

Mission: *To develop lifelong learners through effective teaching in a safe and caring environment.*

Vision: *Educational excellence for every child – setting the standard others aim for.*

AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
October 13, 2015
5:30 p.m.

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

October 13	Board Meeting (Tuesday) 5:30 P. M. – IPC
October 26	Board Meeting 5:30 P.M. – IPC
November 4	Early Release – In-Service
November 9	Board Meeting 5:30 P. M. - IPC
November 9 & 10	2 nd /3 rd Grade Parent/Teacher Conferences 3:30 – 6:45
November 11	Veteran’s Day Holiday – No School
November 12 & 16	HMS Parent/Teacher Conferences 4:00 – 7:15
November 17 & 19	4 th /5 th Grade Parent Teacher Conferences 3:30 – 6:45
November 23	Board Meeting 5:30 P.M. – IPC
November 23 & 24	Kndg/1 st Grade Parent/Teacher Conferences 3:30 – 6:45
November 25	Early Release – Holiday Travel
November 26 & 27	Thanksgiving Vacation – No School
December 2	Early Release – In-service
December 7	HHS Parent/Teacher Conferences 5:30-8:45
December 14	Board Meeting 5:30 P.M. - IPC
December 23	Early Release – Holiday Travel
December 24-31	Christmas Break – No School
6. **COMMUNITY INPUT ON ITEMS NOT ON THE AGENDA**
7. **CONSENT AGENDA**

The Superintendent of Schools recommends approval of the following:

 - a) **Approval and/or Correction of Minutes of Previous Meetings**
 - b) **Consideration and Approval of Bills**
 - c) **Approval and/or Correction of the Financial Report**
 - d) **Board Approval of New Hires**

As was mentioned previously, classified personnel and substitute teachers/classroom aides must be approved in order to be covered by our workers’ compensation plan.

 - 1) Janet Johnson / Food Service / HMS /\$14.35 per hr
 - 2) Nicole Mudge / SPED Para-Educator/Washington 4th/5th Gr Center \$12.81 per hr
 - 3) Misty Besherse / Food Service / HHS / \$11.90 per hr
 - 4) Brandi Knippling / Site Supervisor / TAP Program / \$28.49 per hr
 - 5) Mike Graff / Custodian / Washington 4th/5th Gr Center / \$33,323.00 per yr

- 6) Shelly Shillingstad / Substitute Teacher / \$100 per day
- 7) Cecile Burke / Substitute Teacher / \$100 per day
- 8) Diann Propst / Substitute Teacher / \$100 per day
- 9) Gina Polfus / Substitute Teacher / \$100 per day
- 10) Amber Halter / Substitute Teacher / \$100 per day
- 11) Lindsey Torgerson / Substitute Teacher / \$100 per day
- 12) Amanda Lehman / Cheer Coach-Winter Sideline / \$1,582.00 per yr
- 13) Joni Packard / Custodian-HMS / Bus Driver / \$33,011.00 per yr

e) **Contracts for Board Approval**

f) **Resignations for Board Approval**

g) **Request for Approval of Open Enrollment Request**

The administration has received open enrollment request #OE-2015-13 and #OE-2015-14 for Board approval.

8. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations:

- Homecoming Royalty – Queen Cameron Schroder and King Pywe Der
- HHS Football Team Homecoming Win
- Nolan Wiegel – All State and All Conference Boys Golf Honors
- Girls Tennis – 3rd Place at ESD Meet – All are All-Conference
 - Sierra Goergen – Champion Singles Flight #2
 - Cassie Hedblom – 3rd Place Singles Flight #3
 - Claire Hoogland – 2nd Place Singles Flight #5
 - Bailey Harvey – 2nd Place Singles Flight #6
 - Michelle Johnson/Sierra Goergen – 2nd Place Doubles Flight #1
 - Claire Hoogland/Bailey Harvey – 2nd Place Doubles Flight #3
- Boys soccer (3rd ESD) and winning their first round playoff game before losing a hard-fought game in Brookings 1-0 ending their season.
- Khu Htoo and Pwye Der - Honorable Mention to the 2015 ESD All-Conference Boys Soccer Team
- Elisebeth Dickson and Hsa Wah Paw – Honorable Mention to the 2015 ESD All-Conference Girls Soccer Team

Thank You to:

- Gary and Mike Zell for “redecorating” the Washington 4th/5th Grade Center float after it was destroyed by wind the night before the parade. Thanks to Gary Zell for pulling the float.
- Jason Mallon for providing the pickup to pull the Washington float.
- Dicksens’ for the use of the float for Washington 4th/5th Grade Center.
- All who pledged to the United Way Campaign. Donations exceeded last years’ pledges and with the generous support, the United Way will be able to continue to support the Huron community and families.
- Diana Nebelsick for the role she plays in handling the United Way monies and payroll deductions.

