

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

**Vision:** Respect – Pride – Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – REGULAR MEETING**  
**Instructional Planning Center/Huron Arena**  
**March 10, 2025**  
**5:30 p.m.**



**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Adoption of the Agenda**

**5. Dates to Remember**

March 14	No School – Spring Break
March 21	No School – Spring Break
March 24	Board of Education Meeting – 5:30 pm – IPC
April 14	Board of Education Meeting – 5:30pm – IPC
April 18	No School – Holiday Break
April 21	No School – Holiday Break
April 28	Board of Education Meeting – 5:30pm - IPC

**6. Community Input on Items Not on the Agenda**

- See Policy BFB – **Public Participation at Board Meetings** – for more information

**7. Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.

a)

**8. CONSENT AGENDA**

The superintendent recommends approval of the following:

**a) Approval and/or Corrections of Minutes of Previous Meeting**

**b) Approval and/or Corrections of the Financial Report**

**c) Consideration and Approval of the Bills**

**d) New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen’s compensation plan.

- 1) TyAnn Ulmer/Assistant Varsity Volleyball Coach - \$6,344 per year
- 2) Shala Larson/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$21.58 per hour
- 3) Laura Iverson/Head Debate Coach - \$11,044 per year (2025-2026)
- 4) Jason Schmaltz/Substitute, Food Service - \$20.91 per hour
- 5) Paw Htoo/Job Shadowing, District
- 6) Maria Wipf/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$21.58 per hour
- 7) Eh Dah/Volunteer MS Boys Tennis
- 8) Joel Bergeson/Assistant MS Boys Tennis Coach (one year position)

**e) Resignations for Board Approval**

- 1) Mary Schmidt/Cashier, High School – 1 year (February 21, 2025)
- 2) Tina Coy/Para Educator, Our Home – 1 month (February 28, 2025)
- 3) Laura Iverson/Head Oral Interp Coach, Assistant Debate Coach – 13 years

- 4) Eh Day/MS Boys Tennis Coach – 2 years
- f) **Contracts for Board Approval**
  - 1) Jaden Pearson/Teacher-High School/\$56,267 per year (2025-2026 SY)
- g) **Permission To Bid for Two School Buses To Be Paid With The 2025-2026 Capital Outlay Budget**
- h) **Permission To Bid For Diesel Fuel & Gasoline for 2025-2026**
- i) **Intent to Apply for Grant Funding**
  - Group Applying** Buchanan K-1 Center
  - Contact Person Heather DeBoer
  - Name of Award American Bank & Trust Spirit Card Funds
  - Name of Funder HSD Foundation
  - Amount to be Requested \$500-\$1,000
  - Project Focus T-shirts for Kindergarten Registration (2026)
- j) **Intent to Apply for Grant Funding**
  - Group Applying** Laci Guy
  - Contact Person Laci Guy
  - Name of Award American Bank & Trust Spirit Card Funds
  - Name of Funder HSD Foundation
  - Amount to be Requested \$475
  - Project Focus Buchanan School Counseling Office Items & Engaging Lesson Materials
- k) **Intent to Apply for Grant Funding**
  - Group Applying** HHS Music Department
  - Contact Person Tabitha Unruh
  - Name of Award American Bank & Trust Spirit Card Funds
  - Name of Funder HSD Foundation
  - Amount to be Requested \$2,000
  - Project Focus Refurbish Steinway Grand Piano
- l) **Intent to Apply for Grant Funding**
  - Group Applying** Brittni Dupris
  - Contact Person Brittni Dupris
  - Name of Award American Bank & Trust Spirit Card Funds
  - Name of Funder HSD Foundation
  - Amount to be Requested \$500
  - Project Focus Classroom Supplies, Tools, Organization Aids
- m) **Intent to Apply for Grant Funding**
  - Group Applying** Educators Rising
  - Contact Person Brandi Fitzgerald
  - Name of Award WINGS Grant
  - Name of Funder WINGS
  - Amount to be Requested \$1,500
  - Project Focus Learning Expos & State Conference
- n) **Intent to Apply for Grant Funding**
  - Group Applying** Educators Rising
  - Contact Person Brandi Fitzgerald
  - Name of Award Huron Community Foundation
  - Name of Funder Huron Community Foundation
  - Amount to be Requested \$1,500
  - Project Focus Learning Expos, Activities, State Conference



