for same pay as everyone else who does the same job.

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____

Carol Tompkins

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 6, 2017

Name of the School Official submitting the conflict of interest disclosure:
Beth Foss, Principal Washington 4-5 Center

The disclosure is for the purpose of notifying the School Board of
 an interest in a contract
 a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Gordon Foss (spouse) and Huron School District

(2) the person's role in the contract

Teacher at Our Home Alternative School

(3) the purpose(s)/objective(s) of the contract

Gordon fulfills responsibilities as directed by the Director of Curriculum and Instruction, Sherri Nelson and Assistant Principal Laura Willemsen.

(4) the consideration or benefit conferred or agreed to be conferred upon each party
Gordon is paid salary and benefits as per certified negotiated agreement.

(5) the length of time of the contract

Gordon is under the teacher negotiated contracted calendar.

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Beth Foss

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 06, 2017

Name of the School Official submitting the conflict of interest disclosure:
Rex Sawvell, Director of Buildings, Grounds and Transportation

The disclosure is for the purpose of notifying the School Board of
 _____ an interest in a contract
 X a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Karla Sawvell (spouse) and Huron School District

(2) the person's role in the contract

Middle School kitchen, Team Leader. Directs and leads kitchen staff preparing daily meals for students.

(3) the purpose(s)/objective(s) of the contract

Karla fulfills duties as directed by Carol Tompkins, Director of Food Service.

(4) the consideration or benefit conferred or agreed to be conferred upon each party

Karla is paid a salary and receives benefits based upon the Classified Employee negotiated agreement.

(5) the length of time of the contract

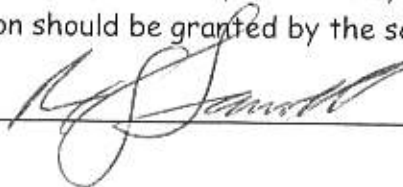
Karla serves year round and continually without contract and per the stipulations of a Division 1 Classified Employee.

(6) any other relevant information

Karla's employment pre-dates my employment start date with the Huron School District. She works directly under the supervision of Carol Tompkins, Director of Food Service, and reports directly to Mrs. Tompkins and does not communicate through or with me during working hours.

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____



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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: 7/6/17

Name of the School Official submitting the conflict of interest disclosure:

Mike Radke

The disclosure is for the purpose of notifying the School Board of

 an interest in a contract X a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Danielle Radke

(2) the person's role in the contract

School District Employee

(3) the purpose(s)/objective(s) of the contract

Washington School District Para Educator

(4) the consideration or benefit conferred or agreed to be conferred upon each party

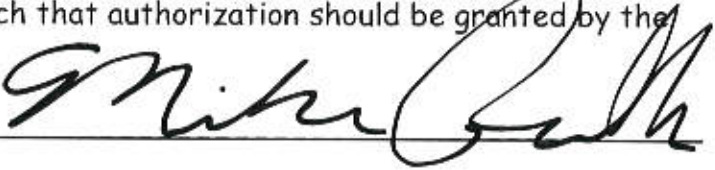
Income

(5) the length of time of the contract

17-18 School Year

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: **THIS IS A PUBLIC DOCUMENT**

CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 1, 2017

Name of the School Official submitting the conflict of interest disclosure:

Tim Van Berkum

The disclosure is for the purpose of notifying the School Board of

 an interest in a contract a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Manford Music Vending, Huron School District

(2) the person's role in the contract

I am an employee of Manford Music

(3) the purpose(s)/objective(s) of the contract

Manford Music has an ATM in the Huron Arena

(4) the consideration or benefit conferred or agreed to be conferred upon each

party *Manford Music receives transaction fees on ATM use*

(5) the length of time of the contract

No time limit

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: *Tim Van Berkum*

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 6, 2017

Name of the School Official submitting the conflict of interest disclosure:
 Sherri Nelson, Director of Curriculum, Instruction & Assessment

The disclosure is for the purpose of notifying the School Board of

an interest in a contract

a direct benefit from a contract:

The Huron School District annually purchases the ICU Database for \$999 for which I receive no direct benefit.

Identify the following:

(1) all parties to the contract: Sherri Nelson and the Power of ICU Team

(2) the person's role in the contract: Speaker/Trainer

(3) the purpose(s)/objective(s) of the contract: Provide professional development to educators throughout the country.

(4) the consideration or benefit conferred or agreed to be conferred upon each party: I will receive compensation for speaking.

(5) the length of time of the contract: Individual contracts/ongoing

(6) any other relevant information: I will be speaking at education conferences throughout the year. When the speaking engagements are arranged by the ICU Team, I will be on approved leave from the Huron School District.

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____

Sherri Nelson

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 6, 2017

Name of the School Official submitting the conflict of interest disclosure:

Carol Tompkins

The disclosure is for the purpose of notifying the School Board of

 an interest in a contract a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Variety Foods, Huron School District, Carol Tompkins, and Back Pack Program

(2) the person's role in the contract

Obtaining a prime vendor bid for Huron School District food for service food and Back Pack Program purchases some food through Variety for their program as well.

(3) the purpose(s)/objective(s) of the contract

Best food pricing for the Huron School District possible through bidding and securing prime vendor.

(4) the consideration or benefit conferred or agreed to be conferred upon each party

Variety sells food, Huron School District obtains best pricing possible for food, and Back Pack Program orders occasionally from Variety and pays their own invoices.

(5) the length of time of the contract

One year.

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official:

Carol Tompkins

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CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: July 6, 2017Name of the School Official submitting the conflict of interest disclosure:
Carol TompkinsThe disclosure is for the purpose of notifying the School Board of
 X an interest in a contract
 a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Fair City Foods, Huron School District, Carol Tompkins, and Back Pack Program

(2) the person's role in the contract

Huron School District/Back Pack Program obtain some food from Fair City Foods.

(3) the purpose(s)/objective(s) of the contract

No real contract, just two programs who to work together and order food from the same vendor. Each entity pays their own invoices.

(4) the consideration or benefit conferred or agreed to be conferred upon each party

Huron School District receives no real benefit; Back Pack Program does receive food at cost but only for the Back Pack Program.

(5) the length of time of the contract

None stated.

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____

Carol Tompkins

THIS IS A PUBLIC DOCUMENT

CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: 7-6-2017Name of the School Official submitting the conflict of interest disclosure:
Beth FossThe disclosure is for the purpose of notifying the School Board of
 an interest in a contract
 a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

Beth Foss, Principal Washington 4-5 Center

(2) the person's role in the contract

Secretary and board member of Heartland United Way

(3) the purpose(s)/objective(s) of the contract

The United Way volunteers and raises monies in order to help agency in the heartland region.

(4) the consideration or benefit conferred or agreed to be conferred upon each party.

One agency that receives monies from United Way is the Huron School District which I am employed by.

(5) the length of time of the contract

The length of office is three years but can be renewed. I have been on the board for seven years.

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Beth Foss

THIS IS A PUBLIC DOCUMENT



Huron School District #2-2

Policies and Regulations

Code: CGC
Title I Comparability
Assurances

Title I Comparability Assurances

Title I of the Improving America's Schools Act requires the school district to establish comparability policies. The policies set forth below have been adopted by the Huron school district to ensure equivalence among schools within organizational levels.

- 1) This district has established a district-wide salary/hiring schedule. This salary/hiring schedule is implemented without regard to Title I staffing in eligible attendance areas.
- 2) It is the policy of this district that employment of teachers, administrators, and auxiliary personnel from state and local funds shall be equivalent among schools without regard to Title I staff employed in eligible attendance areas. For the purpose of this policy, equivalence shall mean that when teachers, administrators, and auxiliary personnel are assigned to schools, staff/student ratios shall be determined in order that services with state and local funds in schools receiving Title I services are at least comparable to services provided among schools of the districts which are not receiving Title I funds.
- 3) It is the policy of this district that provisions for curriculum materials and instructional supplies shall be equivalent among schools without regard for Title I funding.

COMPARABILITY ASSURANCES

Title I of the Improving America's Schools Act requires the school district to establish comparability policies. The policies set forth below have been adopted by the Huron School District to ensure equivalence among schools within organizational levels.

1. This district has established a district-wide hiring schedule. This hiring schedule is implemented without regard to Title I staffing in eligible attendance areas.
2. It is the policy of this district that employment of teachers, administrators, and auxiliary personnel from state and local funds shall be equivalent among schools without regard to Title I staff employed in eligible attendance areas. For the purpose of this policy, equivalence shall mean that when teachers, administrators, and auxiliary personnel are assigned to schools, staff/student ratios shall be determined in order that services with state and local funds in schools receiving Title I services are at least comparable to services provided among schools of the districts which are not receiving Title I funds.
3. It is the policy of this district that provisions for curriculum materials and instructional supplies shall be equivalent among schools without regard for Title I funding.

I HEREBY CERTIFY that the Huron School District has adopted these comparability assurances as of July 10, 2017.

July 10, 2017
Present Date

Signature of Authorized Representative
Kari Hinker/Director of Federal Programs

STUDENT COMPLAINTS AND GRIEVANCES

Federal Programs Discrimination Grievance Procedure

The Huron school district will not discriminate in any of its policies and programs on the basis of age, race, color, creed, national origin, ancestry, religion, sex, marital status, or disability, and will not violate any provisions of applicable federal programs, statutes or regulations (e.g., Title IX, Title I, Rehabilitations Act, Americans with Disabilities Act [ADA], Section 504, etc.).