9. **REPORTS**

- a) **Washington 4th/5th Grade Center** – Beth Foss
- b) **Destination Imagination** – Bobbie Matthews
- c) **Sherri Nelson** – Open Enrollment Surveys
- d) **Report from the Business Manager**
- e) **Superintendent's Report**
 - ASBSD Regional Meeting
 - Blue Ribbon Task Force Update
 - Crisis and Emergency Response Procedures Update
 - Introduction to Next Policy Review Section

10. **OLD BUSINESS**

- a)

11. **NEW BUSINESS**

- a) **Request Board Approval**
Mr. Petersen is requesting permission for the Indoor Marching Band Exhibition. The event is a fundraiser and is scheduled for November 10, 2015.
- b) **Appoint District Representative for the 2015 ASBSD Delegate Assembly**
- c) **Select Legislative Action Network Representative**
- d) **Determine Auction and Clerking Service Provider for Huron School District**
The Huron School District solicited quotes to clerk and auction surplus property auctions for the next year. Quotes are attached.
It is the recommendation of the Business Manager to accept the proposal of Ace Auction to conduct the auction at Jefferson this fall.
- e) **Determine Surplus Auction Date at Jefferson**
It is the recommendation of the Business Manager to set the date for Thursday, November 5, 2015 at 5:30 p.m. at Jefferson.
- f) **Declare Jefferson as Surplus Property and Direct Business Manager to Advertise the Auction to be Conducted at the School Board Meeting on November 23, 2015.**

12. **ADJOURNMENT**

**Huron School District
New Hire Justification**

Date: October 1, 2015

Applicant Information

Applicant Name: Janet Johnsen

Address: 359 McClellan Drive Huron, SD 57350

Phone: 605-352-4888

Education: Mitchell Technical Institute

Experience: Huron Food Service satellite & Asst. Cook since 2007

References: Erin Schroder, Cindy Lambert, Linda Barton

Reason for New Hire

New Position: No

Replacement: Yes, moved into new position

Position Information

Department: Food Service

Position: MS Salad Person/Breakfast Person

Supervisor: Carol Tompkins

Responsibilities: Cook, set up, and serve breakfast at MS. Serve lunch, set up fruit and vegetable bar, and prepare after school program snacks.

Hours: 7:15 - 1:15

Hiring Information

Wages: \$14.35

Classification: IIIB

Wage Justification:

Start Date: October 13, 2015

Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: 9/25/15

Applicant Information

Applicant Name: Nicole Mudge

Address: 1042 Beach Ave SE, Huron, SD 57350

Phone: 605-350-5304

Education: Bachelor of Science

Experience: 0 Year

References: Candyce Couey, William Holmes, Tasha Stahl

Reason for New Hire

New Position: SPED Para at Washington

Replacement: New Position

Position Information

Department: SPED

Position: Para at Washington

Supervisor: Megan Hein

Responsibilities: SPED Para

Hours: 7.5 Hours

Hiring Information

Wages: \$12.81

Classification: Step Zero

Wage Justification: No Experience

Start Date: Fall 2015

Requested by: Lori Wehlander (Administrator)

**Huron School District
New Hire Justification**

Date: October 1, 2015

Applicant Information

Applicant Name: Misty Besherse

Address: 1265 Dakota Avenue S, Huron SD 57350

Phone: (605) 840-2940

Education: HS Mission, SD & Heald College, Honolulu, Hawaii

Experience: Office manager, Nurse Aide

References: Leslie Walton, Florine Blacksmith, Brittany Loof

Reason for New Hire

New Position: No

Replacement: Add third HS Lunch Server, need three.

Position Information

Department: Food Service

Position: HS Lunch Server

Supervisor: Carol Tompkins

Responsibilities: Serve lunch, help in dish room, sweep and mop.

Hours: 11:30 am to 1:00 pm

Hiring Information

Wages: \$11.90

Classification: Probationary step

Wage Justification: Starting probationary wage on the Food Service

Hiring Schedule

Start Date: October 13, 2015

Requested by: Carol Tompkins (Administrator)

**Huron School District
New Hire Justification**

Date: 10-1-15

Applicant Information

Applicant Name: Brandi Knippling

Address: 1759 Simmons SE; Huron, SD

Phone: 605-554-0287

Education: Bachelor degree

Experience: ELS teacher

References: Peggy Heinz and Kari Hinker

Reason for New Hire

New Position: NA

Replacement:

Position Information

Department: Tiger After-School Program

Position: Substitute for site coordinator at Buchanan K-1 Center

Supervisor: Gay Pickner

- **Responsibilities:** Site Coordinator will deliver 30-90 minutes of reading, math, and science instruction daily using the adopted curriculum. Leaders will maintain records to assist with evaluating the effectiveness of the TAP.