- o) **Intent to Apply for Grant Funding**  

<b>Group Applying</b>	Educators Rising/CTE Intro to Education
Contact Person	Brandi Fitzgerald
Name of Award	Pathways Grant
Name of Funder	Dept Of Labor/SD Ed Rising
Amount to be Requested	To Be Determined by DOL
Project Focus	Intro to Ed Curriculum & Student TA Stipend
- p) **Approval of Administrative Rule Waiver Application** for Karen Schley, Long Term Substitute
- q) **Advertising Agreement – Career Technical Education Center: Dakota Provisions – 2025, 2026, 2027, 2028, 2029**
- r) **Request for Approval of Open Enrollment**  
 The administration has received open enrollment request #OE-2025-01 for Board approval
- s) **Award MS Boiler Replacement Bid to Howe, Inc.** in the amount of \$398,600

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

**Congratulations to:**

- **Huron High School Educators Rising Group was awarded the Gold Level Outstanding Chapter award at the State Conference.** This is the highest of outstanding chapter awards showing that we are representing the pillars of Educators Rising: Teaching, Recreation, Appreciation, Fundraising, Learning, Education, and Service
- **Green Ta Bah (12 gr) & Madalyne Bock (10 gr)** received 2nd place for their Children’s Literature book “Teddy’s First Doctor Visit.” Madalyne wrote the book & Green did the illustrations
- **The following Speech, Debate, Oral Interp participants qualified as alternates for the national tournament: Duo Team Lily Halter (12 gr) & Henry Van Scharrel (10 gr) placed third & are first alternates; Izzy Schafer (10 gr) & Landon Pomerico (11 gr) placed fourth & are second alternates; Lily Halter (12 gr) placed fourth in POI & is the second alternate**
- **The following boys & girls wrestlers qualified for the State Wrestling Tournament February 27 & 28 in Rapid City:**  
 Girls: **Chalie Sah (10 gr) 107 wt class & Reva McGaugh (9 gr) 114 wt class**  
 Boys: **Moses Gross (12 gr) 150 wt class, Brady Meyer (11 gr) 126 wt class, Lucas Chaparro (10 gr) 175 wt class, Carter Nelson (10 gr) 113 wt class**
- **Chalie Sah (10gr) 107 wt class, placed 7th in the Girls State Wrestling Tournament**
- **Moses Gross (12 gr) 150 wt class, earned ESD All-Conference Team for Wrestling, Finished his season undefeated and won the State Championship; named Most Outstanding Wrestler at the State Wrestling Tournament, an award voted on by the Wrestling Coaches Association**
- **Roni (Preschool Teacher, McKinley Learning Center) & Brandon Bergquist** on the birth of their daughter, Dahlia Lee, born February 6<sup>th</sup>
- **Huron High School’s Educators Rising Chapter** was recently recognized as a **Gold Level Chapter** based on their activities throughout the year. Only eight schools in SD received this honor.

**Thank You to:**

- **Huron Youth Leadership Council & PRCA Rodeo** for visiting Buchanan K-1 Center on Friendly Friday
- **the anonymous donor** who provided the funding for Huron Tiger t-shirts for all students who register for Kindergarten and Jr. Kindergarten. These shirts symbolize welcoming, unity, school pride, & a sense of belonging as our newest Tigers enter the District!

**10. REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month** – Presented by Laura Willemsen & Lyndi Hudson  
**Sarah Owen, Administrative Assistant at the Middle School** has been selected as **Classified Employee of the Month for April 2025**. Nomination comments are included in this packet. Congratulations Sarah!
- b) **High School Report** – Student Council, Emma DeJong (12 gr)
- c) **LAN Report** – Tim VanBerkum
- d) **Business Manager’s Report**
- e) **Superintendent’s Report**

**11. OLD BUSINESS**

- a) **Section L: Educational Agency Relations** – 2<sup>nd</sup> reading  
*Strategic Plan Initiative #4) Growth and Development Planning*
  - 1. **Current Section L Policy**
  - 2. **LA – Educational Agency Relations Goals – New Policy**  
**LAA – Student Teachers – New Policy replacing LEA**  
**LEA – Student Teaching and Internships – Retire and replace with LAA**  
**LI – Relations with Education Accreditation Agencies – New Policy**

b)

**12. NEW BUSINESS**

- a) **Math Curriculum Report** – Linda Pietz
- b)

**13. EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:  
(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

**14. ADJOURNMENT**

2-21-25

I resign as of today.

