

**AGENDA**  
**BOARD OF EDUCATION - ANNUAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**July 10, 2017**  
**5:30 p.m.**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Shelly Siemonsma and Craig Lee as elected board members.**  
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairman**  
Mr. Christopherson will chair the meeting until the new board chairman has been selected. Nominations do not require a "second" to the nomination.
5. **Selection of the Vice-Chairman**
6. **Roll Call**  
**Welcome to Student Board Member**
  - ✓ Jasmine Snow – Junior Representative
  - ✓ Frank Hines – Junior Representative
7. **Adoption of the Agenda**
8. **Dates to Remember**

|                  |                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 13          | Surplus Auction / 5:30 p.m. / Transportation Building                                                                                                                                                                                                                                                                                                                                                   |
| August 14        | Board of Education Meeting 5:30 p.m. - IPC                                                                                                                                                                                                                                                                                                                                                              |
| August 21-25     | NEW Teacher Orientation Days                                                                                                                                                                                                                                                                                                                                                                            |
| August 21        | NEW Teacher Luncheon – 11:30 Middle School Commons                                                                                                                                                                                                                                                                                                                                                      |
| August 21        | Substitute Teacher In-Service – Middle School Commons                                                                                                                                                                                                                                                                                                                                                   |
|                  | 1:00 High School                                                                                                                                                                                                                                                                                                                                                                                        |
|                  | 2:00 Elementary / Middle School                                                                                                                                                                                                                                                                                                                                                                         |
| August 23        | 9 <sup>th</sup> Grade Orientation / 8:00 p.m.                                                                                                                                                                                                                                                                                                                                                           |
| August 24        | Freshmen Day 8:00 a.m.                                                                                                                                                                                                                                                                                                                                                                                  |
| August 28        | All Staff <b>Required</b> Meeting – 10:00 – 11:30 – HHS Auditorium                                                                                                                                                                                                                                                                                                                                      |
| August 28        | All Staff Luncheon 11:30 HS Commons                                                                                                                                                                                                                                                                                                                                                                     |
| August 28        | All Staff <b>Required</b> Meeting – 1:00 – 2:00 – HHS Auditorium                                                                                                                                                                                                                                                                                                                                        |
| August 28        | Board of Education Meeting 5:30 p.m. - IPC                                                                                                                                                                                                                                                                                                                                                              |
| August 28-31     | Teacher In-Service                                                                                                                                                                                                                                                                                                                                                                                      |
| August 28        | Elementary Open House <ul style="list-style-type: none"><li>▪ Kindergarten – Buchanan / 4:30 – 5:30</li><li>▪ 1<sup>st</sup> Grade – Buchanan / 4:30 – 5:30</li><li>▪ 2<sup>nd</sup> Grade – Madison / 5:30 – 6:30</li><li>▪ 3<sup>rd</sup> Grade – Madison / 5:30 – 6:30</li><li>▪ 4<sup>th</sup> Grade – Washington / 6:30 – 7:30</li><li>▪ 5<sup>th</sup> Grade – Washington / 6:30 – 7:30</li></ul> |
| August 29        | Middle School Welcome Back <ul style="list-style-type: none"><li>▪ 6<sup>th</sup> Grade @ 5:00</li><li>▪ 7<sup>th</sup> Grade @ 6:00</li><li>▪ 8<sup>th</sup> Grade @ 7:00</li></ul>                                                                                                                                                                                                                    |
| August 31        | Teacher In-Service                                                                                                                                                                                                                                                                                                                                                                                      |
| August 31-Sept 4 | South Dakota State Fair                                                                                                                                                                                                                                                                                                                                                                                 |
| September 1 & 4  | State Fair / Labor Day Holiday                                                                                                                                                                                                                                                                                                                                                                          |

|               |                                         |
|---------------|-----------------------------------------|
| September 5   | First Day of School for Grades 1 – 12   |
| September 5-8 | Kindergarten Screening                  |
| September 11  | First Day of School for Kindergarteners |
| September 11  | High School Open House / 6:40           |
| September 29  | Homecoming – Early Release              |

