

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

**Vision:** Respect - Pride - Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – SPECIAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**Monday July 22, 2024**  
**12:00 p.m.**



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Community Input on Items Not on the Agenda**
6. **Consent Agenda**

The superintendent recommends approval of the following:

a) **Consideration and Approval of Bills**

b) **Approval of New Hires to the District**

Classified personnel, substitute teachers, classroom aides, Board Members and volunteers must be approved to be covered by our worker's compensation plan.

- 1) Catherine Ramirez/SPED Para Educator, Madison - \$21.58 per hour
- 2) Veronica Sanchez De Chajchal/Para Educator, Buchanan - \$21.58 per hour
- 3) Amy Hofer/Para Educator - Library Aide, Buchanan - \$23.97 per hour
- 4) Katie Sutherland/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$21.58 per hour
- 5) Jacob Dschaak/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$21.58 per hour
- 6) Bill Westerberg/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$21.58 per hour
- 7) Michael Malley/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$21.58 per hour
- 8) Cody Rogers/Food Service, MS Assistant Dish Operator - \$20.57 per hour
- 9) Peggy Podhradsky/Food Service, Lunch Server, Buchanan - \$20.97 per hour
- 10) Kathleen Schwieder/Food Service, Satellite, Holy Trinity - \$21.10 per hour
- 11) Carla Picek/Full-Time Foreman Custodian, Buchanan - \$26.26 per hour
- 12) Moo Sher Say/MS Girls Tennis Coach - \$2,832 per year

c) **Resignations for Board Approval**

- 1) Katie Sutherland/SPED Para Educator, Buchanan/1 year
- 2) Bill Westerberg/Title Para Educator, Washington/3 years

d) **Contracts for Board Approval**

- 1) Allison Raschke/Licensed SLPA/\$37.79 per hour
- 2) Chantelle Kremer/Licensed PTA/\$37.48 per hour
- 3) Emily Croucher/Licensed SLPA/\$36.79 per hour
- 4) Kelsey Range/Licensed SLPA/\$37.92 per hour
- 5) Mikayla Williams/Licensed SLPA/\$37.51 per hour
- 6) Nakita Hoffman/Licensed SLPA/\$37.85 per hour

e) **Updated Handbook Administration Pages** to reflect School Board Elections & New Administration

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

**7. Old Business**

a)

**8. New Business**

a) **Administrative Rule Waiver Application for Newspaper Courses for ELA Credit**

b) **Administrative Rule Waiver Application for Journalism Courses for ELA Credit**

Strategic Plan Initiative #1) Student Achievement

**9. Adjournment**

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 10 GENERAL FUND</b>		
CREATIVE PRINTING COMPANY		SUPPLIES	2,542.00	
FITZGERALD, BRANDI		SUPPLIES	1,521.94	
FREEMAN, JR., RODNEY		LEGAL SERVICES	1,100.00	
HOLFORTY, JAMIE		INCENTIVE	125.00	
HUDSON, LYNDI		SUPPLIES	157.41	
INNOVATIVE COLOURS		SUPPLIES	1,412.50	
KONECHNE, JOLENE		SUPPLIES	142.20	
MIDCONTINENT COMMUNICATIONS		COMMUNICATIONS	39.56	
NORTHWESTERN ENERGY		UTILITIES	7,307.50	
SASD		DUES & FEES	6,118.00	
US BANK VOYAGER FLEET SYSTEMS		SUPPLIES	495.70	
VENTURE COMMUNICATIONS		LINE CHARGES	39.58	
WASTE MANAGEMENT CORPORATE SVCS		SERVICES	414.96	
		<b>Fund Total:</b>		<b>21,416.35</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 21 CAPITAL OUTLAY FUND</b>		
FOLLETT CONTENT SOLUTIONS LLC		SUPPLIES	322.11	
JLG ARCHITECTS		PROF SVC	34,795.90	
NORTH CENTRAL BUS SALES		SUPPLIES	368,814.00	
		<b>Fund Total:</b>		<b>403,932.01</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22 SPECIAL EDUCATION FUND</b>		
CORE EDUCATIONAL COOPERATIVE		PROF SVC	739.25	
DILLON, INDIRA		PROF SVC	890.88	
PUBLIC CONSULTING GROUP, INC.		PROF SVC	2,665.04	
SASD		DUES & FEES	826.00	
		<b>Fund Total:</b>		<b>5,121.17</b>
		<b>Checking Account Total:</b>		<b>430,469.53</b>
<u>Checking</u>	4			
<b>Checking</b>	<b>4</b>	<b>Fund: 51 SCHOOL NUTRITION FUND</b>		
CREATIVE PRINTING		OFFICE SUPPLIES	1,172.64	
INNOVATIVE OFFICE SOLUTIONS LLC		OFFICE SUPPLIES	856.84	
		<b>Fund Total:</b>		<b>2,029.48</b>
		<b>Checking Account Total:</b>		<b>2,029.48</b>
<u>Checking</u>	5			
<b>Checking</b>	<b>5</b>	<b>Fund: 53 ENTERPRISE FUND</b>		
CREATIVE PRINTING		OFFICE SUPPLIES	1,083.96	
		<b>Fund Total:</b>		<b>1,083.96</b>
		<b>Checking Account Total:</b>		<b>1,083.96</b>
<u>Checking</u>	7			
<b>Checking</b>	<b>7</b>	<b>Fund: 71 CUSTODIAL FUND</b>		
REIMER, WHITNEY		SUPPLIES	495.72	
SD COMMUNITY FOUNDATION		CONTRIBUTION	10,000.00	
		<b>Fund Total:</b>		<b>10,495.72</b>
		<b>Checking Account Total:</b>		<b>10,495.72</b>

