

Huron Middle School Handbook

Proposed changes 2017-18

Page 9 FEES: Add 8th grade ID's

Page 10 Library/Media Center: edited

Page 18 Power of ICU: Reduce 3 missing assignments to 2

HURON MIDDLE SCHOOL
"HOME OF THE TIGERS"

1045 18TH St. SW
Huron, SD 57350
(605) 353-6900
Fax: (605) 353-6913
2017-2018

Administration

Mr. Terry Nebelsick	(353-6990)	Superintendent
Mr. Michael Taplett	(353-6900)	Middle School Principal
Mrs. Laura Willemssen	(353-6900)	Assistant Principal
Mrs. Lori Wehlander	(353-6997)	Special Services
Mrs. Sherri Nelson	(353-6992)	Curriculum Director
Mrs. Kari Hinker	(353-8660)	Director of ESL
Mr. Terry Rotert	(353-6970)	Activities Director/Arena Mgr.
Mr. Rex Sawvell	(353-6989)	Director of Transportation, Buildings & Grounds
Roger Ahlers	(353-7363)	Technology Director
Carol Tompkins	(353-6900)	School Nutrition Director

Support Staff

Ms. Heather Sieh	(353-6905)	School Counselor
Mrs. Rita Schulz	(353-6905)	Counseling Secretary
Ms. Raleigh Larson	(353-6900)	School Nurse
Mrs. Ann Fenske	(353-6900)	H.M.S. Secretary
Mrs. Randi Papka	(353-6900)	H.M.S. Secretary
Mr. Rodney Mittelstedt	(353-6900)	Instructional Coach
Mr. Zachary Retzer	(353-6900)	Tech Support

This Agenda Belongs to:

Name

Address

City/Town

Phone

Parent/Guardian

WELCOME TO HMS

“HOME OF THE TIGERS”

Congratulations – you’re in Middle School! It’s an exciting time that marks the beginning of an important new phase in your educational and personal development. We are excited to begin working with each and every one of you. Our curriculum will challenge you to reach new highs. You will have more activities available to belong to. It’s a time to start serious thinking about careers, life choices, and friends. We encourage you to work hard and talk with those who will be of help.

Every parent knows the importance of the three “R’s”: reading, writing and arithmetic. But there’s a fourth “R” – Responsibility –and it’s a basic to learning and it also has consequences. Teach yourself how to study, how to organize time, how to solve problems and how to get along with others.

One of our goals is to see that the students and parents/guardians feel at home at HMS. To accomplish that, we ask that you work with us and visit often. Be sure to review the Huron Middle School Handbook/Planner; ask to see this on a daily basis. We feel that this communication tool can lead to a successful year.

Remember, that middle school is a time of change. The work load and social adjustments are great. You will be expected to attend school regularly, complete all assignments, and behave appropriately. Safety issues are on the minds of many and we don’t accept bullying as normal.

Have a good year. We appreciate your efforts and hope you find the days, weeks, and months ahead to be your best ones you have had at school so far. Good luck!

Play a positive role in this time of change,
Michael Taplett, Principal
Laura Willemsen, Assistant Principal

Greetings from the Guidance/Counseling Department:

We are excited to meet each and every one of you. The purpose of our department is to anticipate and address each student’s personal, social, educational, and career needs. We realize that changing times and life outside of school can produce complex needs which cannot be met solely by the classroom teacher. Therefore, it is our goal to work with students, parents, and staff to help create a memorable school experience. Best of luck to you at HMS!

Heather Sieh, Counselor

HURON MIDDLE SCHOOL STUDENT HANDBOOK

GENERAL DISTRICT INFORMATION

Students at Huron Middle School have the basic constitutional rights that are guaranteed to all citizens. In exercising these rights, students have a responsibility to respect the fundamental rights of all citizens. One purpose of schools is to encourage the responsible use of these rights, and develop good citizenship within the framework of an educational society. The school is a community, and the rules of a school are the laws of that community. To enjoy the right of citizenship in the school, students must also accept the responsibilities of citizenship.

Right to Nondiscrimination

The Huron School District will not discriminate in any of its policies on the basis of age, race, color, creed, national origin, ancestry, religion, sex, marital status, or disability, and will not violate any provisions of applicable federal programs, statutes or regulation (e.g., Title IX, Title I, Rehabilitations Act, Americans with Disabilities act [ADA] Section 504). Inquiries concerning the application of Title VI or Title IX may be referred to Mrs. Kari Hinker, Coordinator, Huron School District, Huron, SD 57350 (605-353-8660) or the U.S. Dept. of Education, Office for Civil Rights, Customer Service Team, 400 Maryland Ave. SW, Washington, DC 20202-1100. Phone: (800-421-3481; FAX (202)245-6840; TDD (877)521-2172; E-mail: OCR@ed.gov

Rights of the Disabled

All students with disabilities in the Huron School District are entitled to the benefits of a free and appropriate educational program. For specific information about eligibility and services, please contact Mrs. Lori Wehlander, Special Services Director, at 353-6997.

Section 504/American Disabilities Act

For a complete description of the rights granted under section 504 to students with disabilities, please contact Mrs. Lori Wehlander, Special Services Director, at 353-6997 or Ms. Heather Sieh, Huron Middle School Counselor at 353-6900 or heather.sieh@k12.sd.us.

Asbestos Management Plan

The Huron School District #2-2 has on file a complete and updated Management Plan for dealing with asbestos containing building materials within the building. The Management Plan is available for viewing by interested parties, Monday through Friday, 8:00 AM – 4:00 PM at the Administrative Office of each attendance center, and at the Buildings and Grounds Director's Office located in the Central Administration Office at the Huron Arena, 150 5th St. SW. Copies will be available for \$12.00 within five days of written request.

MISSION STATEMENT

Develop lifelong learners through effective teaching in a safe and caring environment.

VISION STATEMENT

Educational excellence for *every* child, and setting the standard others aim for.

SCHOOL DISTRICT PHILOSOPHY

- (1) We will model, teach, and expect high standards of social behavior.
- (2) We will expand student-directed learning.
- (3) We will actively involve students in the planning, leading, and governance of our schools.