9. **Community Input on Items Not on the Agenda**

10. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

**Disclosure Reflecting a Direct Benefit from a Contract (No Board Action):**

- a) Superintendent Terry Nebelsick – DB2018-01
- b) Director of Technology Roger Ahlers – DB2018-02
- c) Principal Heather Rozell Madison 2<sup>nd</sup>/3<sup>rd</sup> Grade Center – DB2018-03
- d) School Board Member Tim Van Berkum – DB2018-4
- e) Director of School Nutrition Carol Tompkins – DB2018-05
- f) Principal Beth Foss Washington 4<sup>th</sup>/5<sup>th</sup> Grade Center – DB2018-06
- g) Director of Buildings, Grounds and Transportation Rex Sawvell – DB2018-07
- h) Principal Mike Radke Huron High School – DB2018-08

**Disclosure Reflecting an Interest in a Contract (No Board Action):**

- i) School Board Member Tim Van Berkum – IC2018-50
- j) Director of Curriculum & Instruction Sherri Nelson – IC2018-51
- k) Director of School Nutrition Carol Tompkins – IC2018-52
- l) Director of School Nutrition Carol Tompkins – IC2018-53
- m) Principal Beth Foss Washington 4<sup>th</sup>/5<sup>th</sup> Grade Center – IC2018-54

11. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**
  - Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.

- e) **Determination of Meeting Dates**  
➤ The Board of Education normally meets the 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2<sup>nd</sup> floor, southwest corner, of the Huron Arena.
- f) **Set Salary for Board Members**  
➤ The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
- g) **Designation of an Official Newspaper**  
The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Official Depositories for School District Funds**  
1) Farmers and Merchants Branch of First National Bank 2017-2018 school year.  
2) Huron Area Education Federal Credit Union (Scholarship Fund)
- i) **Designation of Internal Accounts with Custodians**  
Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- |                                  |                                         |
|----------------------------------|-----------------------------------------|
| ➤ Huron School Activity Accounts | Kelly Christopherson<br>Brenda Snyder   |
| ➤ Health Insurance Account       | Kelly Christopherson<br>Ashley Neuharth |
- j) **School Closing**  
The superintendent or his/her designee has the authority to carry out this function.
- k) **Designation of School Truant Officer**  
The superintendent recommends that we designate the school resource officer (SRO), currently Nathan Benjamin, and the Beadle County Sheriff, Doug Solem, as truant officers.
- l) **Designate Individuals to Sign for and Accept Government Funds.**  
Sherri Nelson, Kari Hinker, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.
- m) **Comparability Assurances**  
Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- n) **Designation of Title IX Coordinator**  
Kari Hinker, Director of Federal Programs, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- o) **Designation of School Attorney**  
Rodney Freeman will act as school district attorney for the 2017-2018 school term—with a monthly retainer of \$1,100.

**p) Authorize Annual Publication of School Policies.**

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX – Discrimination Policy
- 5) Drug Free Workplace
- 6) Drug Use by Students / Drug Use by Employees
- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

**q) Adoption of Rates for Travel Expenses**

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

| <u>In-State Meal Allowance</u> |         | <u>Out-of-State Meal Allowance</u> |          |
|--------------------------------|---------|------------------------------------|----------|
| Breakfast                      | \$ 6.00 | Breakfast                          | \$ 10.00 |
| Lunch                          | \$11.00 | Lunch                              | \$ 14.00 |
| Dinner                         | \$15.00 | Dinner                             | \$ 21.00 |

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

**r) Senior Citizen Passes**

The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent’s office.

**Complimentary Passes**

Complimentary passes will be issued through the Activity Director’s office for a pre-approved list of referees, media, etc.

**s) Designation of Auditing Firm**

The firm of ELO Prof. LLC be appointed to conduct the 2016-2017 district audit.

