

Mission: *To develop lifelong learners through effective teaching in a safe and caring environment.*

Vision: *Educational excellence for every child – setting the standard others aim for.*

AGENDA
BOARD OF EDUCATION – SPECIAL MEETING
Instructional Planning Center/Huron Arena
February 27, 2017
5:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

March 1	Early Release
March 10	No School
March 13	Board of Education Meeting – 5:30 p.m. – IPC
March 27	Board of Education Meeting – 5:30 p.m. – IPC
March 28	4 th /5 th Grade Parent/Teacher Conferences 3:30 – 6:45
March 28	HHS Parent/Teacher Conferences 5:30 – 8:45
March 30	HMS Parent/Teacher Conferences 4:00 – 7:15
April 3	HMS Parent/Teacher Conferences 4:00 – 7:15
April 4	4 th /5 th Grade Parent/Teacher Conferences 3:30 – 6:45
April 5	Early Release
April 6	Kindergarten/1 st Grade Parent/Teacher Conferences 3:30 – 6:45
April 10	Kindergarten/1 st Grade Parent/Teacher Conferences 3:30 – 6:45
April 10	Board of Education Meeting – 5:30 p.m. – IPC
April 11	2 nd /3 rd Grade Parent/Teacher Conferences 3:30 – 6:45
April 14	Good Friday – No School
April 17	Easter Monday – No School
April 18	2 nd /3 rd Grade Parent/Teacher Conferences 3:30 – 6:45
April 24	Board of Education Meeting – 5:30 p.m. – IPC
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The Superintendent of Schools recommends approval of the following:

 - a) **Board Approval of New Hires**

As was mentioned previously, classified personnel and substitute teachers/classroom aides must be approved in order to be covered by our workers' compensation plan.

 - 1)
 - b) **Contracts for Board Approval**
 - 1)

- c) **Resignations for Board Approval**
 - 1) Amy Velthoff / 8th Gr Girls' Volleyball / 5 years
- d) **Consideration and Approval of Bills**
- e) **Request Approval - Update – SPED Comprehensive Plan Modification**
- f) **Request Approval to hold the School's Surplus Property Auction** – Thursday, July 13th
- g) **Intent to Apply for Grant Funding**
 - 1) **Group Applying**

Contact Person	Nursing
Name of Grant	Jessica VanDiepen
Name of Funder	SD Community Foundation
Amount to be Requested	SD Community Foundation
Project Focus	\$2,800
	Thermometers in the classroom

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

9. **Exchange of Negotiations Packages**

10. **CELEBRATE SUCCESSES IN THE DISTRICT:
CONGRATULATIONS:**



THANK YOU TO:



11. **REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month – Presented by Mike Radke**
Romana Olivo, HS Administrative Assistant, has been selected as Classified Employee of the Month for March 2017. Nomination comments are included in this packet. Congratulations Romana!
- b) **Good News Report** – Rodney Mittelstedt – Winter NWEA Scores/Student Goal Sheets and Heather Sieh – Follow-up on “Girls Night Out”
- c) **Washington DC Trip – June 23-26** Bonnie Biel and Shari Lord
- d) **LAN Report – Tim Van Berkum**
- e) **Superintendent’s Report**



12. **OLD BUSINESS**

- a)

13. **NEW BUSINESS**

- a) **Heartland Pool & Dart Tournament**
The administration has received a letter from the Huron Chamber & Visitors Bureau requesting approval from the Board of Education for sale of alcoholic beverages in the Huron Arena for the Heartland Pool & Dart Tournament. The tournament dates are March 31 to April 2, 2017. The Huron Event Center will be handling all the arrangements as far as liquor sales and clean-up. Anticipated attendance for the tournament is approximately 120 dart teams and 50 pool teams representing over 800 people.

14. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purpose of:

(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

15. ADJOURNMENT

Terry,

I am writing to inform you that I wish to be excused from the position of 8th grade girls' volleyball coach. Please acknowledge this letter as my official notice, signed February 10, 2017.