Definitions

- A. A grievance is a complaint made by a student, parent, or other patron of the district, an employee, employee representatives, or other concerned groups or advisory organizations based upon or concerning an alleged violation, misinterpretation or inequitable application of any existing policy, rule, regulation, or program of the school district, state or federal statutes/regulations, regarding discrimination or concerning violations of Title IX, Title I, 504, ADA, and/or federal programs.
- B. An employee is considered to mean all persons employed by the school district.
- C. A student is considered to mean all persons enrolled in the school district.
- D. An aggrieved person is the individual making the claim.
- E. The board means the board of education of the Huron school district.
- F. Days shall mean calendar days.

Informal Procedure

Any person wishing to pursue the filing of a grievance should first utilize normal channels of communication, involving the teacher, administrator, or board in an attempt to seek clarification of areas of concern and resolution of the problem. It is of utmost importance that prior to filing a grievance, students and employees first discuss areas of concern with their immediate supervisor to whom they are directly responsible.

Formal Procedure

Level I

A grievance should be filed in writing within a reasonable amount of time after the grievant knew, or should have known, of the act or condition on which the grievance is based. The grievant shall file a formal grievance in writing with the Title IX coordinator/Title I coordinator/504 coordinator/ADA coordinator/and/or federal programs coordinator. Such coordinator or his/her designee shall act upon said grievance within seven days. If the grievant is not satisfied with this disposition of the complaint at this level, or if this level is inapplicable, grievant may proceed to Level II.

Level II

Within three days after disposition at Level I, grievant may file in writing a grievance with the superintendent, stating the full nature of the complaint and the procedural history to date, including the disposition at Level I and the remedy requested. The superintendent shall act on said grievance within ten days.

Level III

If the aggrieved is not satisfied with the disposition of the grievance at Level II, he or she shall within five days thereafter, transmit it by letter to the business manager with a statement of reasons why it is being appealed.

At its next regular meeting, the board or its designated agent, shall consider the grievance or may designate a committee which may or may not include the board members to hold a hearing or otherwise investigate the grievance or prescribe such procedure as it may deem appropriate for consideration of the grievance. The hearing or other manner prescribed shall provide, if requested, an opportunity for the complainant or the complainant's representative, or both, to present evidence, including an opportunity to question parties involved. The board shall make a final decision thereon at the following regular or special board meeting.

Level IV

If the aggrieved is not satisfied with the disposition of the grievance at Level III, he/she may appeal the final resolution of the local educational agency to a state educational agency within 30 days after receipt of the written decision. The appeal may be submitted to the South Dakota Division of Human Rights or the Office of Civil Rights.

STUDENT RECORDS

Any student over 18 years of age is entitled to:

- (1) inspect and review all his/her records, and to receive explanations and interpretations of the records;
- (2) request an amendment in his/her educational records believed to be in error;
- (3) receive copies of all educational records (a charge for copying will be made);
- (4) request an impartial hearing if the educational agency refuses to amend an educational record. Records shall be kept on file in the office of the school principal.

Any parent or guardian may examine the education records of his/her children as per the above policy stipulations.

Release of Personally Identifiable Information Regarding Students or Former Students

Directory Information

Huron school district designates the following personally identifiable information regarding its students as directory information:

- name
- address and phone number
- date of birth
- school attending
- dates of attendance
- parents or guardian of student
- participation in school-recognized activities
- weight, height, age, and grade of members of athletic team
- awards received
- individual and group photographs pertaining to school activities
- similar information which denotes accomplishment or achievement

Right of Parent, Guardian, or Student to Prohibit Release of Information

A parent, guardian, or student over 18 years of age may refuse to permit the release of any of the directory information by notifying the principal of the student's school in writing which of the above directory information may not be released in respect to the particular student. Such notification may be made at any time.



Huron School District #2-2

Policies and Regulations

Code:
AB Non-Discrimination

Non-Discrimination

The Huron School District is committed to a policy of non-discrimination and equal opportunity in all of its educational policies, programs, activities, employment, and contracting. Respect for the dignity and worth of each individual shall underlie all of the operations of the school district.

Discrimination--including harassment of any kind against any individual, on the basis of gender, race, color, religion, sexual orientation, marital status, disability or handicapping condition, age, and national origin or ancestry--will not be tolerated. Appropriate action will be taken to address any such discrimination and to prevent its future recurrence.

If anyone feels that he/she is being discriminated against regarding those factors listed above, he/she may contact the following:

Title IX Coordinator
Huron Public Schools
150-5th Street SW
PO Box 949
Huron, SD 57350
Phone: 353-8660

Individuals may also contact the following:

Regional Director
Department of Education, Office of Civil Rights
10020 North Executive Hills Blvd., 8th Floor
Kansas City, MO 64153-1367
(Phone: 816-880-4202; TDD 816-891-0582)



Drug-Free Workplace

It is the policy of the Board of Education to provide a drug-free workplace and to work toward a drug-free society. It is the goal of the district to prevent the illicit use of controlled substances and alcohol.

The unlawful manufacture, or the distribution, dispensing, use, possession, or being under the influence of controlled substances and/or alcohol by any employee during the work day, at any school activity, or while in the performance of his/her employment by the district wherever located, is absolutely prohibited. Violation of this rule by any employee will constitute insubordination and will be cause for disciplinary action up to and including termination of employment and referral for prosecution. In appropriate circumstances, disciplinary action may include completion of an approved rehabilitation program at the employee's expense; however, any applicable insurance benefits will be applied.

For purposes of this policy, controlled substances include, but are not limited to, narcotics, drugs, hallucinogenic, or mind-altering drugs or substance, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, and any other controlled substance as defined in law, or any prescription medicine, or other chemical substances not taken in accordance with a medical provider's prescription. This definition also includes substances presented to be any such controlled substance or which an employee believes to be such a substance.



Drug Use by Students

PHILOSOPHY

The Huron public school district #2-2 recognizes that chemical abuse/dependency is a concern that needs to be addressed by the school and the community. Chemical dependency problems often interfere with school behavior, student learning, and the fullest possible development of each student.

The use or possession of alcoholic beverages or any controlled substance, by any student on any school property or while attending any school related function is prohibited. No student shall be intoxicated, use, sell, distribute, buy, receive, be under the influence of, or in the possession of a controlled substance. Students who use prescription drugs authorized by a licensed medical provider, do not violate this policy if the students conform to the prescription requirements and appropriate school policies.

For purposes of this policy, controlled substances include, but are not limited to, narcotics, drugs, hallucinogenic, or mind-altering drugs or substance, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, synthetic drugs, bath salts, and any other controlled substance as defined in law, or any prescription medicine, or other chemical substances not taken in accordance with a medical provider's prescription. This definition also includes substances presented to be any such controlled substance or which an employee believes to be such a substance.

The Huron public school district is committed to the development and the implementation of programs and policies which contribute to the well being of students through prevention, intervention, after-care, and staff development. The major components of our approach to chemical abuse are defined as follows:

1. **Prevention**
An educational process that promotes the development of a healthy self-attitude and provides individuals with information and interactions needed to make responsible decisions regarding chemical use.
2. **Intervention**
An established process in which caring persons confront an individual with data regarding his/her chemically-related behaviors in an effort to encourage that individual to seek appropriate corrective measures.
3. **After-care**
Information on community support systems, individual counseling through school counselors as deemed necessary by the student, parents, administration, and chemical health facility.
4. **Staff Development**
A process through which individuals acquire the knowledge and skills required to constructively respond to the problems of chemical abuse.

A biennial review of this policy will be conducted to insure that current and effective measures are being taken to meet the needs of the students.



Huron School District #2-2

Policies and Regulations


Code:
ACB Drug Use by
Employees

Drug Use By Employees

It is the policy of the Board of Education to provide a drug-free workplace and to work toward a drug-free society. It is the goal of the district to prevent the illicit use of controlled substances and alcohol.

The unlawful manufacture, or the distribution, dispensing, use, possession, or being under the influence of controlled substances and/or alcohol by any employee during the work day, at any school activity, or while in the performance of his/her employment by the district wherever located, is absolutely prohibited. Violation of this rule by any employee will constitute insubordination and will be cause for disciplinary action up to and including termination of employment and referral for prosecution. In appropriate circumstances, disciplinary action may include completion of an approved rehabilitation program at the employee's expense; however, any applicable insurance benefits will be applied.

For purposes of this policy, controlled substances include, but are not limited to, narcotics, drugs, hallucinogenic, or mind-altering drugs or substance, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, synthetic drugs, bath salts, and any other controlled substance as defined in law, or any prescription medicine, or other chemical substances not taken in accordance with a medical provider's prescription. This definition also includes substances presented to be any such controlled substance or which an employee believes to be such a substance.


	Huron School District #2-2	Code:
	Policies and Regulations	AEC Complaint Policy for Federal Programs

Complaint Policy for Federal Programs

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the District's superintendent.