Hours: 3:30-5:30 (days/hours will vary)

Hiring Information

Wages: \$28.49

Classification:

Wage Justification:

Start Date: Oct 13, 2015

Requested by: Gay Pickner

(Administrator)

**Huron School District
New Hire Justification**

Date: September 30, 2015

Applicant Information

Applicant Name: Mike Graff
Address: 1473 Wisconsin Ave. S.W., Huron, S.D. 57350
Phone: 605-350-4835
Education: Vocational Technical School
Experience: Sub-Custodial work this past year.
References: Jim Brinkman, Larry Frey, Mike Ranney

Reason for New Hire

New Position: X
Replacement:

Position Information

Department: Buildings and Grounds
Position: Full-time Custodian at Washington 4-5 Center
Supervisor: Rex Sawvell
Responsibilities: Maintain cleanliness of school building.
Hours: 11:00a.m. - 8:00 p.m.

Hiring Information

Wages: \$33,323.00 (Step 0)
Classification: Class 1
Wage Justification: 2015-2016 Support Staff Hiring Schedule
Start Date: September 30, 2015
Requested by: Rex Sawvell

Huron School District
New Hire Justification

Date: October 7, 2015

Reason for New Hire:

X Replacement of Whitney Easton ___ New Position

Applicant Information

Applicant Name: Amanda Lehman

Education: Bachelor of Science – Texas Tech

Experience: Three Year Varsity Cheer Coach

References: Excellent

Position Information

Department: Activities

Position: Head Winter Sideline Cheer

Supervisor: Activities Director

Responsibilities:

- Wrestling Cheer Coach
- Boys/Girls BB Cheer Coach

Hours: After school and evening

Hiring Information:

Wages \$1582 per extra duty pay

Classification:

Justification: Replace Whitney Easton who resigned

Start Date: Nov 1, 2016

Requested by: Terry Rotert

**Huron School District
New Hire Justification**

Date: October 05, 2015

Applicant Information

Applicant Name: Joni Packard
Address: 40342 U. S. Highway 14
Phone: 605-354-3535
Education: Huron High School, SDSU, NW CC
Experience: Custodian/Bus Driver
References: J. Whitham, T. Halling, A. Hutton

Reason for New Hire

New Position: X

Replacement:

Position Information

Department: Buildings and Grounds/Transportation
Position: Custodian/Bus Driver
Supervisor: Rex Sawvell
Responsibilities: General cleaning duties, drive school bus
Hours: A.M. Route, P.M. Route, Evening cleaning at
Middle School

Hiring Information

Wages: \$33,011.00 yr.
Classification: Class I
Wage Justification: Past work history, presently subs for us
Start Date: October 05, 2015
Requested by: Rex Sawvell

**Delegate
Certification Form**



2015 Delegate Certification

Associated School Boards of South Dakota Constitution and Bylaws (Article V, Section 3, Subsection [b]) provides every school board, which is a member of the Corporation, may appoint one of its members to act as an official delegate to the annual assembly.

A voting delegate must be a school board member serving on a school board in good standing with its dues paid for the current year.

We hereby certify that the following is our voting delegate and alternate to the 2015 ASBSD Delegate Assembly in Pierre, South Dakota, November 20, 2015.

Delegate:

(Name) (Complete home mailing address)

Alternate:

(Name) (Complete home mailing address)

(School District)

(Board Chairperson's Signature)

To assist in meeting preparations, ASBSD has established an administrative Oct. 23 deadline for delegate certification. However the deadline established in the Constitution and Bylaws is 10-days prior to assembly, which is November 10.

Return this form to:

Katie Mitchell-Boe, Executive Secretary
Associated School Boards of South Dakota
PO Box 1059
Pierre, SD 57501-1059
or via fax at 605.773.2501
or via email at Katie@asbsd.org

Huron School District 2-2

150 5th Street Southwest – PO Box 949

Huron, South Dakota 57350-0949

Business Office

605.353.6995

Fax 605.353.6994

Kelly Christopherson

Business Manager

September 18, 2015

Steve Sprecher

Holtey / Sprecher Auction Service

1718 Dakota Ave S

Huron, SD 57350

*This letter sent to all
the auctioneers.*

Dear Steve,

The Huron School District is soliciting quotes to clerk and auction surplus property auctions for the next year; tentatively we plan to have an auction later this fall at Jefferson School and then another regular annual surplus auction in the summer of 2016. We anticipate the auction at Jefferson School to be smaller, in the \$2,000 to \$5,000 range. Our summer auctions usually are in the \$10,000 to \$20,000 range, depending on the number of vehicles on the auction.

If you wish to be considered please give me a quote for the auction and clerking services by Thursday, October 1, 2015. Please use the attached form to submit your quote. Advertising costs will be paid separately by the school; do not include them in your quote.

If you have any questions, please contact me.