Sincerely,



Amy Velthoff

2-13-17



J. Kote

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
<u>Checking</u>	1		
Checking	1	Fund: 10 GENERAL FUND	
JOSTENS		SUPPLIES	19,200.00
MAILFINANCE		LEASE	1,338.00
NORTHWESTERN ENERGY		UTILITIES	2,730.40
STAYBRIDGE SUITES SIOUX FALLS		TRAVEL	455.00
TOWNEPLACE SUITES ABERDEEN		TRAVEL	1,548.00
		Fund Total:	25,271.40
		Checking Account Total:	25,271.40

July 11, 2016 – Comprehensive Plan update:

Modify: (Section IV: Individualized Education Program (IEP), Huron School District Policy Statement, D. Access to IEP). Modifications highlighted.

D. Access to IEP. Each school district shall ensure that the child's IEP is accessible to each regular education teacher, special education teacher, related services provider, and other service provider who is responsible for its implementation. Each teacher and provider described above is informed of:

- (1) His or her specific responsibilities related to implementing the child's IEP including confidentiality requirements; and***
- (2) The specific accommodations, modifications, and supports that must be provided the child in accordance with the IEP; and***
- (3) The information will be disseminated by SPED case manager to all staff responsible for implementation at the Initial/Annual IEP meeting, beginning of each school year and beginning of new semester or trimester depending on building level schedule. Case manager will maintain documentation to show this has been completed.***
- (4) All staff will receive FERPA training at the beginning of each school year. All new staff will receive FERPA training when hired.***

PO Box 949
Huron, SD 57350
605-353-6992



Sherri Nelson
Director of Curriculum,
Instruction, and Assessment
Sherri.Nelson@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/21/17 Group Applying: Nursing Contact Person: Jessica Van Diepen

Name of Grant/Award: South Dakota Community Foundation

Name of Funder: SD Community Foundation Contact Person: Jeff Veltkamp *East River Development office*

Amount to be Requested: \$2800 Funder's Submission Due Date: NIA

Project Focus: Thermometers in the Classroom

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Be specific: Alcohol wipes to clean thermometers \$40/case

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - o A copy of the completed grant application.
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 2/9/17
Building/Department Administrator Date


Signature: [Signature] 2/22/17
Sherri Nelson, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 2-23-17
Kelly Christopherson, Business Manager Date

Date Presented to School Board: _____

**JUNE 23-26, 2018
WASHINGTON, DC**

MEMORIES TO LAST A LIFETIME...



•UNIQUE OPPORTUNITY TO
DISCOVER OUR NATIONS HISTORY
THROUGH A LIVING CLASSROOM

WE WILL BE EXPLORING THE
HISTORY, CULTURE, SCIENCE,
MUSIC AND ART THAT SHAPES OUR
NATION TO WHAT IT IS TODAY!

MANY OF OUR STUDENTS MAY
NEVER HAVE THIS OPPORTUNITY TO
EXPLORE OUR NATIONS CAPITAL

**WHY DO WE WANT TO OFFER THIS
AMAZING EXPERIENCE?**

COST OF TRIP

- Approximately 45 students signed up for the early bird discount and received a scholarship of \$300.00
 - Normal cost \$2,089 for student
 - Discounted cost \$1,789
 - Normal cost of parents to attend \$2,389
 - We had about 6 parents sign up for a cost of \$2,089 w/scholarship

COST TO THE DISTRICT?

- **ABSOLUTELY NOTHING!!!**
- Everything from transportation, lodging, and food is paid by the families of students that are attending the trip
- There is **NO** fundraising that school is responsible for

IN DISTRICT CHAPERONES

- **Mrs. Laura Willemssen** –Huron Middle School
Assistant Principal
- **Mrs. Bonnie Biel** -6th grade Science and World
History teacher
- **Mrs. Shari Lord** -8th grade Science and American
History teacher
- *Parents will also be helping with chaperoning of students*



WORLD CLASSROOMS

educational travel

World Classrooms understands that sometimes school administrators, boards or personnel may have questions surrounding off-campus student travel. **We want to assure you that your school's endorsement of a World Classrooms tour does not in any way place the school, its personnel, and/or the school district under any liability for the safety of the tour's participants:**

- » The trip is not a school sponsored activity.
- » Chaperones (teachers/school staff) and travelers will not be attending as representatives or employees of the school in any way.
- » All travel takes place outside of school and usually outside of the school year itself.
- » All travel is contracted and payments made directly between World Classrooms and parents/guardians. When a student is enrolled in a World Classrooms tour, the student's legal guardian signs a binding contract specifically releasing anyone associated with the school from any and all claims.