WE BELIEVE

- (1) all children are capable of learning, achieving, and succeeding.**
- (2) high expectations produce high achievers.**
- (3) our schools provide the opportunity and incentive to challenge each student to develop to the best of his/her ability.**
- (4) our greatest resource is people.**
- (5) in the worth and dignity of the individual.**
- (6) the primary responsibility of education begins in the home and is shared by the student, family, school and community.**
- (7) our school system is accountable to our community.**
- (8) that the acquisition of academic skills is the primary objective of our schools.**
- (9) our schools emphasize the development of technical and occupational skills.**
- (10) change is essential for growth and improvement.**
- (11) in the ideals on which the Constitution is based and that educated and involved citizens are essential for a democratic society.**
- (12) in quality school system enhances the quality of the community.**
- (13) in the interrelationship of personal virtues, civic values, and ethical conduct.**
- (14) in the school assisting the development of the whole child.**
- (15) school safety is essential to student learning, and is the responsibility of the school system, and community.**

HURON SCHOOL DISTRICT GOALS AND OBJECTIVES

Student Exit Outcomes

As a result of emphasis in our instructional program, students will demonstrate the knowledge and skills to:

- (1) link key concepts in the areas of language arts, mathematics, science and social studies.**
- (2) use various technologies to develop products of high standards which are intellectual, artistic, practical, physical, and original.**
- (3) problem-solve, including: accessing, organizing, summarizing, interpreting, and producing information, making logical decisions, distinguishing fact from opinion, and generating effective solutions to problems.**
- (4) communicate, including: reading, writing, listening, and speaking effectively for both general information and recreation, reading, and interpreting technical information, understanding and developing non-verbal skills, and recognizing that the arts are a form of human communication.**
- (5) practice American citizenship, including: understanding how government operates at the community, state, and national level, understanding a wide variety of community and world cultures in which different governments operate, promoting responsible care of the environment, and developing an understanding of the benefits of the economic system of free enterprise.**
- (6) be productive in the world of work, including: following directions, practicing timeliness, and demonstrating initiative, developing responsibilities associated with the variety of roles required in the work place. (i.e., team member, leader, facilitator, and independent worker), and identifying appropriate strategies to achieve success in the workplace.**
- (7) maintain physical, social, and emotional well-being, including: understanding the importance of health, and safety skills as related to self and others, understanding the importance of developing basic skills through physical activity, and acquiring necessary skills for recreational/leisure activities, and recognizing the value of participation in both cooperative and competitive activities.**
- (8) demonstrate the value of community service, and service learning.**

PERSONAL INFORMATION

The Huron School District designates the following personally identifiable information regarding its students as Directory Information:

- (1) Name
- (2) Address and phone number
- (3) Date of birth
- (4) Dates of attendance
- (5) Parents or guardians of students
- (6) Participation in school-recognized activities
- (7) Weight, height, age and grade of athletic teams
- (8) Awards received
- (9) Individual and group photos of activities
- (10) Information that denotes accomplishments

RIGHT OF PARENT, GUARDIAN OR STUDENT TO PROHIBIT RELEASE OF INFORMATION

A parent, guardian, or student over 18 years of age may refuse to permit the release of any of the directory information by notifying the principal in writing which of the above directory information items may not be released in respect to the particular student. Such notification may be made at any time.

STUDENT RECORDS POLICY

The Board of Education has adopted an educational records policy and, in implementing the release of information, that policy shall be considered. This policy is on file in the Middle School office.

SPECIAL INTEREST INSTRUCTIONAL MATERIALS (9IIIK/KFA) (MPAA MOVIES AND VIDEOS)

In accordance with federal copyright law, the Huron School district 2-2 has adopted a video policy, which prevents classrooms from showing home videos without classroom instructional purposes. The use of movies, videos and other audiovisual materials may be used in the classroom according to board policy. This policy may be reviewed in Principal's Office or the Curriculum office at 353-6992.

CHANNEL 1

Channel 1 is a news program that is viewed by students. Teachers use and discuss the information presented by Channel 1 as it pertains to their curriculum.

S-T-R-I-P-E-S

(Students and Teachers Responsible for Increased Pride in Each Other and Self)

S-T-R-I-P-E-S is an advisor/advisee program that meets daily.

MISSION: Huron Middle School S-T-R-I-P-E-S will create a home-base environment which supports student academic success by fostering healthy human relations and where students develop commitment to community, service to others, problem-solving and responsibility to self. Conduct and effort will be graded. O=Outstanding, S=Satisfactory, N=Needs Improvement, and U=Unsatisfactory.

CHURCH NIGHT

There are no required activities for middle school after 3:20 p.m. on Wednesdays for sixth, seventh and eighth graders. This allows the student to participate in the youth activity program in the church of his/her choice. Wednesday evening is commonly referred to as "Church Night." Teachers will not give homework assignments on Wednesday nights. This does not mean that the student will not have homework if they do not get their work done during the day. Tests may be scheduled the following day.

“NO SCHOOL” ANNOUNCEMENTS

Information relative to cancellation of school because of bad weather or some other major problem will be broadcast over radio stations KIJV (1340 AM and 99.1 FM) and KOKK (1210 AM and 105.1 FM). In an effort to improve parent-school communications the District Messenger System will be used for this purpose, as well as, other important information sharing. You may also watch various television stations for cancellations. Please do not call the middle school office to find out if school is going to be called off.

STUFF YOU NEED TO KNOW ABOUT MIDDLE SCHOOL!

I THINK I BROKE MY LEG!

There is a school nursing facility in the office for those students who are injured or become sick during the school day. Students who are ill or injured should report to the school office. We do carry stock Ibuprofen 200mg and Tylenol 325mg and 500mg for students. However, there is a required form that must be signed by the parent prior to administration. You may obtain this form in the HMS office. You can contact the school nurse, at 353-6900 with any questions or concerns about your child's health care.

A Medication Administration log is kept in the nurse's office. This is where all medications given are recorded. All Medications are kept in a locked cupboard. If your child needs to take a prescription medication during the school day there is a Medication authorization Form that must be signed by the prescribing doctor and the parent both. Parents are responsible to bring the medication to the school. Students are not allowed to carry medications with them with the exception of rescue inhalers. Medications are only given by trained staff per the SD codified law. ALL MEDICATION MUST BE SENT TO THE SCHOOL IN THE ORIGINAL CONTAINER.

I NEED SOME FOOD!

Free & Reduced Meal Applications will be sent home with all students on the first day of school each year. A new application must be filled out each year. Applications may also be filled out at anytime during the year.

We use a computerized Point of Sale system to record all our meal transactions. Parents should deposit money and maintain a positive account balance. Deposits can be made with school nutrition cashiers or online at myschoolbucks.com Remaining account balances carry over for the next year. Students at Middle School will use a 4 digit pin number to purchase a meal or a la carte snack. We do not charge extra meals or a la carte. Students may not remove cash from their account.

As a reminder Huron Middle School has a closed lunch. This means that you may not leave the school grounds during lunch. If you have to leave the building at lunchtime, it must be with your parents. Parents are encouraged to come eat with their child.

If you have any special nutritional needs, please have your parents contact the administration or the Nutrition Office and they will help you with these needs. Contact Carol Tompkins at 353-6909 or email carol.tompkins@k12.sd.us

GUM, CANDY, AND OTHER STUFF

Gum, candy, pop, and food items will not be allowed, down either academic or fine arts hallway or classrooms. There may be exceptions to this rule if teachers are having a special activity in their rooms. Students will be allowed to have water with them as long as it is in a container with a lid.

SCHOOL SAFETY

Bus evacuation drills will be held twice per school year. All students will participate in and be instructed by our school's bus drivers on how to evacuate from the buses in case of an emergency. Fire and tornado drills will be conducted at least once per semester and more drills may be conducted if deemed necessary.