**t) Early Release Days**

The following dates are days for school to be dismissed 2 hours early for staff development activities:

|         |       |       |       |        |
|---------|-------|-------|-------|--------|
| Sept 13 | Oct 4 | Nov 1 | Dec 6 | Jan 10 |
| Feb 7   | Mar 7 | Apr 4 | May 2 |        |

(Sept 29 and May 25 may also be early release)

**u) Approval of Student Fees, Fine, and Charges**

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

**v) Approve Publication of Salaries**

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

**w) Life Time Passes**

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.

**x) New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

- 1) TyAnn Buddenhagen / 7<sup>th</sup> Grade Girls' BB Coach / \$3,102 per year
- 2) Angela Kouf / Concessions Worker / \$11.18 per hour
- 3) Mark Owens / Food Service – Assistant Cook-HMS / \$14.39 per hour
- 4) Troy Brock / Assistant FB Coach (Filling in for Zach Campbell who is out on active duty) \$4,136 per year
- 5) Angela Lindhorst / Substitute Para-Educator / \$102 per day

**y) Resignations for Board Approval**

- 1) Tracy Renner / Food Service / 7 months

**z) Contracts for Board Approval**

- 1) Amber Eichstadt / Revised Contract / \$44,602

**aa) Adoption of Supplemental Budgets for:**

- General Fund
- Capital Outlay Fund
- Special Education Fund
- Building Fund

**bb) Surplus Property**

Board approval of the list of surplus property for the July 13 auction.  
List is enclosed.

**cc) Chamber Request for Use of School District Bus**

The Chamber & Visitors Bureau has submitted a request to the Huron Board of Education for use of a Huron Public Schools bus for city-wide transportation during the SD State Fair, August 31 – September 4<sup>th</sup>, 2017. The bus will have a designated route from the fairgrounds to the mall and around town. It would run every day of the fair with pre-determined designated hours.

The Chamber will provide proof of insurance as well as a driver's fee and fuel.

- The Superintendent recommends approval of this request.

**dd) Intent to Apply for Grant Funding****1) Group Applying**

Contact Person  
Name of Grant  
Name of Funder  
Amount to be Requested  
Project Focus

**Transportation**

Rex Sawvell / Kathie Bostrom  
Zonar Systems  
Zonar  
\$16,862.36  
Student Ridership Tracking

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

**12. CELEBRATE SUCCESSES IN THE DISTRICT****Congratulations to:**

- **Mark Wendelgass** – Mark was selected as the Official of the Year by the SD High School Coaches Association for the 2017 winter season.
- **Terry Rotert** – Terry was selected as a finalist for the Athletic Director of the Year.
- **Megan Smith** – Megan was selected as a finalist for the competitive dance Coach of the Year.

- **Trent Francom** – Trent was named 2017 Track and Field High School Honorable Mention All-American

**Thank You to:**



**13. REPORTS TO THE BOARD**

- a) **Report from Kelly Christopherson, Business Manager**  
Written information from Mr. Christopherson is enclosed.
- b) **Superintendent's Report**  
➤

**14. OLD BUSINESS**

- a) **Goal Statements 2017-2018 – Huron Board of Education**
- b) **Section K – 1<sup>st</sup> Reading**
- c) **Strategic Plan – Policy AA School District Philosophy; Policy AAA Vision Statement; Policy AAB School District Philosophy/Belief Statements; Policy AAC School District Goals and Objectives/Student Exit Outcomes – 2<sup>nd</sup> Reading**
- d) **Policy AH – Conflict of Interest Disclosure and Authorization; Policy AH-E(1) Conflict of Interest Disclosure; and Policy AH-E (2) School Board Action on Conflict of Interest Disclosure of a Direct Benefit – 2<sup>nd</sup> Reading**

**15. NEW BUSINESS**

- a) **District Bus Pickup Points**  
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2017-2018 school year.
- b) **Huron School District - Comprehensive Plan for Special Education**

**16. ADJOURNMENT**