**Halbkat, Darla**

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**Subject:** FW: Next year

**From:** Sutherland, Katie <[Katie.Sutherland@k12.sd.us](mailto:Katie.Sutherland@k12.sd.us)>

**Sent:** Monday, July 15, 2024 11:07 AM

**To:** Abelseth, Ralyna <[Ralyna.Abelseth@k12.sd.us](mailto:Ralyna.Abelseth@k12.sd.us)>

**Subject:** Next year

Goodmorning,

I wanted to write this email because I have decided to start college to be a teacher. I am enrolled and started this month, I have decided it would be best for me to be able to have the time and flexibility that being a substitute teacher has to offer. I'm very sorry but next year I think it would be best for me to go back to subbing instead of being a Para.

Thank you for the wonderful opportunity and I hope you'll understand my choice.

Sincerely,  
Katie Sutherland

**Halbkat, Darla**

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**Subject:** FW: Resignation

**From:** "Westerberg, Bill" <[Bill.Westerberg@k12.sd.us](mailto:Bill.Westerberg@k12.sd.us)>  
**Subject:** Resignation  
**Date:** July 17, 2024 at 10:47:46 AM CDT  
**To:** "Hinker, Kari" <[Kari.Hinker@k12.sd.us](mailto:Kari.Hinker@k12.sd.us)>

Hello Mrs. Hinker.

I am writing to inform you that I am resigning from my position as a para at Washington Elementary. This coming school year my plan is to continue driving the school bus route, and also to substitute teach in the district. Thanks for three great years at Washington Elementary.

William Westerberg

**PROFESSIONAL SERVICE CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Allison Raschke**

**July 15, 2024**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Licensed SLPA in the Huron School District No. 2-2, whose address is City of Huron on the annual wage basis of \$ 37.79 per hour for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 08/15/2024 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The wages are to be paid the fifteenth day of each of ten or twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the hiring schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of service prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. Professional Service providers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the Professional Service provider and the Board of Education.

The above contract is for 260 days. Vacation and sick leave benefits as per Class 1 employees per policy GDBD-1(N) and GDBE-1(N).

\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 19, 2024\*\*\*

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this ..07.. day of ...15... 2024

Witness: Craig Storkes [Signature]

Sign here: [Signature: Allison Raschke]  
Professional Service Provider



**PROFESSIONAL SERVICE CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Chantelle Kremer**

**July 15, 2024**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Licensed PTA in the Huron School District No. 2-2, whose address is City of Huron on the annual wage basis of \$ 37.48 per hour for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 08/15/2024 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The wages are to be paid the fifteenth day of each of ten or twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the hiring schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of service prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. Professional Service providers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the Professional Service provider and the Board of Education.

The above contract is for 260 days. Vacation and sick leave benefits as per Class 1 employees per policy GDBD-1(N) and GDBE-1(N).

**\*\*\* CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 19, 2024.\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

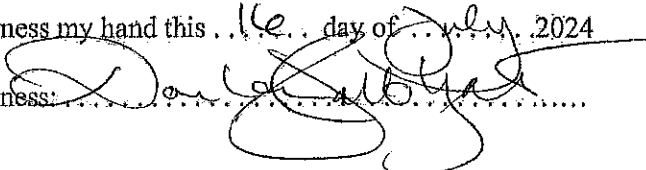
ATTEST:


.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 16 day of July, 2024  
Witness: 

Sign here   
Professional Service Provider

**PROFESSIONAL SERVICE CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Emily Croucher**

**July 15, 2024**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Licensed SLPA in the Huron School District No. 2-2, whose address is City of Huron on the annual wage basis of \$ 36.79 per hour for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 08/15/2024 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The wages are to be paid the fifteenth day of each of ten or twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the hiring schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of service prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. Professional Service providers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the Professional Service provider and the Board of Education.

The above contract is for 260 days. Vacation and sick leave benefits as per Class 1 employees per policy GDBD-1(N) and GDBE-1(N).

**CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 19, 2024.**

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this ..... day of ..... 2024

Witness: .....

Sign here: ..  .....  
Professional Service Provider



**PROFESSIONAL SERVICE CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Kelsey Range**

**July 15, 2024**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Licensed SLPA in the Huron School District No. 2-2, whose address is City of Huron on the annual wage basis of \$ 37.92 per hour for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 08/15/2024 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The wages are to be paid the fifteenth day of each of ten or twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the hiring schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of service prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. Professional Service providers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the Professional Service provider and the Board of Education.

The above contract is for 260 days. Vacation and sick leave benefits as per Class 1 employees per policy GDBD-1(N) and GDBE-1(N).