Intruder alert (building lock down procedures) has been developed should we have an unwanted intruder in the building. If you have questions or concerns about school safety you can contact the School Resource Office at 353-7800.

SCHOOL RESOURCE OFFICER

The Huron school district, in partnership with the community of Huron and the Huron Police Department, has developed a School Resource Officer program to better meet the needs of the youth in our community. A police officer is assigned full time to work and teach in the district's schools. The officer helps students, staff, and administrators deal with legal issues and answers any questions that may arise throughout the school year.

LOCKER CHECKS

Lockers are the property of the Huron School District. Each student is assigned an individual locker with a combination lock to be used for coats, books, and other school supplies. The school can assume no responsibility for articles lost or stolen. Inspection of lockers can happen at any time by school personnel. Authorized random searches, including drug dogs, are part of our student safety program. Students may use book bags to carry materials to and from school. Book bags are not allowed in the classrooms and are to be left in the students' lockers.

YOU SEE, I HAVE THIS PROBLEM!

Counseling and guidance services are available for every student at the middle school. These services include help with personal and family issues, peer relationships, career information, school planning and registration, group guidance, and study organization. Students and parents are welcome to contact the counseling office to discuss any questions or concerns.

If you need to talk to the counselor, ask your teacher for a pass. If your parents would like to visit with the counselor, they can call 353-6905 or heather.sieh@k12.sd.us.

STUDENT ATTIRE AND APPEARANCE

Parents are encouraged to take a keen interest in the appearance of their students. The school reserves the right to restrict the activity of students around shop machinery or in other situations where the student's health or safety is directly related to their manner of dress. Clothing judged by the school to be inappropriate or disruptive to class is not allowed.

The following list is not all inclusive but gives examples of inappropriate student dress:

- (1) Clothing that displays derogatory, obscene, suggestive, or off-colored messages or advertises/promotes alcohol, tobacco or drug use.
- (2) Clothing that is unnecessarily distracting in the school and learning environment.
- (3) Low riding jeans, pants, or shorts that permit undergarments or skin to show. Even when a shirt is used to cover the top of the jeans, it is unacceptable to wear jeans with the waist below bottom of the tailbone.
- (4) Clothing that is cut up, shredded or full of holes.
- (5) Undergarments that are worn as outer garments.
- (6) Tops or shirts that do not touch the top of jeans or shirt.
- (7) Tops, such as mesh tops, that permit undergarments to be seen.
- (8) Tops that are excessively revealing or permit excessive exposure. Tank tops must have high back and high neckline, small arm holes and cover all undergarments and straps.
- (9) Hats/caps/bandanas/sweatshirt hoods in the building from 7:30 AM until the end of the academic day.
- (10) Coats and/or jackets are not to be worn to classes. They should be placed in the student's locker at the beginning of the day.

If it becomes necessary to ask a student to leave school because of attire or appearance, parents will be advised. When a student is unsure of what is considered appropriate, he/she should check with the office. Students who have multiple violations of these policies may face disciplinary action.

PE ATTIRE

Proper workout attire is recommended every day in physical education class. This includes shorts (no cutoffs), sweatpants, T-shirts or sweatshirts (no advertisements for alcohol, tobacco, etc.). Tennis shoes must be non-marking with no black soles unless they are name brand.

WHERE DO I PARK MY WHEELS?

It is recommended that students who ride their bikes to school padlock them to the bike rack.

- (1) Bicycles should be parked in any bicycle rack that is provided. The school grounds are crowded before and after school; please do not ride in a crowded area such as on the sidewalk by the busses or in front of the school where parents are picking up their passengers.
- (2) Students are not to ride another student's bicycle without permission from the owner.
- (3) Students who drive to school must park their cars in the high school student parking lot; they should not be parked in the teachers' parking lot.
- (4) Rollerblades and skateboards may be kept in student's locker during the day. The school grounds are crowded before and after school; please do not ride or blade on the sidewalk by the busses or in front of the school where parents are picking up passengers.
- (5) Motorized scooters will not be allowed in the building. You may park them in the bike rack.
- (6) Safety first! Bikes and other modes of wheel transportation should be walked or pushed off the school grounds before you use them. There is a large number of students coming to and leaving school, please help keep everyone safe by following this rule.

TRAFFIC

Because of the traffic problems involved, school officials will not allow violations of traffic rules.

There are several locations where you can **SAFELY** drop off or pick up your student(s) at the middle school.

- (1) The south parking lot loop is the best place. Please pull as far forward in the right-hand lane to pick up or drop off your student(s). **DO NOT STOP AND WAIT** in the left-hand lane, doing this will block the traffic flow. **PLEASE DO NOT PARK AND LEAVE YOUR VEHICLE** in the right hand lane. This may cause a major traffic jam.
- (2) The east drop-off and pick-up loop is another good spot to bring your children to school and pick them up at the end of the day. Please make sure that we stay in the right lane against the sidewalk curb, so that student safety is followed and that traffic can flow freely without backing up.
- (3) The west parking lot is another good place to drop off your student(s). They can walk around the Nordby Center/gym and into the main middle school building from that location.
- (4) The vocational school parking lot is not a designated drop off or pick up location for students. This lot is for teacher/high school parking and **SCHOOL BUS ON/OFF LOADING ONLY**. People that load students on/off at this location run the risk of getting a ticket.

The school district provides bus transportation for all middle school students who reside within the city. Students need to go to the nearest bus stop to board the bus. If you have any questions, you may contact Rex Sawvell, Bus Supervisor at 353-6989.

The Board of Education reserves the right to restrict the bus transportation privileges of any student who refuses to obey the rules and regulations.

BUS RULES AND CONSEQUENCES

From time to time students may have problems on the bus. When this happens, the bus driver fills out a "bus conduct" report, and it is sent to the building principal/assistant principal by the bus supervisor. The first time a student receives a "bus conduct," it is a warning, the second "bus conduct" will be a five-day suspension of the bus, and the third "bus conduct" will be a ten-day suspension of the bus. We hope that we do not have this situation; however, if a student has more than three "bus conducts" reports, they run the risk of losing all bus privileges for the year. The principal/assistant principal will notify parent(s)/guardian(s) if a student earns a "bus conduct."

TELEPHONE

There is a telephone available for student use in the commons during the school day. Students are required to have permission from their teacher to use this phone. Office or department phones are not to be used for personal student business. **Any messages for students, other than for emergencies, will be communicated to the student at the end of the school day.**

EMERGENCY EXITS

Detailed instructions are posted in each room. Students should be certain they know these rules.

In case it becomes necessary to exit from a classroom or the building because of an emergency, please remember the following:

- (1) Never assume it is merely a drill.
- (2) Walk, do not run. Move in single file.
- (3) No talking.
- (4) Move at least 100 feet from the building.
- (5) Stay within your group for roll call.
- (6) Wait for signal before re-entering the building.

In case of emergency that requires confinement within the building, each class will report to an assigned specific location. Classroom teachers will give students specific instructions for emergency evacuation procedures.

