

**Mission:** *To develop lifelong learners through effective teaching in a safe and caring environment.*  
**Vision:** *Educational excellence for every child – setting the standard others aim for.*

**AGENDA**  
**BOARD OF EDUCATION – SPECIAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**November 23, 2015**  
**5:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**

5. **Dates to Remember**

November 23	Board Meeting 5:30 P.M. – IPC
November 23	Jefferson Building Auction – IPC – 6:30
November 23 & 24	Kndg/1 <sup>st</sup> Grade Parent/Teacher Conferences 3:30 – 6:45
November 25	Early Release – Holiday Travel
November 26 & 27	Thanksgiving Vacation – No School
December 2	Early Release – In-Service
December 7	HHS Parent/Teacher Conferences 5:30-8:45
December 14	Board Meeting 5:30 P.M. - IPC
December 23	Early Release – Holiday Travel
December 24-31	Christmas Break – No School
January 1	New Year’s Day – No School – Happy New Year!
January 11	Board Meeting 5:30 P.M - IPC
January 13	Early Release – In-Service
January 18	Martin Luther King Day – No School
January 23	Credit Recovery Day
January 25	Board Meeting 5:30 P.M. - IPC

6. **Community Input on Items Not on the Agenda**

7. **CONSENT AGENDA**

**The superintendent of schools recommends approval of the following:**

**a) Board Approval of New Hires**

As was mentioned previously, classified personnel and substitute teachers/classroom aides must be approved in order to be covered by our workers’ compensation plan.

- 1) Nathaniel Brown / Lunchroom Helper / \$12.35 per hr
- 2) June Wheeler / TAP Program / Substitute Classroom Leader / \$16.22 per hr
- 3) Charlene Kleinlein / SPED Para-Educator / Madison 2/3 Center / \$13.56 per hr

**b) Contracts for Board Approval**

1)

**c) Resignations for Board Approval**

1)

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

- d) **Consideration and Approval of the Bills**
  - 1) Northwestern Energy – Electricity & Heat - \$2,812.13
  - 2) GENPRO Energy Solutions, LLC – Repairs - \$6,595.09
  - 3) Wells Fargo Bank, N. A. – Prin & Int - \$177,603.75
- e) **Request for Approval of Open Enrollment Request**  
 The administration has received open enrollment request #OE-2015-16 and #OE-2015-17 for Board approval.

**8. CELEBRATE SUCCESSES IN THE DISTRICT:  
 CONGRATULATIONS:**

- **Gary Kasperson** – Asst Boys Soccer Coach - Inducted into the South Dakota Soccer Hall of Fame
- **Sarah Carr** – 1<sup>st</sup> Team All ESD Volleyball
- **Karissa Schroder** – Honorable Mention All ESD Volleyball
- **Huron Volleyball Team** – Advancing to the State Volleyball Tournament
- **The following fall teams and fine arts groups achieved a combined grade point average of 3.0 or higher for the SDHSAA Academic Achievement Team Award:**  
 Girls Tennis, Boys Golf, Girls & Boys Cross Country, All-State Chorus & Orchestra, Football, Football Cheerleaders, Competitive Cheer & Dance, Volleyball, Boys & Girls Soccer.

**THANK YOU TO:**

- **Mark Smith** – For donating clothes, mittens, hats, and money for coats and student needs to children at Buchanan School.
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**9. REPORTS TO THE BOARD**

- a) **Classified Employee of the Month**  
**Ron Curr, Custodian Buchanan Kndg-1<sup>st</sup> Grade Center**, has been selected as Classified Employee of the Month for November 2015. Nomination comments are included in this packet. Congratulations Ron!
- b) **Business Manager’s Report**
- c) **Superintendent’s Report**
- d) **2016 Election for a School Board Representative to the SDRS Board of Trustees**  
 “Notice of Election” included in this packet

**10. OLD BUSINESS**

- a) **Section J – Postponed Until December 14, 2015 Board Meeting**
- b) **Facilities**
  - Report on Recommended Improvements
  - Report on Financial Plan
  - Action to Hire Architect

**11. NEW BUSINESS**

- a) **Administrative Policy – Amendment to Student Handbooks**  
 Student Meal Policy / Negative Account Balances – 1<sup>st</sup> Reading
- b) **Huron High School – Proposal of 4 New Course Offerings for 2016-2017 – Demi Moon**

**12. (6:30 p.m.) AUCTION OF THE JEFFERSON BUILDING AND GROUNDS – IPC**

**13. TENTATIVE EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purpose of:

- (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.
- (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, where public discussions would be harmful to the competitive position of the business.

