

Mission: *To develop lifelong learners through effective teaching in a safe and caring environment.*
Vision: *Educational excellence for every child – setting the standard others aim for.*

AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
February 13, 2017
5:30 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

February 20	President's Day – No School
February 24	5:00 p.m. – Deadline for Filing Nominating Petitions for School Board Election
February 27	Board of Education Meeting – 5:30 p.m. – IPC
March 1	Early Release
March 10	No School
March 13	Board of Education Meeting – 5:30 p.m. – IPC
March 27	Board of Education Meeting – 5:30 p.m. – IPC
March 28	4 th /5 th Grade Parent/Teacher Conferences 3:30 – 6:45
March 28	HHS Parent/Teacher Conferences 5:30 – 8:45
March 30	HMS Parent/Teacher Conferences 4:00 – 7:15
6. **Community Input on Items Not on the Agenda**
7. **Conflict Disclosure and Consideration of Waivers** - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent of schools recommends approval of the following:

 - a) **Approval and/or Correction of Minutes of Previous Meetings**
 - b) **Consideration and Approval of Bills**
 - c) **Approval and/or Correction of the Financial Report**
 - d) **Board Approval of New Hires**

As was mentioned previously, classified personnel and substitute teachers/classroom aides must be approved in order to be covered by our workers' compensation plan.

 - 1) Lesle Tobkin / Dispatcher, Bus Driver / \$13.73 per hour
 - 2) Trace Wipf / Cleanup Crew Custodian / \$11.13 per hour
 - 3) Lori Kopfmann / SPED Para-Educator – Washington 4-5 Center / \$13.53 per hour
 - e) **Contracts for Board Approval**
 - 1)
 - f) **Resignations for Board Approval**
 - 1) Mike Wever / Head Coach Girls' Tennis / 6 years
 - 2) Joshua Bowlin / Head Coach Boys' Soccer / 3 years

- g) Intent to Apply for Grant Funding**
Group Applying
 Contact Person MS Drama
 Name of Award Marianne Trandall
 Name of Funder Huron Community Foundation Grant
 Amount to be Requested Huron Community
 \$1,000.00
 Project Focus To cover the expense of the Missoula
 Children’s Theater
- h) Intent to Apply for Grant Funding**
Group Applying
 Contact Person HHS Student Council
 Name of Award Mike Radke or Jennifer Fuchs
 Name of Funder HYLK Grant
 Amount to be Requested HYLK
 \$500.00
 Project Focus Leadership / State Student Council
- i) Intent to Apply for Grant Funding**
Group Applying
 Contact Person HHS Student Council
 Name of Award Mike Radke or Jennifer Fuchs
 Name of Funder Huron Community Foundation
 Amount to be Requested Huron Community Foundation
 \$2,500.00
 Project Focus Help Fund State Student Council &
 Fan Buses
- j) Intent to Apply for Grant Funding**
Group Applying
 Contact Person 4/5 Center
 Name of Award Linda Pietz
 Name of Funder The Reflex Educator Grant
 Amount to be Requested Reflex
 Project Focus Free 12 Month Use
 To reinforce the quick recall of basic math
 facts to attain automaticity to a level of
 mastery that enables long-term memory
 without conscious effort or attention.
- k) Intent to Apply for Grant Funding**
Group Applying
 Contact Person Huron Middle School
 Name of Award Mike Taplett
 Name of Funder Homeland Security Grant
 Amount to be Requested SD Office of Homeland Security
 \$25,000.00
 Project Focus School Safety Keyless Entries
- l) Lease of McKinley to Head Start for 2017-2018**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:
CONGRATULATIONS:**

- Aubrey Rutledge, 8th Grader at HMS, for winning the Regional Spelling Bee in Mitchell. Aubrey has qualified for the State Spelling Bee for the third year in a row!
- HHS Speech & Debate Team for placing 2nd in the Central Forensic Conference Tournament held at Huron High School. Huron's 2nd place win extends their streak of first/second CFC finishes to 31 straight years. Congratulations Coaches and Team!

