

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
Monday, May 13, 2024
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

May 15	Baccalaureate – 8:00pm – Huron Arena
May 17	Last Day of School
May 19	Graduation – 2:00pm – Huron Arena
May 28 (Tuesday)	Board of Education Meeting – 5:30pm – IPC
June 10	Board of Education Meeting – 5:30pm – IPC
June 19	Juneteenth Holiday
June 24	Board of Education Meeting – 5:30pm – IPC
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Approval and/or Corrections of Minutes of Previous Meetings**
 - b) **Approval and/or Corrections of the Financial Report**
 - c) **Consideration and Approval of the Bills**
 - d) **Approval of New Hires to the District**

Classified personnel, substitute teachers, classroom aides, Board Members, and volunteers must be approved in order to be covered by our workmen's compensation plan.

 - 1) Mike Radke/Assistant Girls Wrestling Coach/\$5,664 per year
 - 2) Audrey Kopfmann/Assistant Varsity Volleyball Coach/\$5,664 per year
 - 3) Nacrina Aldan/Food Service, Assistant Cook, Middle School/\$21.23 per hour
 - 4) Stephen Martens/Substitute Driver/Transportation/\$35 per hour
 - 5) Mason Wheeler/Assistant Boys Wrestling Coach/\$5,664 per year
 - e) **Resignations for Board Approval**
 - 1) Charlie Warner/Custodian, Arena/8 years (Jan 31, 2025)
 - 2) Merry Thelen/Para Educator, Riverside Colony/4 months
 - 3) Rita Schulz/Aide, Counselor's Office, Middle School/2 years
 - 4) Ethan Simmons/Para Educator – Library Aide, Middle School/2 years
 - 5) Chad Zachrison/5th gr Teacher, Washington/3 years
 - 6) Eh Gay/Food Service, Buchanan/4 months
 - 7) Stephen Martens/Route Driver, Transportation/8 years

- 8) Courtney Clarke/MS Boys Track Coach/3 years
- f) **Contracts for Board Approval**
 - 1) Taylor Stuart/2nd gr Teacher, Madison/\$56,267 per year
 - 2) Samantha Shoultz/3rd gr Teacher, Madison/\$56,267 per year
 - 3) Susan Peterson/Speech Language Pathologist, District/\$75,036 per year
 - 4) Alyssa Schwartz/SPED Teacher, Buchanan/\$56,898 per year
- g) **Accept the Variable Pricing Bid from Avera/Pace for Milk/Dairy for 2024-2025**
- h) **Accept 10 cent discount bid from Stern Oil Co. for gasoline and diesel fuel for 2024-2025.** A 7 cent discount bid was received from DJ's Travel Center and a 5 cent discount bid was received from MG Oil Co.
- i) **Accept the bid from Builder's First Source for the student built house for 2024-2025.** The bid amount is \$2.25 per square foot, for a 1,925 square foot house, totaling \$4,331.25
- j) **Intent to Apply for Grant Funding**

Group Applying	HSD CTE
Contact Person	Jolene Konechne
Name of Award	CTE Innovative Equipment Grant
Name of Funder	SD Dept of Education
Amount to be Requested	\$250,000
Project Focus	identify, support, innovate & modernize CTE programs
- k) **Intent to Apply for Grant Funding**

Group Applying	Preschool Partnership Program
Contact Person	Jolene Konechne
Name of Award	Preschool Partnership Program
Name of Funder	United Way
Amount to be Requested	\$3,000
Project Focus	addressing unserved children in a preschool program
- l) **Intent to Apply for Grant Funding**

Group Applying	HMS & Washington 4-5 Center
Contact Person	Lyndi Hudson
Name of Award	United Way Grant
Name of Funder	United Way
Amount to be Requested	\$6,000
Project Focus	supplies for students to use in an extracurricular art club

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **Tyson Pfitzer** (12 gr) for setting a new school record in javelin at 149'3"
- **Molly Perry and the Cast/Crew of Little Shop of Horrors** for the wonderful performances! Well done.
- **Charleigh Brewer** (8th gr) for winning Reserve 3D World Champion at the Better Barrel Races World Finals. Brewer also placed in the America Quarter Horse Association Jackpot and Juvenile Jackpot
- **Christian** (teacher at Washington) and **Kelsey** (teacher at Buchanan) **Small** on the birth of their son Kobe Ray on April 22

- **Congratulations to the Employees of the Year as announced at the Employee Recognition Banquet held Wednesday, May 9th:**
 - Classified** – Steve DeBoer and Stephanie Tschetter
 - Professional Support Staff** – Laci Guy
 - Finalists Shelly Fuller and Amanda DeJong
 - Elementary Teacher** – Marissa Krekelberg
 - Finalists Kate Ashbaugh and Todd Preston
 - Middle School Teacher** –Lizzy Raml
 - Finalists Julie Berger and Melody Witte-Trowbridge
 - High School Teacher** – Molly Perry
 - Finalists Jordan Mullen and James Stueckrath

Thank You to:

- **Speech Pathologist Day, May 18**
- **The Middle School Students** who spent part of Earth Day picking up trash at Tiger Stadium. It is greatly appreciated!
- **Maria Serrano**, mother of Mario Serrano, for donating a Hoyer lift to the HSD
- **Miss South Dakota Miranda O’Bryan** who read and spoke to the Buchanan 1st grade students and donated copies of the book she wrote to the classes
- **And thank you to the following who donated items for our teachers during Teacher Appreciation Week:**
 - **Horace Mann** for donating cookies
 - **Anytime Fitness** for giving deodorants and drink packs
 - **Horizon Healthcare, The Donut Shoppe, MA’s Carwash, Wilbur-Ellis, & Iverson Ford** for donating donuts
 - **Jack Links** for the delivery of jerky snack bags
 - **Middle School Parent Teacher Advisory** for providing sub sandwiches
 - **HEA** for providing crackers and meat/cheese trays to all the attendance centers

10. REPORTS TO THE BOARD:

- a) **High School Report** – Tessa Gogolin
- b) **Good News Report** - High School Addition/Expansion-Jolene Konechne, John Halbkat
- c) **Good News Report** – 21st Century Library Award Presentation – Rachel Kary
- d) **Business Manager’s Report**
- e) **Superintendent’s Report**

11. OLD BUSINESS

- a)

12. NEW BUSINESS

- a) **SDHSAA 2024 Official Election Ballot**
 - 1. **West River At-Large Representative**
 - a) **Kelly Daughters, Faith School District**
 - b) **Chris Long, Lyman School District**
 - c) **Mark Naugle, Custer School District**
 - d) **Erik Person, Lead-Deadwood School District**
 - e) **Cory Strasser, Rapid City School District**

2. **Native American At-Large Representative**

- a) Francis Big Crow, Lakota Tech HS
- b) Tre'voun Buffalo, Wakpala HS
- c) Rich Crow Eagle, Tiospa Zina HS
- d) Chuck Wilson, Todd County HS

3. **Amendment to Constitution and Bylaws**

a) **Amendment No. 1 – Chapter II, Part I, Section 6. Amateur Stan**

The Huron School District Activities Director is supported by the High School Principal and Superintendent of Schools and recommends a vote for Mark Naugle, Chuck Wilson, and 'Yes' on amendment number 1.

- b) **Presentation of Proposed Budget for 2024-2025**
- c) **HSD Procurement Plan for Child Nutrition Programs** – introduction
- d) **Request from the Huron School District Foundation** to share funding for an Executive Director - introduction
- e) **2024 Banking Services**

13. **EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:

- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. **ADJOURNMENT**

Halbkat, Darla

Subject: FW: Retirement

From: Warner, Charlie <Charlie.Warner@k12.sd.us>
Sent: Monday, April 22, 2024 4:00 PM
To: Christopherson, Kelly <Kelly.Christopherson@k12.sd.us>
Subject: Retirement
Importance: High

To all it concerns

As of April 22, I Charlie Warner am officially announcing my retirement to be on January 31, 2025, from the Huron School District.

Charlie Warner

Halbkat, Darla

Subject: FW: Resignation

From: "Thelen, Merry" <Merry.Thelen@k12.sd.us>

Subject: Resignation

Date: April 23, 2024 at 9:00:59 AM CDT

To: "Mittelstedt, Rodney" <Rodney.Mittelstedt@k12.sd.us>

Rodney,

I would like to inform you that I, Merry Thelen, working as a Paraprofessional in the Huron School District at Riverside Colony, would like to submit my formal resignation, as of Wednesday, April 24, 2024. I apologize for the inconvenience of the matter but hope you can understand.

Merry Thelen

Laura Willemsen
Huron Middle School
PO Box 949
Huron, SD 57350
April 22, 2024

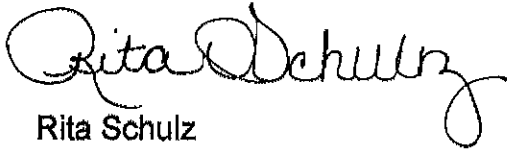
Ms. Willemsen:

I am writing this letter to serve as notice of my resignation as the HMS Counseling Office Administrative Assistant at the end of the 2024 school year.

I have had a great experience working in the counseling office. It has been a pleasure working with the counselors, Taylor Kevan and Akina Decker. I will be moving out of this area when school is out and that is why I am resigning.

I would like to thank you for the opportunity and support you have provided during my time with HMS. Please let me know if I can be of any assistance in the future during the transition.

Sincerely,

A handwritten signature in black ink that reads "Rita Schulz". The signature is written in a cursive style with a large, looping initial "R".

Rita Schulz

Halbkat, Darla

Subject: Official resignation letter

From: Simmons, Ethan <Ethan.Simmons@k12.sd.us>
Sent: Thursday, April 25, 2024 9:15 AM
To: Willemsen, Laura L <Laura.Willemsen@k12.sd.us>
Subject: Official resignation letter

Dear Mrs. Willemsen,

I am writing to formally resign my position as library assistant at Huron Middle School Library. After this school year (including summer school), I will be no longer working here. I wanted to thank you for letting me work here and help serve our students; I learned a lot, and it was a wonderful experience. It has been an honor working with you; please do not hesitate to let me know if you have any questions.