**14. ADJOURNMENT**

Huron School District  
New Hire Justification

Date: 11/9

Reason for New Hire: Need of extra help in the lunchroom

\_\_\_\_ Replacement of \_\_\_\_\_

X New Position

Applicant Information

Applicant Name: Nathan Brown

Education: Associates Degree

Experience: Janitor for church

References: Richard Birr, Travis Halsey, and  
Brenda Miller

Address: 181 40<sup>th</sup> St. SW

Huron, SD 57350

Phone: (605) 352-0355

Position Information

Department: Buchanan School

Position: Lunchroom Helper

Supervisor: Peggy Heinz

Responsibilities:

- Cleaning tables
- Recess duty
- Change garbage

Hours 11-12:30 M-F

Hiring Information:

Wages: \$12.35 per hour

Classification: Class B, Class \_\_\_\_ employee – Step 0

Justification: \_\_\_\_\_

Start Date: ASAP

Requested by: Peggy Heinz (Administrator)

**Huron School District  
New Hire Justification**

**Date:** 11-9-15

**Applicant Information**

**Applicant Name:** June Wheeler

**Address:** 1030 Arrowbee Court; Huron, SD

**Phone:** 605-353-1945

**Education:** BS

**Experience:** Teacher

**References:** Peggy Heinz

**Reason for New Hire**

**New Position:**

**Replacement:**

**Position Information**

**Department:** Tiger After-School Program

**Position:**

**Supervisor:** Site Supervisor

**Responsibilities:** Sub for classroom leader at Buchanan K-1 Center

**Hours:** 3:30-5:30 PM

**Hiring Information**

**Wages:** \$16.22 an hour

**Classification:**

**Wage Justification:**

**Start Date:** 11/24/15

**Requested by:** Gay Pickner (Administrator)

**Huron School District  
New Hire Justification**

**Date:** 11/16/15

**Applicant Information**

**Applicant Name:** Charlene Kleinlein

**Address:** 39612 Stilo St. Huron 57350

**Phone:** (605) 352-3532

**Education:** Para Pro

**Experience:** 15 Years

**References:** Sam Rieck, Amy Hofer

**Reason for New Hire**

**New Position:** SPED Para at Madison

**Replacement:** New Hire

**Position Information**

**Department:** SPED

**Position:** Para at Madison

**Supervisor:** Stacey Westby

**Responsibilities:** SPED Para

**Hours:** 7.5 Hours

**Hiring Information**

**Wages:** \$13.56

**Classification:** Step 5

**Wage Justification:** 15 years with the Huron School District

**Start Date:** 11/17/15

**Requested by:** Lori Wehlander (Administrator)

Board Report - Listing of Bills

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 10 GENERAL FUND</b>		
NORTHWESTERN ENERGY		ELECTRICITY & HEAT	2,812.13	
			<b>Fund Total:</b>	<b>2,812.13</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 21 CAPITAL OUTLAY FUND</b>		
GENPRO ENERGY SOLUTIONS, LLC		REPAIRS	6,595.09	
WELLS FARGO BANK, N.A.		PRIN & INT	177,603.75	
			<b>Fund Total:</b>	<b>184,198.84</b>
			<b>Checking Account Total:</b>	<b>187,010.97</b>

## Classified Employee of the Month

Name     Ron Curr      
Position     Custodian – Buchanan Kndg – 1<sup>st</sup> Grade Center      
Date     November 2015    

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The staff at Buchanan Elementary would like to nominate Ron Curr, Custodian, for the Classified Employee of the Month. Ron is a hard worker and a team player. He possesses the characteristics for the Classified Employee of the Month. Below are some of the things Ron's co-workers wrote about him.

- \* He takes great PRIDE in his work.
- \* He always strives to make the school look neat and clean.
- \* Ron possesses a strong work ethic.
- \* He gets his job done in a timely manner.
- \* He is ready to help when needed and does so with a smile on his face.
- \* He enjoys visiting with students and laughing with them.
- \* Shows respect for his co-workers and is respected by them.
- \* He is very accommodating.
- \* He works very hard.

Mr. Curr is one of the keys to making our Kindergarten Center a pleasant place to work, learn and grow because of his dedication, and work ethic. We are happy to have Ron as part of our Buchanan TEAM!



South Dakota Retirement System  
222 East Capitol Suite 8  
PO Box 1098  
Pierre, South Dakota 57501-1098  
Toll-Free (888) 605-SDRS  
Telephone (605) 773-3731  
Fax (605) 773-3949  
www.sdrs.sd.gov



## South Dakota Retirement System

### MEMO

TO: AUTHORIZED AGENTS AND SCHOOL BOARD PRESIDENTS

FROM: ROBERT A. WYLIE, EXECUTIVE DIRECTOR/ADMINISTRATOR *RAW*

SUBJECT: 2016 ELECTION FOR A SCHOOL BOARD REPRESENTATIVE TO  
THE SDRS BOARD OF TRUSTEES

DATE: NOVEMBER 13, 2015

In June of 2016, an election will be held to select a school board representative to the SDRS Board of Trustees. The four-year term will begin July 1, 2016.