THANK YOU TO:



10. **REPORTS TO THE BOARD**

- a) **Classified Employee of the Month - Presented by Beth Foss**
Danielle Radke, Title 1 Para-Educator at Washington 4-5 Center, has been selected as Classified Employee of the Month for February 2017. Nomination comments are included in this packet. Congratulations Danielle!
- b) **LAN Report** - Tim Van Berkum
- c) **Business Manager's Report**
- d) **Superintendent's Report**
 - Recognition of School Board Members
 - Legislative Day
 - Jr. First Grade Follow Up

11. **OLD BUSINESS**

- a) **Signing Bonus - Teacher Recruitment** - 2nd Reading
- b) **Policy GDBA-3 (N) - Support Staff Hiring Schedules - Para-Educators** - 2nd Reading
- c) **Huron High School Registration Book 2017-2018** - 2nd Reading
- d) **Consider Bus Bid**
- e) **Bid 2017-School-01 Asphalt Surfacing for Football Parking Lots**

12. **NEW BUSINESS**

- a) **Auction & Clerking Services 2017-2018**
- b) **CTE Workforce Development Grant** - Jolene Konechne - HHS
Assistant Principal & Dr. Brooke Sydow - Workforce Development Coordinator -
Greater Huron Development Corporation

13. **ADJOURNMENT**

Huron School District
New Hire Justification

Date: January 26, 2017

Applicant Information

Applicant Name: Lesle Tobkin
Address: 646 Lawnridge Ave. S.E.
Phone: 605-520-1847
Education: High School
Experience: Bus Driver, Dispatcher, Auto detailer
References: J. Albertson, S. Ptak, S. Steinmetz

Reason for New Hire

New Position:

Replacement: X

Position Information

Department: Transportation
Position: Dispatcher, Bus Driver
Supervisor: Kathie Bostrom
Responsibilities: Full-time dispatcher, Drive school bus when needed, detail fleet vehicles
Hours: 5:00 a.m.- 10:00 a.m.

Hiring Information

Wages: \$13.73/hr.
Classification: Class 2
Wage Justification: 2016-2017 Hiring schedule
Start Date: January 01, 2017
Requested by: Rex Sawvell

Huron School District
New Hire Justification

Date: January 24, 2017

Applicant Information

Applicant Name: Trace Wipf
Address: 20782 403rd Ave.
Phone: 605-353-4244
Education: Huron High H.S.
Experience: Custodial, mowing, painting
References: M. Carda, M. Moeding, M. Schmitz

Reason for New Hire

New Position: XX
Replacement:

Position Information

Department: Buildings and Grounds
Position: Sub-Custodian
Supervisor: Rex Sawvell/Terry Rotert/Charlie Warner
Responsibilities: Assist with Arena clean-up after events
Hours: Varies

Hiring Information

Wages: \$11.13/hr.
Classification: Class IV
Wage Justification: District pay for Student Custodians
Start Date: January 24, 2017
Requested by: Rex Sawvell

**Huron School District
New Hire Justification**

Date: 1/30/17

Applicant Information

Applicant Name: Lori Kopfmann

Address: 38557 221st Street, Alpena, SD 57312

Phone: 605-350-1510

Education: HS Diploma – Needs Para Pro

Experience: 4 Year

References: JoLynn Foos, Rachel Rashaad, Linda Schacht

Reason for New Hire

New Position:

Replacement: Replace Nikki Mallon.

Position Information

Department: SPED

Position: Para at Washington

Supervisor: Megan Hein

Responsibilities: SPED Para

Hours: 7.5 Hours

Hiring Information

Wages: \$14.13 (\$13.53 Sub Pay, Step Zero until Para Pro Completed)

Classification: Step Four

Wage Justification: 4 years Instructor Center for Independence

Start Date: February 20, 2017

Requested by: Lori Wehlander (Administrator)

January 25, 2017

Mr. Terry Rotert
Activities Director
Huron School District
150 5th St SW
Huron, SD 57350

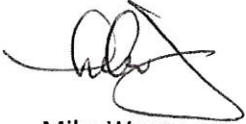
Terry,

This letter is to inform you that I am resigning my position as coach of girl's tennis.

I have enjoyed the coaching experience and I appreciate that you gave me the opportunity. You and Darla have been great to work with and I have great respect for what you do for the Huron coaches and athletic department.

The tennis season coincides with the busy time at work and this will be a very busy year of construction in Huron.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mike Wever', with a large, sweeping flourish at the end.