Disputes addressing the enrollment, transportation (including inter-district disputes), and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the District or District's homeless liaison's office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

- The Superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
- The Superintendent will notify the complainant of the decision in writing.
- The complainant will be allowed one week to react to the decision before it becomes final.
- The complainant will either accept or disagree with the decision and will provide such acknowledgment in writing, addressed to the District's Superintendent.
- If the issue is not resolved with the Superintendent, the complaint will be forwarded to the District's Board of Education for further review. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the District's decision including the rights of the parent, guardian, or youth to appeal the decision.
- Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review. (Consult SD Department of Education Complaint Procedure)

	Huron School District #2-2	Code:
	Policies and Regulations	ADE District-Wide Title I Parental Involvement Policy

District-Wide Title I Parental Involvement Policy

NOTE: In support of strengthening student academic achievement, each local educational agency (LEA or school district) that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by Section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA) (district-wide parental involvement policy). The policy establishes the LEA's expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and is incorporated into the LEA's plan submitted to the State Educational Agency (SEA).

The Huron School District agrees to implement the following statutory requirements:

- 1) The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- 2) Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.
- 3) The Huron School District will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:

Parent representatives will be invited on an annual basis to participate in the district's development of the consolidated plan that is submitted to the South Dakota Department of Education.
- 4) The Huron School District will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:

Each year parents will be invited to participate in meaningful discussions to review and provide input for suggestions they might have related to revisions/improvement to the district's parent involvement policy and their individual building level parent involvement policy as well as school-parent compacts.
- 5) The Huron School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

	Huron School District #2-2	Code:
	Policies and Regulations	ADE District-Wide Title I Parental Involvement Policy

DISTRICT-WIDE TITLE I PARENTAL INVOLVEMENT POLICY

Each year a district-wide Title I advisory meeting will be held for parents to participate in discussion related to district and building-level goals related for parental involvement activities to enhance academic achievement and school performance.

- 6) The Huron School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
 - a. Parents with children supported by Title I, Part A funds will be invited to participate in training provided by their child's individual Title I school, Head Start, Even Start, and Birth to Three to integrate strategies between and within each of these programs.
- 7) The Huron School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The district will use the finding of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary, (and with the involvement of parents) its parental involvement policies:
 - a. Each spring parents will be invited by school district/building-level personnel to participate in an advisory meeting to review the district parental involvement policy as well as their building level parent involvement policy and parent-teacher compacts. Input from the parents and other members of the community will then be used in revising/improving parental involvement throughout the district and individual buildings.
- 8) The Huron School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below.
 - a. The Huron School District will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph—

	Huron School District #2-2	Code:
	Policies and Regulations	ADE District-Wide Title I Parental Involvement Policy

District-Wide Title I Parental Involvement Policy

- the State's academic content standards,
- the state's student academic achievement standards, the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators

Small group meetings and conferences will be held throughout the school year as well as home visits. Printed material will also be used as a vehicle to help parents better understand the state's content standards, state and local assessments, and how to monitor their own children's progress (e.g., Parent Portal) and suggestions on how to communicate with school personnel.


- b. The Huron School District will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement by:

The holding of parental involvement activities at least quarterly in the Title I buildings will provide parents with resources and training in how to improve their own children's achievement in the areas of literacy, math skills, use of technology, etc. The district will provide support to the building personnel in identifying resources (e.g., presenters, trainers, topics) to meet their individual building needs.

- c. The Huron School District will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principal and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools by:

All new teachers in the district will be provided with an initial training on how to communicate successfully with parents in a meaningful and helpful manner. Also, all staff members will be provided opportunities on an annual basis to update their skills in the same manner.

- d. The Huron School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support

	Huron School District #2-2	Code:
	Policies and Regulations	ADE District-Wide Title I Parental Involvement Policy

District-Wide Title I Parental Involvement Policy

parents in more fully participating in the education of their children, by:

A district-wide Title I parent advisory meeting will be held each year to help facilitate the sharing of opportunities for future trainings and activities provided by the various resources (e.g., Head Start, Even Start, Birth to Three, Community Counseling Services, etc.) within the community, as well as, accessing Parent Connection and the parent resource center that is provided at the state level.

- e. The Huron School District will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Every effort will be made to provide information about school and community activities, meetings, etc. in understandable (e.g., first language translations) format minus "educationese." This will include interpreters for the deaf and hard-of-hearing, as well as second language needs.

In appreciation for years of service to the
COMMUNITY & HURON PUBLIC SCHOOLS
this Senior Pass is issued to



NON-TRANSFERABLE
(Must be 62 years old)

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2017-2018 School Activities
M. Melnick
NON-TRANSFERABLE

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STUDENT FEES, TEXTBOOK FINES, AND CHARGES

Instrumental Music Rental Fees

Listed below are the semester rental fees for the various school-owned instruments:

Piccolo	None	Concert Tuba	\$10
Oboe	\$10	Marching Sousaphone	None
Bassoon	\$10	Percussion	\$10*
Alto Clarinet	\$10	Viola	\$10
Bass Clarinet	\$10	Violin	\$10
Baritone Sax	\$10	Cello	\$10
French Horn	\$10	(1/2, 3/4 and full)	
Bass Trombone	None	Bass	\$10
Baritone	\$10	(1/4, 3/4, Cello Bass)	
Flugel Horn	None		

* None for elementary students

Student Use of Textbooks

It is expected that each student will exhibit care in using the textbooks which are checked out to him/her.

No book deposits of any kind are required, but when the student withdraws from school, or at the end of the school year, damages may be assessed for excessive book abuse.

Textbook Fines/High School and Middle School

Fines will be assessed as follows:

1. 100% of the replacement cost for a new book
 - a. for a book lost in the year in which it is purchased
 - b. for a book suffering such extreme abuse that it is useless
2. 50% of the cost of a new book for a used book that is lost.
3. \$15 for a book suffering unusual damage
4. \$10 for a book suffering minor damage

Textbook Fines/Elementary Schools

Fines will be assessed as follows:

1. 100% of the cost for a new book
 - a. for a book lost in the year in which it is purchased
 - b. for a book suffering such extreme abuse that it is useless
2. 50% of the cost of a new book for a used book that is lost.
3. \$10 for a book suffering unusual damage
4. \$ 5 for a book suffering minor damage

Certified Salaries for Publication - July 10, 2017

Last Name	First Name	Total Contract
Ahlers	April	51857
Ahlers	Roger	64983
Anderson-Schlader	Terri	47414
Ashbaugh	Kate	47303
Axtmann	Robin	47586
Azar	Michelle	46459
Barnes	Tamera	46528
Barthelman	Morgan	42363
Baszler	Thomas	69645
Baszler	Rita	48309
Beck	Laura	52753
Berger	Julie	54891
Berkenpas	Lauren	44199
Biel	Bonnie	49189
Blank	Amanda	42363
Blondheim	Ann	48617
Blue	Heidi	45987
Boomsma	Erica	50073
Bragg	Wendy	37952
Branough	Leah	52811
Brech	Lindsay	42408
Brewer	Lindsey	49213
Brooks	Sabrena	42529
Buddenhagen	Tim	70594
Buesing	Carol	56885
Busch	Matthew	55169
Campbell	Zachary	51775
Carabantes	Kira	47133
Carda	Michael	63699
Carda	Charlotte	55629
Carr	Lisa	48875
Castillo	Elizabeth	42363
Charlson	Molly	46758
Chase	Michelle	58717
Christensen	Kristle	54340
Christopherson	Kelly	112271
Claeys	Kris	56945
Cobb	Janna	50313
Cook	Rita	43158
Cunard	Brooke	47103
Cundy	Holly	47407
Curr	Kathryn	58658
DeJong	Amanda	51789
DesLauriers	Staci	53453
Dubro	Angel	18781
Ehlke	Courtney	44619

Certified Salaries for Publication - July 10, 2017

Eichstadt	Amber	44602
Engelhart	Sharon	50422
Engst	Katherine	56945
Erwin	Victoria	46342
Eulberg	Kari	42828
Fitzgerald	Brandi	44864
Fleck	Susan	56945
Foss	Gordon	55247
Foss	Elizabeth	77767
Fryberger	Lacey	47542
Fuchs	Jennifer	49595
Fuller	Shelly	46459
Gaffer	Mitchel	65406
Gill	McKenzie	42363
Glanzer	Jordon	42529
Gussiaas	Betty	56885
Halter	Linda	44674
Halvorson	Delretta	42829
Hanks	Linda	58717
Hanson	Abbie	42828
Harmon	Sara	42704
Hedblom	Timothy	51467
Hein	Megan	46662
Heinz	Peggy	82544
Hemen	Christin	43104
Henrich	Kelly	48881
Hettinger	Laci	46838
Hickey	Nadine	50770
Hill	Jason	53495
Hinker	Kari	78439
Hohertz	Paige	42529
Holforty	Heidi	53513
Holtrop	Schuyler	48713
Hotchkiss	Michelle	42703
Iverson	Laura	53026
Janssen	Juliana	56945
Jensen	Colleen	48751
Johnson	Abby	54192
Johnson	Kyle	42408
Johnson	Michelle	53658
Johnson	Jeffrey	53335
Jones	Craig	66950
Joy	Alanna	48362
Jungemann	Leah	44620
Kary	Rachel	48657
Kasperson	Julie	55229
Kattner	Kristine	34180