Mary D. Pitt

**Halbkat, Darla**

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**Subject:** Para professional @ Our Home

**From:** Tina Coy

**Sent:** Sunday, February 23, 2025 10:42 PM

**To:** Abelseth, Ralyna <[Ralyna.Abelseth@k12.sd.us](mailto:Ralyna.Abelseth@k12.sd.us)>

**Subject:** Para professional @ Our Home

Dear Ralyna,

I would like to start off by expressing my deepest gratitude for giving me a chance to be a part of the Huron School district as a Special Education Paraprofessional. It's been an absolute rewarding experience, and I can say I truly love this job. I regret to say that I am writing to give my official resignation with the Huron School district. Another opportunity has been offered to our family, and we have decided to accept it. I regretfully wish I could have given my full 2 weeks as in the past with any job that is what I would normally do if not longer. My last day will be the 28th of February. Again, thank you so much for this opportunity. It was greatly appreciated.

Tina Coy

Laura Iverson  
556 Utah Ave SE  
Huron, SD 57350  
February 27, 2025

Mr. Rodney Mittelstedt  
Huron High School  
701 18th Street  
Huron, SD 57350

Mr. Mittelstedt

Please accept this letter of resignation for the position of high school oral interpretation and assistant debate coach. My resignation from the position will be effective at the end of the 2024-2025 school year. I have accepted the position of head debate coach.

Sincerely

A handwritten signature in cursive script that reads "Laura Iverson". The signature is written in black ink and is positioned above the printed name.

Laura Iverson



**Halbkat, Darla**

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**Subject:** FW: [EXT] Resignation

**Sent:** Wednesday, March 5, 2025 11:58 AM  
**To:** DeBoer, Scott <[Scott.DeBoer@k12.sd.us](mailto:Scott.DeBoer@k12.sd.us)>  
**Subject:** [EXT] Resignation

**Caution:** This email originated from outside the K-12 email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I Eh Dah hereby resign from my middle school boys tennis position with the intention to stay on as a volunteer. This has been discussed between coach Hedblom and Mr. Deboer.

Thank you,

Eh Dah





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## EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

02/27/2025

Jaden Pearson

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$56,267** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/11/2025** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate

from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2025-2026 with 0 years of teaching experience. Contract is pending completion of a South Dakota Teaching license. Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days prior to the start of the school year. During this time, the teacher will receive appropriate training in District programs and will have time to become adequately prepared for the new school year.

BA

Base Contract: \$56,267

\*\*\*CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 03/04/2025

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2

CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

<b>Employee Signature</b> <i>Jaden L Pearson</i>	<b>Date</b> 02/27/2025 03:42 pm
<b>Chairman of School District Board Signature</b> <i>Tim Van Berkum</i>	<b>Date</b> 02/27/2025 04:04 pm
<b>Business Manager of School District Signature</b> <i>Kelly Christopherson</i>	<b>Date</b> 02/28/2025 08:56 am



Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

**SCHOOL DISTRICT**

**INTENT TO APPLY FOR GRANT FUNDING**

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2-21-25 Contact Person: Heather DeBoer

Group Applying: Buchanan K-1

Name of Grant/Award: AB + T Spirit Card Funds

Name of Funder: HSD Foundation Contact Person: Marianne Trandall

Amount to be Requested: \$500 - \$1,000 Funder's Submission Due Date: \_\_\_\_\_

Project Focus: T-shirts for Kindergarten Registration (2026)

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

**Please note:**

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Heather DeBoer 2-21-25  
Building/Department Administrator Date

Signature: Linda J Pietz 2-21-25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-21-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_





Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

**SCHOOL DISTRICT**

**INTENT TO APPLY FOR GRANT FUNDING**

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2-21-25 Contact Person: Laci Guy