Sincerely,

Kelly Christopherson
Business Manager

AUCTION AND CLERKING PROPOSAL

Huron School District No. 2-2
PO Box 949
Huron, SD 57350-0949

Greetings:

Pursuant to your call for quotes for auction and clerking services; returnable to the Business Office on or before 10:00 a.m. October 1, 2015, we submit the following proposal:

- 1. If the auction total is \$0 to \$2,500; our commission is: 14 %.
- 2. If the auction total is \$2,501 to \$5,000; our commission is: 10 %.
- 3. If the auction total is \$5,001 to \$10,000; our commission is: 7 %.
- 4. If the auction total is \$10,001 to \$15,000; our commission is: 5 %.
- 5. If the auction total is \$15,001 to \$20,000; our commission is: 5 %.
- 6. If the auction total is \$20,001 to \$30,000; our commission is: 5 %.
- 7. If the auction total is over \$30,000; our commission is: 5 %.

AUCTION SERVICE Ace Auction

SIGNED BY Steve Snicker 350-2157

DATE 9/24/15

RETURN THIS FORM BY MAIL TO: KELLY CHRISTOPHERSON, BUSINESS MANAGER
HURON SCHOOL DISTRICT 2-2
PO BOX 949
HURON, SD 57350

OR EMAIL TO: KELLY.CHRISTOPHERSON@K12.SD.US

OR FAX TO: 605-353-6994

AUCTION AND CLERKING PROPOSAL

Huron School District No. 2-2
PO Box 949
Huron, SD 57350-0949

Greetings:

Pursuant to your call for quotes for auction and clerking services; returnable to the Business Office on or before 10:00 a.m. October 1, 2015, we submit the following proposal:

- 1. If the auction total is \$0 to \$2,500; our commission is: 10 %.
- 2. If the auction total is \$2,501 to \$5,000; our commission is: 10 %.
- 3. If the auction total is \$5,001 to \$10,000; our commission is: 8 %.
- 4. If the auction total is \$10,001 to \$15,000; our commission is: 8 %.
- 5. If the auction total is \$15,001 to \$20,000; our commission is: 8 %.
- 6. If the auction total is \$20,001 to \$30,000; our commission is: 7 %.
- 7. If the auction total is over \$30,000; our commission is: 7 %.

AUCTION SERVICE Corcoran Auction Service

SIGNED BY Michael Corcoran

DATE Sept 28 2015

RETURN THIS FORM BY MAIL TO: KELLY CHRISTOPHERSON, BUSINESS MANAGER
HURON SCHOOL DISTRICT 2-2
PO BOX 949
HURON, SD 57350

OR EMAIL TO: KELLY.CHRISTOPHERSON@K12.SD.US

OR FAX TO: 605-353-6994

AUCTION AND CLERKING PROPOSAL

Huron School District No. 2-2
PO Box 949
Huron, SD 57350-0949

Greetings:

Pursuant to your call for quotes for auction and clerking services; returnable to the Business Office on or before 10:00 a.m. October 1, 2015, we submit the following proposal:

- 1. If the auction total is \$0 to \$2,500; our commission is: 20 %.
- 2. If the auction total is \$2,501 to \$5,000; our commission is: 15 %.
- 3. If the auction total is \$5,001 to \$10,000; our commission is: 15 %.
- 4. If the auction total is \$10,001 to \$15,000; our commission is: 10 %.
- 5. If the auction total is \$15,001 to \$20,000; our commission is: 10 %.
- 6. If the auction total is \$20,001 to \$30,000; our commission is: 10 %.
- 7. If the auction total is over \$30,000; our commission is: 8 %.

AUCTION SERVICE Meyer Auction Service

SIGNED BY 

DATE Sept. 30th 2015

RETURN THIS FORM BY MAIL TO: KELLY CHRISTOPHERSON, BUSINESS MANAGER
HURON SCHOOL DISTRICT 2-2
PO BOX 949
HURON, SD 57350

OR EMAIL TO: KELLY.CHRISTOPHERSON@K12.SD.US

OR FAX TO: 605-353-6994

Huron School District 2-2

150 Fifth St SW – PO Box 949
Huron, South Dakota 57350-0949

Business Office
(605) 353-6995
Fax (605) 353-6994

Kelly Christopherson
Business Manager

Memorandum

Date: October 5, 2015

To: School Board Members
Terry Nebelsick, Superintendent

From: Kelly Christopherson, Business Manager *KC*

RE: Auction Services Proposals

Attached is a summary of the auction and clerking proposals we have received.

I recommend accepting the proposal of Ace Auction to conduct the auction at Jefferson this fall. I believe the auction total will be above \$2500, Ace Auction has the best proposal for auctions over \$5000, and we have a long history of Ace Auction conducting the school's surplus property auctions.

Furthermore, we recommend setting the auction date for Thursday, November 5 at 5:30 p.m. at Jefferson.