Mike Wever

Dear Huron Community Schools,

It has been an honor and privilege to coach our High School Boys Soccer Team. I want to thank you for the opportunity to coach and represent such a fine group of young men and our community. Coaching one year of club and three years as a school sanctioned sport, has been one of the highlights of calling Huron "home".

Today I submit to you my letter of resignation. My family and I will be returning to Auckland, New Zealand to live and work at the end of this week (January 21, 2017). We look forward to seeing the updates and future success of the soccer program and trust that it will impact many young men for years to come.

At this time I have discussed the transition with Athletic Director: Mr. Terry Rotert, Assistant Coach: Gary Kasperson, and I have let the players know that I will miss coaching them in the future. I wish you the best in finding a new coach and for the future success of the program.

GO TIGERS!

Thank you,



Joshua S. Bowlin

01/25/2017

1-25-17



PO Box 949
Huron, SD 57350
605-353-6992



Sherri Nelson
~~Gay Pickner M.A.~~
Director of Curriculum,
Instruction, and Assessment
~~Gay.Pickner@k12.sd.us~~

INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-23-17 Group Applying: MS Drama Contact Person: Marianne Trandall

Name of Grant/Award: Huron Community Foundation Grant

Name of Funder: Huron Community Contact Person: Brian Goertz

Amount to be Requested: 1000 Funder's Submission Due Date: April 1

Project Focus: To cover the expense of the Missoula Children's Theater

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Be specific:

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - o A copy of the completed grant application.
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: *[Signature]*
Building/Department Administrator

Signature: *[Signature]*
~~Gay Pickner~~, Director of Curriculum, Instruction & Assessment

Signature: *[Signature]*
Kelly Christopherson, Business Manager

Date Presented to School Board: _____

PO Box 949
Huron, SD 57350
605-353-6992



Sherri Nelson
Director of Curriculum,
Instruction, and Assessment
Sherri.Nelson@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-19-17 Group Applying: HHS Student Council Contact Person: Mike Radke or Jennifer Fuchs

Name of Grant/Award: H4LC grant

Name of Funder: H4LC Contact Person: H4LC / Heidi Holforty

Amount to be Requested: \$500 Funder's Submission Due Date: 3-15-17 (approx.)

Project Focus: Leadership / state student council

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Be specific:

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - A copy of the completed grant application.
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 1-20-17
Building/Department Administrator

Signature: [Signature] Date: 1-24-17
Sherri Nelson, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 1-24-17
Kelly Christopherson, Business Manager

Date Presented to School Board: _____

PO Box 949
Huron, SD 57350
605-353-6992



Sherri Nelson
Director of Curriculum,
Instruction, and Assessment
Sherri.Nelson@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-19-17 Group Applying: HHS Student Council Contact Person: Jennifer Fuchs ^{OR} Mike Radke

Name of Grant/Award: Huron Community Foundation

Name of Funder: Huron Community Foundation Contact Person: HCF

Amount to be Requested: \$2,500 Funder's Submission Due Date: 4-1-17

Project Focus: help fund state student council & fan buses

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Be specific:

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - o A copy of the completed grant application.
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 1-20-17
Building/Department Administrator Date

Signature: [Signature] 1-24-17
Sherri Nelson, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 1-24-17
Kelly Christopherson, Business Manager Date

Date Presented to School Board: _____

PO Box 949
Huron, SD 57350
605-353-6992



Gay Pickner M.A.
Director of Curriculum,
Instruction, and Assessment
Gay.Pickner@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1/25/17 Group Applying: 4/5 Center Contact Person: Linda Pietz

Name of Grant/Award: The Reflex Educator Grant

Name of Funder: Reflex Contact Person: _____

Amount to be Requested: Free 12 month use Funder's Submission Due Date: 1-27-17

Project Focus: To reinforce the quick recall of basic math facts to attain automaticity to a level of mastery that enables long-term memory without conscious effort or attention.

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Be specific:

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - A copy of the completed grant application.
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature]
Building/Department Administrator

Signature: [Signature]

Sherri Nelson, Director of Curriculum, Instruction & Assessment

Signature: [Signature]
Kelly Christopherson, Business Manager

Date Presented to School Board: _____

PO Box 949
Huron, SD 57350
605-353-6992



Sherri Nelson
Director of Curriculum,
Instruction, and Assessment
Sherri.Nelson@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING --- Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/4/17 Group Applying: HMS Contact Person: Mike Taplett
Name of Grant/Award: Homeland Security Grant
Name of Funder: SD Office of Homeland Security Contact Person: _____
Amount to be Requested: \$25,000 Funder's Submission Due Date: Feb. 17 2017
Project Focus: School Safety: Keyless entries

How awarded amount received? _____ Full amount up front Reimbursement

Are any follow up reports required? ___ Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No ?