**\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 19, 2024\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this ... 15<sup>th</sup> day of July, 2024

Witness: Dorrah Dennis .....

Sign here: [Signature] .....  
Professional Service Provider

**PROFESSIONAL SERVICE CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

MiKayla Williams

July 15, 2024

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Licensed SLPA** in the Huron School District No. 2-2, whose address is City of Huron on the annual wage basis of \$ 37.51 per hour for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 08/15/2024 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The wages are to be paid the fifteenth day of each of ten or twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the hiring schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of service prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. Professional Service providers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

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SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 18 day of JULY, 2024

Witness: MiKayla Williams

Sign here: MiKayla Williams  
Professional Service Provider

**PROFESSIONAL SERVICE CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Nakita Hoffman**

**July 15, 2024**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Licensed SLPA** in the Huron School District No. 2-2, whose address is City of Huron on the annual wage basis of \$ 37.85 per hour for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 08/15/2024 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The wages are to be paid the fifteenth day of each of ten or twelve calendar months.

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It is further contracted and agreed that your failure to complete the term of service prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. Professional Service providers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the Professional Service provider and the Board of Education.

The above contract is for 260 days. Vacation and sick leave benefits as per Class 1 employees per policy GDBD-1(N) and GDBE-1(N).

~~\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, JULY 19, 2024.\*\*\*~~

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this . . . 18<sup>th</sup> . . . day of July . . . 2024

Witness: Joinda S. Van Berken

Sign here: Nakita Hoffman  
Professional Service Provider



## Huron School Board & District Administration



Tim Van Berkum  
President

Shelly Siemonsma  
Vice President

Garret Bischoff  
Member

Craig Lee  
Member

Ray Cardona  
Member

TBA  
Student Board Member



Dr. Kraig Steinhoff  
**Superintendent**  
Phone: 605.353.6990

Kelly Christopherson, CPA  
**Business Manager**  
Phone: 605.353.6995

150 5<sup>th</sup> Street SW  
Huron, SD 57350

150 5<sup>th</sup> Street SW  
Huron, SD 57350

Linda Pietz, MA  
**Director of Curriculum, Instruction, & Assessment, and Title IX**  
Phone: 605.353.6992

Jolene Konechne, Ed. S.  
**Director of ESL, Federal Programs & Accreditation, and CTE**  
Phone: 605.353.8660

150 5<sup>th</sup> Street SW  
Huron, SD 57350

150 5<sup>th</sup> Street SW  
Huron, SD 57350

Ralyna Abelseth, MA  
**Director of Special Services**  
Phone: 605.353.6997

Rodney Mittelstedt, MA  
**High School Principal, Colony Principal**  
Phone: 605.353.7800

705 Dakota Ave N  
Huron, SD 57350

701 18<sup>th</sup> St. SW  
Huron, SD 57350

Laura Willemsen, MA  
**Middle School Gr. 6-8 Principal**  
Phone: 605.353.6900

James Cutshaw, SR, Ed. S.  
**High School Assistant Principal**  
Phone: 605.353.7800

1045 18<sup>th</sup> St. SW  
Huron, SD 5735

701 18<sup>th</sup> SW  
Huron, SD 57350

Lyndi Hudson, MA  
*Middle School Assistant Principal*  
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1045 18<sup>th</sup> St. SW  
Huron, SD 57350

Heather Rozell, Ed. S.  
*Madison 2/3 Center Principal*  
Phone: 605.353.7885

1680 Idaho SE  
Huron, SD 57350

Roger Ahlers, MA  
*Technology Director*  
Phone: 605.353.7800

701 18<sup>th</sup> SW  
Huron, SD 57350

John Halbkat  
*Director of Buildings & Grounds*  
Phone: 605.353.7867

150 5<sup>th</sup> Street SW  
Huron, SD 57350

Kathie Bostrom  
*Director of Transportation*  
Phone: 605.353.6989

700 Lincoln Ave NW  
Huron, SD 57350

Heather DeBoer, MA  
*Buchanan K/1 Center Principal*  
Phone: 605.353.7875

555 Mellette SW  
Huron, SD 57350

Kari Hinker, MA  
*Washington 4/5 Principal*  
Phone: 605.353.7895

1451 McClellan Drive  
Huron, SD 57350

Scott DeBoer, MA  
*Activities Director and Arena Manager*  
Phone: 605.353.6973

150 5<sup>th</sup> Street SW  
Huron, SD 57350

Amanda Reilly  
*School Nutrition Director*  
Phone: 605.353.6909

1045 18<sup>th</sup> St. SW  
Huron, SD 57350

**Office of Accreditation**  
Type all information or use blue or black ink.

**Administrative Rule Waiver Application**  
Required High School Offerings

**Authority to Grant Administrative Rule Waiver**

**24:43:08:01. Waiver of certain administrative rules and Department of Education policies.** The secretary of education may waive compliance of one or more administrative rules or Department of Education policies when requested by a public school district or approved nonpublic school.

**24:43:08:10. Secretary's authority to grant waivers limited.** The secretary of education may not waive a state statute. The secretary may waive an administrative rule promulgated by the Department of Education or the South Dakota Board of Education, unless the language of the rule prevents waiving. The secretary may waive established Department of Education policy and procedure.

