

AGENDA
BOARD OF EDUCATION - ANNUAL MEETING
Instructional Planning Center/Huron Arena
July 11, 2016
5:30 p.m.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Garret Bischoff as an elected board member.**

Mr. Christopherson will chair the meeting for the swearing in exercises.

4. **Selection of the Board Chairman**

Mr. Christopherson will chair the meeting until the new board chairman has been selected. Nominations do not require a "second" to the nomination.

5. **Selection of the Vice-Chairman**

6. **Roll Call**

Welcome to Student Board Member

✓ Jasmine Snow – Sophomore Representative

7. **Adoption of the Agenda**

8. **Dates to Remember**

| | |
|------------------|---|
| July 14 | Surplus Auction / 5:30 p.m. / Transportation Building |
| August 22-26 | NEW Teacher Workdays |
| August 22 | NEW Teacher Luncheon – 11:30 Middle School Commons |
| August 22 | Substitute Teacher In-Service – Middle School Commons 1:00 High School 2:00 Elementary / Middle School |
| August 24 | 9 th Grade Orientation / 8:00 p.m. |
| August 25 | Freshmen Day 8:00 a.m. |
| August 29 | All Staff Luncheon 11:30 HS Commons |
| August 29 | Middle School Welcome Back <ul style="list-style-type: none">▪ 6th Grade @ 5:00▪ 7th Grade @ 6:00▪ 8th Grade @ 7:00 |
| August 30-Sept 1 | Teacher In-Service |
| August 30 | Elementary Open House <ul style="list-style-type: none">▪ Kindergarten – Buchanan / 4:30 – 5:30▪ 1st Grade – Buchanan / 4:30 – 5:30▪ 2nd Grade – Madison / 5:30 – 6:30▪ 3rd Grade – Madison / 5:30 – 6:30▪ 4th Grade – Washington / 6:30 – 7:30▪ 5th Grade – Washington / 6:30 – 7:30 |
| September 1 | Teacher In-Service |
| September 1-5 | South Dakota State Fair |
| September 6 | First Day of School for Grades 1 – 12 |
| September 6-9 | Kindergarten Screening |
| September 12 | First Day of School For Kindergarteners |
| September 12 | High School Open House / 6:40 |
| September 23 | Homecoming |

9. **Community Input on Items Not on the Agenda**
10. **Conflict Disclosure and Consideration of Waivers**
- a) Superintendent Terry Nebelsick – WR2017-1
 - b) Business Manager Kelly Christopherson – WR2017-2
 - c) Business Manager Kelly Christopherson – WR2017-3
 - d) Director of Technology Roger Ahlers – WR2017-4
 - e) Director of School Nutrition Carol Tompkins – WR2017-5
 - f) Principal Beth Foss Washington 4th/5th Grade Center – WR2017-6
 - g) Principal Peggy Heinz Buchanan Kndg/1st Grade Center – WR2017-7
 - h) Principal Peggy Heinz Buchanan Kndg/1st Grade Center – WR2017-8
 - i) Principal Peggy Heinz Buchanan Kndg/1st Grade Center – WR2017-9
 - j) Director of ESL/Federal Programs Kari Hinker – WR2017-10
 - k) Principal Mike Radke Huron High School – WR2017-11
 - l) Principal Mike Radke Huron High School – WR2017-12
 - m) Principal Heather Rozell Madison 2nd/3rd Grade Center – WR2017-13
 - n) Principal Heather Rozell Madison 2nd/3rd Grade Center – WR2017-14
 - o) Principal Heather Rozell Madison 2nd/3rd Grade Center – WR2017-15
 - p) Principal Heather Rozell Madison 2nd/3rd Grade Center – WR2017-16
 - q) Principal Heather Rozell Madison 2nd/3rd Grade Center – WR2017-17
 - r) Director of School Activities/Arena Manager Terry Rotert – WR2017-18
 - s) Director of Buildings, Grounds and Transportation Rex Sawvell – WR2017-19
 - t) Assistant Principal Laura Willemsen Huron Middle School – WR2017-20
 - u) Assistant Principal Laura Willemsen Huron Middle School – WR2017-21

 - v) School Board President David Wheeler – WR2017-22
 - w) School Board Member John Halbkat – WR2017-23
 - x) School Board Member John Halbkat – WR2017-24
 - y) School Board Member Tim Van Berkum – WR2017-25
 - z) School Board Member Tim Van Berkum – WR2017-26
 - aa) School Board Member Tim Van Berkum – WR2017-27

11. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**
 - Kelly Christopherson shall be designated as the business manager.
This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.
- e) **Determination of Meeting Dates**
 - The Board of Education normally meets the 2nd & 4th Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2nd floor, southwest corner, of the Huron Arena.