The school district is required to have two bus evacuation drills each year. This is to familiarize all students with the emergency exits in the bus and the proper procedure to be used if an emergency arises.

WITHDRAWAL FROM SCHOOL

Students who are going to transfer to another school should receive instructions from the office regarding proper procedures. "Checking out" will require at least one day's notice.

All outstanding obligations to the school must be satisfied before the student's withdrawal is completed and records can be forwarded to the next school.

FEES

In general, the school does not require payment of fees; for example, there are no locker or book fees.

PE Locks – No fee unless they are lost or broken. Cost is \$4.00.

Planners – Students are required to have a planner. There is no fee for the first planner. If you lose or destroy your planner, you may be required to replace it at a cost of \$5.00.

ID's – All 8th graders will be issued a student photo ID at the beginning of the year. Cost for replacement or Damaged ID will be \$5.00.

Band students who use school-owned instruments may rent them at a cost of \$10.00 per semester. Percussion students pay \$10.00 per semester.

FINES AND DEPOSITS

It is expected that each student will exhibit care in using the textbooks that are checked out to him/her. The school requires no book deposits of any kind, but when the student withdraws from school, or at the end of the school year, damages may be assessed for excessive book use. A student who loses or damages a book will need to pay the replacement cost for that book.

HOWDY STRANGER!

It is expected that ALL visitors shall report to the middle school office upon entering the building so that school officials will properly note their presence. SDCL 13-32-6 provides misdemeanor penalties for loitering in or disturbing a school.

Substitute teachers, volunteers, and visitors will sign-in at the office and receive a visitor's pass to be worn while they are in the building. This will help students and staff identify them as visitors and provide assistance if needed.

If a student wants to bring a visitor to school, a parent/guardian must call the office and clear it with one of the principals at least two days in advance. Teachers often make special plans before vacation, during Dakota Step testing days, and the last week of school. Therefore, students will not be allowed to have a guest on those days.

ACCIDENT INSURANCE

Both accident and dental insurance are available to all students for a nominal fee. The application forms will be given to students on the first day of school.

LIBRARY/MEDIA CENTER

The Library/Media Center will supply materials for study, research, and pleasure reading for Huron Middle School students, staff, and parents. All library materials to be used out of the library must be checked out and returned at the appropriate time.

Reference books may be checked out and are due the following day. All fiction and nonfiction books have a check out period of ten school days. Books may be renewed. All overdue items will be fined \$.05 per school day. Students are given a grace period of three (3) days. Excessive fines and/or overdue books may result in Library privileges being restricted or revoked. Students can access their Library account information online.

Student will not be allowed in the Library without a planner or pass signed by their teacher. Visiting and loitering are not allowed in the Library. Students not following the rules will be sent back to class, and if the situation warrants it, your teacher will be advised of the behavior. Please note the Electronic Device policy. Please abide by the building rules. The Huron Middle School Library phone number is 353-6916 Ext. 8903. Students and parent are welcome to call anytime.

COMPUTERS AND INTERNET USE

Students who take computer classes or use the computers are responsible for their care. A student who damages, or misuses computers will be liable for the damage and may lose their computer privileges.

Students use of the Huron School District (HSD Network) shall comply with policies of the school board, district staff, and the children's internet protection act (CIPA). A copy of the policy may be obtained upon request from building principal. Student use of computers may be permitted after the permission form is signed by parent/guardian and has been received in the office. Huron Middle School is excited to offer our 8th grade students Apple I-pad devices for use at school. With this new technology we plan to enhance the delivery and individualization of instruction. There will be a separate handout that will explain policy and procedures for this one-to-one I-pad initiative.

STUDENT E-MAIL

Students at the middle school do not have e-mail accounts and are not allowed to access personal accounts on school equipment. With the introduction on I-pads to our 8th graders, they may be granted e-mail accounts during the school year.

1:1 IPAD TRANSITION

Huron School District is proud to offer our 8th grade students Apple iPad devices for use at school. We are ensuring that all 8th grade students have equal access to high quality content that meets their academic, social, emotional, and physical needs within the school day.

Vision: We envision a 1:1 iPad learning environment that inspires and engages students in real world learning experiences.

Learning Goals: To enhance teaching and learning through

- Digital Citizenship
- Collaboration
- Creativity
- Problem Solving
- Differentiation

A detailed iPad usage agreement will be shared with 8th grade students/parents and is available upon request.

SOCIAL ACTIVITIES

Members of the student body are highly encouraged to participate in some of the school clubs, organizations or activities.

On Monday, Tuesday, and Thursday evenings, school activities should end in time to give students an opportunity to get to their respective homes no later than 10:00 p.m. This means that parties, club meetings, programs, etc., should end by about 9:00 p.m. – absolutely no later than 9:30 p.m.

Unless otherwise specified, social activities sponsored by the middle school are for Huron Middle School students **ONLY**.

RULES FOR DANCES AND SOCIALS

- (1) Social events are held from 7 p.m. until 9 p.m. unless otherwise noted.
- (2) Once students have paid and entered the area where the activity is being held, they are not allowed to leave. If a student chooses to leave before the social is over, they will not be allowed to return. Huron Middle School social events are for students currently attending the middle school. Students cannot bring guests from other towns, schools, or grades. Guests will not be allowed to enter.
- (3) In order to have a social event, 10 to 15 adults are needed to chaperone the activity. Volunteers and parents are *ALWAYS* welcome.
- (4) If there is a problem with your student(s), you will be contacted and informed of the problem.
- (5) Casual dress only for social activities.

HURON MIDDLE SCHOOL E-MAIL COMMUNICATION

www.huron.k12.sd.us

Enter site as shown above, go to the middle school, staff directory, and find the teacher link. If you are interested in accessing your students' grades via the internet you may contact the office for more information.

You may also want to receive important announcements and information from time to time from the middle school office via e-mail.

To sign up for this go to: www.k12.sd.us/Listserv/HuronMiddleSchoolInfo.htm and follow the instructions. If you have any questions, contact the middle school office.

I EARNED WHAT?

The Huron Middle School follows School Board Policy 5121, which states that children will receive letter grades (A-F). Further, no plus or minus attachments to letter grades are used on report cards or permanent records. No conditional grades will be given. Finally, if a student repeats a course or grade, the highest grade earned will go on his/her permanent record. Students will be graded on the following basis:

- A Outstanding
- B Satisfactory
- C Passing
- D Needs Improvement
- F Unsatisfactory
- I Incomplete

Grading criteria will be established by core and exploratory instructors and given to the students prior to the beginning of the course. (Grading criteria for band, orchestra, and select vocal is noted under co-curricular activities.)

REPORTING PERIODS

Report cards will be distributed to the students and parents four times per year. The report cards to parents will usually be available during the week following the end of any quarter grading period.

Teachers will provide mid-term grades for their courses/students; as determined by individual staff member. These grades will be made available to students and parents.

I DID IT!