Please post the enclosed "Notice of Election" in a prominent place where it can be seen by all school board members.

Additional "Petition for Nomination" forms can be obtained from our office.

To inform the voters about the candidates, a special Election Issue of Outlook is prepared and mailed with the ballots. Candidates who would like information about themselves included in Outlook should submit the following with their petitions:

- Recent photo and
- Typewritten (200 words) biographical sketch and/or statement of candidacy.

The biographical sketch and/or statement of candidacy will be printed without editing provided the total word count, excluding articles, does not exceed 200 words.

Please feel free to contact Dawn Smith at 773-4596 if you have any questions.

Thank you.

RAW:dms

Enclosures

SOUTH DAKOTA RETIREMENT SYSTEM  
222 East Capitol, Ste. 8 Pierre, SD 57501

## ELECTION NOTICE

### MEMBERS OF THE SOUTH DAKOTA RETIREMENT SYSTEM

Nominations for a school board member on the South Dakota Retirement System Board of Trustees, for the four-year term beginning July 1, 2016, will be received by the administrator, pursuant to the provisions of SDCL 3-12-49.

Nominations of a candidate must be made by petition subject to the following conditions:

- ◆ Signed by at least twenty members from the same group as the candidate (*school board members*);
- ◆ Petitions may be signed only by current school board members; and
- ◆ Petitions must be on file in the administrator's office no later than 5:00 p.m. on February 23, 2016.

Petition forms may be secured from the South Dakota Retirement System, PO Box 1098, 222 East Capitol, Ste. 8, Pierre, SD 57501-1098.

To inform the voters about the candidates, a special Election Issue of Outlook is prepared and mailed with the ballots. Candidates who would like information about themselves included in Outlook should submit the following with their petitions:

- ◆ Recent photo and
- ◆ Typewritten (*200 words*) biographical sketch and/or statement of candidacy.

The biographical sketch and/or statement of candidacy will be printed without editing provided the total word count, excluding articles, does not exceed 200 words.

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Robert A. Wylie  
Executive Director/Administrator

PLEASE POST IN A CONSPICUOUS PLACE

# NOMINATING PETITION FOR SCHOOL BOARD REPRESENTATIVE

## BOARD OF TRUSTEES - SOUTH DAKOTA RETIREMENT SYSTEM

We, the undersigned school board members of participating schools,  
hereby nominate, as a candidate to the  
South Dakota Retirement System Board of Trustees:

\_\_\_\_\_  
(Name of Candidate)

\_\_\_\_\_  
(Name of School Board)

PRINTED NAME OF OFFICIAL	SIGNATURE OF OFFICIAL	SCHOOL BOARD
1.		
2.		
3.		
4.		
5.		
6.		
7.		
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25.		
26.		
27.		

**DIRECTIONS AND CONDITIONS**

- A. Your petition must have at least twenty valid signatures.
- B. Valid signatures are restricted to:
  - ◆ School board members presently serving a school district participating in SDRS.
- C. Completed petitions must be in the SDRS administrator's office, 222 East Capitol, Ste. 8, PO Box 1098, Pierre, SD 57501, by no later than 5:00 p.m. on February 23, 2016, to be considered.



To inform the voters about the candidates, a special election issue of Outlook is prepared and mailed with the ballots. Candidates who would like information about themselves included in Outlook should submit the following with their petitions:

- ◆ Recent photo and
- ◆ Typewritten (200 words) biographical sketch and/or statement of candidacy.

The biographical sketch and/or statement of candidacy will be printed without editing provided the total word count, excluding articles, does not exceed 200 words.



**DECLARATION OF CANDIDACY**

I, \_\_\_\_\_, declare that I am a school board member of a participating school district, and if nominated and elected, I will serve as a member of the SDRS Board of Trustees.

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, City, State, Zip)

\_\_\_\_\_  
(Telephone Number: Home - Work)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Signature)

### **Student Meal Policy/ Negative Account Balances**

All school meals and a la carte purchases shall be paid for in advance or at the point of sale.

Low balance meal notifications shall be given verbally to students and notes will be sent home.

Negative balance meal notifications could also include a letter directly to the home or a personal call from the school cashier and/or nutrition director.

A report of all negative balances shall be provided by the School Nutrition Office to all building principals, the ESL Director, the Superintendent, and the Business Manager on a weekly basis throughout the school year in an effort to prevent students from reaching negative balances of \$50.00 or more.

Second entree' and a la carte sales are prohibited from being charged to an account when an account has a negative balance. Cash sales for second entree' and a la carte are allowed.

Negative balance amounts that reach \$50.00 or more will be turned over to a collection agency for collection including any fees that may result.