Group Applying: Laci Guy

Name of Grant/Award: AB+T Spirit Card Funds

Name of Funder: HSD Foundation Contact Person Marianne Trandall

Amount to be Requested: \$475 Funder's Submission Due Date: \_\_\_\_\_

Project Focus: Buchanan School Counseling office Items & engaging lesson materials

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

- Please note:
- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
  - o A copy of the completed grant application must be available upon request.
  - o The person or group applying will need to submit the following documentation to the business offices:
    - o If and when the grant is awarded, a copy of the award letter.
    - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Heather DeBoer 2-21-25  
Building/Department Administrator Date

Signature: Linda J Pietz 2-21-25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-21-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_





Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

**SCHOOL DISTRICT**

**INTENT TO APPLY FOR GRANT FUNDING**

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/20/25 Contact Person: Tabitha Unruh

Group Applying: HHS Music Department

Name of Grant/Award: Spirit Card funds

Name of Funder: HSD Foundation Contact Person: Marianne Trandall

Amount to be Requested: 2,000 Funder's Submission Due Date: March 20

Project Focus: Refurbish Steinway Grand Piano

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? \_\_\_\_\_

Does any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Brylany Mitchell 2/20/25  
Building/Department Administrator Date

Signature: Linda J Pietz 2/20/25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-20-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_



Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

**INTENT TO APPLY FOR GRANT FUNDING**

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/20/25 Contact Person: Brittini Dupris

Group Applying: Brittini Dupris - Washington 4/5 Ctr.

Name of Grant/Award: Spirit Card Grant

Name of Funder: Huron School District Foundation Contact Person Marianne Trandall

Amount to be Requested: \$500 Funder's Submission Due Date: \_\_\_\_\_

Project Focus: Classroom Supplies / Classroom Tools / Classroom Organization

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Kari Amker 2/24/25  
Building/Department Administrator Date

Signature: Linda J Pietz 2/25/25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-25-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_





Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### SCHOOL DISTRICT

#### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/25/25 Contact Person: Brandi Fitzgerald

Group Applying: Educators Rising

Name of Grant/Award: WINGS Grant

Name of Funder: WINGS Contact Person: not listed

Amount to be Requested: \$1500.00 Funder's Submission Due Date: March 15th

Project Focus: Learning Expos & State conference

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Rodney Mittelstead 2/25/25  
Building/Department Administrator Date

Signature: Linda J Pietz 2/25/25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-26-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_





Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### SCHOOL DISTRICT

#### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/25/25 Contact Person: Brandi Fitzgerald

Group Applying: Educators Rising

Name of Grant/Award: HCF

Name of Funder: HCF Contact Person: not listed

Amount to be Requested: \$1500.00 Funder's Submission Due Date: MARCH 15<sup>th</sup>

Project Focus: Learning Exps, Activities, State conference

How awarded amount received?  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? 60 days after expenditure

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Rodney Mittelstedt 2/25/25  
Building/Department Administrator Date

Signature: Linda J Pietz 2/26/25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-26-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_





Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

**SCHOOL DISTRICT**

**INTENT TO APPLY FOR GRANT FUNDING**

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/25/25 Contact Person: Brandi Fitzgerald

Group Applying: Educators Rising / CTE Intro to Ed

Name of Grant/Award: Pathways Grant

Name of Funder: DOL / SD Ed Rising Contact Person: Jerry Rasmussen

Amount to be Requested: TBD Funder's Submission Due Date: N/A

Project Focus: Intro to Ed Curriculum + Student TA Stipend

How awarded amount received? TBD  Full amount up front  Reimbursement

Are any follow up reports required?  Yes  No If yes, when are they due? TBD

Is any District funding, resource, or in-kind commitment required now or in the future? Yes  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Rodney Mitchell 2/25/25  
Building/Department Administrator Date

Signature: Linda J Pietz 2/26/25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-26-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_

**Office of Accreditation**

Type all information or use blue or black ink.

**Administrative Rule Waiver Application**

Long-Term Substitute

**Authority to Grant Administrative Rule Waiver**

**24:43:08:01. Waiver of certain administrative rules and Department of Education policies.** The secretary of education may waive compliance of one or more administrative rules or Department of Education policies when requested by a public school district or approved nonpublic school.