Student honor roll and honorable mention is published every nine (9) weeks in the Huron Daily Plainsman. Students who qualify for honor roll must have a grade point average of 3.500 to 4.0. Students who qualify for honorable mention must have a grade point average of 3.000 to 3.499. (No D's or F's allowed in classes included in GPA)

LET'S GET TOGETHER!

Middle school shared parent-teacher-student conferences are held for all students. These conferences will be advertised in the local media. Parent-teacher-students shared conferences provide an opportunity for a discussion of a student's work and behavior in school. The conferences supplement information on the report card and lead to mutual understanding between home and school. The unified effort of home and school is most important for the student's success. Parent-teacher conferences will be held periodically throughout the year.

RETENTION-PROMOTION CONFERENCES

When a student's low grades warrant it, retention conferences will be held in the spring to determine whether the student is promoted to the next grade or retained. In attendance at these conferences will be the student, parents, principal or assistant principal, the guidance counselor, and the teachers involved.

S.A.F.E (Student Achievement From Encouragement)

The mission of the S.A.F.E team is to "identify", intervene with, make appropriate referrals for, and follow through with at-risk youth in the areas of academics, attendance, health, behavior, and performance.

Members of the S.A.F.E. team are trained in student-assistance procedures. The team may include teachers, principals, counselors, parents, other staff members who have frequent contact with the student, and appropriate community professionals. The goal of the team is to formulate a plan of success for the student.

I'M GONNA BE GONE!

ABSENCE HOTLINE

Students may be excused anytime from school by calling 353-6900 and leaving a message. Messages for staff members may also be left at this number. During regular school hours the phone will be answered in person by one of the secretaries. If you know that you are going to be gone ahead of time, please have your parents write a note to the office or call so that you can get your assignments ahead of time. Remember, if at all possible, your assignments should be completed and handed in before you leave.

ATTENDANCE

Regular attendance is essential in order to benefit from an educational program. Making up homework does not adequately compensate for what has been missed during the class presentation. All make up work must be completed to the teacher's satisfaction in order for the student to receive credit. The "give and take" between teacher and student, as well as student discussion, are essential parts of the class and are very difficult to make up.

Student attendance will be reviewed periodically and students whose attendance appears to be causing them academic problems may be subject to intervention. Parents will be contacted by letter after four, eight, and twelve absences, and a parent conference may be held when the student reaches twelve absences. If a student is judged to be truant, the school district's truant officer or the states attorney may be called anytime. The Huron School District with regards to truancy concerns for students on Individual Education Plans (IEP) or 504 Accommodation Plans will address absences and tardies with the students team before truancy is referred to the states attorney.

EXCUSED ABSENCE

Students can be given excused absences from school for the following reasons. The middle school administration will determine if the absence is excused.

- (1) Sickness of individual (doctors' notes are requested)
- (2) Sickness in immediate family which requires student to miss school
- (3) Death in immediate family
- (4) Travel if the school is notified in advance
- (5) Extraordinary circumstances which require the student to work for parents or employers when excuse is secured in advance

UNEXCUSED ABSENCES

- (1) Missing a class or lunch without parental notification
- (2) Leaving the building unexcused
- (3) Skipping school or other absences from school for which there is no legitimate reason

ABSENCE

If a student is absent from school, he/she is requested to bring a written statement from parents stating the date(s) of and the reason for the absence. Parents may call the absence hotline at 353-6900 at anytime to report their child absent for the day. Students must report to the office with their planner before they are able to return to their classes. **STUDENTS WHO**

ARE ILL AND SEE A DOCTOR OR THE COMMUNITY HEALTH NURSE ARE ASKED TO BRING A NOTE FROM THEM.

PERMISSION TO LEAVE SCHOOL

Parent/guardian permission is required for students to leave school during the school day. Students are never to leave school during the day without first bringing the parent permission to the office and **checking out with the office secretaries**. Students returning to school the same day must stop at the office to check in with their planner. A student who leaves school without obtaining permission or signing out will be considered truant.

MAKE-UP WORK

Students will be able to make up class work missed due to absences by using the following procedures:

- (1) Pre-excused absences – when possible, all assigned work shall be completed and submitted to the appropriate teacher(s) or arrangements made for completion prior to the impending absences.
- (2) Students who have regular absences (not prearranged), unless special arrangements are made with the teacher(s), will have one day for make-up work for each day that they are absent plus one additional day (e.g. two days absent –three days to hand in make-up work).
- (3) Unexcused absences (truancy or suspension) – Students will be required to complete make-up work and credit will be awarded at the teacher’s discretion.

TARDIES

Being on time for work is a life skill. Students are expected to be on time to school and to their classes. Students will be counted tardy for any class period, not only for the first class in the morning. It is expected that students will be in their designated seats at the appropriate time. Failure to meet this requirement will result in being counted tardy. Students will earn a detention after three unexcused tardies at the beginning of the day. Students with excessive unexcused tardies may earn further consequences.

MIDDLE SCHOOL ACTIVITIES

LET’S DO IT!

Students are encouraged to participate in the activities of their choice. Co-curricular activities are viewed as another educational opportunity where students are exposed to social interaction, leadership skills, and they develop a sense of belonging. A wide variety of activities are provided to meet the interests of all students.

All clubs and organizations desiring to operate under the auspices of the middle school should secure a charter of organization from the Student Council.

Such a charter must be requested prior to November 1. Failure to secure approval may result in the withdrawal of permission for the organization to use school facilities. Questions regarding Huron School District activities should be directed to the Athletic Director, Terry Rotert at 353-6970 or terry.rotert@k12.sd.us

The Board of Education has placed some restrictions on the participation of students for reasons of health or safety. The eligibility rules apply equally to all school departments. All students who take part in the activities program will be subject to the rules provided to them by the activities director or his designee.

Huron School Board policy 5133.1 states that on the first offense, any student adjudicated, convicted or the subject of suspended imposition of sentence for possession, use or distribution of a controlled substance or marijuana (as defined by SDCL 22-42) shall be ineligible to participate in those activities sanctioned by the South Dakota High School Activities (SDHSAA) for a period of one year.

On the second offense, the student will be permanently ineligible to participate in those activities sanctioned by the SDHSAA.

The following activities are provided for student participation. For specific information related to any of them, contact the office or the faculty member in charge.

YOU CAN BE IN...

Band

Vocal

Orchestra

Memory Book/Yearbook

Eye of the Tiger Newspaper

T.A.T.U (Teen Against Tobacco Use)

Special Olympics

Student Council – student decision-making & governing body (elected yearly by the student body)

After-School Clubs (TAP): Industrial Tech, Jewelry, Book, Cooking, Art, Chess, etc. (varies each year)
Play (Fall)/Tiger Cub Follies (Spring)
Oral Interpretation (Spring)
Tennis (7th & 8th on HS team), 6th may practice with and participate in MS event
Golf (7th & 8th on HS team), 6th may practice with and participate in MS event
Cross Country (7th & 8th on HS team), 6th may practice with and participate in MS event
Gymnastics (7th & 8th on HS team), 6th may practice with and participate in MS event
Wrestling (7th & 8th on HS team), Middle School Wrestling grades 6, 7 & 8
Football (7th grade team & 8th grade team)
Volleyball (7th grade team & 8th grade team)
Basketball (7th grade team & 8th grade team)
Track (7th grade team & 8th grade team)
Soccer (7th & 8th on HS team)
Cheer and Dance (7th & 8th on HS team)
Destination Imagination
Garden Club

ACTIVITY RECOGNITION

Students involved in school related activities have the opportunity to earn special awards. These awards will be received at the recognition program at the end of the school year.