If yes, please list by dollar amount and/or in-kind service/support. Be specific: Maintenance to install...

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o The person or group applying will need to submit the following documentation to the curriculum and business offices:
 - o A copy of the completed grant application.
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

Joint application w/ SR Benjamin

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Mike Taplett 2/10/17
Building/Department Administrator Date

Signature: Sherri Nelson 2-2-17
Sherri Nelson, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-6-17
Kelly Christopherson, Business Manager Date

Date Presented to School Board: _____

LEASE AGREEMENT

THIS LEASE AGREEMENT, entered into on the _____ day of _____, 2017, by and between Huron School District No. 2-2, Huron, South Dakota, hereinafter referred to as "Lessor", and North East South Dakota Head Start, Huron, South Dakota, hereinafter referred to as "Lessee",

RECITALS

- A. Lessor is the sole owner of the premises described below, and desires to lease the same;
- B. Lessee is in the business of educating preschool children and desires to lease space from Lessor;
- C. The parties desire to enter into a Lease Agreement defining their respective rights, duties, and liabilities relating to the premises;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

I. DESCRIPTION OF PREMISES

- A. Lessor leases to Lessee the building known as McKinley School, located on the corner of 7th Street NW and Dakota Avenue N, Huron, Beadle County, South Dakota, which is located upon the following described real property owned by Lessor:

All of OutLot A, less McKinley School Lots 1 and 2, McKinley School Park Addition to the City of Huron, Beadle County, South Dakota.

- B. The demised premises shall be used for the purpose of providing educational opportunities to preschool children and no other purposes.

II. TERM OF LEASE

- A. This Lease Agreement shall commence July 1, 2017 and terminate June 30, 2018; unless terminated sooner as provided herein.
- B. Lessee shall surrender the premises to Lessor immediately upon termination of the lease.

III.

RENTAL

- A. Lessee shall pay as rent for the term of the Lease Agreement a minimum of \$1,250 per month, for a total of \$15,000 per year. However, Lessee's actual rental payment may exceed said amount since Lessee shall always be responsible for the cost of utilities to operate said demised premises. Based upon Lessor's previous use of said demised premises, the estimated cost of said utilities is approximately \$15,000 per year, or \$1,250 per month. However, Lessee shall always pay the actual amount of said utilities which shall include, but not necessarily be limited to, electricity, gas, water/sewage, one phone line that is used to monitor the fire alarm and boiler, and the cost of Lessor's Honeywell Agreement. That Agreement is for monitoring the fire alarm and the boiler system and provides coverage for boiler and temperature control equipment. However, even if the cost of utilities does not exceed \$1,250 per month or \$15,000 per year, Lessee shall always pay a minimum of that amount. Said rent shall be paid on the 10th day of each month for the preceding month's rental and payment shall be made to Lessor at Lessor's business address located in Huron, South Dakota.
- B. On Lessee's failure to pay the rental on a timely basis, the Lessor shall have the right to terminate this Lease Agreement and the Lease Agreement shall then be forfeited.

IV. INSURANCE

The Lessee shall, throughout the term of this lease, at its own cost and expense, procure and maintain public liability insurance with respect to Lessee's use and occupancy of the premises, with limits of at least one million dollars for bodily injury and twenty thousand dollars for property damage.

V. ABANDONING PREMISES

Lessee shall not vacate or abandon the demised premises at any time during the term of this Lease Agreement. If Lessee does vacate or abandon the demised premises or is dispossessed by process of law, any personal property belonging to Lessee and left on the demised premises shall be deemed abandoned at the option of Lessor and shall become the property of Lessor.

VI. ALTERATIONS AND MODIFICATION; REPAIRS

- A. Lessee has inspected the demised premises, and they are now in a tenantable and good condition.