Sincerely,
Ethan Simmons

Note: This e-mail and any attachments may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of this e-mail and any attachments is strictly prohibited. If you have received this e-mail in error, please notify us immediately by returning it to the sender and deleting it from your computer system. Thank you for your cooperation.

Kari Hinker
Principal
Washington 4-5 Center
Huron, South Dakota

I cannot express how grateful I am for the opportunity you gave me to teach the past three years. Your support and guidance have been invaluable and showed me how to be a true leader. My fellow teachers also deserve a lot of credit for helping me along and advising me. Especially the other members of my pod. They made sure that I always had what I needed and answered all of my many questions.

I am sure there were times where you were scratching your head at me, but I have always known that you had my back. I hope that you know I have had and will always have yours.

It is therefore with a heavy heart that I am resigning from my teaching position at Washington 4-5 center. The past three years have been better than I could have imagined, but I need to follow my heart and where God is leading me. I have accept a ministry position and will be returning to full-time ministry.

I will be finishing this school year but will not be returning in the Fall. Thank you for your support during this transition and for all of the support that I have received over the years.

Sincerely,

A handwritten signature in cursive script that reads "Chad Zachrison". The signature is written in black ink and is positioned above the printed name.

Chad Zachrison

April 29, 2024

Eh Gay

May 17, 2024

Dear Amanda Reilly,

I would like to inform you that I will not be coming back to work as a lunch server at Buchanan for the 2024-2025 school year.

I want to thank you for giving me the opportunity to work for the Huron School District and being able to help serve kids. I learned many new things from my time working here.

Sincerely,

A handwritten signature in black ink, appearing to be "Eh Gay", written over the word "Sincerely,".

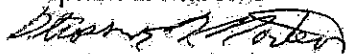
Attn : Kathy

As of the last day of school, May 17 th 2024, I Stephen Martens will be resigning from my Bus school driving position.

I would be glad to be a substitute driver, if I'm in town and available.

Thank you

Stephen E. martens

A handwritten signature in black ink, appearing to read "Stephen E. Martens", written over the typed name.

Sent from my iPad

May 8, 2024

Mr. Rotert,

Please accept this letter as my formal resignation from the 7th grade boys track coach position. I am resigning in order to accept the high school pole vault position. I have enjoyed my time as a middle school coach and I thank you for the opportunity to have coached and volunteered with the middle school for the last four years. I am very excited about coaching pole vault with the high school athletes and am looking forward to next track season.

Sincerely,

Courtney Clarke

5-8-24

CC



Employment Contract

HURON PUBLIC SCHOOLS #2-2

EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

04/23/2024

Taylor Stuart

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$56,267** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/07/2024** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold

or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2024-2025 with BS and 0 years of teaching experience. Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning on/near August 7. (Date TBD) During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

BS

Base Contract: \$56,267

***CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 04/26/2024

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Employee Signature <i>Taylor Stuart</i>	Date 04/23/2024 01:38 pm
Chairman of School District Board Signature <i>Garret Bischoff</i>	Date 04/24/2024 01:46 pm
Business Manager of School District Signature <i>Kelly Christopherson</i>	Date 04/25/2024 10:52 am



EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

04/29/2024

Samantha Shoultz

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$56,267** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/07/2024** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold

or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2024-2025 with BS and 0 years of teaching experience. Teachers new to the District are expected to work an additional 5 days beginning on/near August 7. (Date TBD) During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

BS

Base Contract: \$56,267

***CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 05/01/2024

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2

CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Employee Signature <i>Samantha Shoults</i>	Date 04/29/2024 11:08 am
Chairman of School District Board Signature <i>Garret Bischoff</i>	Date 04/29/2024 01:54 pm
Business Manager of School District Signature <i>Kelly Christopherson</i>	Date 04/29/2024 02:18 pm



EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

04/29/2024

Susan Peterson

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Speech Language Pathologist** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$75,036** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/07/2024** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold

or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2024-2025 with MA and 20+ years of experience. Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning on/near August 7. (Date TBD) During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

MA

Base Contract: \$75,036

***CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 05/01/2024

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2

CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Employee Signature <i>Susan M. Peterson</i>	Date 04/29/2024 08:39 pm
Chairman of School District Board Signature <i>Garret Bischoff</i>	Date 04/30/2024 07:33 am
Business Manager of School District Signature <i>Kelly Christopherson</i>	Date 04/30/2024 07:37 am



Employment Contract

HURON PUBLIC SCHOOLS #2-2

EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

05/02/2024

Alyssa Schwartz

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$56,898** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/05/2024** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold

or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2024-2025 with BS and 2 years of experience. Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning on August 5. During this time, the teacher will receive appropriate training in District program, and will have time to become adequately prepared for the new school year.

BS

Base Contract: \$56,898

***CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 05/06/2024

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2

CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Employee Signature	Date
<i>Alyssa Schwartz</i>	05/03/2024 01:15 pm

Chairman of School District Board Signature	Date
<i>Garret Bischoff</i>	05/03/2024 04:06 pm

Business Manager of School District Signature	Date
<i>Kelly Christopherson</i>	05/03/2024 04:26 pm



**Huron Public Schools
1045 18th Street SW
Huron, South Dakota 57350-0949**

**Office: 605-353-6909
Fax: 605-353-6910
email: Amanda.reilly@k12.sd.us**

**Amanda Reilly
School Nutrition Director
Concessions Director**

**To: Board of Education
Dr. Steinhoff
Mr. Christopherson**

Date: May 1, 2024

RE: Accept AVERA PACE Pricing for Milk/Dairy 2024-2025

I am recommending accepting the variable pricing from AVERA PACE for Milk/Dairy for the 2024-2025 school year.

Thank you,

**Amanda Reilly
Nutrition Director**



Kelly Christopherson
Business Manager
150 5th St. SW
Huron, SD 57350
P: (605) 353-6995
F: (605) 353-6994
kelly.christopherson@k12.sd.us

Memorandum

Date: May 1, 2024

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson, Business Manager

RE: 2024-2025 Gas and Diesel Fuel Bids

Gas and diesel bids were opened on May 1.

M.G. Oil Company dba Corner Pantry bid a 5 cent discount on E-10 blend gasoline. DJ's Travel Center bid a 7 cent discount on E-10 blend gasoline. Stern Oil Co. Inc. bid a 10 cent discount on E-10 blend gasoline.

M.G. Oil Company dba Corner Pantry bid a 5 cent per gallon discount on diesel fuel. DJ's Travel Center bid a 7 cent discount on diesel fuel. Stern Oil Co. Inc. bid a 10 cent discount on diesel fuel.

I recommend accepting the bids of Stern Oil Co. Inc. for both E-10 blend gasoline and diesel fuel for the period of July 1, 2024 through June 30, 2025.



Kelly Christopherson
Business Manager
150 5th St. SW
Huron, SD 57350
P: (605) 353-6995
F: (605) 353-6994
kelly.christopherson@k12.sd.us

Memorandum

Date: May 7, 2024

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson, Business Manager

RE: Student Built House Bids

Bids for the student built house building project for 2024-2025 were opened on May 7.

Builder's First Source bid \$2.25 per square foot for a 1,925 square foot house, totaling \$4,331.25.

No other bids were received.

I recommend accepting the bid of Builder's First Source for the CTE house building project for 2024-2025.





Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 5-6-2024 Contact Person: Jolene Konechne

Group Applying: HSD CTE

Name of Grant/Award: CTE Innovative Equipment Grant

Name of Funder: SD DOE Contact Person: Jamie Boettcher

Amount to be Requested: \$250,000 Funder's Submission Due Date: 6-14-2024

Project Focus: Identify, support, innovate & modernize CTE programs.

How awarded amount received? _____ Full amount up front Reimbursement

Are any follow up reports required? _____ Yes No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes _____ No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Jolene Konechne 5-6-24
Building/Department Administrator Date

Signature: Linda J Pietz 5-6-24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 5-6-2024
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 5-6-24 Contact Person: Jolene Konechne

Group Applying: Preschool Partnership Program

Name of Grant/Award: United way

Name of Funder: United way Contact Person Jen Bragg

Amount to be Requested: \$3,000 Funder's Submission Due Date: May 10, 2024

Project Focus: Addressing unserved children in a preschool program.

How awarded amount received? _____ Full amount up front _____ Reimbursement

Are any follow up reports required? _____ Yes No _____ If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes _____ No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Jolene Konechne 5-6-2024
Building/Department Administrator Date

Signature: Linda J Pietz 5-6-2024
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 5-6-2024
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 5/8/24 Contact Person: Lyndi Hudson

Group Applying: HMS and Washington 4-5

Name of Grant/Award: United Way Grant

Name of Funder: United Way Contact Person Jen Bragg

Amount to be Requested: \$6000 Funder's Submission Due Date: 5/10/24

Project Focus: supplies for students to use in an extracurricular art club

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Laura Willemssen 05/08/2024
Building/Department Administrator Date

Signature: Linda J Pietz 5/8/24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 5-8-24
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
2024 OFFICIAL ELECTION BALLOT
West River At-Large Representative
TERM: JULY 1, 2024 TO JUNE 30, 2029**

West River At-Large Representative- To be filled by a Superintendent.

This position is currently held by Kelly Messmer of Harding County High School. The West River At-Large Representative may be a Superintendent from any SDHSAA member school whose high school is physically located west of the Missouri River. This position must be filled by a Superintendent. **Any member school may nominate a person for this position and all member schools have the opportunity to vote.** The person elected will serve a **five-year term** on the SDHSAA Board of Directors and is unable to run for re-election in the West River At-Large Representative slot.

You may vote for one candidate.

The deadline for the return of this ballot is **May 31, 2024.**

- Kelly Daughters, Faith School District**
- Chris Long, Lyman School District**
- Mark Naugle, Custer School District**
- Erik Person, Lead-Deadwood School District**
- Cory Strasser, Rapid City School District**

Name of Member School

Date

Signature (Superintendent or Principal)

Signature (School Board President)

Unless there are TWO signatures, this ballot will be unacceptable and declared void.

Kelly Daughters, Faith- Hello, I am Kelly Daughters of Faith School District and am completing my 21st year in education and 13th overall with Faith. I have been the Superintendent at Faith the past eleven years and spent the first two years as the K-12 Principal. Prior to my work at Faith, I spent eight years working at Northwest Area Schools Multi District/Cooperative where I taught CAD/CAM (Computer Aided Drafting/Computer Aided Manufacturing) for seven years and was the Assistant Director for one year. I earned my Bachelor's Degree from Black Hills State University, Master's Degree from South Dakota State University and my Education Specialist from Wayne State College.