6th grade: You will receive a Huron Middle School pennant for participation in three or more activities during the school year.

7th grade: You will receive a paw pin for participation in three or more activities during the school year.

8th grade: You will receive a Tiger with Pride pin for participation in three or more activities during the school year .

Twenty hours of (volunteer) community service work and after-school time will qualify for one activity. Forms may be picked up in the office and approved by student council member.

Another honor will be given to any student who participates in five or more activities within one school year. A star pin will represent this honor.

Along with the above awards, certificates will also be used to recognize a student's involvement in an activity.

SEASON TICKETS

Student season tickets to home varsity athletic contests are available at the admission gates at a reduced price.

THE FOLLOWING INFORMATION PERTAINS TO CO-CURRICULAR SPORTS ACTIVITIES AND MIDDLE SCHOOL MUSIC:

ABSENCE RULES FOR PARTICIPATION IN ACTIVITIES

A student may **NOT** participate in an activity if he/she has been absent from school the day the activity is to be held.

EXCEPTIONS

- (1) If a student checks into the school office and attends class at least three hours before the bus leaves or before the end of the school day, the student is eligible to participate in the day's activity.
- (2) If a student comes to school and checks out for illness and then returns to school, he/she will only be allowed to participate if a written note from a doctor is provided stating that the student is physically fit to participate.
- (3) If the student comes to school and checks out for illness and then does NOT return to school that day, he/she will not be eligible to participate on that day.

MUSIC

Music activities are considered as co-curricular activities at the middle school. All students who are interested have the opportunity to participate in band, orchestra, and/or vocal. These are graded activities with letter grades of A, B, C, D, F, these grades are not figured into the students GPA. At the beginning of each year, instructors provide communication with expectations and grading criteria to participating students and their parents.

Band and orchestra has full group rehearsals during the student day and individual lessons are scheduled once a week.

PHYSICAL

Sixth grade students do not need a physical. Parents do need to sign a health card. Seventh and eighth grade students must have physicals. They are good for three years. If you have any questions, contact Terry Rotert, Activities Director, at 353-6970.

INSURANCE FORMS

All participants must have insurance forms filled out by their parents. The school does not insure students for injury.

TIGER BELIEF STATEMENT

All school activities participants must have the Tiger Belief Statement signed.

TRAINING RULES

All school activities participants must agree to and sign training rules.

BEHAVIOR BELIEF STATEMENT

The Huron Middle School is committed to maintaining a favorable academic atmosphere. We recognize that there are certain behaviors that, if tolerated, would quickly destroy the type of learning environment to which the students and staff are entitled. More than ever before, today's educators are faced with the overwhelming task of addressing and responding to violent and disorderly behavior in the schools. To further compound the problem, many students have diminished respect for all forms of authority, including the authority of school personnel. These problems not only endanger students and teachers, but they also prevent teachers from concentrating on teaching and students from concentrating on learning. This social climate, as well as the results of national and local harassment surveys, current research, and professional experience, have made it imperative for school districts to address these issues.

MISSION STATEMENT

The Huron Middle School will promote healthy relationships and provide a safe learning environment for all students and staff. To this end, student behavior that is dangerous, disruptive or unruly or that interferes with the teacher's ability to teach effectively will not be tolerated.

RESPONSE TO VIOLENT BEHAVIOR

Student threats of harm to self or others, threatening behavior or acts of violence, including threats to severely damage school property shall not be tolerated on district property or at activities under the jurisdiction of the district.

Students found in violation of this policy shall be subject to discipline up to and including expulsion. A referral to law enforcement shall be made for any infraction involving a student bringing, possessing, concealing or using a weapon or destructive device as prohibited by state and federal law and Board Policy.

The administration of consequences shall be left to the discretion of the building principal(s). They may utilize, but are not limited, to the following list of criteria:

- (1) Any student who engages in such behavior may be subject to removal from class or activity. The student will be placed in a setting where the behavior will receive immediate attention from a building administrator, counselor, licensed mental health professional or others;
- (2) The building principal shall notify the parent or guardian of any student in violation of this policy.
- (3) The building principal shall determine the necessity of notifying law enforcement and the school superintendent.
- (4) Any student whose name appears on a target list that threatens violence or harm will be notified by the building principal.
- (5) Any school employee whose name appears on a target list that threatens violence or harm will be notified by the building principal.

- (6) The building principal may consider the following options, including past student infractions, when considering the appropriate disciplinary action:
 - a. consultation with student, parents, teachers, staff
 - b. one hour detention
 - c. two hour detention
 - d. in school suspension (varied length)
 - e. out of school suspension (varied length)
 - f. expulsion
- (7) The building principal may require that the student participate in school counseling.
- (8) The building principal may require that the student be evaluated by a licensed mental health professional. This evaluation will be conducted at the expense of the parents and recommendations from this professional will be considered before the student is re-admitted to school.
- (9) A meeting will be held with students/parents and appropriate school staff to plan for the re-integration or expulsion of the student.

The following behaviors are defined as violent and aggressive.

- (1) **Possession, Threat with, or Use of a Weapon.** A weapon is any firearm, loaded or not loaded, any device designed as a weapon or, through its use, capable of producing bodily harm or any device or instrument, which is used to threaten or cause bodily harm.
- (2) **Physical Assault.** The act of striking or touching a person or that person's property with a part of the anatomy or any object, with the intent of causing hurt or harm.
- (3) **Verbal Abuse.** This shall include, but not limited, to swearing, screaming, obscene gestures, name calling or threats when directed either orally, including the telephone, or in writing, at an individual, his/her family or a group.
- (4) **Threat/Intimidation.** This is an act intended to frighten or coerce someone into submission or obedience.
- (5) **Extortion.** The use of verbal or physical coercion in order to obtain financial or material gain from others.
- (6) **Bullying.** The use of physical or verbal coercion to obtain control over others or to be habitually cruel to others who are weaker. (*Policy JFCE*)
- (7) **Gangs.** Groups of youth who share common beliefs, attitudes and attire and exhibit unlawful and anti-social behavior, and who associate with each other for mutual protection and/or profit.
- (8) **Sexual Harassment.** A behavior, which includes any unwanted, unsolicited sexual advance, or sexually oriented behavior made by a person who knows or who ought reasonably to know that such attention is unwanted. Sexual harassment may include, but is not limited to, unnecessary touching or petting, suggestive or other sexually aggressive remarks, leering at a person's body, demands for sexual favors, or compromising invitations.
- (9) **Stalking.** Persistent following, contacting, watching, or any other such threatening actions that compromise the peace of mind or the personal safety of the individual.
- (10) **Defiance.** The act or instance of defying or opposing; insubordination.
- (11) **Racial Slurs.** Insulting, disparaging or derogatory comments made directly or by innuendo regarding a person's racial origin.
- (12) **Disorderly Conduct.** Any act which substantially disrupts the orderly conduct of a school function or the orderly learning environment, or poses a threat to the health, safety, and/or welfare of students, staff, or others.
- (13) **Instigating.** Agitating a situation that may cause or escalate a conflict between others.
- (14) **Other Local Board Policy Violations.** Any other school board policy violation resulting in disciplinary action not previously classified, including any criminal offense.