- B. Lessee shall take good care of the demised premises and shall not alter, repair, or change the demised premises without the prior, express, and written consent of Lessor.
- C. All alterations, improvements, and changes that Lessee may desire shall be done either by or under the direction of Lessor, but at the expense of Lessee and shall become the property of Lessor and remain on the demised premises, except that at the option of Lessor, Lessee shall, at its expense, remove from the demised premises all partitions, counters, railings, and similarly installed improvements when surrendering the demised premises.
- D. All damage or injury done to the demised premises by Lessee or any person who may be in or on the demised premises with the consent of Lessee shall be paid for by Lessee.
- E. Lessee shall, at the termination of this Lease Agreement, surrender the demised premises to Lessor in as good condition and repair as reasonable and proper use of the premises will permit.
- F. Lessee shall be responsible for making all routine repairs and for performing routine maintenance. Lessee shall permit Lessor and Lessor's agents to enter the demised premises at all reasonable times to inspect them.

**VII.
LIABILITY OF LESSOR**

- A. Lessee waives all claims against Lessor for damages to goods or for injuries to persons on or about the demised premises from any cause arising at any time.
- B. Lessee will indemnify Lessor on account of any damage or injury to any person, or to the goods of any person, arising from the use of the demised premises by Lessee, or arising from the failure of Lessee to keep the demised premises in good condition as provided in this Lease Agreement.
- C. Lessee agrees to pay for all damage to the building, as well as all damage or injury suffered by tenants or occupant of the building caused by the misuse or neglect of the demised premises by Lessee.

**VIII.
DESTRUCTION OF PREMISES**

- A. In the event of a partial destruction of the demised premises during the term this Lease Agreement from any cause, Lessor shall promptly repair the demised premises, provided the repairs can be made within 60 days under the laws and

regulations of applicable governmental authorities. If repairs cannot be made within 60 days, Lessor may terminate the lease at Lessor's option.

- B. A total destruction of the building in which the demised premises are situated shall terminate this Lease Agreement.

**IX.
ASSIGNMENT AND SUBLEASE**

- A. Lessee shall not assign any rights or duties under this Lease Agreement nor sublet the demised premises or any part of the demised premises, nor allow any other person to occupy or use the demised premises without the prior, express, and written consent of Lessor. A consent to one assignment, sublease, or occupation or use by any other person shall not be a consent to any subsequent assignment, sublease, or occupation or use by another person. Any assignment or subletting without consent shall be void.
- B. This Lease Agreement shall not be assignable, as to the interest of Lessee, by operation of law, without the written consent of Lessor.

**X.
BREACH OR DEFAULT**

Lessee shall have breached this Lease Agreement and shall be considered in default under this Lease Agreement if: (1) Lessee fails to pay any rent when due and does not make the delinquent payment within 10 days after receipt of notice from Lessor; or (2) Lessee fails to perform or comply with any of the covenants or conditions of this Lease Agreement and such failure continues for a period of 10 days after receipt of notice from Lessor.

**XI.
TERMINATION**

Lessee shall have the privilege of terminating this agreement upon 90 days written notice to Lessor should Lessee's federal funding be terminated. Lessor shall be permitted to terminate this Lease Agreement upon 90 days written notice to Lessee, with cause.

**XII.
GOVERNING LAW**

It is agreed that this Lease Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of South Dakota.

**XIII.
ENTIRE AGREEMENT**

This Lease Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Lease Agreement shall not be binding upon either party except to the extent incorporated in this Lease Agreement.

**XIV.
MODIFICATION OF AGREEMENT**

Any modification of this Lease Agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in a writing signed by each party or an authorized representative of each party.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

HURON SCHOOL DISTRICT NO. 2-2

BY: _____

ITS: Board President

**NORTH EAST SOUTH DAKOTA
HEADSTART**

BY: *Quinn R. Hopper*

ITS: *Executive Director*

Classified Employee of the Month

Name	Danielle Radke
Position	Title 1 Para-Educator
Date	February 2017

Washington Elementary strongly supports the nomination of Danielle Radke as Classified Employee of the Month from Washington 4-5 Center.

Mrs. Radke wears many different hats. Each responsibility she takes on is done effectively, efficiently, without hesitation, and always a positive attitude.