Certified Salaries for Publication - July 10, 2017

Katzenberger	Amanda	46054
Kaufman	Amy	47335
Keleher	Lori	48303
King	Julie	66956
King	Brooke	42828
Kissner	Lisa	57488
Knippling	Brandi	46447
Konechne	Jolene	78314
Korkow	Krissa	45860
Krekelberg	Marisa	42703
Kretschmar	Michelle	50591
Kringen	Halima	42704
Krogman	Melissa	48842
Kruse	Mia	47275
Ladwig	Travis	42363
Larson	Raleigh	43158
Lathrop	Holly	42703
Liebing	Lori	52621
Lindquist	Amy	33248
Lord	Shari	48741
Marshall	Dawn	43873
Matthews	Bobbie	48785
Mattke	Myranda	47182
McCarty	Daniel	65010
McCarty	Lisa	58658
Mees	Sharla	56055
Melson	Erin	45572
Mittelstedt	Rodney	50965
Moeding	Michelle	44345
Moeding	Rebecca	43103
Munce	Vanya	58553
Musil	James	58855
Myhre	Barbara	66347
Nebelsick	Terry	132560
Nelson	Sherri	76293
Nelson	Tracy	48751
Nicholas	Barbara	56885
Nihart	Tim	55107
Olson	Jeanne	61053
Overbo	Jan	66054
Perry	Molly	52892
Peterson	Melissa	50024
Pietz	Linda	58648
Postma	Michael	63956
Preston	Todd	51738
Puhl	Cheryl	56945
Radke	Michael	106103

Certified Salaries for Publication - July 10, 2017

Reid	Jonna	60132
Rickman	Joanna	44219
Rieck	Samantha	51731
Riedel	Marietta	56885
Rotert	Terry	84225
Rotert	Kelly	64632
Rozell	Heather	80495
Rozell	Chris	61556
Rubish	Sarah	32658
Savery	Truman	45803
Sawvell	Rex	66844
Schmidt	Garrett	51131
Schmitz	Joselyn	46014
Schmitz	Michael	54907
Schoenfelder	Amy	53055
Schouten	Jonathan	47505
Sieh	Heather	46190
Smith	Megan	53806
Smith	Teresa	57642
Soward	Lynn	53821
Speirs	Karen	59486
Stahly	Chris	64967
Steffen	Allen	62304
Stobbs	Wade	56972
Stoddard	Rebecca	48993
Strand	Brittni	44729
Strand	Dru	49264
Strubel	Lisa	61539
Stueckrath	James	49601
Swenson	Jerald	55169
Taplett	Michael	95867
Thelen	Linda	21420
Thomas	Angela	53929
Thomas	Tony	64756
Timm	Cassandra	42408
Tompkins	Carol	57757
Trandall	Josh	57559
Trandall	Marianne	51865
Treglia	Anne	45529
Tschetter	LaVae	54443
Ulvestad	Tara	42363
Van Diepen	Jessica	43158
Van Wyk	Kelby	46276
Vanden Berge	Lacey	56823
Vanden Hoek	Susan	55557
Velthoff	Amy	51570
Vissia	Michelle	48055

Certified Salaries for Publication - July 10, 2017

Weger	Pamela	57565
Wehlander	Lori	83422
Westby	Carolyn	52288
Westby	Stacey	46830
Westby	David	51049
Wheeler	June	21420
Wheeler	Kristin	48691
White	Tori	42529
Willemsen	Laura	77042
Wilson	Megan	48134
Wilson	Kathleen	51615
Winegar	Kristi	48801
Wipf	Mary Helen	54073
Wipf	Samantha	45860
Witte	Melody	51218
Zell	Julie	53513
Zuccaro	Scott	52432

Classified Salaries for Publication - July 10, 2017

Last Name	First Name	Daily Pay	Hrly Rate	Yearly Rate
Anderson	Sheila		\$16.07	
Beck	Jared			\$44,874
Behlke	Robert		\$15.19	
Berg	Jody		\$14.69	
Berg	Reedy			\$39,199
Biel	Pamela			\$39,599
Bishop	Lisa		\$14.27	
Blue	Brandi		\$14.21	
Boetel	Angie		\$15.87	
Bostrom	Kathie			\$41,616
Brake	Ginger		\$14.76	
Brooks	Robert		\$13.82	
Brown	Marcia		\$14.79	
Brown	Nathaniel		\$13.44	
Brueske	Sandra		\$14.41	
Buddenhagen	TyAnn		\$13.98	
Bultje	Jeanie		\$14.45	
Coil	Marsha		\$14.99	
Curr	Ron			\$38,485
Dahr	Jeff	\$106.08		
Davis	Vicky		\$15.97	
DeBoer	Steve			\$36,716+80/mo
DesLauriers	Verla		\$15.16	
Dooley	Penny		\$12.74	
Dorris	Lois		\$13.82	
Dramstad	Michael			\$54,924
Eck	Linda			\$35,710
Eckmann	Dennis			\$40,776
Eckmann	Cynthia		\$15.09	
Ernster	Stacy		\$14.84	
Fabian	Sandra		\$14.27	
Fenske	Ann			\$35,290
Ford	Karen		\$14.99	
Foster	Mary		\$15.25	
Frank	Donna		\$14.51	
Freideman	Kimberly		\$14.47	
Gerber	Nicole		\$13.54	
Gibson	Linda		\$14.60	
Gill	Amanda		\$14.12	
Gilmer	Stacey		\$14.27	
Graff	Alicia		\$14.59	
Graff	Mike			\$35,665+\$40/mo
Haeder	Amanda			\$34,344
Halbkat	Darla			\$35,542
Hanson	Duane		\$25.00	
Harkness	Peggy		\$13.97	

Classified Salaries for Publication - July 10, 2017

Harmdierks	Gina			\$40,355
Haskett	Jan	\$114.07		
Henkel	Gila		\$14.49	
Henning	Debbie		\$14.84	
Hepper	Greg		\$25.00	
Hernandez	Hazel		\$14.47	
Hershman	Mary		\$15.66	
Hins	Jill		\$14.79	
Hirschhorn	Dean			\$38,460
Hoerauf	Marlene		\$14.24	
Hofer	Amy		\$14.84	
Hofer	Richard	\$102.60		
Hoff	Barb			\$35,437
Hoogland	Melinda		\$13.60	
Howard	Charles		\$14.53	
Howard	Pam		\$25.00	
Huber	Erv		\$25.00	
Jensen	David		\$14.43	
Johnsen	Janet		\$15.31	
Johnson	Kelly		\$15.19	
Jones	Carol		\$15.69	
Jons	Trisha		\$14.43	
Kahre	Karen		\$13.05	
Kempf	Nancy		\$20.21	
Kempf	Kathy			\$33,398
King	Cassidee		\$13.90	
Kleinlein	Charlene		\$14.51	
Kleinsasser	Alison		\$15.02	
Kopfmann	Lori		\$14.28	
Kotas	Mona		\$25.00	
Kotas	Neil	\$109.02		
Kriech	Kierstin		\$20.19	
Krueger	April		\$13.36	
Lackey	Georgi		\$13.82	
Larson	Janet		\$13.75	
Leichtenberg	Kendall		\$14.05	
Lindstad	Nancy		\$14.59	
Lindstad	Dean	\$99.99		
Lodmel	Debra		\$14.67	
Lorenz	Jeannie		\$14.84	
Lunders	Christi		\$13.29	
Lyon	Michelle		\$15.01	
Lysne	Christina		\$14.61	
Mahowald	Charles		\$25.00	
Mammenga	Megan		\$20.21	
Maras	Joyce		\$14.43	
Marcus	Cheryle		\$15.21	

Classified Salaries for Publication - July 10, 2017

Martens	Steve		\$25.00	
Martinez	Daileen		\$14.12	
McFarland	Kelli		\$14.13	
McLaury	Ann		\$14.47	
Meyer	Kathy		\$13.54	
Moe	Mary		\$14.43	
Moo	Hezekiah		\$13.82	
Moo	Ethan			\$35.143
Morales	Henry		\$13.82	
Morley	Karen		\$25.00	
Moser	Lona		\$16.07	
Mudge	Nicholle		\$14.05	
Mudge	Aaron	\$102.60		
Nebelsick	Diana			\$36,425
Nedved	Harold (Bill)		\$25.00	
Nelson	Amy		\$14.78	
Nelson	Jeff		\$14.87	
Neuharth	Ashley			\$34,870
Newkirk	Lindsay		\$20.21	
Olivo	Romana			\$34,929
Olmsted	Janelle		\$16.23	
Olsen	Breanne		\$14.51	
Owens	Mark		\$14.39	
Packard	Joni		\$25.00	\$35,665
Papka	Randi		\$15.17	
Passmore	Lindsey		\$19.66	
Paw	Wah Ka		\$13.90	
Paw	Eh Myee		\$14.27	
Picek	Carla		\$13.82	
Podhradsky	Peggy		\$15.27	
Pomerico	Mark			\$35,665
Price	Charles		\$13.92	
Price	Joyce		\$13.92	
Ptak	Maria		\$13.82	
Radke	Danielle		\$14.44	
Ramirez	Paula		\$14.53	
Ranney	Vicki		\$13.31	
Ransom	Rhonda		\$13.82	
Regnier	Terry			\$34,551
Rennich	Wesley		\$25.00	
Retzer	Zachary			\$37,530
Ruedebusch	Jim	\$99.99		
Sargent	Elizabeth		\$25.00	
Sawvell	Karla			\$34,554
Schaefers	Darla		\$15.77	
Schneider	Lisa		\$14.84	
Schoenwetter	Sheena		\$14.31	