BEHAVIOR RULES

All students are expected to follow the rules set forth in the middle school. If a student has earned a detention, the student must serve the detention before he/she is allowed to participate in the activity. This may mean missing a bus that goes out

of town. In addition, when students are part of any activity, the following statements will tell you when and where the activity rules apply.

WHEN AND WHERE THE RULES APPLY

District behavior expectations apply to students whenever they are:

- (1) present in any school or on the property of the school district.
- (2) at any school sponsored activity, regardless of its location.
- (3) traveling to and from school.
- (4) rules for participants in district activities programs are in force during the entire season 7 days a week, 24 hours a day, at any location.

HURON MIDDLE SCHOOL

WE CAN'T HIDE THAT HMS PRIDE!

WE ARE SERIOUS ABOUT EDUCATION AND WE WANT YOU TO ENJOY YOUR YEARS AT HURON MIDDLESCHOOL!

- (1) **WE EXPECT YOU TO COME TO SCHOOL EVERY DAY WITH NECESSARY SUPPLIES AND MATERIALS, PREPARED TO LEARN.**
- (2) **WE EXPECT YOU TO BE ON TIME TO SCHOOL AND TO EVERY CLASS.**
- (3) **WE EXPECT YOU TO USE THE CORRECT DOORS WHEN LEAVING OR ENTERING THE BUILDING.**
- (4) **WE EXPECT YOU TO RESPECT YOURSELF, OTHER STUDENTS, AND ALL ADULTS IN OUR BUILDING BY BEING ON YOUR BEST BEHAVIOR AT ALL TIMES.**
- (5) **WE EXPECT YOU TO RESOLVE CONFLICTS WITHOUT FIGHTING.**
- (6) **WE EXPECT YOU TO FOLLOW DIRECTIONS.**
- (7) **WE EXPECT YOU TO TAKE YOUR HAT OFF INSIDE THE BUILDING.**
- (8) **WE EXPECT YOU TO USE APPROPRIATE LANGUAGE AT ALL TIMES.**
- (9) **WE EXPECT YOU TO RESPOND POSITIVELY TO ALL REQUESTS BY ALL STAFF MEMBERS, AND TO FOLLOW ALL SCHOOL RULES.**
- (10) **WE EXPECT YOU TO PASS ALL OF YOUR CLASSES.**

MY BEHAVIOR IS REALLY IMPORTANT!

EXPECTATIONS

The primary purpose of discipline in the educational environment must be education and not punishment. Each person administering discipline must make discipline a part of the educational process. Good discipline originates in the home because the parent is the first teacher, and it is the parent's obligation, by teaching and by example, to develop in their children good habits of behavior as well as proper attitudes toward the ultimate goal of educating a child to become a mature person capable of self-control.

The Huron School District expects parents and guardians of students to recognize their responsibilities and to cooperate with the school in implementing effective discipline. In return, the school will identify its expectations and teach the proper social skills.

DISCIPLINE CONTROL IS EXERCISED

- (1) While on school property.
- (2) While on or in school owned, leased, or chartered vehicles.
- (3) While engaged in or attending a school related, sponsored or approved activity (home or away – participant or spectators).
- (4) While away from the school grounds if the conduct of pupils directly affects the good order, efficiency, management, or welfare of the school.

DUE PROCESS PROCEDURE

Due process can be simply defined as observing all regulations as prescribed by law to insure that the student's rights and privileges are protected when disciplinary action is deemed necessary. The due process procedure is as follows:

- (1) Informal meeting between the administrator and the student.
- (2) Student must be informed of the charges.
- (3) Student must be given the opportunity to tell his/her version of the situation.
- (4) Administrator makes the determination.

Guidelines, pursuant to SDCL 13-32-9, to be followed in cases of suspension and/or expulsion, are on file in the principal's office.

STUDENT INTERVENTIONS

The staff at the Huron Middle School is always concerned when a student is not performing at his/her highest level. Therefore, students who are identified demonstrating poor academic performance (below ability level), excessive school absences/tardies, or involvement in behavioral incidents beyond those that can be handled or corrected by the classroom teacher will be identified and recommendations will be made to the counselors or the administration so that appropriate interventions can be identified and implemented to help the student.

DETENTION

Detention – Students may earn a detention for violation of one of the Huron Middle School Rules if the teacher or a staff member determines that the situation warrants it. If the situation is serious, the student may also earn an office referral and be sent to the office immediately.

Detention forms will be filled out and sent home with the students as notification to their parent/guardian of the incident. Copies will be filed in the office as well as the teacher's personal file. Students will be expected to return their detention slips the following school day to the teacher who issues it.

Detention will be held after school on Mondays, Tuesdays, and Thursdays and will be monitored by Staff. Detention will begin at 3:25 and runs until 4:15 p.m. Students who are on time, have their work, and do not cause problems will be allowed to leave at 4:05 p.m. Students who disrupt detention will be asked to leave. The detention teacher will fill out an office referral and the student will earn further consequences.

Two-hour detention (assigned by administration only) will be held on Thursdays and will run until 5:15 p.m. Two-hour detention students will not be able to earn early release time. Students who cause problems in two-hour detention will be asked to leave and will be referred to the office, for further consequences.

Students are required to bring homework or an accelerated reader book to detention with them. If a student does not have work, they will be asked to get work and automatically serve detention until 4:15.

Students who do not show up for earned detention will be referred to the office. On the first and second detention offense, students will earn a two-hour detention. On third and subsequent offenses, students will earn more severe consequences. Students who skip two-hour detentions will earn suspension time.

SUBSTITUTE TEACHERS

Students who misbehave for substitute teachers may earn detention and/or office referral.

IN-SCHOOL SUSPENSION

In-school suspension may be assigned by the administration when warranted. Students serve this suspension time in the in-school suspension room for a period of up to ten (10) days.

OUT OF SCHOOL SUSPENSION

If the situation warrants, an out-of-school suspension of up to ten (10) school days may be assigned.

ACADEMIC INTERVENTIONS

Teachers may keep a student after school to work with him/her when the student is not fulfilling homework responsibilities or just needs a little extra help. The student may contact his/her parent if he/she chooses to do so.

BIG NO NOS!