Her responsibilities include:

- Before School Recess/Covering classes during PLC time
- Covering Classes for indoor recess
- Lunch Duty
- Afternoon Recess
- Working one on one with scholars
- Effectively leading a SIPPS/Intervention Group
- Assisting with STEM
- Leading Grade 4 and Grade 5 Keyboarding Classes
- Acts as Administrative Assistant (secretary coverage) during lunchRad
- Treasurer of the Washington PTO
- Three days a week in charge of the after school Moby Max Lab
- In charge of giving out the prizes for magazine sales
- Helps with homecoming float
- Parent rep for Social Studies Curriculum

All we can say is WOW!!

Congratulations Mrs. Danielle Radke for being the Classified Employee of the Month!

Beth Foss, Principal
Washington 4-5 Center

PROFESSIONAL STAFF HIRING

All professional staff members of the district will be employed by the Board upon the recommendation of the Superintendent. Should a person nominated by the Superintendent be rejected by the Board, it will be the Superintendent's duty to make another nomination.

The Superintendent will assure that all persons nominated for employment meet state certification requirements and the qualifications established for the particular position.

Interviewing and selection procedures will assure that the principal or other administrator to be directly responsible for the work of the staff member has an opportunity to aid in his selection; however, the final recommendation to the Board will be made by the Superintendent.

All candidates will be considered on the basis of their merits, qualifications, and the needs of the district. In each instance, the Superintendent and others playing a role in the selection will seek to hire the best-qualified person for the job.

The District may offer and, upon the signing of a contract by both parties, pay a signing bonus, moving expenses, or tuition reimbursement to a teacher hired to teach in the District. The signing bonus, moving expenses, or tuition reimbursement may be paid either in one lump sum upon completion of the teacher's first year of employment in the District, or in installments over a period not to exceed three years from the date the teacher signed a contract of employment with the District, and upon the terms and conditions as may be mutually agreed upon by the School Board and the teacher. Any signing bonus, moving expenses, or tuition reimbursement authorized by the School Board is in addition to any amount payable under a negotiated teacher's contract.

Upon approval by the Board, a teacher will receive a written contract to be signed by the teacher, Board president, and school district business manager.

SD Codified Law concerning signing bonuses:

13-43-61. Signing bonus, moving expenses, or tuition reimbursement.

Notwithstanding any other provision of law, a school district may offer and, upon the signing of a contract by both parties, pay a signing bonus, moving expenses, or tuition reimbursement to a teacher employed in the school district.

Source: SL 2015, ch 99, § 1.

13-43-62. Payment in lump sum or installments.

Any payment authorized in § 13-43-61 may be paid as follows:

- (1) In one lump sum upon completion of the teacher's first year of employment in the school district; or
- (2) In installments over a period not to exceed three years from the date the teacher signed a contract of employment with the school district, and upon the terms and conditions as may be mutually agreed upon by the school district and the teacher.

Source: SL 2015, ch 99, § 2.

.72 increase (.80 x 90%)
.15 steps

Support Staff Hiring Schedules
Para-Educators
2016-2017

GDBA-3 (N)
June 13, 2016

Step	Licensed SLPA/ PTA/OTA	Class AAA	Class AA	Class A	Class A1	Class B
0	\$18.00	\$14.41	\$14.25	\$13.53	\$13.53	\$13.07
1	\$18.15	\$14.56	\$14.40	\$13.68	\$13.68	\$13.22
2	\$18.30	\$14.71	\$14.55	\$13.83	\$13.83	\$13.37
3	\$18.45	\$14.86	\$14.70	\$13.98	\$13.98	\$13.52
4	\$18.60	\$15.01	\$14.85	\$14.13	\$14.13	\$13.67
5	\$18.75	\$15.16	\$15.00	\$14.28	\$14.28	\$13.82

LICENSED SLPA/PTA/OTA

One who assists licensed therapists with treatment plans in educational settings.

CLASS 'AAA'

One who spends the majority of his/her time working as an office secretary in the elementary or middle school building administrator's office, or in the business office on less than 260-day position.

CLASS 'AA'

One who spends the majority of his/her time working as a secretary in the counselor's office.

CLASS 'A'

One who spends the majority of his/her time working with students in a tutorial process.

CLASS 'A1'

One who spends the majority of his/her time performing library clerical duties and instructing students in library and computer searches.

CLASS 'B'

One who spends the majority of his/her time supervising playground, lunchroom, etc.