**24:43:08:10. Secretary's authority to grant waivers limited.** The secretary of education may not waive a state statute. The secretary may waive an administrative rule promulgated by the Department of Education or the South Dakota Board of Education, unless the language of the rule prevents waiving. The secretary may waive established Department of Education policy and procedure.

**Part 1 – District Information**

**School District:** Huron School District 2-2

**Superintendent Name:** Dr. Kraig Steinhoff

**Phone Number:**  
605-353-6990

**Email:** Kraig.Steinhoff@k12.sd.us

**School Board President Name:** Tim Van Berkum

**Phone Number:**

**Email:** Tim.VanBerkum@k12.sd.us

**Part 2 – Administrative Rules to be Waived**

**Select the rule(s) the district is requesting to be waived:**

**Long-term Substitute Requirement**

**ARSD 24:28:01.01 (54)** "Long-term substitute" means:

- (A) an individual acting as a teacher of record for no more than 45 cumulative school days in a vacant teaching position while a school district pursues a contract for a teacher; or
- (B) an individual who is acting as the teacher of record for more than 45 cumulative school days when a teacher is on a temporary leave of absence if:
  - (1) the teacher's leave of absence is granted pursuant to the "Family and Medical Leave Act of 1993," 29 U.S.C. § 2601, et seq. by the school; or
  - (2) the individual has a valid or inactive teaching certificate.

**Definition of an Inactive Certificate** (will allow someone with an invalid certificate to receive an inactive certificate allowing them to meet the exemption in ARSD 24:24:01:01(54)(B)(2))

**ARSD 24:28:01.01 (50) "Inactive certificate"** means a certificate issued to a certificate holder with a valid certificate, who is not acting as an educator and requests the certificate become inactive for a period of five years.

**Application Timeline**

**ARSD 24:43:08:04. Application timelines.** An approved waiver shall take effect at the beginning of the next school fiscal year on July 1. The department must receive an application for a waiver at least 60 days prior to the start of a new school fiscal year July 1. A district may petition the secretary for consideration of an alternate effective date that is least 60 days after the department receives its application for a waiver. The secretary shall consider the quality of the application and the extent of its intended outcomes on student learning and enhancement of student opportunity in determining whether to grant the alternate effective date for an approved waiver.



### Part 3 – Verification of Administrative Rule Waiver Intent

(a) List the school(s) the where the waiver will be utilized:

Buchanan K-1 Center

(b) Provide a description about the reason for requesting the waiver:

A special education teacher at Buchanan resigned on February 11, 2025, due to medical reasons. To ensure continuity of support, the two remaining special education teachers have redistributed the caseload, incorporating these students into their own. Additionally, another special education teacher is preparing lesson plans and instructional materials for the students the substitute will be working with.

The substitute is receiving guidance and support from another special education teacher in the same classroom and has demonstrated exceptional ability in working with both students and staff. Given her strong performance and seamless integration into the role, we would like her to continue in this position for the remainder of the school year.

(c) If requesting a waiver for a long-term substitute ARSD 24:28:01:01(54) (A) or (B) provide the following information:

- List the grade span and courses that will be taught by the long-term substitute:

Kindergarten special education groups.

(Students are case-managed by a current special education teacher still employed and working at Buchanan).

- Provide a detailed description of the long-term substitute including name and qualifications such as degrees, work experience, or other experiences related to the courses being taught:

Karen Schley:

Karen has been a substitute in the district for four years, including serving in long-term paraprofessional substitute roles at Buchanan from January through May for the past two years. Prior to her work as a substitute, she dedicated over 20 years as a paraprofessional in a preschool setting.

Karen possesses a natural ability to work with young children, particularly those with special needs. She collaborates effectively with paraprofessionals and special education teachers at Buchanan, demonstrating a strong commitment to teamwork and student support. Her willingness to go above and beyond in assisting wherever needed is evident in her dedication. Karen has built strong relationships with students, earning their trust and fostering a positive learning environment.