Since being in Faith I have been the Assistant High School Boys Basketball Coach, Co-Coach of Jr. High Boys Basketball and I also spent a few years as the Cross Country Coach. Being part of our extra-curricular programs gives me the opportunity to see the hard work and dedication of our students from a different perspective. Those same stories of hard work and dedication happen every day in all of our schools across our great state. Extra-curricular activities allow students opportunities outside of the classroom to develop leadership skills, communicate with teammates and teach younger students to help achieve a common goal.

The importance of the SDHSAA and the opportunities they create for all students across our state seems immeasurable. If elected, I look forward to collaborating and aiding the SDHSAA and our schools.

Chris Long, Lyman- Thank you for the opportunity to introduce myself as a candidate for the SDHSAA's Board of Directors and it's West River At-Large Superintendent position. I've been an educator in four South Dakota communities and am currently the superintendent in the Lyman School District. I feel that my education, extra-curricular and sports officiating experiences in South Dakota provide insights that would enable me to be an effective member of the SDHSAA Board of Directors.

The SDHSAA is an organization I have been fortunate to work with often. Since 1997, I've had tenures as a head and assistant football coach and as a head golf coach. I served a term on the SDHSAA Golf Advisory Board and, in cooperation with the SDHSAA, was the Class B State Golf meet director in 2017. I've been a certified high school basketball official since 2002. These experiences, along with many others, led to my interest in the Board of Directors and this open position.

I appreciate your district's consideration and would truly appreciate the opportunity to represent the schools of South Dakota on the SDHSAA Board of Directors.

Mark Naugle, Custer- With 33 years dedicated to public education, including over two decades as a school administrator and fifteen years as a Superintendent, I would bring a wealth of experience and a deep commitment to serving the students and schools of South Dakota as a member of the SDHSAA Board. Whether in the classroom, on the field, or within the community, I see every opportunity as a chance to make a positive impact and leave a lasting legacy of service and dedication. Joining the SDHSAA would not only be a continuation of this journey but also a new chapter filled with opportunities to serve the schools and students of our state. My journey in education has seen me wear many hats as a teacher, coach, principal, activities director, sports official, and finally, superintendent. After graduating from Custer High School and Black Hills State, I started my teaching/coaching career in Groton, with stops in Elk Point and Sturgis. Along the way, I completed my master's degree in education administration from South Dakota State and my education specialists and doctoral coursework from USD. I have served as a superintendent in South Dakota for fifteen years in Custer and Hill City and as a secondary principal/activities director in Philip and Hill City. In 2006, I was selected as the South Dakota Middle School Principal of the Year, and just this month, I was named the 2023 Outstanding Superintendent for South Dakota by the South Dakota School Superintendent's Association (SDSSA).

These experiences have helped me understand the importance of extracurricular activities in shaping students' lives. As a high school student, I personally witnessed school activities keep a classmate in school and become the first in his large family to graduate from high school. Without the support of teachers, coaches, and the activities he was involved in, he admitted he would not have graduated.

As a certified basketball official in South Dakota for 25 years, I've had the privilege of officiating multiple state tournaments. I was honored as the NFHS Boys' Basketball Official of the Year in 2010-2011 and inducted into the Black Hills Sports Officials Hall of Fame in 2023. I served as the SDHSAA Sports Advisory Council secretary for 17 years, and the SDHSAA Budget and Calendar Committee. Serving as the National President of the Federal Lands Impacted Schools Association for two years was a great learning experience, and I am currently a member of their executive board. Serving as the president of the South Dakota School Superintendent's Association (SDSSA) for two years was an honor, and I currently serve as a representative to the national superintendent's group, AASA, on their governing board.

Erik Person, Lead-Deadwood- I am Erik Person, superintendent of the Lead-Deadwood School District. I have lived just outside of Deadwood for the past three years with my wife Billie Rae, and our youngest daughter, Hallie, a high school junior. We have two adult children, Lacey (22), and Kray (23). All three of our children participated heavily in co-curricular activities in high school, and our son was also a collegiate athlete and is now a teacher and coach, helping to build the next generation of great South Dakota kids. Prior to moving to Deadwood, I was the superintendent of the Burke School District for twelve years.

My education career spans 27 years, with 20 as an administrator, 15 as a west river superintendent, 5 as a multi-district and ESA director, and 7 as a classroom teacher at Sioux Falls Roosevelt. Like most everyone else, my co-curricular journey started at a young age, and throughout my time at Mitchell High School I was a 2 or 3 sport athlete, and I participated in speech and debate. After high school I was fortunate to go to Sioux Falls College (now USF) on a track and cross-country scholarship. I received my Masters Degree from USF and my Doctoral Degree from the University of South Dakota. Upon earning my BA from USF I was blessed to be an assistant cross-country and track coach there for seven years under one of South Dakota's all-time greatest coaches. In addition to serving as an assistant coach at the collegiate level, I have been an assistant coach, head coach, teacher and administrator in AA, A, and B schools over the years. In addition to my superintendent duties, I currently serve as the head cross-country coach for the Lead-Deadwood Golddiggers. In the past I have also served as a region track and field chairman for 11 years, and as a region volleyball chairman for 3 years. Co-curricular activities have been a blessing my life and in the life of my family, having an immeasurable impact on us all. Serving on the SDHSAA Board of Directors would afford me another opportunity to serve and pass along the lifelong benefits that I have received through my participation in activities over the years. Being chosen as the West River representative would be an honor, and I believe I could bring a unique perspective from my experiences in schools in all three classes in South Dakota.

Cory Strasser, Rapid City - Hello, my name is Cory Strasser. I appreciate the time you are taking to review my bio. I currently serve as the Assistant Superintendent for Rapid City Area Schools. Residing in Rapid City, my wife Jamie and I have 5 children with two still in middle and high school.

As a graduate of Lennox High School I followed a path in education similar to my parents who were both lifelong educators. This led me to study social studies education at Black Hills State University and then teaching in Worthington and Slayton, MN. After 9 years of teaching and varsity coaching - basketball, cross country, and track and field - I had the privilege to move into the Principalship and lead Canton High School and then Pipestone Area, MN, MS-HS, before moving to RCAS. During my time in Minnesota I served on the State High School League Region IIIA activities committee and as president of the MN Association of Secondary School Principals. This has kept me involved and close to all activities.

Athletics has been a major part of my life. It is something that brings people together while creating opportunities for students to grow into awesome young people and become the future leaders in our state. I have seen this with the many students I have worked with over my 26 years in education and in my own children who have all participated in various athletics and activities. Thank you for considering me for the board of directors.



**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
2024 OFFICIAL ELECTION BALLOT**

**Native American At-Large Representative
TERM: JULY 1, 2024 TO JUNE 30, 2029**

Native American At-Large Representative- To be filled by an **Activities Director**.

This position is currently held by Dani Walking Eagle of St. Francis High School. The Native American School representative may be an Athletic/Activity Director from any SDHSAA member school with a student population made up up at least 50% Native American student population. This position must be filled by an Athletic/Activities Director. **Any member school may nominate a person for this position and all member schools have the opportunity to vote.** The person elected will serve a **five-year term** on the SDHSAA Board of Directors and is unable to run for re-election in the Native American At-Large Representative slot.

You may vote for one candidate.

The deadline for the return of this ballot is **May 31, 2024**.

- Francis Big Crow, Lakota Tech High School**
- Tre'youn Buffalo, Wakpala High School**
- Rich Crow Eagle, Tiospa Zina High School**
- Chuck Wilson, Todd County High School.**

Name of Member School

Date

Signature (Superintendent or Principal)

Signature (School Board President)

Unless there are TWO signatures, this ballot will be unacceptable and declared void.

Francis Big Crow, Lakota Tech- Hello, my name is Francis Big Crow. I was born and raised in Pine Ridge, South Dakota by Carol and the late Jamie Big Crow. I live with my significant other and my two toddler daughters. I also have a daughter that is in college pursuing her bachelor's degree in business. I'm a Class of 2000 graduate from Pine Ridge High School, where I played both football and basketball. I went on to get my bachelor's degree in Elementary Education from Oglala Lakota College.

I've been in education for 22 years starting as a paraprofessional, bus driver and coach which led to me teaching in a classroom for almost 10 years. I've coached many youth teams and traveling teams and continue to stay active playing softball and golfing when I can. I've always seen myself as someone to aid as a building block for young native athletes in my community. I'm happy to say I'm in my third year as Athletic Director for the new Lakota Tech High School in Pine Ridge, South Dakota. To help build a complete athletic program from scratch has been monumental for my community and I'm happy to be a key part of it. I would love to continue to be a voice for our native youth as the Native American Athletic Director representative on the SDHSAA board of directors.

Tre'voun Buffalo, Wakpala- I am an enrolled member of the Cheyenne River Sioux Tribal Nation (Eagle Butte, SD). I graduated from the Cheyenne Eagle Butte High School in 2008. I went on to pursue a bachelor's degree in Elementary Education from the United Tribes Technical College and currently enrolled in Sitting Bull College completing such degree.

In 2012 I graduated from the United States Indian Police Academy – Federal Law Enforcement Training Center in Artesia, New Mexico. I worked in Law Enforcement on the Cheyenne River Sioux Tribal Nation. In 2013 I accepted a job offer at Takini School as the Liaison/Truancy Officer and eventually was offered the athletic director position within months of my arrival and remained the athletic director from 2013-2016. From 2016-2018 I was the liaison officer/ athletic director at Lower Brule Schools. During my time at Lower Brule schools we made some changes to our athletic programs and due to those positive changes, our boys basketball team at that time qualified for the State B boys basketball tournament for the first time in the 46 years history of the school. This was a huge accomplishment not only for our student/athletes but for our school and community. Currently I am the athletic director at Wakpala School. I have served on the Dakota Oyate Challenge Basketball Board of Directors for 6 years.