The superintendent must approve all hiring and wage requests. All new para educators hired, will enter employment with the Huron School District at the (zero) step, unless granted credit not to exceed five steps. The para educator may earn steps for experience (responsibility determined to be similar). New para educator will be allowed to earn one additional step per year (after raise has been factored) until they have earned five (\$.15) steps on the hiring schedule. Para educators granted steps at hiring are limited to the same five total steps that can be earned before their salary is "locked in" and becomes only eligible for cost of living raises.

Normal annual increments may be withheld from the employee for unsatisfactory performance upon the recommendation by the immediate supervising administrator and by the superintendent of schools and the board of education. Removal of the unsatisfactory recommendation for the following year shall mean a normal annual increase in salary. However, employee shall not pick up the lost salary.

This hiring schedule shall be advanced each year by no more than 90% of the average annual increment received by employees whose salary is based on this schedule.

PAID HOLIDAYS – LICENSED SLPA/PTA/OTA - Class II (9-month classified employees) – Veterans' Day, Thanksgiving, Christmas Day, New Year's Day, Presidents Day, Good Friday

PAID HOLIDAYS/Class II/AAA (10-month) – Labor Day, Veterans' Day, Thanksgiving, Christmas Day, New Year's Day, Presidents' Day, and Good Friday.

Huron School District 2-2

150 Fifth St SW – PO Box 949
Huron, South Dakota 57350-0949

Business Office
(605) 353-6995
Fax (605) 353-6994

Kelly Christopherson
Business Manager

Memorandum

Date: February 9, 2017

To: School Board Members
Terry Nebelsick, Superintendent

From: Kelly Christopherson, Business Manager



RE: School Bus Bid

We opened the mini-bus bids on February 9 and a bid recap is attached. We recommend accepting the bid for mini-bus from Foreman Sales and Service for a gasoline 2017 Chevrolet bus with a Collins body for a base bid of \$52,324.

While this is not the low bid, it is the low bid that meets all the requested specifications. We believe the extra warranty and the mud & snow tires (4) are worthy of spending the extra \$1,344.

Huron School District 2-2
 On Mini School Bus
 Bid Recap
 February 9, 2017 at 9:00 am

Unit #1 - One (1) 2017 or newer 21-passenger school bus.

Vendor	Bond/ Check	Bus	Base Price	Meet's Specifications?
Harlow's Bus Sales	Yes	2017 Chevy/Starcraft	50,980.00	No - See Notes Below
North Central Bus Sales				No Bid - Cannot Deliver by June 30, 2017
Foreman Sales and Service Inc.	Yes	2017 Chevy/Collins	52,324.00	Yes
Foreman Sales and Service Inc.	Yes	2017 Chevy/Collins	52,975.00	Yes, bid with an alternate seating arrangement

Notes on Harlow Bid
 Bid battery cca of 1370, spec is 1500 cca. When we contacted Harlow's they offered the upgraded batteries to be included.
 Bid all season tires on rear, spec is mud/snow tires.
 Bid without front tow hooks, bid is front and rear tow hooks. When we contacted Harlow's they offered the tow hooks to be included.
 Bid a 5 year/60,000 mile warranty on engine and transmission, spec is 5 year/100,000.
 Bid a 3 year/36,000 mile warranty on body, spec is 5 year/100,000.
 Bid a standard rear axle, spec is a heavy duty locking differential. When we contacted Harlow's they offered the heavy duty rear-end to be included.
 Once the heavy duty rear-end is included the warranty on the engine and transmission upgrades to 5 year/100,000.

Huron School District 2-2

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Business Office
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Fax (605) 353-6994

Kelly Christopherson
Business Manager

Memorandum

Date: January 30, 2017

To: School Board Members
Terry Nebelsick, Superintendent

From: Kelly Christopherson, Business Manager



RE: Bid 2017-School-01 Asphalt Surfacing for Football Parking Lots

We opened the bid on January 30 and a copy of the bid received is attached. This bid is for all the asphalt paving on the Tiger Stadium Parking Lots.

We recommend accepting the bid from Asphalt Paving and Materials Co. with a bid of \$92,274.50.

The Engineer's estimate for this work is \$97,945.

The total cost of the parking lot project is bid to be \$335,349.35, about \$13,000 less than the Engineer's estimate for the entire project.