**Part 1 – District Information**

<b>School District:</b> Huron School District 2-2		
<b>Superintendent Name:</b> Dr. Kraig Steinhoff	<b>Phone Number:</b> 605.353.6990	<b>Email:</b> kraig.steinhoff@k12.sd.us
<b>School Board President Name:</b> Tim Van Berkum	<b>Phone Number:</b>	<b>Email:</b> tim.vanberkum@k12.sd.us

**Part 2 – Administrative Rules to be Waived**

Select the rule(s) the district is requesting to be waived:

*List Rule Requesting to be waived:*

- 24:43:11:07. Required high school unit offerings.** School districts must offer a minimum of the following every two years:
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    - (a) One and one-half units of writing;
    - (b) One unit of literature;
    - (c) One-half unit of American literature; and
    - (d) One-half unit of speech or debate;
  - (2) Three units of social studies which include a minimum of the following:
    - (a) One unit of U.S. history;
    - (b) One-half unit of U.S. government;
    - (c) One-half unit of geography; and
    - (d) One-half unit of world history;
  - (3) Four units of mathematics which must include a minimum of one unit of algebra I, one unit of algebra II, and one unit of geometry;
  - (4) Four units of science which must include a minimum of one unit of biology and one unit of chemistry or physics. Three units must be in laboratory science;
  - (5) One unit of fine arts;
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  - (7) One-half unit of economics or personal finance;
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  - (9) One-half unit of computer science until September 1, 2013;
  - (10) One unit of approved career and technical education courses;



- (11) Effective September 1, 2013, either a capstone experience or service learning; and
- (12) Effective September 1, 2013, one-half unit of health or health integration which may be offered in grades six through 12. School districts that offer health or health integration in grades six, seven, or eight must use the waiver process described in chapter 24:43:08.

**Application Timeline**

ARSD 24:43:08:04. **Application timelines.** An approved waiver shall take effect at the beginning of the next school fiscal year on July 1. The department must receive an application for a waiver at least 60 days prior to the start of a new school fiscal year July 1. A district may petition the secretary for consideration of an alternate effective date that is least 60 days after the department receives its application for a waiver. The secretary shall consider the quality of the application and the extent of its intended outcomes on student learning and enhancement of student opportunity in determining whether to grant the alternate effective date for an approved waiver.

**Part 3 – Verification of Administrative Rule Waiver Intent**

**(a) List the school(s) the where the waiver will be utilized:**

Huron High School

**(b) List any Faculty whom the wavier covers if applicable, otherwise indicate N/A.**

Huron High School ELA Faculty

**(c) Provide a description about the reason for requesting the waiver:**

The Huron School District 2-2 is requesting a waiver to have 11104YS1 Adv Journalism Yearbook and 11104YS2 Adv Journalism Yearbook count as English composition credits as it pertains to the South Dakota graduation requirements, requirements for the South Dakota Opportunity Scholarship, and the South Dakota Regent Scholar Diploma.

This waiver will Alignment with Local Learning Goals: Journalism involves extensive writing, critical reading, and communication skills, which are fundamental components of English language arts education. By counting journalism as an English credit, the district can align its curriculum with broader educational objectives that emphasize proficiency in written and verbal communication. This alignment ensures that students develop essential language skills while engaging in journalistic practices such as researching, interviewing, and reporting. Enhancement of Educational Opportunities: Offering journalism as an English credit expands students' academic choices and enriches their educational experience. It provides an avenue for students interested in media, communication, and current events to pursue their passions within the framework of their core academic requirements. This enhances educational opportunities by catering to diverse interests and preparing students for careers in journalism, media, or related fields. Promotion of Equity: Recognizing journalism as an English credit promotes equity by acknowledging the value of diverse academic pursuits and talents. Not all students excel in traditional English literature and composition courses, but may thrive in journalistic writing and media analysis. By counting journalism towards an English credit, the district acknowledges and supports these students, ensuring equitable access to educational pathways that reflect their strengths and interests.

**(d) Explain how the intent of the administrative rule for which the waiver is being requested will be met if the waiver is granted.**

The district will provide accountability: By including journalism as part of the English curriculum, the district will provide accountability in several ways. The district will demonstrate alignment with state standards by showing how journalistic skills contribute to overall language arts proficiency. Additionally, the district will establish clear assessment criteria for journalism coursework that align with academic standards, ensuring that student learning outcomes are rigorously measured and reported.

A copy of the course syllabus is attached to this waiver request. This syllabus outlines the content standards covered in the courses, work products created by the students, and how the standards are evaluated.

## PART 4 - EVALUATION

Provide a detailed description of the plan for evaluating the effectiveness of the waiver in achieving the outcomes specified in the application and contributing to the school's continual improvement:

We use a variety of assessments throughout the year-long course, including the following:

1. Quizzes
2. Self-editing
3. Read-alouds
4. Peer editing
5. Semester tests and projects

A school district or nonpublic school or program that has been granted a waiver shall implement its plan for evaluation of the waiver as required by ARSD 24:43:08:03. A public school district that has been granted a waiver shall include a report of the waiver evaluation in its annual review of its approved five-year district improvement plan as required by ARSD 24:43:02:01 (ARSD 24:43:08:08)

The South Dakota DOE Division of Accreditation will verify that the school improvement plan includes a component for evaluating the intent of all ARSD waivers held by the school/school district.