In the summer of 2018, I left the education field and pursued a dream of working at the happiest place in the world as we all know it Walt Disney World. I took a leap of faith coming from a small-town reservation in South Dakota who had no idea what to expect out in the big world. I put my educational pursuit outside of Law Enforcement on hold and I accepted a position at Walt Disney World as a Security Host. This was one of the best decisions I ever made, I worked for Walt Disney World for a little over 5 years and it was amazing. I always tell students that there is a big world out there go and explore and see it, this is important for our Native children to see someone from the reservation leave and experience the world outside the reservation boundaries so that they know it is possible they can do it. I met so many people from around the world, from different cultures everyday I went to work, this is something I will remember forever. I returned to South Dakota as I was presented with an opportunity to become the Athletic Director at Wakpala School, I missed the school environment and sports all together. We do this for our students that is the true motivation right there to see an event come together for our students is great.

I knew two things when I was in High School watching our Athletic Director (Edie Claymore) run the show and know what she was doing amazed me and I said I want to be an Athletic Director. That goal became true. I also wanted to become a basketball official for the SDHSAA and I accomplished that also and have been a licensed official with the SDHSAA since 2008. I would appreciate your support and vote for the SDHSAA Native American Representative on the SDHSAA Board of Directors.

Richard Crow Eagle, Tiospa Zina- Hello, and thank you for taking the time to read this short bio. My name is Richard Crow Eagle, and I am currently the elementary P.E. teacher and athletic/activities director here at Tiozpa Zina. I have been in the education system for 18 years after completing this current school year. I was born and raised in St Francis, SD and graduated from Todd County in 1998. I attended in Huron University for 2 years before transferring to Dakota Wesleyan University, and finally obtaining my degree from my home university institution, Sinte Gleska University.

During my 17 years of being in the education system I coached basketball for 16 years with 13 of those years being the head coach. I was also the boys and girls head coach for golf for seven years, which gave me an opportunity to serve on the golf advisory board as the Native American Rep for 2 terms. I also just completed all the material to become a PGA Associate in B-14 (Director of instruction at a PGA recognized facility). I feel with this experience and participating in athletics all my life, I believe I can bring a particular perspective to the board. Thank you for the nomination and an opportunity to represent Native America on the SDHSAA.

Chuck Wilson, Todd County- Thank you for reading my bio. My name is Chuck Wilson, and I am the Activities Director at Todd County High School in Mission. I live in Mission with wife Lisa. We have 3 children.

We also have 13 grandchildren. So, we stay busy! I attended school at Todd County. I also attended the University of South Dakota.

I have been the Activities Director at Todd County for the last 18 years. Prior to that I served as the Elementary Athletic Director. I also coached at the Elementary and High school levels at Todd County. I have served on the SDHSAA Basketball Advisory Committee and on the SDHSAA Native American Advisory Committee as well. I currently serve on the SDHSAA Finance Committee and sit on the Basketball Officials Selection Committee. I have also sat on the SDIAAAA Executive Board and will be the President of the SDIAAAA for the 2024-2025 school year. I also sit on the Lakota Nation Invitational Board of Directors. I have also been a registered Track and Field/Cross Country official for the last 15 years.

This job has been such an honor serving our community and the kids. Success can be measured in so many ways, not just by winning and losing. To see kids grow through High School Activities is truly rewarding. Thank you for reading my history, I would appreciate your support for the SDHSAA Native American member to the Board.



SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION

2024 OFFICIAL AMENDMENT BALLOT

The deadline for the return of this ballot is **May 31, 2024**. In order to pass, a proposal must receive a 60% favorable vote. Please refer to the accompanying document for the text of the amendment and the rationale that was given at the Annual Meeting of the Board of Directors.

AMENDMENT NO. 1

To Amend Chapter II, Part I, Section 6 (Amateur Standing) of the SDHSAA By-Laws

Yes

No

Name of Member School

Date

Signature (Superintendent or Principal)

Signature (School Board President)

Unless there are TWO signatures, this ballot will be unacceptable and declared void.

BALLOTS DUE: May 31, 2024

**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
PROPOSED AMENDMENT TO CONSTITUTION AND BYLAWS**

Amend Chapter II, Part I, Section 6 of the SDHSAA By-Laws as such:

SECTION 6. AMATEUR STANDING. A student shall be a true amateur in all recognized ~~sanctioned~~ sports of this Association in order to compete in any sport so recognized. A student is governed by the amateur eligibility rules of that sport.

A student may be declared ineligible if he/she:

- A. Accepts cash, merchandise, compensation, or illegal awards when competing in a sport sponsored ~~sanctioned~~ by the Association beyond the monetary limits set in the SDHSAA Athletic Handbook.
- B. Enters into an agreement or contract to compete in professional sports.
- C. Receiveds remuneration for coaching any SDHSAA approved ~~sanctioned~~ sport during the season of the sport in his/her school.
- D. ~~Received remuneration for the use of name, picture, and/or personal appearance as an athlete in the promotion of a commercial or profit-making event.~~

Name, Image, and Likeness: A student may receive remuneration for the use of their name, picture, likeness, and/or personal appearance provided that:

- 1. The activities do not interfere with the student's academic obligations.
- 2. The remuneration is not tied to athletic performance (pay for play).
- 3. The remuneration is not used as an inducement to attend a particular school or transfer to a particular school.
- 4. The remuneration is not provided by the school or agents associated with the school (i.e.- Booster Clubs, Foundations).
- 5. SDHSAA or member school marks or logos may not be used in any activity where the student receives remuneration for the use of name, picture and/or personal appearance, nor shall the SDHSAA or member school name/mascot be referenced in the activity.
- 6. Member school uniform may not be used (worn, displayed, or otherwise) in the activity.
- 7. Clothing or equipment with the member school or SDHSAA logo may not be used in the activity.
- 8. Member school facilities may not be used in the activity.
- 9. SDHSAA or member school awards/trophies may not be displayed or referenced in the activity.
- 10. The student shall not promote or endorse activities associated with alcohol, tobacco, vaping, controlled substances, gambling, banned athletic substances, or other illegal substances/activities.
- 11. Member schools may not arrange, develop, or promote the relationship between the student and the involved entity.

Further considerations:

- International students are advised to consult US Visa and immigration laws, as well as laws in their home country, prior to engaging in any agreement.
- It is recommended that students and families seek legal counsel and tax advice on any remuneration received.
- It is the responsibility of the student and student's family to contact the NCAA, NAIA, NJCAA, or any other applicable post-secondary institution they may be considering to review the rules and ensure they are not jeopardizing post-secondary eligibility.
- Students may use professional NIL services for advice, representation, and marketing. However, that professional service may not be an employee or private contractor of the member school or school affiliated organization (i.e.- Booster Clubs, Foundations).

Amateur eligibility status is not affected under the following:

- A. If a student receives a stipend/fee for officiating a sport recognized **sanctioned** by the SDHSAA.
- B. If his/her name or picture, or a team picture appears on a commercial profit-making venture so long as the athlete receives no remuneration of any kind.
- C. If a student accepts an athletic scholarship to any institution of higher learning.

Should a student lose his/her amateur standing, he/she may be reinstated by the Board of Directors after the lapse of one year.

Rationale: Current SDHSAA rules declare that a student cannot profit from their name, picture, and/or personal appearance “as an athlete”. This attempts to clarify the phrase “as an athlete” and set clear delineations for what is and is not allowed. This is a mix of policies from states surrounding South Dakota. In addition, we have replaced the terms “sponsored”, “approved”, and “recognized” elsewhere in the policy with the term “sanctioned” for consistency.

Huron School District 2-2

2024-2025 Budget Summary

Budgeted Revenue

Fund	General	Capital Outlay	Special Education	Building	Elementary Bond Redemption	Food Service	Enterprise	Total All Funds	Percent
Local Revenue	6,292,000	4,399,000	2,235,000	3,000	1,423,000	726,000	226,000	15,304,000	27.64%
County Revenue	243,000	-	-	-	-	-	-	243,000	0.44%
State Revenue	18,624,000	-	3,959,000	-	-	-	-	22,583,000	40.79%
Federal Revenue	1,875,000	1,745,000	946,000	-	-	1,844,000	-	6,410,000	11.58%
Other Sources	820,000	10,000,000	-	-	-	-	-	10,820,000	19.54%
Total	27,854,000	16,144,000	7,140,000	3,000	1,423,000	2,570,000	226,000	55,360,000	100.00%

Budgeted Expenditures

Fund	General	Capital Outlay	Special Education	Building	Elementary Bond Redemption	Food Service	Enterprise	Total All Funds	Percent
Salaries and Wages	18,602,600	-	5,382,700	-	-	1,132,000	98,000	25,215,300	45.44%
Employee Benefits	5,135,000	-	1,417,500	-	-	367,300	14,100	6,933,900	12.49%
Purchased Services	2,112,100	7,230,000	240,200	-	-	58,000	2,000	9,642,300	17.38%
Supplies & Materials	1,138,200	1,149,000	98,100	3,000	-	970,700	68,900	3,427,900	6.18%
Equipment & Improve.	40,000	5,625,000	-	-	-	-	-	5,665,000	10.21%
Other Objects	972,100	2,220,000	1,500	-	1,331,000	42,000	43,000	4,609,600	8.31%
Total	28,000,000	16,224,000	7,140,000	3,000	1,331,000	2,570,000	226,000	55,494,000	100.00%

Budget (Deficit)

Surplus	(\$146,000)	(\$80,000)	\$0	\$0	\$92,000	\$0	\$0	(\$134,000)
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**Huron School District 2-2
2024-2025 Budget
General Fund Means of Finance**