A 30% finance charge / late fee will be added to any amounts turned over to a collection agency.

2016-17 NEW COURSE OFFERINGS

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**HURON HIGH SCHOOL**

# LIST OF PROPOSED NEW COURSES

## MATH COURSE

- ▶ Honors Algebra I
  - ▶ **Justification:** parallel the offerings already provided at the Geometry and Algebra II level. Allow for instruction that meets the ability of the students.
- ▶ **Board Goals: Student Achievement**
  - ▶ All students will have mathematical proficiencies / problem solving skills preparing them to be successful in college or career.
  - ▶ Emphasize preparation, process, and priority of ACT testing.
  - ▶ Increase educational opportunities for all students.



## COURSE #2-4

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# ENGLISH LANGUAGE ARTS COURSES

- ▶ English Enhancement - 1 credit
- ▶ Honors Language Arts 9 (Honors LA9) - 1 credit
- ▶ Honors Language Arts 10 (Honors LA10) - 1 credit
- ▶ Honors Language Arts 11 (Honors LA11) - 1 credit
- ▶ **Justification:** Allow for instruction that meets the ability of the students. The English Enhancement class would better prepare the HILL students for success in Sheltered LA 9. The honors courses would have a greater focus on writing and grammar and allow for use of literary devices at a higher reading level.
- ▶ **Board Goals:** Student Achievement
  - ▶ All students will exceed projected growth on NWEA assessment.
  - ▶ Emphasize preparation, process, and priority of ACT testing.
  - ▶ Increase educational opportunities for all students.

**LIST OF PROPOSED  
COURSE TO BE REMOVED**

## SCIENCE COURSE

- ▶ Physical Science/Biology (Phy/Bio) - 1 credit
- ▶ **Justification:** Students entering 9th grade will have two science paths as a result of new standards addressed at the middle school level. Phy/Bio course is no longer needed for students to have time to take advanced science classes while in high school.

# NEW COURSE DESCRIPTIONS

English Foundations is a companion course to Literature and Composition I courses to improve reading and writing skills. Through the study of different genres and using the writing process students will develop a better understanding of literary terms and reading strategies.

## HONORS ALGEBRA I

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Algebra I courses include the study of properties and operations of the real number system, evaluating rational algebraic expressions, solving and graphing first degree equations and inequalities, translating word problems into equations, operations with and factoring of polynomials, and solving simple quadratic equations. A graphing calculator (see description above) is required for class each day. This course is designed for students entering Honors Geometry and on the path of college preparation. Spring NWEA scores will be reviewed and used to verify eligibility for registration of this course.

Honors Language Arts (9th grade) courses build upon students' prior knowledge of grammar, vocabulary, word usage, and the mechanics of writing and usually include the four aspects of language use: reading, writing, speaking, and listening. Typically, these courses introduce and define various genres of literature, with writing exercises often linked to reading selections. This course is designed for students entering future advanced ELA courses and on the path of college preparation. Spring NWEA scores will be reviewed and used to verify eligibility for registration of this course.

Honors Language Arts (10th grade) courses usually offer a balanced focus on composition and literature. Typically, students learn about the alternate aims and audiences of written compositions by writing persuasive, critical, and creative multi-paragraph essays and compositions. Through the study of various genres of literature, students can improve their reading rate and comprehension and develop the skills to determine the author's intent and theme and to recognize the techniques used by the author to deliver his or her message. This course is designed for students entering future advanced ELA courses and on the path of college preparation. Spring NWEA scores will be reviewed and used to verify eligibility for registration of this course.



Honors Language Arts (11th grade) courses continue to develop students' writing skills, emphasizing clear, logical writing patterns, word choice, and usage, as students write essays and begin to learn the techniques of writing research papers. Students continue to read works of literature, which often form the backbone of the writing assignments. Literary conventions and stylistic devices may receive greater emphasis than in previous courses. This course is designed for students entering future advanced ELA courses and on the path of college preparation. Spring NWEA scores will be reviewed and used to verify eligibility for registration of this course.

# NEW SCIENCE PATHWAY

## SCIENCE PATHWAY

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### Path I

9th Grade Physical Science

Biology

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10th Grade Biology

Chemistry and/or Physics\*

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11th Grade

Chemistry or Physics\*

Physics\*/Chem 106 (DC)\*/AP  
Bio/Earth Space/Anatomy & Phys

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12th Grade

Physics\*/Chem 106 (DC)\*/AP Bio/  
Earth Space/Anatomy & Phys

Physics\*/Chem 106 (DC)\*/AP  
Bio/Earth Space/Anatomy & Phys

**\*Students must meet the prerequisite requirements for these classes.**

**All students must pass 3 credits of lab science during grades 9-12 for graduation.**