## Part 5 – Length of Waiver

Intended Date for Waiver Implementation: 8/1/2024  
(This date is always July 1 for fall implementation unless the district requests and explains the reasons for an alternate date.)

Proposed Years of Waiver: 5  
(Maximum of 5 school terms, which begin July 1 of each year.)

## Part 6 – Approval by Local School Board

Date(s) Presented to School Board ( <i>attach board minutes</i> ): <u>07/22/2024</u>	Date Approved by School Board:
Signature of Superintendent/CEO:	Signature of School Board President:
Date of Signature:	Date of Signature:

## Part 7 – Department of Education Review

Date Received:	Date Reviewed:
Name and Reviewer:	
<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Reason for Denial:	

Additional Documentation Required:	
<b>Part 8 – Department of Education Secretary’s Action</b>	
<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Reason for Denial:	
Signature:	

*Include:*

1. Completed application
2. School board minutes

*Email to:*

[doeaccred@state.sd.us](mailto:doeaccred@state.sd.us)

# Advanced Journalism--Yearbook Syllabus

Chris Stahly [chris.stahly@k12.sd.us](mailto:chris.stahly@k12.sd.us) 353-7800

Creating the yearbook is a complex task. You start the year with nothing and will end it with a beautiful, 176-page, full-color book based on a chosen theme. During the first semester, you will learn the journalism skills necessary to create the book, and you will be busy writing questions and interviewing, taking photos, writing stories and captions, editing and proofreading, and putting together pages throughout the year. You will be glad to see the final product which will be delivered in August.

## 1<sup>st</sup> Semester

1. Yearbook terms / The Yearbook
2. Teamwork / Responsibility
3. Brainstorming / Theme
4. Content / Coverage / Concept
5. Production / Desktop Publishing
6. Reporting / Writing
7. Headlines / Captions
8. Editing / Style / Proofreading
9. Photography
10. Design / Graphics
11. First deadline for plant

## 2<sup>nd</sup> Semester

1. Second deadline for plant (January)
2. Third deadline for plant (February)
3. Fourth deadline for plant (March)
4. Fifth deadline for plant (April / May)

## Textbook

Jostens 1,2,3 Student Yearbook Guide

## Online Curriculum

Yearbook Avenue-Digital Classroom

## Grading Scale

- 100-90 A
- 89-80 B
- 79-70 C
- 69-60 D
- 59-0 F

## Semester Grade Calculations:

- 1st Quarter / 3rd Quarter 45%
- 2nd Quarter / 4th Quarter 45%
- Semester Test / Semester Project 10%

## Grade Breakdown:

- Tests/Yearbook pages 50%
- Quizzes/Peer editing 30%
- Homework 20%

## Grading Procedures

- I will check homework at the beginning of the class period, and you will earn full credit if it is done and zero credit if it is not done. You may be submitting it to Google Classroom.
- Everything in the gradebook is percentages.
- In the gradebook,
  - a "0" means you didn't have the work done when I checked it, and you can earn the 50% when you show it to me.
  - an "M" in the gradebook means you were absent when I checked that assignment, and you can show it to me for full credit when you return.
- When you are graded on a layout (production performance,) you will receive two types of grades:
  - 1) meeting deadlines=yes=A and no=F
  - 2) meeting standards=uses the grading scale
  - \*Be aware that, after the first quarter, layouts account for the majority of your grade.
- You will also earn an effort / participation grade twice a quarter.

## Absence/Tardy and Discipline Policy

See student handbook.

## Cell Phone/iPad Policy

- Put phone in the phone holder hanging on the door. You will be assigned a specific number for your phone.
- If your phone is out, I will put it on my desk during the class and possibly keep it until the end of the day.
- If you refuse, it will be treated as insubordination. (see handbook)
- Use your iPad for educational purposes.
- No headphones / earbuds unless I tell you differently.

## Bookbags / Backpacks / Purses

- No bookbags, backpacks, or purses on the tables.

## Food / Drinks

- No food or drinks in the classroom other than water.

## COVID-19 Guidelines

- Follow the guidelines for the green, orange, yellow, and red phases. They are listed in the plan which is on the school website.

**In this class, there are deadlines that must be met on time. Being on time is of the utmost importance in the publication of our yearbook. You jeopardize the whole process if you are late with your segment. Additional time will be scheduled after school, on weekends, or after graduation as needed to complete these deadlines.**

**\*\*Regular attendance and self motivation are two of the keys to getting your work completed on time!\*\***

**The following pages are the South Dakota State Standards for English Language Arts and Literacy along with assessments for this course.**

## **Advanced Journalism: Yearbook**

South Dakota State Standards for English Language Arts & Literacy

### **Language Standards 6-12**

#### **Conventions of Standard English**

11-12.L.1 Demonstrate command of the conventions of standard English grammar and usage when writing or speaking. a. Apply the understanding that usage is a matter of convention, can change over time, and is sometimes contested. b. Resolve issues of complex or contested usage, consulting references as needed.