Account	Description	2024-2025 Budget	2023-2024 Budget	Change
10 1110	Ad Valorem Taxes	4,900,000	4,844,000	56,000
10 1111	Mobile Home Taxes	50,000	50,000	0
10 1120	Prior Years Tax	80,000	80,000	0
10 1130	Tax Deed Revenue	1,000	1,000	0
10 1140	Utility Tax	414,000	414,000	0
10 1190	Penalties & Interest	20,000	20,000	0
10 1210	Revenue in lieu of Taxes	8,000	8,000	0
10 1312	Tuition From Other Lea's	30,000	30,000	0
10 1510	Interest Earned	360,000	243,000	117,000
10 1710	Admissions	70,000	70,000	0
10 1790	Other Activity Income	20,000	20,000	0
10 1792	Indust. Arts Resale HS	2,000	2,000	0
10 1910	Rentals	27,000	27,000	0
10 1920	199 Employee Banquet Donations	5,000	5,000	0
10 1921	Miscellaneous Donations	5,000	5,000	0
10 1950	Universal Service Fund	75,000	75,000	0
10 1973	Medicaid Admin Reimbursement	70,000	70,000	0
10 1992	Miscellaneous	50,000	50,000	0
10 1992	517 Miscellaneous - Preschool	6,000	6,000	0
10 1993	Student Activity Fee	6,000	6,000	0
10 1994	Yearbook Sales	5,000	5,000	0
10 1995	Play Productions	3,000	3,000	0
10 1996	Arena Sponsorships	60,000	60,000	0
10 1997	HS Student Technology Fees	25,000	25,000	0
10 2110	County Apportionment	240,000	240,000	0
10 2200	Revenue in lieu of Taxes	3,000	3,000	0
10 3111	State Aid	16,635,000	15,590,000	1,045,000
10 3111	State Aid - ESL Factor	1,448,000	1,425,000	23,000
10 3112	State Apportionment	240,000	240,000	0
10 3114	State Bank Franchise Tax	200,000	200,000	0
10 3129	962 Artist in School Residency Grant	1,000	1,000	0
10 3320	Auxiliary Placement	100,000	125,000	(25,000)
10 4151	925 CARES ACT - ESSER FUNDS III	0	245,000	(245,000)
10 4151	930 Title IV Transfer Title I	105,000	105,000	0
10 4151	940 Fresh Fruit and Vegetable Grant	80,000	80,000	0
10 4151	961 21st Century Grant	0	150,000	(150,000)
10 4158	930 Title I - Part A	865,000	850,000	15,000
10 4158	931 Title I - Part C	250,000	250,000	0
10 4158	932 Title I - Part D	110,000	110,000	0
10 4159	Title II Part A	240,000	240,000	0
10 4160	Title III	125,000	125,000	0
10 4161	Vocational Ed (Perkins) Grant	60,000	60,000	0
10 4900	007 LSS Refugee Impact Grant	40,000	0	40,000
10 5110	Operating Transfers In	700,000	300,000	400,000
10 5110	Operating Transfers In	40,000	40,000	0
10 5130	Sale of Surplus Property	80,000	80,000	0
Totals		27,854,000	26,578,000	1,276,000
Fund Balance Spending		146,000	672,000	(526,000)
Grand Total		28,000,000	27,250,000	750,000

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025 Budget	2023-2024 Budget	Change
Buchanan Elementary							
10	1111	511	111	Certified Salaries	1,295,000	1,295,000	0
10	1111	511	112	Paraprofessional Salaries	108,000	130,000	(22,000)
10	1111	511	114	Classified Salaries	73,000	71,000	2,000
10	1111	511	125	Substitute Salaries	30,000	25,000	5,000
10	1111	511	210	Social Security	115,300	116,400	(1,100)
10	1111	511	220	Retirement	90,400	91,300	(900)
10	1111	511	230	Group Health/Life Insurance	202,000	212,000	(10,000)
10	1111	511	240	Workers Compensation	6,500	6,500	0
10	1111	511	323	Repairs and Maintenance	24,000	24,000	0
10	1111	511	334	Travel	2,000	2,000	0
10	1111	511	339	Student Travel	2,000	2,000	0
10	1111	511	340	Communications	1,000	2,000	(1,000)
10	1111	511	411	Non-Technology Supplies	25,000	25,000	0
10	1111	511	412	Technology Supplies	5,000	5,000	0
10	1111	511	640	Dues and Fees	1,300	1,300	0
Total Buchanan Elementary					1,980,500	2,008,500	-28,000
Huron Colony Elementary							
10	1111	512	111	Certified Salaries	90,000	90,000	0
10	1111	512	112	Paraprofessional Salaries	30,000	32,000	(2,000)
10	1111	512	125	Substitute Salaries	1,700	1,700	0
10	1111	512	210	Social Security	9,400	9,500	(100)
10	1111	512	220	Retirement	7,400	7,500	(100)
10	1111	512	230	Group Health/Life Insurance	21,000	17,000	4,000
10	1111	512	240	Workers Compensation	1,000	1,000	0
10	1111	512	323	Repairs and Maintenance	2,000	2,000	0
10	1111	512	334	Travel	2,000	2,000	0
10	1111	512	339	Student Travel	500	500	0
10	1111	512	340	Communications	500	3,500	(3,000)
10	1111	512	411	Non-Technology Supplies	2,000	3,500	(1,500)
10	1111	512	412	Technology Supplies	500	500	0
10	1111	512	473	Computer Licensing Fees	1,500	0	1,500
Total Huron Colony Elementary					169,500	170,700	-1,200
Madison Elementary							
10	1111	514	111	Certified Salaries	1,325,000	1,205,000	120,000
10	1111	514	112	Paraprofessional Salaries	68,000	68,000	0
10	1111	514	114	Classified Salaries	40,000	37,000	3,000
10	1111	514	125	Substitute Salaries	30,000	25,000	5,000
10	1111	514	210	Social Security	112,000	102,200	9,800
10	1111	514	220	Retirement	87,800	80,100	7,700
10	1111	514	230	Group Health/Life Insurance	216,000	200,000	16,000
10	1111	514	240	Workers Compensation	6,500	6,500	0
10	1111	514	323	Repairs and Maintenance	28,000	28,000	0
10	1111	514	334	Travel	2,000	2,000	0
10	1111	514	339	Student Travel	2,000	2,000	0
10	1111	514	340	Communications	1,000	2,000	(1,000)
10	1111	514	411	Non-Technology Supplies	23,000	23,000	0
10	1111	514	412	Technology Supplies	4,000	4,000	0
10	1111	514	640	Dues and Fees	1,300	1,300	0
Total Madison Elementary					1,946,600	1,786,100	160,500

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	Change
					Budget	Budget	
Washington Elementary							
10	1111	516	111	Certified Salaries	1,320,000	1,315,000	5,000
10	1111	516	114	Classified Salaries	40,000	36,000	4,000
10	1111	516	125	Substitute Salaries	30,000	25,000	5,000
10	1111	516	210	Social Security	106,400	105,300	1,100
10	1111	516	220	Retirement	83,400	82,600	800
10	1111	516	230	Group Health/Life Insurance	205,000	200,000	5,000
10	1111	516	240	Workers Compensation	6,500	6,500	0
10	1111	516	323	Repairs and Maintenance	18,000	18,000	0
10	1111	516	334	Travel	2,000	2,000	0
10	1111	516	339	Student Travel	2,000	2,000	0
10	1111	516	340	Communications	1,000	2,000	(1,000)
10	1111	516	411	Non-Technology Supplies	21,000	21,000	0
10	1111	516	412	Technology Supplies	3,000	3,000	0
10	1111	516	640	Dues and Fees	1,300	1,300	0
Total Washington Elementary					1,839,600	1,819,700	19,900
Riverside Colony Elementary							
10	1111	518	111	Certified Salaries	120,000	90,000	30,000
10	1111	518	112	Paraprofessional Salaries	0	32,000	(32,000)
10	1111	518	125	Substitute Salaries	1,700	1,700	0
10	1111	518	210	Social Security	9,400	9,500	(100)
10	1111	518	220	Retirement	7,400	7,500	(100)
10	1111	518	230	Group Health/Life Insurance	18,000	17,000	1,000
10	1111	518	240	Workers Compensation	1,500	1,500	0
10	1111	518	323	Repairs and Maintenance	2,000	2,000	0
10	1111	518	334	Travel	2,000	2,000	0
10	1111	518	339	Student Travel	1,000	1,000	0
10	1111	518	340	Communications	500	3,500	(3,000)
10	1111	518	411	Non-Technology Supplies	2,000	3,500	(1,500)
10	1111	518	412	Technology Supplies	500	500	0
10	1111	518	473	Computer Licensing Fees	1,500	0	1,500
Total Riverside Colony Elementary					167,500	171,700	-4,200
Title III LEP							
10	1111	991	111	Certified Salaries	25,000	25,000	0
10	1111	991	210	Social Security	2,000	2,000	0
10	1111	991	220	Retirement	1,500	1,500	0
10	1111	991	240	Workers Compensation	500	500	0
10	1111	991	319	Professional Services	16,000	16,000	0
10	1111	991	334	Travel	5,000	5,000	0
10	1111	991	411	Non-Technology Supplies	30,000	30,000	0
10	1111	991	412	Technology Supplies	10,000	10,000	0
Total Title III LEP					90,000	90,000	0
Title III Immigrant							
10	1111	992	112	Paraprofessional Salaries	25,000	25,000	0
10	1111	992	210	Social Security	2,000	2,000	0
10	1111	992	220	Retirement	1,500	1,500	0
10	1111	992	230	Group Health/Life Insurance	5,000	5,000	0
10	1111	992	240	Workers Compensation	500	500	0