- Provide a description of the plan for monitoring the quality of the instruction by the long-term substitute and how the school will ensure there is not a negative impact on student learning:

Another special education teacher at Buchanan, Abigail Moring, will be supervising, creating lesson plans for, and working with and alongside Karen as they both conduct groups of instruction for Kindergarten special education students. Karen has been working with Abigail for the past few weeks in this position and is doing a wonderful job with our students. She has built relationships with the students and knows where each student is at academically, socially, and behaviorally. Karen differentiates to meet their needs and always has staff around if she has questions or asks for clarification or guidance. Replacing Karen with a different substitute after 45 days would probably set the students back as the new substitute would then need to build relationships and trust with the students to have the rapport that Karen already has established.

(d) If requesting a waiver to allow someone with an invalid certificate to be eligible for an inactive certificate, list the name of the invalid educator and the reason the waiver is being requested:

**Part 4 – Length of Waiver**

If applicable, identify the estimated length of time the long-term substitute will be in place:  
Karen began when the former teacher was placed in the hospital, on 1/27/2025.  
Our last day of school will be on May 20<sup>th</sup>. If Karen subbed this position for the remainder of the school year, it would be a total of 77 days.

**Part 5 – Approval by Local School Board**

Date(s) Presented to School Board ( <i>attach board minutes</i> ):	Date Approved by School Board:
Signature of Superintendent/CEO:	Signature of School Board President:
Date of Signature:	Date of Signature:

**Part 6 – Department of Education Review**

Date Received:	Date Reviewed:
Name and Reviewer:	
<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Reason for Denial:	

Additional Documentation Required:

**Part 7 – Department of Education Secretary's Action**

<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
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<b>Reason for Denial:</b>
<b>Signature:</b>

*Send this completed application to the Department of Education, 800 Governors Drive, Pierre, SD 57501 or [doeaccred@state.sd.us](mailto:doeaccred@state.sd.us).*

## AGREEMENT FOR ADVERTISING

This Agreement made this 15th day of October, between Dakota Provisions (the "Sponsor"), the Career and Technical Education (CTE) Center, and the HURON SCHOOL DISTRICT 2-2 (the "District").

The parties to this agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

### Section One

The purpose of this agreement is to provide sponsorships for the District's CTE Center.

### Section Two

The duration of this agreement is 5 years, beginning October 15, 2024 and ending October 14, 2029.

### Section Three

CTE will offer sponsorships at the levels listed below. All Sponsorships receive a certificate of appreciation and recognition through social media posts and announcements.

#### **Silver Sponsor: \$10,000 over the course of five school years**

- A banner and/or bulletin board will be added in the classroom for the industry sponsor to post job information, company information, etc.
- Mutually agreed on benefits to be determined by the sponsor and Huron School District
- A maximum of (3) silver competing industry sponsors will be accepted per program

#### **Gold Sponsor: \$25,000 over the course of five school years**

- A banner and/or bulletin board will be added in the classroom for the industry sponsor to post job information, company information, etc.
- Mutually agreed on benefits to be determined by the sponsor and Huron School District
- A maximum of (2) gold competing industry sponsors will be accepted per program

#### **Exclusive Program Sponsor: \$40,000 over the course of five school years**

- No other competing industry sponsors will be accepted due to exclusive rights.
- The classroom will be named with including signage with the logo of the sponsor
- A banner and/or bulletin board will be added in their classroom for the industry sponsor to post job information, company information, etc.
- Mutually agreed on benefits to be determined by the sponsor and Huron School District

Sponsor Initial \_\_\_\_\_

Owner Initial \_\_\_\_\_

Rev. 10/2024

**Section Four**

DAKOTA PROVISIONS agrees to sponsor the CTE Center in the amount(s) checked below.

Silver Sponsor (\$10,000 billed \$2,000 annually for 5 years)

Gold Sponsor (\$25,000 billed \$5,000 annually for 5 years)

Exclusive Program Sponsor (\$40,000: \$10,000 year 1, \$30,000 split over the remaining 4 years)

The sponsorship will be billed annually. Initial billing will be sent on contract approval.

This is not an exclusive contract. All sponsors must comply with the policies and regulations of the Huron School District.

**Section Five**

The Sponsor agrees to hold harmless and indemnify the Huron School District, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of the performance of services hereunder. This section does not require the Sponsor to be responsible for or defend against claims or damages arising solely from acts or omissions of the Huron School District, its officers or employees.