11-12.L.2 Demonstrate command of the conventions of standard English grammar; consult references as needed. a. Use hyphens and dashes correctly. b. Spell correctly; consult references as needed

#### **Knowledge of Language**

11-12.L.3 Apply knowledge of language to understand how language functions in different contexts, to make effective choices for meaning or style, and to comprehend more fully when reading or listening. Vary syntax for effect, consulting references for guidance as needed; apply an understanding of syntax to the study of complex texts when reading.

#### **Vocabulary Acquisition and Use**

11-12.L.4 Determine or clarify the meaning of unknown and multiple-meaning words and phrases based on grades 11–12 reading and content, choosing flexibly from a range of strategies. a. Use context (e.g., the overall meaning of a sentence, paragraph, or text; a word’s position or function in a sentence) as a clue to the meaning of a word or phrase. b. Identify and correctly use patterns of word changes that indicate different meanings or parts of speech (e.g., conceive, conception, conceivable). c. Consult general and specialized reference materials (e.g., dictionaries, glossaries, thesauruses), both print and digital, to find the pronunciation of a word or determine or clarify its precise meaning, its part of speech, its etymology, or its standard usage. d. Verify the preliminary determination of the meaning of a word or phrase (e.g., by checking the inferred meaning in context or in a dictionary).

11-12.L.5 Demonstrate understanding of figurative language, word relationships, and nuances in word meanings. a. Interpret figures of speech (e.g., hyperbole, paradox) in context and analyze their role in the text. b. Analyze nuances in the meaning of words with similar denotations

11-12.L.6 Acquire and accurately use general academic and subject specific words and phrases, sufficient for reading, writing, speaking, and listening at the college and career readiness level; demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

### **Writing Standards 6-12**

#### **Production and Distribution of Writing**

11-12.W.4 Produce clear and coherent writing in which the development, organization, style and tone are appropriate to grade-specific task, purpose, and audience

11-12.W.5 Use a writing process to develop and strengthen writing as needed by planning, revising, editing, rewriting, or trying a new approach, focusing on addressing what is most significant for a specific purpose and audience. (Editing for conventions should demonstrate command of Language standards 1–3 up to and including grades 11–12.)

11-12.W.6 Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback, including new arguments or information.



### **Range of Writing**

11-12.W.10 Write routinely over extended time frames (time for research, reflection, and revision) and shorter time frames (a single sitting or a day or two) for a range of tasks, purposes, and audiences; independently select writing topics and formats for personal enjoyment, interest, and academic tasks.

### **Text Types and Purposes**

11-12.W.2 Write informative/explanatory texts to examine and convey complex ideas, concepts, and information clearly and accurately through the effective selection, organization, and analysis of content.

a. Introduce a topic; organize complex ideas, concepts, and information so that each new element builds on that which precedes it to create a unified whole; include formatting (e.g., headings), graphics (e.g., figures, tables), and multimedia when useful to aiding comprehension.

b. Develop the topic thoroughly by selecting the most significant and relevant facts, extended definitions, concrete details, quotations, or other information and examples appropriate to the audience's knowledge of the topic.

## **Speaking and Listening Standards 6-12**

### **Comprehension and Collaboration**

11-12.SL.1 Initiate and participate effectively in a range variety of collaborative discussions (one-on-one, in groups, and teacher-led) on grades 11–12 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.

b. Collaborate with peers to promote civil, democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.

### **Presentation of Knowledge and Ideas**

11-12.SL.6 Adapt speech to a variety of contexts, audience, tasks, and feedback from self and others, demonstrating a command of formal English when indicated or appropriate. (See grades 11–12 Language standards 1 and 3 for specific expectations.)

## **Reading Standards for Informational Text 6-12**

### **Key Ideas and Details**

11-12.RI.3 Analyze a complex set of ideas or sequence of events and explain how specific individuals, ideas, or events interact and develop over the course of the text.

### **Craft and Structure**

11-12.RI.4 Determine the meaning of words and phrases as they are used in a text, including figurative, connotative, and technical meanings; analyze how an author uses and refines the meaning of a key term or terms over the course of a text.

## **Reading Standards for Literacy in History/ Social Studies 6-12**

### **Integration of Knowledge and Ideas**

11-12.RH.9 Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

## **Advanced Journalism: Yearbook Assessments**

We use a variety of assessments throughout the year-long course, including the following:

1. Quizzes
2. Self-editing
3. Read-alouds
4. Peer editing
5. Semester tests and projects



Date Received by SD DOE:  
ARW-RHSO1 (06/2022)



Office of Accreditation  
Type all information or use blue or black ink.

### Administrative Rule Waiver Application Required High School Offerings

#### Authority to Grant Administrative Rule Waiver

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#### Part 1 – District Information

Huron School District 2-2

<b>Superintendent Name:</b> Dr. Kraig Steinhoff	<b>Phone Number:</b> 605.353.6990	<b>Email:</b> kraig.steinhoff@k12.sd.us
<b>School Board President Name:</b> Tim Van Berkum	<b>Phone Number:</b>	<b>Email:</b> tim.vanberkum@k12.sd.us

#### Part 2 – Administrative Rules to be Waived

Select the rule(s) the district is requesting to be waived:

List Rule Requesting to be waived:

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**Application Timeline**

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**(b) List any Faculty whom the wavier covers if applicable, otherwise indicate N/A.**

Huron High School ELA Falcutly

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## Part 5 – Length of Waiver

Intended Date for Waiver Implementation: 8/1/2024  
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(Maximum of 5 school terms, which begin July 1 of each year.)