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	Change
					Budget	Budget	
10	1111	992	411	Non-Technology Supplies	1,000	1,000	0
Total Title III Immigrant					35,000	35,000	0
Total Elementary Schools					6,228,700	6,081,700	147,000
LSS Refugee Impact Grant							
10	1121	007	114	Classified Salaries	34,200	0	34,200
10	1121	007	210	Social Security	2,700	0	2,700
10	1121	007	220	Retirement	2,100	0	2,100
10	1121	007	240	Workers Compensation	1,000	0	1,000
Total LSS Refugee Impact Grant					40,000	0	40,000
Middle School							
10	1121	600	111	Certified Salaries	2,445,000	2,295,000	150,000
10	1121	600	112	Paraprofessional Salaries	37,000	31,000	6,000
10	1121	600	114	Classified Salaries	55,000	51,000	4,000
10	1121	600	125	Substitute Salaries	45,000	38,000	7,000
10	1121	600	210	Social Security	197,600	184,800	12,800
10	1121	600	220	Retirement	155,000	144,900	10,100
10	1121	600	230	Group Health/Life Insurance	358,000	355,000	3,000
10	1121	600	240	Workers Compensation	10,000	10,000	0
10	1121	600	319	Professional Services	1,500	1,500	0
10	1121	600	323	Repairs and Maintenance	18,000	18,000	0
10	1121	600	334	Travel	3,000	3,000	0
10	1121	600	339	Student Travel	3,000	3,000	0
10	1121	600	340	Communications	2,000	4,000	(2,000)
10	1121	600	411	Non-Technology Supplies	45,000	45,000	0
10	1121	600	412	Technology Supplies	5,000	5,000	0
10	1121	600	640	Dues and Fees	800	800	0
Total Middle School					3,380,900	3,190,000	190,900
Total Middle School					3,420,900	3,190,000	230,900
High School							
10	1131	700	111	Certified Salaries	2,085,000	1,895,000	190,000
10	1131	700	112	Paraprofessional Salaries	66,000	64,000	2,000
10	1131	700	114	Classified Salaries	113,000	108,000	5,000
10	1131	700	125	Substitute Salaries	38,000	38,000	0
10	1131	700	210	Social Security	176,200	161,100	15,100
10	1131	700	220	Retirement	138,200	126,300	11,900
10	1131	700	230	Group Health/Life Insurance	330,000	290,000	40,000
10	1131	700	240	Workers Compensation	10,000	9,000	1,000
10	1131	700	319	Professional Services	5,500	5,500	0
10	1131	700	323	Repairs and Maintenance	15,000	15,000	0
10	1131	700	334	Travel	4,000	4,000	0
10	1131	700	339	Student Travel	4,000	4,000	0
10	1131	700	340	Communications	2,000	5,000	(3,000)
10	1131	700	411	Non-Technology Supplies	56,000	56,000	0
10	1131	700	412	Technology Supplies	8,000	8,000	0
10	1131	700	473	Software License	8,000	11,000	(3,000)
10	1131	700	640	Dues and Fees	1,200	1,200	0
Total High School					3,060,100	2,801,100	259,000

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025 Budget	2023-2024 Budget	Change
CTE Center							
10	1131	770	111	Certified Salaries	385,000	350,000	35,000
10	1131	770	125	Substitute Salaries	6,000	6,000	0
10	1131	770	210	Social Security	30,000	27,300	2,700
10	1131	770	220	Retirement	23,500	21,400	2,100
10	1131	770	230	Group Health/Life Insurance	46,000	44,000	2,000
10	1131	770	240	Workers Compensation	2,000	2,000	0
10	1131	770	323	Repairs and Maintenance	2,000	2,000	0
10	1131	770	334	Travel	4,000	4,000	0
10	1131	770	339	Student Travel	4,000	4,000	0
10	1131	770	340	Communications	500	1,500	(1,000)
10	1131	770	411	Non-Technology Supplies	19,000	19,000	0
10	1131	770	412	Technology Supplies	2,000	2,000	0
Total CTE Center					524,000	483,200	40,800
Credit Recovery							
10	1131	791	111	Certified Salaries	0	60,000	(60,000)
10	1131	791	112	Paraprofessional Salaries	33,000	31,000	2,000
10	1131	791	125	Substitute Salaries	1,000	1,000	0
10	1131	791	210	Social Security	2,700	7,100	(4,400)
10	1131	791	220	Retirement	2,100	5,600	(3,500)
10	1131	791	230	Group Health/Life Insurance	1,000	1,000	0
10	1131	791	240	Workers Compensation	500	500	0
10	1131	791	323	Repairs and Maintenance	200	200	0
10	1131	791	340	Communications	100	1,000	(900)
10	1131	791	411	Non-Technology Supplies	400	400	0
10	1131	791	412	Technology Supplies	100	100	0
Total Credit Recovery					41,100	107,900	-66,800
Our Home							
10	1131	800	111	Certified Salaries	107,000	158,000	(51,000)
10	1131	800	125	Substitute Salaries	1,000	2,000	(1,000)
10	1131	800	210	Social Security	8,300	12,300	(4,000)
10	1131	800	220	Retirement	6,500	9,600	(3,100)
10	1131	800	230	Group Health/Life Insurance	11,000	20,000	(9,000)
10	1131	800	240	Workers Compensation	500	700	(200)
10	1131	800	323	Repairs and Maintenance	2,000	2,000	0
10	1131	800	334	Travel	100	100	0
10	1131	800	411	Non-Technology Supplies	1,500	3,000	(1,500)
10	1131	800	412	Technology Supplies	500	1,000	(500)
10	1131	800	473	Computer Licensing Fees	2,000	0	2,000
Total Our Home					140,400	208,700	(68,300)
ESSER III							
10	1131	925	111	200 010 Certified Salaries	0	110,000	(110,000)
10	1131	925	125	200 010 Substitute Salaries	0	3,000	(3,000)
10	1131	925	210	200 010 Social Security	0	8,500	(8,500)
10	1131	925	220	200 010 Retirement	0	6,600	(6,600)
10	1131	925	230	200 010 Group Health/Life Insurance	0	9,700	(9,700)
10	1131	925	240	200 010 Workers Compensation	0	200	(200)
Total ESSER III					0	138,000	(138,000)

**Huron School District 2-2
2024-2025 Budget
General Fund**

						2024-2025 Budget	2023-2024 Budget	Change
Perkins Grant								
10	1131	950	334		Travel	6,000	6,000	0
10	1131	950	411		Non-Technology Supplies	11,500	11,500	0
10	1131	950	412		Technology Supplies	2,500	2,500	0
10	1131	950	549		Equipment	40,000	40,000	0
Total Perkins Grant						60,000	60,000	0
Total High School						3,825,600	3,798,900	26,700
Elementary Culturally Different (LEP) Buchanan								
10	1250	500	111	000	001 Certified Salaries	199,000	190,000	9,000
10	1250	500	112	000	001 Paraprofessional Salaries	4,500	4,000	500
10	1250	500	114	000	001 Classified Salaries	8,000	9,000	(1,000)
10	1250	500	125	000	001 Substitute Salaries	3,000	3,000	0
10	1250	500	210	000	001 Social Security	16,500	15,800	700
10	1250	500	220	000	001 Retirement	12,900	12,400	500
10	1250	500	230	000	001 Group Health/Life Insurance	29,000	37,000	(8,000)
10	1250	500	240	000	001 Workers Compensation	1,000	800	200
10	1250	500	334	000	001 Travel	300	300	0
10	1250	500	411	000	001 Non-Technology Supplies	2,000	2,000	0
10	1250	500	412	000	001 Technology Supplies	500	500	0
10	1250	500	640	000	001 Dues and Fees	200	200	0
Total Elementary Culturally Different (LEP)						276,900	275,000	1,900
Elementary Culturally Different (LEP) Huron Colony								
10	1250	500	411	000	002 Non-Technology Supplies	800	800	0
Total Elementary Culturally Different (LEP)						800	800	0
Elementary Culturally Different (LEP) Madison								
10	1250	500	111	000	004 Certified Salaries	129,000	122,000	7,000
10	1250	500	112	000	004 Paraprofessional Salaries	34,000	34,000	0
10	1250	500	114	000	004 Classified Salaries	8,000	9,000	(1,000)
10	1250	500	125	000	004 Substitute Salaries	3,000	3,000	0
10	1250	500	210	000	004 Social Security	13,400	12,900	500
10	1250	500	220	000	004 Retirement	10,500	10,100	400
10	1250	500	230	000	004 Group Health/Life Insurance	24,000	25,000	(1,000)
10	1250	500	240	000	004 Workers Compensation	1,000	800	200
10	1250	500	334	000	004 Travel	300	300	0
10	1250	500	411	000	004 Non-Technology Supplies	2,000	2,000	0
10	1250	500	412	000	004 Technology Supplies	500	500	0
10	1250	500	640	000	004 Dues and Fees	200	200	0
Total Elementary Culturally Different (LEP)						225,900	219,800	6,100
Elementary Culturally Different (LEP) Washington								
10	1250	500	111	000	006 Certified Salaries	122,000	113,000	9,000
10	1250	500	112	000	006 Paraprofessional Salaries	34,000	34,000	0
10	1250	500	114	000	006 Classified Salaries	5,000	5,000	0
10	1250	500	125	000	006 Substitute Salaries	3,000	3,000	0
10	1250	500	210	000	006 Social Security	12,600	11,900	700
10	1250	500	220	000	006 Retirement	9,900	9,300	600
10	1250	500	230	000	006 Group Health/Life Insurance	21,000	29,000	(8,000)

**Huron School District 2-2
2024-2025 Budget
General Fund**

						2024-2025	2023-2024	
						Budget	Budget	Change
10	1250	500	240	000	006 Workers Compensation	1,000	800	200
10	1250	500	334	000	006 Travel	300	300	0
10	1250	500	340	000	006 Communications	0	200	(200)
10	1250	500	411	000	006 Non-Technology Supplies	2,000	2,000	0
10	1250	500	412	000	006 Technology Supplies	500	500	0
10	1250	500	640	000	006 Dues and Fees	200	200	0
Total Elementary Culturally Different (LEP)						211,500	209,200	2,300
Elementary Culturally Different (LEP) Riverside Colony								
10	1250	500	411	000	008 Non-Technology Supplies	800	800	0
Total Elementary Culturally Different (LEP)						800	800	0
Middle School Culturally Different (LEP)								
10	1250	600	111		Certified Salaries	115,000	110,000	5,000
10	1250	600	112		Paraprofessional Salaries	46,000	46,000	0
10	1250	600	114		Classified Salaries	8,000	18,000	(10,000)
10	1250	600	125		Substitute Salaries	3,000	3,000	0
10	1250	600	210		Social Security	13,200	13,600	(400)
10	1250	600	220		Retirement	10,400	10,700	(300)
10	1250	600	230		Group Health/Life Insurance	21,000	23,000	(2,000)
10	1250	600	240		Workers Compensation	1,000	800	200
10	1250	600	334		Travel	500	500	0
10	1250	600	340		Communications	0	500	(500)
10	1250	600	411		Non-Technology Supplies	4,000	4,000	0
10	1250	600	412		Technology Supplies	1,000	1,000	0
Total Middle School Culturally Different (LEP)						223,100	231,100	(8,000)
High School Culturally Different (LEP)								
10	1250	700	111		Certified Salaries	205,000	194,000	11,000
10	1250	700	112		Paraprofessional Salaries	79,000	77,000	2,000
10	1250	700	114		Classified Salaries	8,000	35,000	(27,000)
10	1250	700	125		Substitute Salaries	3,000	3,000	0
10	1250	700	210		Social Security	22,600	23,700	(1,100)
10	1250	700	220		Retirement	17,700	18,600	(900)
10	1250	700	230		Group Health/Life Insurance	37,000	40,000	(3,000)
10	1250	700	240		Workers Compensation	1,600	1,600	0
10	1250	700	334		Travel	500	500	0
10	1250	700	411		Non-Technology Supplies	4,000	4,000	0
10	1250	700	412		Technology Supplies	1,000	1,000	0
Total High School Culturally Different (LEP)						379,400	398,400	(19,000)
Title I Buchanan								
10	1273	930	111	000	001 Certified Salaries	72,000	72,000	0
10	1273	930	112	000	001 Paraprofessional Salaries	150,000	150,000	0
10	1273	930	125	000	001 Substitute Salaries	2,000	2,000	0
10	1273	930	210	000	001 Social Security	17,200	17,200	0
10	1273	930	220	000	001 Retirement	13,500	13,500	0
10	1273	930	230	000	001 Group Health/Life Insurance	39,000	39,000	0
10	1273	930	240	000	001 Workers Compensation	2,000	2,000	0
10	1273	930	473	000	001 Computer Licensing Fees	3,950	3,950	0
Total Title I Buchanan						299,650	299,650	0