Classified Salaries for Publication - July 10, 2017

Schorzmann	Judy		\$13.29	
Schulz	Rita		\$15.24	
Shoemaker	Dale			\$38,022+\$80/mo
Shoultz	Nancy		\$14.27	
Skonseng	Abby		\$14.84	
Skorheim	Jessica		\$14.28	
Snyder	Brenda			\$37,896
Sorenson	Briana		\$13.82	
Steele	Tracey		\$14.13	
Sterett	Roberta		\$14.00	
Sunderman	William			\$39,493
Swenson	Sandy			\$37,515
Tapken	Dianne			\$35,689
Thies	Phil			\$39,241
Trapp	Susie		\$14.80	
Van Berkum	Suzie		\$14.95	
Van Poll	Louise		\$14.06	
Van Vleet	Patricia		\$14.91	
Van Wyhe	Annie		\$14.45	
Van Zee	Adele		\$14.99	
Van Zee	Bernadette		\$14.69	
VanZee	Jade		\$13.36	
Venables	Dolly			\$35,290
Vetter	Jacquita		\$13.29	
Wallace	Licia		\$13.82	
Wallman	Dorothy		\$14.49	
Walter	Jodi		\$20.36	
Warner	Charles			\$36,632
Wehrmann	Patricia		\$14.69	
Wendel	Cheryl			\$37,515+\$80/mo
Whitmore	Tonya			\$36,068
Whitney	Crystal		\$14.51	
Williams	Cynthia		\$15.70	
Williams	Wilber		\$25.00	
Wilson	Wayne			\$40,920
Winter	Dayna		\$15.19	
Wipf	Dean		\$25.00	
Witte	Rod			\$39,031
Wolf	Jean		\$14.49	

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

VICKY FERGUSON

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

DAWN DAUGHERTY

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

KATHY MEYER

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

DAWN COUGHLIN

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

CLELA HENSON

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

CLYDE DILLMAN

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

JOHN HALBKAT

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

In appreciation for the years of service to the

HURON PUBLIC SCHOOLS

This

LIFE TIME PASS

is issued to

KERWIN HAEDER

This will admit you to events such as athletics, drama,
and music – except special fundraising events.

Supt. of Schools

President/Bd. Of Educ.

**Huron School District
New Hire Justification**

Date: June 28, 2017

Applicant Information

Applicant Name: TyAnn Buddenhagen

Address:

Phone:

Education: DWU

Experience: Played HS GBB in Huron and college VB at Morningside and DWU.

References: Pam at NCR and Donnie Schoenhard

Reason for New Hire

New Position:

Replacement: Replace Amber Eichstadt who resigned

Position Information

Department: Athletics

Position: 7th GBB Coach

Supervisor: Wade Stobbs and Terry Rotert

Responsibilities: Coach 7th GBB

Hours: After school and some Saturday's

Hiring Information

Wages: \$3102.00

Classification:

Wage Justification:

Start Date: November 28, 2017

Requested by: Terry Rotert

**Huron School District
New Hire Justification**

Date: June 12, 2017

Applicant Information

Applicant Name: Angie Kouf

Address: 470 18th Street SW, Huron, SD 57350

Phone: 350-5051

Education: Huron University – General

Experience: Worked concessions for other organizations

References: Jill Arbogast, Raleigh Larson, Donna Hepper

Reason for New Hire

New Position: ---

Replacement: Replaces Lorraine Cleveland

Position Information

Department: Concessions

Position: Concessions Worker

Supervisor: Carol Tompkins

Responsibilities: Sell food to customers at Huron Tiger events

Hours: Will vary depending on event

Hiring Information

Wages: \$11.18 per hour

Classification: ---

Wage Justification: Other Wages Sheet

Start Date: August 1, 2017

Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: June 30, 2017

Applicant Information

Applicant Name: Mark Owens
Address: 204 Colorado S.W. Huron, SD 57350
Phone: 605-352-8924
Education: Huron Public Schools
Experience: 28 years foodservice
References: Kathy Kempf, Rod Tompkins, Danny Kempf

Reason for New Hire

New Position: No
Replacement: Lisa Wilde (resigned)

Position Information

Department: Foodservice
Position: Assistant Cook @ Middle School
Supervisor: Carol Tompkins
Responsibilities: Help prepare food, plan amounts, clean up, & serve
Hours: 7:00 am – 2:00 pm (hours may vary slightly)

Hiring Information

Wages: \$14.39 per hour
Classification: Level IIIA
Wage Justification: Experience of 28 years in food service/cooking
Start Date: August 1, 2017

Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: July 5, 2017

Applicant Information

Applicant Name: Troy Brock

Address:

Phone:

Education:

Experience: Played football for Huron and NSU.

References: Michael Schmitz and Mike Radke

Reason for New Hire

New Position:

Replacement: Fill in for Zach Campbell as he is on active duty

Position Information

Department: Athletics

Position: Assistant Football

Supervisor: Terry Rotert and Michael Schmitz

Responsibilities: Assist at practice and coach JV/V games

Hours: after school, some evening and weekends

Hiring Information

Wages: \$4136.00

Classification:

Wage Justification:

Start Date: August 10, 2017

Requested by: Terry Rotert - AD

Tracy Renner
834 13th St SW
Huron, SD 57350
June 30, 2017

Carol Thompson
Huron Middle School
1045 18th St SW
Huron, SD 57350

Dear Carol Thompson:

Please accept this as my official resignation. The past 7 months that I have worked for you and the middle school have been great. I enjoyed working with the elementary students and helping to prepare their lunch. However, I need to be employed full time. I appreciate the chance to work there and would be interested in working there again if a full time, year round, position opened up.

Thank you again for the opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy Renner", written over a horizontal line.

Tracy Renner

TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Amber Eichstadt

June 28, 2017

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 44602** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/28/2017** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring **May 15** through **May 31** for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract **June 1** through **June 10**, damages shall be assessed at \$500.00, for breaking of a contract **June 11** through **June 20**, \$750.00 and for breaking of a contract **June 21** through **June 30**, \$1000.00. For breaking a contract **July 1** through **July 31**, damages shall be assessed at \$2,000.00 and breaking of contract **August 1** and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA

For those electing the Wellness Benefit, an additional \$600 will be paid in September. The benefit is NOT reflected in the contract total.

*****CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY JULY 5TH, 2017**

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....
Business Manager of the School District

By
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 5th day of July, 2017

Witness: Dolly Venables

Sign here: Amber Eichstadt
Teacher

Huron School District 2-2
 Adoption of Supplemental Budget
 Resolution 2017-07-10-01
 July 10, 2017 Board Meeting

Let it be resolved, that the school board of the Huron School District 2-2, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total for the General Fund:

Appropriation	Means of Finance	Amount
Elementary Schools (10-1111)	Fund Balance	66,500
RLIS Grant (10-1131-964)	RLIS Grant	25,000
Preschool Services (10-1140)	Title III Grant and Donations	4,000
Title I Part A, C, and D Attendance (10-2116)	Title I Part A, C, and D Grant	174,000
Title I Part A (10-2128)	Title I Grant	4,000
Nurse Services (10-2134)	Fund Balance	4,000
Curriculum Office (10-2212)	Fund Balance	1,500
Title I Part A (10-2214-930)	Title I Grant	15,000
Library Services (10-2222)	Fund Balance	11,000
Board of Education (10-2311)	Fund Balance	18,000
Legal Services (10-2315)	Fund Balance	7,000
Superintendent (10-2321)	Fund Balance	10,000
Operations and Maintenance Director (10-2541)	Fund Balance	5,000
Operation and Maintenance (10-2549)	Fund Balance	174,000
Fresh Fruit and Vegetable Program (10-2569)	State Grant	23,000
Community Recreation Services (10-3200)	Fund Balance	19,000
Non-public School Instruction (10-3719)	Title I Grant	42,000
Male Activities (10-6100)	Fund Balance	7,000
Football (10-6111)	Fund Balance	100
Boys Basketball (10-6121)	Fund Balance	100
Wrestling (10-6131)	Fund Balance	400
Boys Cross Country (10-6151)	Fund Balance	100
Boys Tennis (10-6161)	Fund Balance	200
Boys Golf (10-6171)	Fund Balance	100
Boys Soccer (10-6199)	Fund Balance	100
Female Activities (10-6200)	Fund Balance	4,000
Girls Tennis (6262)	Fund Balance	100
Combined Co-Curr Activities (10-6910)	Fund Balance	2,000
First Aid (10-6911)	Fund Balance	100
Cheerleaders (10-6921)	Fund Balance	100
MS Vocal (10-6932)	Fund Balance	100
HS Band (10-6935)	Fund Balance	1,600
MS Band (10-6936)	Fund Balance	100
	Total	619,200