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Date(s) Presented to School Board ( <i>attach board minutes</i> ): <u>07/22/2024</u>	Date Approved by School Board:
Signature of Superintendent/CEO:	Signature of School Board President:
Date of Signature:	Date of Signature:

## Part 7 – Department of Education Review

Date Received:	Date Reviewed:
Name and Reviewer:	
<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Reason for Denial:	

Additional Documentation Required:	
<b>Part 8 – Department of Education Secretary’s Action</b>	
<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Reason for Denial:	
Signature:	

*Include:*

1. Completed application
2. School board minutes

*Email to:*

[doeaccred@state.sd.us](mailto:doeaccred@state.sd.us)



Were it left to me to decide whether we should have a government without newspapers, or newspapers without a government, I should not hesitate a moment to prefer the latter.

~ Thomas Jefferson

# Newspaper

Instructor: Sarah Rubish

Email: [sarah.rubish@k12.sd.us](mailto:sarah.rubish@k12.sd.us)

Phone: 605-353-7800 (school) 605-352-8231 (home) 605-354-4735 (cell)

Classroom: A-207

Classroom Hours: A days, 7:40 a.m. – 3:40 p.m.; B days by appointment

## Course Description~

Students will create and produce a monthly newspaper, *Tiger Stripes*, for distribution at Huron High School and within the city of Huron. Students will also create a weekly edition, *The Weekly Roar*, for publication at HHS and via email to the students and staff. Students will serve as reporters and writers, editors, graphic designers, and photographers. Through class discussions, students will determine *who* and *what* is newsworthy each month. Each student, along with their editor, will determine *how* best to convey that news. Students will learn to write succinct, clear, fact-based articles, and they will understand the difference between opinion and fact. Students will have a clear understanding of the code of ethics for student journalists and they will have a clear understanding as to *why* newspapers are fundamental to a free and fair society.

Grading Scale	Semester Grade
100-90 A	First Quarter Grade      40% Second Quarter Grade    40% Semester Project Grade    20%
89-80 B	
79-70 C	
69-60 D	
59-0 F	
Needed for Each Class	Expectations
Macbook Notebook                      Folder with pockets Pen/Pencil                      Charged iPad  Any material needed for current issue of <i>Tiger Stripes</i>	Students will be expected to work on each aspect of the paper from reporting to photography to layout. Students will be courteous and responsible. They will take the public nature of their work and the ethics involved seriously.
Late Work	Classwork
<b>Deadlines, deadlines, deadlines...</b> there are no late assignments in Newspaper, just missed deadlines.  <b>Your grade DEPENDS on meeting deadlines.</b>	Each student's grade will be reflective of the individual writing, editing, and effort put forth each month in creating the newspaper. Students will not be graded collectively on the "finished product".

## Rules & Regulations

1. **Behavior** ~ You are given a lot of freedom and a lot of responsibility in this class...use it wisely. Be polite, be respectful, and be thoughtful. ☺
2. **Attendance** ~ You are very involved students, and I understand you'll miss class some times. It is up to you to plan for these absences. Deadlines are firm, and you need to meet them regardless of your attendance in class (or make other arrangements with me ahead of time).
3. **Phones** ~ Due to the nature of this class, some times you may need to use your phone for interview purposes or for photography needs. Please ask FIRST if you need to use your phone; otherwise, the expectation is that phones will be put away (in your bags, which will be kept on the floor, not on the desks ☺).
4. **Headphones / earbuds** ~ We need to communicate in this class, and headphones keep us in separate worlds, so keep these put away along with your phone, please.
5. **Deadlines** ~ There are specific deadlines for each part of publishing a newspaper. If you are late, you delay publishing for everyone else. Please be considerate. If you do miss a deadline, you are responsible for making up the work outside of class A.S.A.P.
6. **Grading Procedures** ~ You will receive a monthly production schedule with deadlines. You will be graded on the work produced (rough drafts, layout drafts, peer editing, etc.) as well as on meeting deadlines. I will meet with you, your page partner, and your editor every class period. Expect continual adjustments and many changes – the newspaper layout isn't finalized until we send it to the printer ("put it to bed").

I expect you all **to think**, to discuss, to participate, to work hard, and to take responsibility for your creation. *Tiger Stripes* is a student-produced newspaper – it's yours -- and I want you to take great pride in what you produce.

What you report, what you write, and what we publish reflects on each one of you, it reflects on me, and it also reflects on HHS and on the Huron School District. Please know that I will defend your right to think, to express opinions, and to state the truth...but also keep in mind that we are a high school newspaper. We need to be truthful but fair, honest but aware of our audience, and also remember that we are subject to the oversight of the administration, the school board, and the taxpayers.

**Parents**, I'm looking forward to a challenging and exciting year. Please contact me by email or phone at any time if you have questions or concerns ([sarah.rubish@k12.sd.us](mailto:sarah.rubish@k12.sd.us) / 605-352-8231).