**Huron School District 2-2
2024-2025 Budget
General Fund**

						2024-2025	2023-2024	
						Budget	Budget	Change
Title I Madison								
10	1273	930	111	000	004 Certified Salaries	65,000	65,000	0
10	1273	930	112	000	004 Paraprofessional Salaries	120,000	120,000	0
10	1273	930	125	000	004 Substitute Salaries	2,000	2,000	0
10	1273	930	210	000	004 Social Security	14,400	14,400	0
10	1273	930	220	000	004 Retirement	11,300	11,300	0
10	1273	930	230	000	004 Group Health/Life Insurance	26,000	26,000	0
10	1273	930	240	000	004 Workers Compensation	2,000	2,000	0
10	1273	930	473	000	004 Computer Licensing Fees	3,950	3,950	0
Total Title I Madison						244,650	244,650	0
Title I Washington								
10	1273	930	111	000	006 Certified Salaries	55,000	55,000	0
10	1273	930	112	000	006 Paraprofessional Salaries	73,000	73,000	0
10	1273	930	125	000	006 Substitute Salaries	2,000	2,000	0
10	1273	930	210	000	006 Social Security	10,000	10,000	0
10	1273	930	220	000	006 Retirement	7,800	7,800	0
10	1273	930	230	000	006 Group Health/Life Insurance	14,200	14,200	0
10	1273	930	240	000	006 Workers Compensation	2,000	2,000	0
10	1273	930	473	000	006 Computer Licensing Fees	3,950	3,950	0
Total Title I Washington						167,950	167,950	0
Title I Middle School								
10	1273	930	111	000	009 Certified Salaries	63,000	63,000	0
10	1273	930	112	000	009 Paraprofessional Salaries	117,000	117,000	0
10	1273	930	125	000	009 Substitute Salaries	10,000	10,000	0
10	1273	930	210	000	009 Social Security	14,600	14,600	0
10	1273	930	220	000	009 Retirement	11,400	11,400	0
10	1273	930	230	000	009 Group Health/Life Insurance	35,000	35,000	0
10	1273	930	240	000	009 Workers Compensation	2,800	1,000	1,800
10	1273	930	473	000	009 Computer Licensing Fees	3,950	3,950	0
Total Title I Middle School						257,750	255,950	1,800
Title I - Part C Migrant Education								
10	1273	931	111		Certified Salaries	80,000	80,000	0
10	1273	931	112		Paraprofessional Salaries	108,000	108,000	0
10	1273	931	210		Social Security	14,400	14,400	0
10	1273	931	220		Retirement	11,300	11,300	0
10	1273	931	230		Group Health/Life Insurance	25,000	25,000	0
10	1273	931	240		Workers Compensation	1,300	1,300	0
10	1273	931	411		Non-Technology Supplies	9,000	9,000	0
10	1273	931	412		Technology Supplies	1,000	1,000	0
Title I - Part C Migrant Education						250,000	250,000	0
Title I - Part D Delinquent								
10	1273	932	111		Certified Salaries	80,000	80,000	0
10	1273	932	210		Social Security	6,200	6,200	0
10	1273	932	220		Retirement	4,800	4,800	0
10	1273	932	230		Group Health/Life Insurance	13,000	13,000	0
10	1273	932	240		Workers Compensation	300	300	0
10	1273	932	319		Professional Services	1,000	1,000	0
10	1273	932	334		Travel	600	600	0

Huron School District 2-2
2024-2025 Budget
General Fund

					2024-2025	2023-2024	Change
					Budget	Budget	
10	1273	932	340	Communications	300	300	0
10	1273	932	411	Non-Technology Supplies	3,000	3,000	0
10	1273	932	412	Technology Supplies	800	800	0
Total Title I - Part D Delinquent					110,000	110,000	0
Counseling Services							
10	2122	000	111	Certified Salaries	471,000	390,000	81,000
10	2122	000	112	Paraprofessional Salaries	21,000	20,000	1,000
10	2122	000	210	Social Security	37,700	31,400	6,300
10	2122	000	220	Retirement	29,600	24,600	5,000
10	2122	000	230	Group Health/Life Insurance	78,000	61,000	17,000
10	2122	000	240	Workers Compensation	2,000	2,000	0
10	2122	000	334	Travel	1,500	1,500	0
10	2122	000	340	Communications	1,000	2,000	(1,000)
10	2122	000	411	Non-Technology Supplies	1,500	1,500	0
10	2122	000	412	Technology Supplies	500	500	0
Total Counseling Services					643,800	534,500	109,300
ESSER III - Counseling Services							
10	2122	925	111	200 009 Certified Salaries	0	66,000	(66,000)
10	2122	925	112	200 009 Paraprofessional Salaries	0	20,000	(20,000)
10	2122	925	210	200 009 Social Security	0	6,600	(6,600)
10	2122	925	220	200 009 Retirement	0	5,200	(5,200)
10	2122	925	230	200 009 Group Health/Life Insurance	0	9,000	(9,000)
10	2122	925	240	200 009 Workers Compensation	0	200	(200)
Total ESSER III - Counseling Services					0	107,000	(107,000)
Nurse Services							
10	2134	000	111	Certified Salaries	30,000	108,500	(78,500)
10	2134	000	210	Social Security	2,300	8,400	(6,100)
10	2134	000	220	Retirement	1,800	6,600	(4,800)
10	2134	000	230	Group Health/Life Insurance	7,000	21,000	(14,000)
10	2134	000	240	Workers Compensation	500	500	0
10	2134	000	334	Travel	1,000	1,000	0
10	2134	000	340	Communications	500	700	(200)
10	2134	511	411	Non-Technology Supplies	1,000	1,000	0
10	2134	514	411	Non-Technology Supplies	1,000	1,000	0
10	2134	516	411	Non-Technology Supplies	1,000	1,000	0
10	2134	600	411	Non-Technology Supplies	1,500	1,500	0
10	2134	700	411	Non-Technology Supplies	1,700	1,700	0
Total Nurse Services					49,300	152,900	(103,600)
Educational Modifications							
10	2149	000	111	Certified Salaries	0	1,000	(1,000)
10	2149	000	210	Social Security	0	100	(100)
10	2149	000	220	Retirement	0	100	(100)
10	2149	000	240	Workers Compensation	0	100	(100)
10	2149	000	319	Professional Services	0	3,700	(3,700)
Total Educational Modifications					0	5,000	-5,000
Inst and Curriculum Development							
10	2212	000	113	Administrative Salaries	111,000	106,000	5,000

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	
					Budget	Budget	Change
10	2212	000	114	Classified Salaries	57,000	55,000	2,000
10	2212	000	210	Social Security	12,900	12,400	500
10	2212	000	220	Retirement	10,100	9,700	400
10	2212	000	230	Group Health/Life Insurance	30,000	19,000	11,000
10	2212	000	240	Workers Compensation	1,000	800	200
10	2212	000	323	Repairs and Maintenance	3,000	3,000	0
10	2212	000	334	Travel	1,000	1,000	0
10	2212	000	340	Communications	1,000	1,300	(300)
10	2212	000	411	Non-Technology Supplies	8,000	8,000	0
10	2212	000	412	Technology Supplies	2,000	2,000	0
10	2212	000	473	Computer Licensing Fees	15,000	35,000	(20,000)
10	2212	000	640	Dues and Fees	1,000	600	400
Total Inst and Curriculum Development					253,000	253,800	(800)
Instruction and Staff Training							
10	2213	000	111	Certified Salaries	5,000	5,000	0
10	2213	000	210	Social Security	400	400	0
10	2213	000	220	Retirement	300	300	0
10	2213	000	240	Workers Compensation	100	100	0
10	2213	000	319	Professional Services	20,000	20,000	0
10	2213	000	334	Travel	300	300	0
10	2213	000	340	Communications	0	100	(100)
10	2213	000	411	Non-Technology Supplies	9,400	9,400	0
10	2213	000	412	Technology Supplies	100	100	0
Total Inst and Curriculum Development					35,600	35,700	(100)
Title II Part A							
10	2219	938	111	Certified Salaries	189,000	190,000	(1,000)
10	2219	938	125	Substitute Salaries	1,000	0	1,000
10	2219	938	210	Social Security	14,600	14,600	0
10	2219	938	220	Retirement	11,400	11,400	0
10	2219	938	230	Group Health/Life Insurance	18,000	18,000	0
10	2219	938	240	Workers Compensation	1,000	1,000	0
10	2219	938	319	Professional Services	3,000	3,000	0
10	2219	938	334	Travel	400	400	0
10	2219	938	411	Non-Technology Supplies	1,400	1,400	0
10	2219	938	412	Technology Supplies	200	200	0
Total Title II Part A					240,000	240,000	0
Library Services							
10	2222	000	111	Certified Salaries	68,000	66,000	2,000
10	2222	000	112	Paraprofessional Salaries	200,000	195,000	5,000
10	2222	000	125	Substitute Salaries	3,000	3,000	0
10	2222	000	210	Social Security	20,800	20,200	600
10	2222	000	220	Retirement	16,300	15,900	400
10	2222	000	230	Group Health/Life Insurance	42,000	45,000	(3,000)
10	2222	000	240	Workers Compensation	1,400	1,400	0
10	2222	000	323	Repairs and Maintenance	3,000	3,000	0
10	2222	000	334	Travel	3,000	3,000	0
10	2222	511	411	Non-Technology Supplies	2,100	2,700	(600)
10	2222	511	412	Technology Supplies	300	300	0
10	2222	512	411	Non-Technology Supplies	300	400	(100)