Presiding Officer

Business Manager

**Huron School District 2-2
Adoption of Supplemental Budget
Resolution 2017-07-10-02
July 10, 2017 Board Meeting**

Let it be resolved, that the school board of the Huron School District 2-2, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total for the Capital Outlay Fund:

Appropriation	Means of Finance	Amount
Elementary Schools (21-1111)	Fund Balance	1,000
Board of Education (21-2311)	Fund Balance	2,000
Combined Co-Curr Activities (21-6910)	Donations	44,000
	Total	47,000

Presiding Officer

Business Manager

Huron School District 2-2
Adoption of Supplemental Budget
Resolution 2017-07-10-03
July 10, 2017 Board Meeting

Let it be resolved, that the school board of the Huron School District 2-2, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total for the Special Education Fund:

Appropriation	Means of Finance	Amount
Mild to Moderate (22-1221)	Fund Balance	60,000
Severe Disabilities (22-1222)	Fund Balance	49,000
Psych Testing (22-2142)	Fund Balance	6,000
Speech (22-2159)	Fund Balance	109,000
Physical Therapy (22-2171)	Fund Balance	15,000
Occupational Therapy (22-2172)	Fund Balance	2,000
Office of Principal (22-2710)	Due to Coding Change	174,000
Vehicle Operation (22-2730)	Due to Coding Change	110,000
	Total	525,000

Presiding Officer

Business Manager

Huron School District 2-2
Adoption of Supplemental Budget
Resolution 2017-07-10-04
July 10, 2017 Board Meeting

Let it be resolved, that the school board of the Huron School District 2-2, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total for the Building Fund:

Appropriation	Means of Finance	Amount
Building Maintenance (22-2539)	Fund Balance	300
	Total	300

Presiding Officer

Business Manager

2017 SURPLUS AUCTION LIST

1981 GMC Dump truck
129,800 miles
VIN#1GTH6D1F7BV565556

2005 Pontiac Montana minivan
98685 miles
VIN#1GMDV23E05D117286

WOODEN BLEACHERS:

2- 16'-0 with 10 rows of seats
4-14'-6" with 6 rows of seats
4-12'-0 with 9 rows of seats

3 plastic totes
1 bug light
1 3-tiered cart
119 plastic lunch trays
Star manuf. Popcorn machine
Advance Retriever 134B floor sweeper (needs batteries)
HERD Sure-Feed broadcast spreader
20 band hats
Student desk
Dividers (3)
Copiers (2)
Metal Filing cabinets (2)
Metal garbage cans
Miscellaneous chairs
Overhead projector
Betco upright vacuum cleaner
Small dorm refrigerator
Plastic storage bins
Plastic playground slide
Soccer goals (2) with metal mesh
Snowblower attachment
Basketball hoops w/post (5)
Miscellaneous items
Miscellaneous computer equipment



Huron Chamber & Visitors Bureau
1725 Dakota Avenue S
Huron, SD 57350

Toll Free: 1-800-HURONSD
Phone: 605-352-0000
Fax: 605-352-8321

June 30, 2017

Huron Public Schools
Terry Nebelsick
PO Box 949
Huron, SD 57350

Dear Mr Nebelsick and School Board Members:

On behalf of the Huron Chamber & Visitors Bureau, I would like to request the use of the Huron Public Schools bus for city-wide transportation during the SD State Fair, August 31 – September 4th, 2017. The bus will have a designated route from the fairgrounds to the mall and around town. It would run every day of the fair with pre-determined designated hours.

In addition, we understand that upon approval of this request, we would have to provide proof of insurance as well as a driver's fee and fuel. Thank you for your consideration and please feel free to contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Laurie Shelton".

Laurie Shelton, President/CEO
Huron Chamber & Visitors Bureau

PO Box 949
Huron, SD 57350
605-353-6992



INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 07/06/17 Group Applying: Transportation Contact Person: Rex Sawvell/Kathie Bostrom

Name of Grant/Award: Zonar Systems

Name of Funder: Zonar Contact Person: Michael P. Olds

Amount to be Requested: \$16,862.36 Funder's Submission Due Date: July 06, 2017

Project Focus: Student ridership tracking.

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes

If yes, please list by dollar amount and/or in-kind service/support. Be specific:

A 3 year service agreement for approximately \$2400.00 per year.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - A copy of the completed grant application.
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature]
Building/Department Administrator

Signature: [Signature]
Sherril Nelson, Director of Curriculum, Instruction & Assessment

Signature: [Signature] 7-6-2017
Kelly Christopherson, Business Manager

Date Presented to School Board: _____

Goal Statements
Huron Board of Education
2017-18
 Submitted for Approval – July 10, 2017

• **Student Achievement**

- All students will read at grade level.
 - All students will exceed projected growth on NWEA assessment.
 - BOE will receive interim NWEA reports on demographic /grade level subgroups
 - Year-end report with 3 years of data
 - Proficiency levels as defined by SBAC
 - Exceeded growth defined by NWEA
- All students will have mathematical proficiencies / problem solving skills preparing them to be successful in college or career.
 - All students will exceed projected growth on NWEA assessment
 - BOE will receive interim NWEA reports on demographic /grade level subgroups
 - Year-end report with 3 years of data
 - Proficiency levels as defined by SBAC
 - Exceeded growth defined by NWEA
- Empower students to:
 - Effectively communicate orally and in writing.
 - Access, interpret, utilize, and evaluate information.
 - Develop independent critical thinkers.
 - Visualize graduation from high school (K-12)
 (Administrators will provide either hard data or anecdotal data on instruction, programming, and any assessment of these four bullet points.)
- Focus on academic and social behavior readiness skills for next building level.
- Increase educational opportunities for all students.
 - Career and Technical Education (CTE) and Advanced offerings
 - BOE will receive a report on number of course offerings, enrollment in each course, digital opportunities, and dual credit participation trends.
 - Collaboration with workforce development
 - Explore opportunities to support and challenge advanced learners through Gifted Ed.
 - Explore opportunities for alternative education.
- Emphasize preparation, process, and priority of ACT testing.
 - BOE will receive a report from counselors/principals on entire process of communicating college readiness information to parents.
- Emphasize improving student attendance.
 - BOE will receive a report from principals on trends

• **Staff Development**

- Collaboration
 - Improve effectiveness of teacher collaboration
 - Develop and grow administrative team building
- Adequate training

- Keep BOE informed on all professional development
 - Align professional development to student achievement goals
 - Accountability for administrators to know and adhere to board policy
- Retention and recruitment
 - BOE will receive an annual report on staff turnover including, but not limited to information/trends on retirement, recruitment, relocation, leaving profession and qualified candidates for positions.
 - Research and review recruitment opportunities.
 - Review market-comparable compensation.
- **Community Relations**
 - Market our school district.
 - Develop district brands.
 - Ongoing education with the community on funding, diversity, and long-range planning.
 - Focus on interacting with the community to understand their vital role.
 - Emphasize improving student attendance.
 - Emphasize improving parent involvement.
- **Fiscal Responsibility/Management**
 - Continue to maintain open communication with our financial stakeholders.
 - Continue to articulate the need for funding support at the state and local level.
 - Focus our funding plan to accommodate our educational programs.
 - Seek innovative ways to strengthen the general fund.
- **Facilities**
 - Maintain long-range plans to meet AA facility standards.
- **Board Matters**
 - Superintendent will provide a five-year schedule for review of the policy manual.
 - Plan for development opportunities for boardsmanship, public governance and networking.
 - Encourage board members to attend ASBSD regional and state meetings and training opportunities.
 - Goal Setting
 - Strategic planning
 - Administrative/Board goal sessions

To: School Board and Administrators
From: Superintendent Nebelsick
Re: Strategic Plan Review
Date: June 1, 2017

Please read the following in preparation for our goal sessions.
These are the components that make up our "Strategic Plan".
A review of these should allow us to stay focused as we work to establish Board Goals in the next 30 days.

AA

School District Philosophy

The Huron School District Philosophy is based on the following four components:

Mission Statement

Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

AAA

Vision Statement

Educational excellence for every child -- setting the standard others aim for.

AAB

School District Philosophy/Belief Statements

WE BELIEVE:

- 1) --all children are capable of learning, achieving, and succeeding.
- 2) --high expectations produce high achievers.
- 3) --our schools provide the opportunity and incentive to challenge each student to develop to the best of his/her ability.
- 4) --our greatest resource is people.
- 5) --in the worth and dignity of the individual.
- 6) --the primary responsibility of education begins in the home and is shared by the student, family, school, and community.
- 7) --our school system is accountable to our community.
- 8) --that the acquisition of academic skills is the primary objective of our schools.
- 9) --our schools emphasize the development of technical and occupational skills.
- 10) --change is essential for growth and improvement.
- 11) --in the ideals on which the Constitution is based and that educated

and involved citizens are essential for a democratic society.

12) --a quality school system enhances the quality of the community.

13) --in the interrelationship of personal virtues, civic values, and ethical conduct.

14) --schools assist in the development of the whole child.

5/2012

AAC

School District Goals and Objectives/Student Exit Outcomes

As a result of emphasis in our instructional program, students will demonstrate the knowledge and skills to:

(1) --**link key concepts** in the areas of language arts, mathematics, science, and social studies.