### **Permission to leave campus:**

I give my child, \_\_\_\_\_, permission to periodically travel off campus to pick up and/or deliver issues of the *Tiger Stripes*, conduct interviews, and take photographs.

\_\_\_\_\_ Date: \_\_\_\_\_



The following pages are the South Dakota State Standards for English Language Arts and Literacy along with assessments for this course.

## **Advanced Journalism: Newspaper**

South Dakota State Standards for English Language Arts & Literacy

### **Language Standards 6-12**

#### **Conventions of Standard English**

11-12.L.1 Demonstrate command of the conventions of standard English grammar and usage when writing or speaking. a. Apply the understanding that usage is a matter of convention, can change over time, and is sometimes contested. b. Resolve issues of complex or contested usage, consulting references as needed.

11-12.L.2 Demonstrate command of the conventions of standard English grammar; consult references as needed. a. Use hyphens and dashes correctly. b. Spell correctly; consult references as needed

#### **Knowledge of Language**

11-12.L.3 Apply knowledge of language to understand how language functions in different contexts, to make effective choices for meaning or style, and to comprehend more fully when reading or listening. Vary syntax for effect, consulting references for guidance as needed; apply an understanding of syntax to the study of complex texts when reading.

#### **Vocabulary Acquisition and Use**

11-12.L.4 Determine or clarify the meaning of unknown and multiple-meaning words and phrases based on grades 11–12 reading and content, choosing flexibly from a range of strategies.

a. Use context (e.g., the overall meaning of a sentence, paragraph, or text; a word's position or function in a sentence) as a clue to the meaning of a word or phrase.

b. Identify and correctly use patterns of word changes that indicate different meanings or parts of speech (e.g., conceive, conception, conceivable).

c. Consult general and specialized reference materials (e.g., dictionaries, glossaries, thesauruses), both print and digital, to find the pronunciation of a word or determine or clarify its precise meaning, its part of speech, its etymology, or its standard usage.

d. Verify the preliminary determination of the meaning of a word or phrase (e.g., by checking the inferred meaning in context or in a dictionary).

11-12.L.5 Demonstrate understanding of figurative language, word relationships, and nuances in word meanings. a. Interpret figures of speech (e.g., hyperbole, paradox) in context and analyze their role in the text. b. Analyze nuances in the meaning of words with similar denotations

11-12.L.6 Acquire and accurately use general academic and subject specific words and phrases, sufficient for reading, writing, speaking, and listening at the college and career readiness level; demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

## **Writing Standards 6-12**

### **Production and Distribution of Writing**

11-12.W.4 Produce clear and coherent writing in which the development, organization, style and tone are appropriate to grade-specific task, purpose, and audience

11-12.W.5 Use a writing process to develop and strengthen writing as needed by planning, revising, editing, rewriting, or trying a new approach, focusing on addressing what is most significant for a specific purpose and audience. (Editing for conventions should demonstrate command of Language standards 1–3 up to and including grades 11–12.)

11-12.W.6 Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback, including new arguments or information.

### **Range of Writing**

11-12.W.10 Write routinely over extended time frames (time for research, reflection, and revision) and shorter time frames (a single sitting or a day or two) for a range of tasks, purposes, and audiences; independently select writing topics and formats for personal enjoyment, interest, and academic tasks.

### **Text Types and Purposes**

11-12.W.2 Write informative/explanatory texts to examine and convey complex ideas, concepts, and information clearly and accurately through the effective selection, organization, and analysis of content.

a. Introduce a topic; organize complex ideas, concepts, and information so that each new element builds on that which precedes it to create a unified whole; include formatting (e.g., headings), graphics (e.g., figures, tables), and multimedia when useful to aiding comprehension.

b. Develop the topic thoroughly by selecting the most significant and relevant facts, extended definitions, concrete details, quotations, or other information and examples appropriate to the audience's knowledge of the topic.

## **Speaking and Listening Standards 6-12**

### **Comprehension and Collaboration**

11-12.SL.1 Initiate and participate effectively in a range variety of collaborative discussions (one-on-one, in groups, and teacher-led) on grades 11–12 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.

b. Collaborate with peers to promote civil, democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.

### **Presentation of Knowledge and Ideas**

11-12.SL.6 Adapt speech to a variety of contexts, audience, tasks, and feedback from self and others, demonstrating a command of formal English when indicated or appropriate. (See grades 11–12 Language standards 1 and 3 for specific expectations.)

## **Reading Standards for Informational Text 6-12**

### **Key Ideas and Details**

11-12.RI.3 Analyze a complex set of ideas or sequence of events and explain how specific individuals, ideas, or events interact and develop over the course of the text.

### **Craft and Structure**

11-12.RI.4 Determine the meaning of words and phrases as they are used in a text, including figurative, connotative, and technical meanings; analyze how an author uses and refines the meaning of a key term or terms over the course of a text.

## **Reading Standards for Literacy in History/ Social Studies 6-12**

### **Integration of Knowledge and Ideas**

11-12.RH.9 Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

**Assessments:** We use a variety of assessments throughout the year including the following:

1. Quizzes
2. Self-editing and peer editing
3. "Read-alouds" and editor meetings
4. Semester assessments and projects