- f) **Set Salary for Board Members**
 ➤ The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
- g) **Designation of an Official Newspaper**
 The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Official Depositories for School District Funds**
 1) Farmers and Merchants Branch of First National Bank 2016-2017 school year.
 2) Huron Area Education Federal Credit Union (Scholarship Fund)
- i) **Designation of Internal Accounts with Custodians**
 Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- | | |
|----------------------------------|---|
| ➤ Huron School Activity Accounts | Kelly Christopherson Brenda Snyder |
| ➤ Health Insurance Account | Kelly Christopherson Ashley Neuharth |
- j) **School Closing**
 The superintendent or his/her designee has the authority to carry out this function.
- k) **Designation of School Truant Officer**
 The superintendent recommends that we designate the school resource officer (SRO), currently Nathan Benjamin, and the Beadle County Sheriff, Doug Solem, as truant officers.
- l) **Designate Individuals to Sign for and Accept Government Funds.**
 Sherri Nelson, Kari Hinker, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.
- m) **Comparability Assurances**
 Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- n) **Designation of Title IX Coordinator**
 Kari Hinker, Director of Federal Programs, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- o) **Designation of School Attorney**
 Rodney Freeman will act as school district attorney for the 2016-2017 school term—with a monthly retainer of \$1,100.
- p) **Authorize Annual Publication of School Policies.**
 According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:
- 1) General Discrimination & Title I Grievance Policies
 - 2) Educational Records Policy
 - 3) Personally Identifiable Information on Students or Former Students
 - 4) Title IX – Discrimination Policy
 - 5) Drug Free Workplace
 - 6) Drug Use by Students / Drug Use by Employees

- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

q) Adoption of Rates for Travel Expenses

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

| <u>In-State Meal Allowance</u> | | <u>Out-of-State Meal Allowance</u> | |
|--------------------------------|---------|------------------------------------|----------|
| Breakfast | \$ 6.00 | Breakfast | \$ 10.00 |
| Lunch | \$11.00 | Lunch | \$ 14.00 |
| Dinner | \$15.00 | Dinner | \$ 21.00 |

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

r) Senior Citizen Passes

The board will continue its practice of providing complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes will be available at the superintendent’s office and the Senior Center.

s) Designation of Auditing Firm

The firm of ELO Prof. LLC be appointed to conduct the 2015-2016 district audit.

t) Early Release Days

The following dates are days for school to be dismissed 2 hours early for staff development activities:

| | | | | |
|---------|-------|-------|-------|--------|
| Sept 21 | Oct 5 | Nov 2 | Dec 7 | Jan 11 |
| Feb 1 | Mar 1 | Apr 5 | May 3 | |

(Sept 23, Nov 23, and May 26 may also be early release)

u) Approval of Student Fees, Fine, and Charges

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

v) Approve Publication of Salaries

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

w) Life Time Passes

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.

x) New Hires to the District

Classified personnel and substitute teachers must be approved in order to be covered by our workmen’s compensation plan.

- 1) Wesley Rennich / Substitute Bus Driver / \$25 per hour
- 2) Karen Morley / Bus Driver / \$25 per hour
- 3) Pam Howard / Bus Driver / \$25 per hour
- 4) Greg Hepper / Bus Driver / \$25 per hour
- 5) Dean Wipf / Bus Driver / \$25 per hour

y) Resignations for Board Approval

- 1) Bill Fisher / Head Custodian at Madison Elem / 15 years (Effective November 17, 2016)

z) Contracts for Board Approval

- 1) Masey Pechholt / Revised / +3,000 Ed. S Degree
- 2) Melody Witte / Revised / +1,500 Masters Degree

- aa) **General Fund Contingency Transfer**
Information is included.
- bb) **Adoption of Supplemental Budgets for:**
- General Fund
 - Capital Outlay Fund
 - Special Education Fund
- cc) **Surplus Property**
Board approval of the list of surplus property for the July 14 auction.
List is enclosed.
- dd) **Disc Golf Standards**
Request by Huron Middle School Principal Mike Taplett to declare disc golf standards surplus items and donate to the Huron Parks and Recreation.
- ee) **Intent to Apply for Grant Funding**
- | | |
|---------------------------------|-----------------------------------|
| 1) <u>Group Applying</u> | <u>Huron Middle School</u> |
| Contact Person | Mike Taplett |
| Name of Award | Homeland Security Grant |
| Name of Funder | SD Office of Homeland Security |
| Amount to be Requested | Unknown |
| Project Focus | School Safety: Keyless Entries |

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

12. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- Travis and Samantha Wipf (4th Grade - Washington), proud parents of a new baby girl, Mamie Pearl Wipf, born June 4th.
- Steven and Brooke King (6th Grade SPED - HMS), proud parents of a new baby girl, Paisley Ann King, born July 5th.

Thank you to

➤

13. **REPORTS TO THE BOARD**

- a) **Report from Kelly Christopherson, Business Manager**
Written information from Mr. Christopherson is enclosed.
- b) **Superintendent's Report**

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14. **OLD BUSINESS**

- a) **Goal Statements 2016-2017 - Huron Board of Education**

15. **NEW BUSINESS**

- a) **District Bus Pickup Points**
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2016-2017 school year.
- b) **Huron School District - Comprehensive Plan for Special Education**
- c) **Huron Middle School iPad Agreement 2016-2017 - 1st Reading**

16. **ADJOURNMENT**