In addition, World Classrooms does carry general liability insurance coverage of \$2 million (see attached copy of our Certificate of Liability Insurance) as well as accident and illness medical coverage for all tour participants while traveling.

I hope this answers any questions or concerns you may have had regarding student travel with World Classrooms. If I can be of any further assistance, please do not hesitate to contact me at 800.275.3980.

Sincerely,

Brett C. Newton
President

Excerpt of Release and Agreement signed by all participants (*legal guardian if under 18*) upon enrollment:

3. Without limitation, World Classrooms and its affiliated schools, companies, partners, or any companies acting on its behalf, and each of their directors, officers, employees, volunteers, sponsors, independent contractors, agents and authorized representatives are not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of government, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal, terrorist or threatened terrorist activities of any kind, overbooking or downgrading of accommodations, structural or other defective conditions in houses, apartments or other lodging facilities (or in any heating, plumbing, electrical or structural problem therein), mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely or safely, dangers associated with or bites from animals, insects or pests, sanitation problems, food poisoning, epidemics or the threat thereof, disease, lack of access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, or any negligent or willful act or failure to act of any third party, or for any other cause beyond the direct control of WC.

4. I agree to release WC and my school, my school district, my school board, and my Group Leader (the "Released Parties") from, and agree not to sue the Released Parties for any and all claims, of any nature related in any manner to my participation in a WC sponsored tour. I hereby unconditionally and unequivocally waive any and all claims and demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, property or other damage that I may suffer from any cause whatsoever related in any way to my participation in any WC sponsored tour. I understand that the trip is not a school sponsored activity. Chaperones (teachers/school staff) and travelers will not be attending as representatives or employees of the school in any way. I further agree to release the Released Parties from any and all decisions to cancel, modify or delay the tour as a result of unforeseeable events that are beyond the reasonable control of WC or which become necessary or advisable so as to increase the quality of the tour.



LLOYD'S

DECLARATIONS PAGE

This policy is written for a term of one year from the date of issue and will automatically be renewed from year to year as provided in this contract. The words "Insured Member" as used in this policy shall mean all members included in the activity for which application is made.

Named Insured: World Classrooms
416 Production Street North
Aberdeen, SD 57401

Issue Date: September 1, 2016

Underwriters at Lloyd's, London Policy Number MPL-1447321-15
Profession: Student Tour Programs

Professional Liability Coverage Damages
\$1,000,000 \$1,000,000

IFG Companies Policy Number 322B512693
Commercial General Liability

General Aggregate Medical
\$2,000,000 \$5,000

American Income Life Insurance Company Policy Number SRP 5515
Group Activities Master Accident and Illness Policy
Student Traveler / Adult Traveler / Teacher Traveler

Accident Indemnity Medical and Hospital Illness Dental Disease
\$7,500 \$3,000 \$1,000 \$500 \$3,000



Insurance Agent: Dixie Tran
North Central Insurance
3700 S. Western Ave.
Sioux Falls, SD 57105
dixie@northcentralins.com



Huron Chamber & Visitors Bureau
1725 Dakota Avenue S
Huron, SD 57350

Toll Free: 1-800-HURONSD
Phone: 605-352-0000
Fax: 605-352-8321

February 21, 2017

Huron Public Schools

Mr. Terry Nebelsick

PO Box 949

Huron SD 57350

Dear Mr. Nebelsick and School Board Representatives:

On behalf of the Huron Chamber & Visitors Bureau, I would like to request your approval for sale of alcoholic beverages in the Huron Arena for the Heartland Pool & Dart Tournament scheduled for March 31 to April 2, 2017. The Huron Event Center will be handling all the arrangements as far as liquor sales and clean-up. Anticipated attendance for the tournament is approximately 120 dart teams and 50 pool teams representing over 800 people.

Thank you for your consideration.

Sincerely,

Laurie A. Shelton

President & CEO

CC: Mayor Paul Aylward, City of Huron

Brenda Jager, Huron Event Center

Terry Rotert, Athletic Director