SCHEDULE "A" - Asphalt Surfacing

Bid Item	Description	Quantity	Units	Unit Price	Total Price
1.	Asphalt Surfacing (Hot Mix) PG58-28, 30% Salvage (3" depth)	679	Ton	\$ <u>89.50</u>	\$ <u>60,770.50</u>
2.	Asphalt Surfacing (Hot Mix) PG58-28, 30% Salvage (4" depth - 2 lifts)	352	Ton	\$ <u>89.50</u>	\$ <u>31,504.00</u>

TOTAL \$ 92,274.50

Respectfully Submitted:

Firm ASPHALT PAVING & MATERIALS Co

By William P. Bartholow V.P.
(Signature)

Name WILLIAM P. BARTHOLOW
(Please Print or Type)

Address Asphalt Paving & Materials Co.
1836 US Hwy 14 E.
Huron, South Dakota 57350

Phone Number (605) 352-3502

Fax Number (605) 352-3511

Huron School District 2-2

150 Fifth St SW – PO Box 949
Huron, South Dakota 57350-0949

Business Office
(605) 353-6995
Fax (605) 353-6994

Kelly Christopherson
Business Manager

Memorandum

Date: January 30, 2017

To: School Board Members
Terry Nebelsick, Superintendent

From: Kelly Christopherson, Business Manager 

RE: Auction Services Proposals

Attached is a summary of the auction and clerking proposals we have received to conduct the school's auctions during 2017 and 2018.

I recommend accepting the proposal of Ace Auction to conduct the auctions because their quote is the most favorable to the school.

AUCTION AND CLERKING PROPOSAL

Huron School District No. 2-2
PO Box 949
Huron, SD 57350-0949

Greetings:

Pursuant to your call for quotes for auction and clerking services; returnable to the Business Office on or before 5:00 p.m. January 20, 2017, we submit the following proposal:

- 1. If the auction total is \$0 to \$10,000; our commission is: 7 %.
- 2. If the auction total is over \$10,000; our commission is: 5 %.

AUCTION SERVICE Ace Realty & Auction

SIGNED BY Steve Sprecher

DATE 01/05/17

RETURN THIS FORM BY MAIL TO: KELLY CHRISTOPHERSON, BUSINESS MANAGER
HURON SCHOOL DISTRICT 2-2
PO BOX 949
HURON, SD 57350

OR EMAIL TO: KELLY.CHRISTOPHERSON@K12.SD.US

OR FAX TO: 605-353-6994

AUCTION AND CLERKING PROPOSAL

Huron School District No. 2-2
PO Box 949
Huron, SD 57350-0949

Greetings:

Pursuant to your call for quotes for auction and clerking services; returnable to the Business Office on or before 5:00 p.m. January 20, 2017, we submit the following proposal:

- 1. If the auction total is \$0 to \$10,000; our commission is: 8 Eight %.
- 2. If the auction total is over \$10,000; our commission is: 6 Six %.

AUCTION SERVICE Corcoran Auction Service

SIGNED BY Michael Corcoran

DATE 1-12-17

RETURN THIS FORM BY MAIL TO: KELLY CHRISTOPHERSON, BUSINESS MANAGER
HURON SCHOOL DISTRICT 2-2
PO BOX 949
HURON, SD 57350

OR EMAIL TO: KELLY.CHRISTOPHERSON@K12.SD.US

OR FAX TO: 605-353-6994

AUCTION AND CLERKING PROPOSAL

Huron School District No. 2-2
PO Box 949
Huron, SD 57350-0949

Greetings:

Pursuant to your call for quotes for auction and clerking services; returnable to the Business Office on or before 5:00 p.m. January 20, 2017, we submit the following proposal:

- 1. If the auction total is \$0 to \$10,000; our commission is: 10 %.
- 2. If the auction total is over \$10,000; our commission is: 8 %.

AUCTION SERVICE Meyer Auction Service LLC

SIGNED BY 

DATE 1-20-2017

RETURN THIS FORM BY MAIL TO: KELLY CHRISTOPHERSON, BUSINESS MANAGER
HURON SCHOOL DISTRICT 2-2
PO BOX 949
HURON, SD 57350

OR EMAIL TO: KELLY.CHRISTOPHERSON@K12.SD.US

OR FAX TO: 605-353-6994

Live auctions with detailed computerized clerking
with the option of online only internet auctions.