(2) --**use various technologies** to develop products of high standards which are intellectual, artistic, practical, physical, and original.

(3) --**problem-solve, including:**

--accessing, organizing, summarizing, interpreting, and producing information.

--making logical decisions.

--distinguishing fact from opinion.

--generating effective solutions to problems.

(4) --**communicate, including:**

--reading, writing, listening, and speaking effectively for both general information and recreation.

--reading and interpreting technical information.

--understanding and developing non-verbal skills.

--recognizing that the arts are a form of human communication.

(5) --**practice American citizenship, including:**

--understanding how government operates at the community, state, and national level.

--understanding a wide variety of community and world cultures in which different governments operate.

--promoting responsible care of the environment.

--developing an understanding of the benefits of the economic system of free enterprise.

(6) --**be productive in the world of work, including:**

--following directions, practicing timeliness, and demonstrating initiative.

--developing responsibilities associated with the variety of roles

required in the work place (i.e., team member, leader, facilitator, and independent worker).

--identifying appropriate strategies to achieve success in the workplace.

(7) --**maintain physical, social, and emotional well-being, including:**

--understanding the importance of health and safety skills as related to self and others.

--understanding the importance of developing basic skills through physical activity.

--acquiring necessary skills for recreational/leisure activities.

--recognizing the value of participation in both cooperative and competitive activities.

SECTION AH – CONFLICT DISCLOSURE
POLICY REVIEW
2017

Conflict Disclosure

AH

SDCL 3-23-6 states:

"[n]o board member, fiscal agent, officer, or executive of a local service agency, school district, cooperative education service unit, education service agency, nonprofit education service agency, or jointly governed education service entity that receives money from or through the state may have an interest in a contract nor receive a direct benefit from a contract that the local service agency, school district, cooperative education service unit, education service agency, nonprofit education service agency, or jointly governed education service entity is a party to the contract except as provided in § 3-23-8."

This policy prohibits school board members, the school district fiscal agent (business manager), school officers and executives (school administrators) from having an interest in a contract, or receiving a direct benefit from a contract, if the school district is a party to that contract or has a separate contract which is related to the contract of the school board member, business manager or school administrator, unless the school board grants a waiver. Disclosure requirements apply to public contracts for labor or services to be rendered, the purchase of commodities, materials, supplies, or equipment of any kind, and any kind of contract related to facilities.

Disclosure is required by the school board member, the business manager or a school administrator in each of the following situations:

1. When the school board member, business manager or school administrator has an interest in a contract or receives a direct benefit from a contract.
2. If the spouse of the school board member, business manager or school administrator has an interest in a contract or receives a direct benefit from a contract.
3. If another person with whom the school board member, business manager or school administrator lives and commingles assets has an interest in a contract or receives a direct benefit from a contract.

CONFLICT OF INTEREST DISCLOSURE AND AUTHORIZATION

AH

SDCL 3-23-6 states:

"3-23-6. No board member, business manager, chief financial officer, superintendent, chief executive officer, or other person with the authority to enter into a contract or spend money in an amount greater than five thousand dollars of a local service agency, school district, cooperative education service unit, education service agency, nonprofit education service agency, or jointly governed education service entity that receives money from or through the state may have an interest in a contract nor receive a direct benefit from a contract in amount greater than five thousand dollars or multiple contracts in an amount greater than five thousand dollars with the same party within a twelve-month period to which the local service agency, school district, cooperative education service unit, or education service agency is a party except as provided in § 3-23-8."

I. DEFINITIONS:

"School Official" refers to a school board member, business manager, chief financial officer, superintendent, chief executive officer, or other person with the authority to enter into a contract or spend money in an amount greater than five thousand dollars.

"Interest in a contract" is when (1) a School Official, the spouse of a School Official or any other person with whom the School Official lives and commingles assets, is employed by a party to any contract with the school district; or (2) the School Official, the spouse of a School Official, or any other person with whom the School Official lives and commingles assets, receives more than nominal compensation or reimbursement for actual expenses for serving on the board of directors of an entity that derives income or commission directly from the contract or acquires property under the contract.

"Direct benefit from a contract" is when a School Official, the spouse of a School Official or any other person with whom the School Official lives and commingles assets (1) is a party to or intended beneficiary of the contract between the school district and a third party, or (2) has more than a five percent ownership interest in

A school board member, business manager or school administrator derives a direct benefit from a contract, or their spouse or other person with whom assets are commingled derives a direct benefit from a contract:

1. If the person has more than a five percent ownership or other interest in an entity that is a party to the contract;
2. If the person derives income, compensation, or commission directly from the contract or from the entity that is a party to the contract;
3. If the person acquires property under the contract; or
4. If the person serves on the board of directors of an entity that derives income directly from the contract or acquires property under the contract.

A person does not derive a direct benefit from a contract based solely on the value associated with the person's investments or holdings, or the investments or holdings of other persons the state officer or employee lives with and commingles assets.

If in doubt whether an actual conflict exists, this policy also requires disclosure of possible or potential conflicts.

If other specific conflict of interest laws or administrative regulations relating to school board members, school administrators and the school business manager apply in addition to SDCL Ch. 3-23 and this policy, the more restrictive conflict of interest law shall apply.

Any school board member, school administrator or school business manager who knowingly violates SDCL Ch. 3-23 commits a criminal offense (Class 1 misdemeanor). Any school board member who knowingly violates the provisions of this policy is subject to being removed as a school board member. Any school administrator or business manager who knowingly violates the provisions of this policy is subject to his or her employment relationship with the school district being terminated. Unless the school board has granted a waiver, the contract in which the school board member, school administrator or school business manager has an interest or receives a direct benefit is voidable by the school board and any benefit received

an entity that is a party to the school district contract, or (3) acquires property under the contract with the school district, or (4) receives compensation, commission, promotion, or other monetary benefit directly attributable to any contract.

II. PROHIBITION:

This policy prohibits School Officials board members, business manager, superintendent, and any other person who has the authority to enter into a contract or spend money on behalf of the school district from having an interest in a contract or receiving a direct benefit from one or more contracts between the school district and a third party, if the total contract amount is more than \$5,000 within a 12 month period, unless the School Official discloses to the school board his or her interest in the contract, or in the case of a direct benefit from the contract, discloses the direct benefit and receives school board authorization to receive the benefit.

III. EXCEPTIONS:

If any of the following apply, the School Official does not have an interest in the contract and does not derive a direct benefit from a contract, and disclosure (and authorization, if a direct benefit) is not required:

when the person's relationship to the contract is based solely on the value associated with the person's publicly-traded investments or holdings, or the investments or holdings of any other person with whom the board member, business manager, chief financial officer, superintendent, or chief executive officer lives or commingles assets;

when the person's relationship to the contract is due to participating in a vote or a decision in which the person's only interest arises from an act of general application;

when the person's relationship to the contract is due to the person receiving income as an employee or independent contractor of a party with whom the local service agency, school district, cooperative education service unit, or education service agency has a contract, unless the person receives compensation or a

by the school board member, school administrator or school business manager is subject to forfeiture.

A waiver may be granted by the school board to authorize a school board member, school administrator or school business manager to receive a direct benefit from the school district's contract with a person or entity (public, private, for-profit, non-profit) if the following conditions are met:

1. The school board member, school administrator or school business manager provides a full written disclosure to the school board;
2. The school board reviews the essential terms of the contract or transaction and the school board member's, school administrators' or school business manager's role in the contract or transaction;
3. The school board determines that the transaction and terms of the contract are fair and reasonable and not contrary to the public interest; and
4. The authorization of the school board is in writing and filed with the Auditor-General.

The public records laws (SDCL Ch. 1-27) apply to all requests for a waiver.

APPLYING FOR A WAIVER:

1. If the potential for a conflict exists, the school board member, school administrator or school business manager having the potential conflict of interest must submit the Request for School Board Waiver form, Exhibit AH-E(1).
2. The request should be submitted to the school board before entering into a conflicted contract or transaction.
3. Disclosures and requests for a waiver should be submitted to the President/Chairperson of the School Board, the Superintendent or the Business Manager, at least 5 calendar days before the scheduled meeting in

promotion directly attributable to the contract, or unless the person is employed by the party as a board member, executive officer, or other person working for the party in an area related to the contract;

when the contract is for the sale of goods or services, or for maintenance or repair services, in the regular course of business at a price at or below a price offered to all customers;

when the contract is subject to a public bidding process;

when the contract is with the official depository as set forth in SDCL 6-1-3;

when the person only receives income or compensation, a per diem authorized by law or reimbursement for actual expenses incurred; or

when the contract or multiple contracts with the same party within a twelve-month period with whom the school district contracts in an amount less than five thousand dollars.

IV. DISCLOSURE:

A School Official who has an interest in a contract or who receives a direct benefit from a contract must disclose to the school board the existence of a contract in which the person has an interest or receives a direct benefit.

the disclosure must include the following: (i) all parties to the contract, (ii) the person's role in the contract, (iii) the purpose or objective of the contract, (iv) the consideration or benefit conferred or agreed to be conferred upon each party, and (v) the duration of the contract;

the disclosure must be in writing;

to the extent circumstances allow, disclosure must be given prior to entering into any contract that requires disclosure, and if circumstances do not permit disclosure prior to entering into the contract then within forty-five days after entering into the contract, and if the contract extends into consecutive fiscal years, disclosure shall also be made at the annual reorganization meeting.

order to be included in the posted agenda and acted upon at the next scheduled meeting. Disclosures and requested received by the President/ Chairperson of the School Board, the Superintendent or the Business Manager less than 5 calendar days before the scheduled meeting may be deferred until the following school board meeting.

