

**Huron School District
New Hire Justification**

Date: January 14, 2017

Applicant Information

Applicant Name: Jade VanZee

Address: 320 E 2nd St. Apt. 7

Phone: (605) 769-0686

Education: Lake Area Technical Institute

Experience: Educational Assistant – Miller School District 2/23/16-present

References: Kyra Espinosa, Gina Ortmier, Jill Simpson

Reason for New Hire

New Position:

Replacement: Tony Grace

Position Information

Department:

Position: Study Hall Supervisor

Supervisor: Mike Radke

Responsibilities: Supervise students assigned to A121

Hours:

Hiring Information

Wages: 13.22 – Step 1

Classification: Class B

Wage Justification: 11 months experience in Miller approved by Mr.
Nebelsick

Start Date: 2/6/17

Requested by: Mike Radke

(Administrator)

From: "Cabezas, Maria" <Maria.Cabezas@k12.sd.us>
Subject: **Re: resignation**
Date: January 20, 2017 at 2:54:18 PM CST
To: "Hinker, Kari" <Kari.Hinker@k12.sd.us>

I will be resigning from ESL Paraeducator at the High School. My last day will 01/27/2017.

Sent from my iPad