The Agreement is made pursuant to and shall be governed by the laws of the State of South Dakota. This Agreement is binding upon the parties hereto, their successors and assigns. This instrument contains the entire agreement between the parties, and no statement, promises, or inducements made by either party or agent or either party that are not contained in this written contract shall be valid or binding. This contract may not be enlarged, modified, or altered except in writing signed by the parties and endorsed hereon.

This Agreement shall not be assigned by Sponsor nor shall Sponsor grant to any other person any of its rights without the prior written consent of the District.

**Section Six**

The Sponsorship includes money for equipment related to the Agriculture, Food, & Natural Resources Department.

The advertising in the form of banners and/or bulletin boards, described on Attachment A shall be provided by the Sponsor. Sponsor is solely responsible for submission of all logo and associated artwork for use on advertising and promotion. Sponsor shall pay any expenses incurred due to signage. Advertising copy layout approval is required by both the District and the Sponsor.

Sponsor Initial \_\_\_\_\_

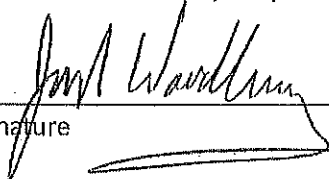
Owner Initial \_\_\_\_\_

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Section Seven

The Sponsor acknowledges and agrees that the District may, and hereby authorizes District to take and utilize in any of its marketing materials photographs of the signage upon and after installation; provided, however, that the depiction of the Sponsor's (or their respective affiliates') trademarks or logos, if any, in such photographs shall be incidental to the principal subject, and the equipment.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first written above.

  
\_\_\_\_\_  
Signature

12-6-24  
\_\_\_\_\_  
Date

Please print:

Name of Company: Dakota Provisions

Authorized Signer: Jordan Woodbury

Signer's Title: President/CEO

Company Address: PO Box 1257  
Huron SD 57350

\_\_\_\_\_  
Tim Van Berkum, School Board President  
Huron School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kelly Christopherson, Business Manager  
Huron School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jolene Konechne, Director of CTE  
Huron School District

\_\_\_\_\_  
Date

Sponsor Initial \_\_\_\_\_

Owner Initial \_\_\_\_\_



**ATTACHMENT A**  
ADVERTISING SPECIFICATIONS

**SIGNAGE ENTITLEMENTS**

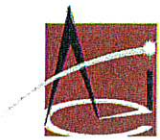
**Agriculture, Food, & Natural Resources Program**

- One (1) Banner in the Agriculture, Food, & Natural Resources Program Classroom. Approximately 3' x 6'.
- One (1) Bulletin Board in the Agriculture, Food, & Natural Resources Program Classroom, approximately 4' x 6'.
- Mobile Meats Trailer Wrap for the period of the Agreement. DAKOTA PROVISIONS will be responsible for the wrap and all costs associated with the wrap.

Sponsor Initial \_\_\_\_\_

Owner Initial \_\_\_\_\_

Rev. 10/2024



# Associated Consulting Engineering, Inc.

340 South Phillips Avenue - Sioux Falls, SD 57104-6319 - Tel: 605.335.3720 - FAX: 605.335.6220

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## BID RECOMMENDATION

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**TO:** Kelly Christopherson, Business Manager – Huron School District No. 2-2  
**FROM:** Jordan deWit, Mechanical PE – Associated Consulting Engineering, Inc.  
**DATE:** March 5, 2025  
**RE:** Huron Middle School Boiler Replacement

ACEI PROJECT NO.: 124060

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Dear Kelly,

On March 4, 2025 at 11:00AM, we received and opened bids for the Huron Middle School Boiler Replacement project. In the email containing this letter, you should also find the bid tab attached.

The low bidder was Howe, Inc. with a bid in the amount of **\$398,600.00**. I have followed up with Howe, Inc. and they have confirmed that there is no concern with their bid and they will not be withdrawing their bid.

This price was below my cost estimate range for the project of \$450,000-\$500,000. Howe, Inc. is a reputable mechanical contractor in the Sioux Falls area and I have no concerns about their ability to perform the work required in a professional and timely manner.

We recommend accepting their bid.

We look forward to hearing from you after the School Board meeting on March 10, 2025 and will proceed with implementing the contract as soon as we hear confirmation on whether the project is approved.