4. The person applying for the waiver must describe the relationship to the contract in question and why the applicant believes the contract may be subject to disclosure, including how person, his/her spouse or anyone with whom he/she lives and commingles assets might benefit from the contract. Examples of persons other than a spouse might include a girlfriend, boyfriend, roommate, or an adult child.
5. The person requesting the waiver identify and describe the essential terms of the contract:
 - (a) all parties to the contract,
 - (b) the person's role in the contract or transaction,
 - (c) the purpose(s)/objective(s) of the contract,
 - (d) the consideration or benefit conferred or agreed to be conferred upon each party,
 - (e) the length of time of the contract,
 - (f) any other relevant information.
6. The person requesting the waiver should briefly describe why he/she believes a waiver would not be contrary to the public interest (i.e., the contract was part of a competitive bidding process, there are other school district people involved in the decision-making process to enter into the contract, or the terms of the contract are consistent with other, similar contracts).

The school board will have a regular agenda item at the beginning of the school board meeting agenda at which time the school board will address conflict of interest disclosures.

Conflict of interest disclosures must be submitted to the President of the School Board, the Superintendent or the Business Manager, at least 5 calendar days before the scheduled meeting in order to be included in the posted meeting agenda for the next school board meeting. Conflict of interest disclosures submitted to the President of the School Board, the Superintendent or the Business Manager after the proposed agenda has been posted may be deferred until the following school board meeting.

V. BOARD ACTION UPON DISCLOSURE:

interest in the contract:

the school board is not required to authorize a School Official's interest in a contract;

the interest disclosure must be included in the official minutes of the school board (the official minutes are not required to be sent to the auditor-general and attorney general).

Direct benefit from a contract:

the school board shall review the disclosure and decide if the terms of the contract are fair and reasonable, and if the contract is contrary to the public interest.

if the school board determines the contract terms from which a direct benefit is derived are fair and reasonable, and that the contract is not contrary to the public interest, the school board shall vote to authorize the School Official to derive a direct benefit from the contract.

After the school board authorizes a School Official to derive a direct benefit from a contract, no further disclosure or authorization related to the contract is required unless the contract extends into consecutive fiscal years. If the contract

7. The School District Attorney may answer general questions about the applicability of SDCL Ch. 3-23 or about the other laws that address conflict of interest. However, the school district attorney represents the school district and the school board, and not school board members, school administrators, or the school business manager, in their individual capacities. School board members, school administrators, and the school business manager should contact a private attorney if they have questions as to how SDCL Ch. 3-23 and this policy apply to their individual interests and contracts.

BOARD ACTION ON A REQUEST FOR WAIVER:

School Boards will have a regular agenda item at the beginning of the school board meeting agenda when the school board will address disclosures and requests for a waiver.

Disclosures and requests for a waiver submitted to the President/Chairperson of the School Board, the Superintendent or the Business Manager, at least 5 calendar days before the scheduled meeting will be included in the posted agenda and acted upon at the next scheduled meeting.

Disclosures and requests received by the President/ Chairperson of the School Board, the Superintendent or the Business Manager less than 5 calendar days before the scheduled meeting may be deferred until the following school board meeting.

If possible, waiver requests will be acted upon at the meeting in which the request is brought forth. If the school board believes the request form information is incomplete, the school board must ask the person requesting the waiver for additional information. The Board will avoid using an incomplete request form as the basis for extending the time for review and decision on the waiver request; the school board may receive the needed information from the requesting party at the school board meeting when the waiver request is being addressed.

When considering a waiver request, the school board should be able to determine the requesting party's relationship to the contract, the requesting party's

extends into consecutive fiscal years, disclosure must be made at the annual reorganization meeting but no new authorization is required.

If the school board determines the contract terms from which a direct benefit is derived are not fair and reasonable, or is contrary to the public interest, the school board shall vote to not authorize the School Official to derive a direct benefit from the contract. If the school board votes to not authorize a direct benefit, the contract is voidable and subject to disgorgement (i.e., the act of giving up on demand or by legal compulsion something that was obtained by illegal or unethical acts) or the person may resign from the school district.

The disclosure and school board action is public record.

The official minutes of the school board shall include the school board action on each disclosure and request for authorization to derive a direct benefit from a contract. A copy of the official school board minutes shall be sent to the auditor-general and attorney general within thirty (30) days of board approval of the minutes.

No school board member may participate in or vote upon a matter relating to a matter in which the school board member derives a direct benefit.

VI. MISCELLANEOUS:

Consequences for knowingly violating the conflict of interest laws set forth in SDCL Ch. 3-23:

It is a criminal violation for a School Official to knowingly violate the conflict of interest law.

A School Official who knowingly violated the conflict of interest law will be removed from office or employment and is disqualified from holding any public office, elective or appointive.

Any benefit which a School Official derived from the person's knowing violation of the conflict of interest law is subject to forfeiture.

relationship to the outside contracting party, whether the contract terms are reasonable and in the public interest, and any other factors the school board believes will help establish the relevant facts and circumstances surrounding the contract(s) and the request for waiver.

At the meeting when the waiver request will be considered by the board, the school board member, school administrator or school business manager submitting the waiver request must be present and prepared to answer questions from the school board about the request for a waiver.

The request and the Board's determination must be included in the minutes of the meeting.

If the authorization is granted, a written authorization [Exhibit AH-E(2)] shall be prepared following the meeting and signed by the President/Chair of the School Board or other authorized School Board Member, and filed with the Auditor General.

Note: School Boards need to consult with their school attorney before the school board goes into executive session to discuss a disclosure and waiver request. Only upon the recommendation of the school attorney should the School Board discuss the disclosure and request in executive session.

Any contract made in violation of this policy may be voided by the school board.

The School District Attorney represents the school district and the school board and may answer questions about the law that address conflict of interest. As the school district attorney does not represent School Officials in their individual capacity, School Officials should consult with their own private attorney related to questions they may have regarding how this policy applies to their individual interests and contracts.

REQUEST FOR SCHOOL BOARD WAIVER

AH-E (1)

Date: _____

Name of the school board member, school administrator or school business manager requesting the waiver:

Brief explanation of the potential conflict of interest:

Brief explanation of the essential terms of the contract(s) or transaction(s) from which a potential conflict of interest may arise, including:

- (1) all parties to the contract
- (2) the person's role in the contract or transaction
- (3) the purpose(s)/objective(s) of the contract
- (4) the consideration or benefit conferred or agreed to be conferred upon each party
- (5) the length of time of the contract
- (6) any other relevant information

Brief explanation of how or why the transaction or the terms of the contract are fair, reasonable, and not contrary to the public interest such that a waiver should be granted.

Signature of Person Requesting

Waiver: _____

THIS IS A PUBLIC DOCUMENT

CONFLICT OF INTEREST DISCLOSURE

AH-E (1)

Date: _____

Name of the School Official submitting the conflict of interest disclosure:

The disclosure is for the purpose of notifying the School Board of

_____ an interest in a contract

_____ a direct benefit from a contract:

Identify the following:

(1) all parties to the contract

(2) the person's role in the contract

(3) the purpose(s)/objective(s) of the contract

(4) the consideration or benefit conferred or agreed to be conferred upon each party

(5) the length of time of the contract

(6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____

THIS IS A PUBLIC DOCUMENT

WAIVER AUTHORIZATION PURSUANT TO SDCL 3-23-3

AH-E (2)

A written request for waiver of conflict, dated _____,
was received from _____.

The request was acted upon by the members of the Huron School District School Board during a meeting held on _____.

_____ The request for waiver was denied because the terms of the contract were not considered fair and reasonable, or contrary to the public interest.

_____ The request for waiver was authorized because the terms of the contract are fair and reasonable, and not contrary to the public interest such that a waiver should be granted.

_____ The request for waiver was authorized because the terms of the contract are fair and reasonable, and not contrary to the public interest such that a waiver should be granted, subject to the following conditions:

Signature of School Board President /Chairperson or Authorized Member

Printed Name: _____

Date _____

Date mailed to Auditor General _____

SCHOOL BOARD ACTION ON CONFLICT OF INTEREST
DISCLOSURE OF A DIRECT BENEFIT

AH-E (2)

A written request for waiver of conflict, dated _____,
was received from _____.

The request was acted upon by the members of the Huron School District School
Board during a meeting held on _____.

_____ The request for waiver was denied because the terms of the contract were
not considered fair and reasonable, or contrary to the public interest.

_____ The request for waiver was authorized because the terms of the contract
are fair and reasonable, and not contrary to the public interest such that a waiver
should be granted.

_____ The request for waiver was authorized because the terms of the contract
are fair and reasonable, and not contrary to the public interest such that a waiver
should be granted, subject to the following conditions:

Signature of School Board President /Chairperson or Authorized Member

Printed Name: _____

Date _____

Date mailed to Auditor General _____