ALCOHOLIC BEVERAGES, NARCOTICS, SMOKING, STIMULANT RULES, SAFETY

Each student at Huron Middle School has the right to associate with students who are free from the use of alcohol, tobacco, and drugs and not be subjected to those wishing to buy, sell, or use such substances. It is the responsibility of each student to keep his or her mind and body in a sound healthy condition.

South Dakota rules and regulations forbid the student possession, use, transmission of or being under the influence of any narcotic drug, amphetamine, marijuana, hallucinogenic drug, barbiturate, alcoholic beverage or any substance represented to be any of these or intoxicant of any kind.

Board of Education rules and regulations also forbid student use and/or possession of cigarettes, chewing tobacco or other narcotic products.

These rules and regulations apply to and include school buildings, the arena, outdoor athletic fields, and any other area where a scheduled school activity is in progress. Violations of any of the above rules and regulations can result in student suspension or expulsion.

Use of a drug authorized by a medical prescription from a registered physician shall not be considered a violation of these rules. For further information see the medication section of the handbook.

BEHAVIOR EXPECTATIONS AND DISCIPLINARY ACTION SUMMARY

Students are expected to attend school and classes regularly and be on time. Parents/guardians are legally responsible to have their children in school.

PROTECTION OF PROPERTY

Students are expected to recognize the property rights of staff members, other students and the public by:

- (1) using property (equipment) only for its intended purposes without damage to property
- (2) obtaining permission to use property belonging to others
- (3) reporting to school officials situations which may result in damage to, loss of, or misuse of property

PROTECTION OF PHYSICAL SAFETY AND MENTAL WELL-BEING AND THE APPROPRIATE LEARNING ENVIRONMENT

Students are expected to respect the educational climate and the physical safety and emotional well-being of other students and staff. Students are expected to resolve conflicts by discussion, problem-solving techniques, and with assistance by staff members.

Students are expected to act in a manner permitting teachers to teach and students to learn without interference or disruption.

Examples of conduct that violate each of the categories are listed. **OTHER SIMILAR TYPES OF MISBEHAVIOR, EVEN IF THEY ARE NOT LISTED SPECIFICALLY, MAY RESULT IN DISCIPLINARY ACTION.**

SUMMARY OF DISCIPLINARY ACTIONS

There is a range of consequences for misbehavior when students are referred to the office. They are:

- Level 1 -Conference (may include teacher, counselor, and parent)
- Level 2 -Interventions (detention/ extra work assignments/other changes in schedule)
- Level 3 -Suspension/Temporary Removal/ Reassignment / Referral
- Level 4 -Expulsion/Reassignment/Referral

Action options for each disciplinary level are described in the following sections.

There are some areas of behavior that may require police involvement. These areas have either a **P** or a **PM** beside the conduct violation. **P** stands for principal may call the police; **PM** stands for principal must call the police.

ELECTRONIC DEVICES (Adopted 2006-2007)

Electronic devices such as radios, CD players, MP3 players, headphones, cellular phones, pager type devices, IPODS/IPADS and cameras are not to be used during instructional time, unless specifically approved by their teacher. If students are observed to be using one of these devices while class is in session, without permission, the item will be confiscated and may be picked up in the principal's office at the end of the day. A second violation will be considered insubordination and will result in an office referral. The item will be confiscated and only returned to a parent/guardian. Students choosing to bring these electronic devices, do so at their own risk. The school is not responsible for lost or stolen electronic devices. Laser lights and other nuisance items are not permitted in the building at any time.

PUBLIC SOLICITATION IN THE SCHOOLS (School Policy Manual KI)

Except those approved by the district administration and/or school board, no person will solicit contributions, sell, or offer for sale (within school buildings or on school property) any articles or services.

“POWER OF I.C.U.”

What is “I.C.U.?” ICU stands for Intensive Care Unit just like in hospitals. ICU is a communication tool. Students learn quickly that if they have one missing assignment, their grade is sick and needs immediate attention by staff and parents.

In an effort to end student apathy and have to have our grades reflect learning, not what is or isn't handed in; we implemented ICU in the fall of 2012. Effective communication between teachers, students, parents and administrators is an important aspect of the program. In the event a student falls behind in submitting quality work, teachers communicate with each other and guide the students to get the work turned in. if the work is turned in, mission accomplished! If,

however, the work is not turned in, the teacher puts a student on the “ICU List” and parent(s) are contacted. The parent then works with the student and teacher to get the work completed and turned in. Our staff provides multiple opportunities for each student to attend help sessions: morning (7:35-8:05, M-F), lunch (M-F) and after-school (3:20-4:00; M, T, TH). During this ICU help sessions, students focus on completing missing, incomplete, or poor quality work. It is crucial that teachers, parents, and administrators are all on the same page and convey the message that the work will be completed and turned in. The ICU program requires students re-do work and re-study material so they have better grasp of the material. At the core of the ICU program is the fact that **every student does every assignment.**

If you receive notice that your child is on the ICU List, it may mean that:

- They may need to arrange to finish assignments with their teachers before school, during lunch, in after-school ICU, or possibly another time arranged.
- Some work, quizzes or tests may be re-done if the teacher decides a student will benefit from the opportunity.
- Material may be re-taught before work is re-done to help student better master the material.
- Students will see a more unified approach by parents and all teachers to help them stay academically current and have their grade actually reflect what they have learned.

A major component of ICU provides assistance before, during and after school. You should have a conversation with your child or a teacher about the need for your child to attend one of these help sessions. Students are expected to stay after-school if their name is on the ICU list for missing assignments. Failure to stay will result in ICU lunch the following day. Students in extracurricular activities should be allowed to participate in those activities provided they attend the ICU lunch session. (The exception being students with **2 or more** missing assignments will be required to attend after-school ICU that day!)

We look forward to helping your middle school student on their academic journey and know that with all of us working together, it will be a successful journey.

School Song

We're loyal to you, Huron Tigers.
We're orange and black, Huron Tigers;
We'll back you to stand
'Gainst the best in the land,
For we know you are grand, Huron Tigers
(Rah! Rah!)
So go beat that team, Huron Tigers;
We're backing you all, Huron Tigers;
Our team is our fame protector – TIGERS;
For we expect victory from you, Huron Tigers.

Note: We substituted the word Tigers for High in the school song; when played at middle school events. It is understood that “Huron High” is correct wording at H.S. activities.

HURON MIDDLE SCHOOL
We're dedicated gardeners.
Just look at all we've sown.
Thanks to our patience and caring
see how much our students have grown.
By allowing them to dream big dreams,
and helping to make learning fun,
we're planting seeds of success so each student is
Number One!

ALL MIDDLE SCHOOL STUDENTS RECEIVE THIS HANDBOOK WHICH IS READ AND STUDIED DURING THE FIRST WEEK OF SCHOOL SO THAT ALL STUDENTS ARE AWARE OF THE RULES AND REGULATIONS.

Student Signature

Parent Signature

Date

S.T.R.I.P.E.S. Signature