Thank you for your consideration,

Jordan deWit, P.E.  
Principal Mechanical Engineer

Associated Consulting Engineering, Inc.  
340 South Phillips Ave  
Sioux Falls, SD 57104

# Associated Consulting Engineering, Inc.

340 South Phillips Avenue - Sioux Falls, SD 57104-6319 - Tel: 605.335.3720 - FAX: 605.335.6220

## BID TABULATION

PROJECT: Huron Middle School Boiler Replacement  
Huron, SD

PREPARED BY: Jordan deWit, P.E.

ACEI NO 124060

ASSOCIATED CONSULTING ENGINEERING, INC  
340 South Phillips Avenue  
Sioux Falls, South Dakota 57104-6319  
(605)335-3720 FAX (605)335-6220

BID DATE: March 4, 2025, 11:00 AM

BIDDER	BID SECURITY		ADDENDUM 1, 2	BID AMOUNT	COMPLETION DATE
	5% CHECK	10% BOND			
Mitchell Plumbing & Heating		X	1,2	\$637,900.00	8/25/25
Krohmer Plumbing		X	1,2	\$482,672.00	8/25/25
Seven Sons LLC	X		1,2	\$399,365.37	8/25/25
Howe, Inc.		X	1,2	\$398,600.00	8/25/25

Classified Employee of the Month

Name Sarah Owen  
Position Administrative Assistant  
Date 2-25-25

Sarah is an amazing asset to Huron Middle School. Her dedication and heart go into everything she does for our school. She gives her all each and every day helping students, teachers and staff. Having her by my side each day is invaluable. Not only are her and I a great team but that same team mindset extends to the entire office. Sarah deserves recognition for her outstanding performance as an HMS employee.

Signed [Signature] Title Administrative Assistant


CURRENT  
SECTION L  
POLICY



## STUDENT TEACHING AND INTERNSHIPS

Only qualified members of the staff shall supervise student teachers. First-year teachers in the Huron system are generally not assigned student teachers. All assignments are made by the principal in cooperation with the college and/or university supervisor of student teachers. The school policy agreement with teacher training institutions shall serve as a guide.


PROPOSED  
SECTION L  
POLICIES

	<b>Huron School District #2-2</b>	Section L Educational Agency Relations
	Policies and Regulations	

**SECTION L – Educational Agency Relations  
POLICY REVIEW  
2025**

**CHANGE LOG**


1. LA – Educational Agency Relations Goals – New Policy
2. LAA – Student Teachers – New Policy replacing LEA
3. LEA – Student Teaching and Internships – Retire and replace with LAA
4. LI – Relations with Education Accreditation Agencies – New Policy

	<b>Huron School District #2-2</b>	Policy LA Education Agency Relations Goals
	Policies and Regulations	

**Educational Agency Relations Goals**

The Board will cooperate to the fullest possible extent with other school districts and with other local, state, and regional agencies and organizations in the solution of educational problems of common concern. This cooperation will extend to such areas as research, exchange of information and data, coordination of curriculum, coordination of school calendars and activities, and construction of facilities that may be efficiently used on a cooperative basis, and any other activity where it may be advantageous to serve a broader area than one district.

In carrying out this policy, the Superintendent will include in his or her recommendations to the Board an evaluation of the desirability and feasibility of cooperation with other agencies in endeavors which could benefit the district.


	<b>Huron School District #2-2</b>	Policy LAA Student Teachers
	Policies and Regulations	

### Student Teachers

The Board endorses participation in undergraduate student teaching programs with colleges and universities for the purpose of training competent future teachers. The Superintendent is encouraged to cooperate with teacher preparatory institutions in placement of student teachers within the school system. In accepting and placing student teachers, the Superintendent shall consider local school needs including qualifications and interests of available cooperating teachers. Student teachers will be accepted on a limited basis and placed according to availability of competent cooperating teachers.

The Board authorizes the Superintendent to approve all prospective student teachers. A criminal background check will be completed.



	<b>Huron School District #2-2</b>	Policy LI Relations with Education Accreditation Agencies
	Policies and Regulations	

### **Relations with Education Accreditation Agencies**

The district's schools will meet the requirements and standards for both basic approval and accreditation by the State Department of Education. Accreditation is required in order for the district to be eligible to receive state aid to education funds.