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	
					Budget	Budget	Change
10	2222	512	412	Technology Supplies	100	100	0
10	2222	514	411	Non-Technology Supplies	2,100	2,700	(600)
10	2222	514	412	Technology Supplies	300	300	0
10	2222	516	411	Non-Technology Supplies	2,100	2,700	(600)
10	2222	516	412	Technology Supplies	300	300	0
10	2222	518	411	Non-Technology Supplies	300	400	(100)
10	2222	518	412	Technology Supplies	100	100	0
10	2222	600	411	Non-Technology Supplies	3,100	4,000	(900)
10	2222	600	412	Technology Supplies	500	500	0
10	2222	700	411	Non-Technology Supplies	4,200	5,400	(1,200)
10	2222	700	412	Technology Supplies	600	600	0
Total Library Services					373,900	373,000	900
Technology in School							
10	2227	000	113	Administrative Salaries	95,000	91,000	4,000
10	2227	000	114	Classified Salaries	260,000	310,000	(50,000)
10	2227	000	210	Social Security	27,200	30,700	(3,500)
10	2227	000	220	Retirement	21,300	24,100	(2,800)
10	2227	000	230	Group Health/Life Insurance	76,000	83,000	(7,000)
10	2227	000	240	Workers Compensation	2,500	2,000	500
10	2227	000	319	Professional Services	7,000	7,000	0
10	2227	000	323	Repairs and Maintenance	6,000	6,000	0
10	2227	000	334	Travel	800	800	0
10	2227	000	340	Communications	120,000	85,000	35,000
10	2227	000	411	Non-Technology Supplies	8,500	8,500	0
10	2227	000	412	Technology Supplies	4,000	4,000	0
10	2227	000	479	Replacement iPads/Repairs	13,000	13,000	0
Total Technology in School					641,300	665,100	(23,800)
Board of Education							
10	2311	000	113	Administrative Salaries	20,000	20,000	0
10	2311	000	114	Classified Salaries	3,000	3,000	0
10	2311	000	210	Social Security	1,800	1,800	0
10	2311	000	240	Workers Compensation	300	300	0
10	2311	000	319	Professional Services	60,000	60,000	0
10	2311	000	334	Travel	14,900	4,900	10,000
10	2311	000	340	Communications	5,700	6,000	(300)
10	2311	000	350	Advertising	15,000	15,000	0
10	2311	000	411	Non-Technology Supplies	30,000	30,000	0
10	2311	000	412	Technology Supplies	2,000	6,000	(4,000)
10	2311	000	640	Dues and Fees	10,000	10,000	0
10	2311	000	651	Liability Insurance	337,000	235,000	102,000
Total Board of Education					499,700	392,000	107,700
Election Services							
10	2314	000	114	Classified Salaries	3,500	3,500	0
10	2314	000	210	Social Security	300	300	0
10	2314	000	240	Workers Compensation	100	100	0
10	2314	000	319	Professional Services	100	100	0
10	2314	000	334	Travel	100	100	0
10	2314	000	411	Non-Technology Supplies	300	300	0
10	2314	000	412	Technology Supplies	100	100	0

**Huron School District 2-2
2024-2025 Budget
General Fund**

			2024-2025 Budget	2023-2024 Budget	Change
Total Election Services			4,500	4,500	0
Legal Services					
10 2315 000 319	Professional Services		14,000	14,000	0
Total Legal Services			14,000	14,000	0
Audit Services					
10 2317 000 319	Professional Services		24,000	22,000	2,000
Total Audit Services			24,000	22,000	2,000
Negotiation Services					
10 2319 000 319	Professional Services		2,000	2,000	0
Total Negotiation Services			2,000	2,000	0
Office of Superintendent					
10 2321 000 113	Administrative Salaries		198,000	193,000	5,000
10 2321 000 114	Classified Salaries		59,000	56,000	3,000
10 2321 000 210	Social Security		19,700	19,100	600
10 2321 000 220	Retirement		17,500	17,000	500
10 2321 000 230	Group Health/Life Insurance		23,000	23,000	0
10 2321 000 240	Workers Compensation		1,200	1,200	0
10 2321 000 323	Repairs and Maintenance		3,000	3,000	0
10 2321 000 334	Travel		4,000	4,000	0
10 2321 000 340	Communications		1,000	1,500	(500)
10 2321 000 411	Non-Technology Supplies		8,000	8,000	0
10 2321 000 412	Technology Supplies		5,000	5,000	0
10 2321 000 640	Dues and Fees		2,000	2,000	0
Total Office of Superintendent			341,400	332,800	8,600
Office of Principals					
10 2410 000 113	Administrative Salaries		810,000	805,000	5,000
10 2410 000 210	Social Security		62,000	61,600	400
10 2410 000 220	Retirement		48,600	48,300	300
10 2410 000 230	Group Health/Life Insurance		134,000	132,000	2,000
10 2410 000 240	Workers Compensation		5,000	5,000	0
10 2410 000 319	Professional Services		9,000	9,000	0
10 2410 000 334	Travel		5,000	5,000	0
10 2410 000 411	Non-Technology Supplies		1,000	1,000	0
10 2410 000 412	Technology Supplies		200	200	0
10 2410 000 640	Dues and Fees		6,500	6,500	0
Total Office of Principals			1,081,300	1,073,600	7,700
Activities Director					
10 2490 000 113	Administrative Salaries		110,000	116,000	(6,000)
10 2490 000 114	Classified Salaries		55,000	53,000	2,000
10 2490 000 210	Social Security		12,700	13,000	(300)
10 2490 000 220	Retirement		9,900	10,200	(300)
10 2490 000 230	Group Health/Life Insurance		38,000	27,000	11,000
10 2490 000 240	Workers Compensation		700	700	0
10 2490 000 323	Repairs and Maintenance		4,000	4,000	0
10 2490 000 334	Travel		4,000	4,000	0
10 2490 000 340	Communications		500	1,500	(1,000)

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	Change
					Budget	Budget	
10	2490	000	411	Non-Technology Supplies	3,000	3,000	0
10	2490	000	412	Technology Supplies	2,000	2,000	0
10	2490	000	472	Hudl Subscription	13,000	13,000	0
10	2490	000	640	Dues and Fees	3,600	3,600	0
Total Activities Director					256,400	251,000	5,400
Medicaid Administration Fee							
10	2490	160	319	Professional Services	7,000	7,000	0
Total Medicaid Administration Fee					7,000	7,000	0
ESL Director							
10	2490	350	113	Administrative Salaries	111,000	106,000	5,000
10	2490	350	114	Classified Salaries	54,000	56,000	(2,000)
10	2490	350	210	Social Security	12,700	12,400	300
10	2490	350	220	Retirement	9,900	9,800	100
10	2490	350	230	Group Health/Life Insurance	12,000	10,000	2,000
10	2490	350	240	Workers Compensation	800	800	0
10	2490	350	323	Repairs and Maintenance	3,000	3,000	0
10	2490	350	334	Travel	1,000	1,000	0
10	2490	350	340	Communications	500	1,500	(1,000)
10	2490	350	411	Non-Technology Supplies	4,000	4,000	0
10	2490	350	412	Technology Supplies	1,000	1,000	0
10	2490	350	640	Dues and Fees	1,000	800	200
Total ESL Director					210,900	206,300	4,600
Fiscal Services							
10	2529	000	113	Administrative Salaries	163,000	154,000	9,000
10	2529	000	114	Classified Salaries	229,000	220,000	9,000
10	2529	000	210	Social Security	30,000	28,700	1,300
10	2529	000	220	Retirement	23,600	22,500	1,100
10	2529	000	230	Group Health/Life Insurance	70,000	70,000	0
10	2529	000	240	Workers Compensation	2,500	2,000	500
10	2529	000	319	Professional Services	20,000	20,000	0
10	2529	000	323	Repairs and Maintenance	6,000	6,000	0
10	2529	000	325	Rent	10,000	10,000	0
10	2529	000	334	Travel	1,200	1,200	0
10	2529	000	340	Communications	3,000	3,000	0
10	2529	000	411	Non-Technology Supplies	8,000	8,000	0
10	2529	000	412	Technology Supplies	3,000	3,000	0
10	2529	000	640	Dues and Fees	2,000	1,000	1,000
Total Fiscal Services					571,300	549,400	21,900
Operations and Maintenance Director							
10	2541	000	113	Administrative Salaries	91,000	86,000	5,000
10	2541	000	114	Classified Salaries	57,000	55,000	2,000
10	2541	000	210	Social Security	11,400	10,800	600
10	2541	000	220	Retirement	8,900	8,500	400
10	2541	000	230	Group Health/Life Insurance	28,000	29,000	(1,000)
10	2541	000	240	Workers Compensation	800	800	0
10	2541	000	323	Repairs and Maintenance	1,000	1,000	0
10	2541	000	334	Travel	500	500	0
10	2541	000	411	Non-Technology Supplies	2,000	2,000	0

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	
					Budget	Budget	Change
10	2541	000	412	Technology Supplies	200	200	0
10	2541	000	640	Dues and Fees	700	700	0
Total Operations and Maintenance Director					201,500	194,500	7,000
Operations and Maintenance Plant							
10	2549	000	114	Classified Salaries	1,145,000	1,105,000	40,000
10	2549	000	125	Substitute Salaries	75,000	65,000	10,000
10	2549	000	130	Overtime	8,000	8,000	0
10	2549	000	210	Social Security	94,000	90,200	3,800
10	2549	000	220	Retirement	73,700	70,700	3,000
10	2549	000	230	Group Health/Life Insurance	172,000	172,000	0
10	2549	000	240	Workers Compensation	25,000	25,000	0
10	2549	000	319	Professional Services	175,000	175,000	0
10	2549	000	321	Utilities	785,000	685,000	100,000
10	2549	000	322	Laundry	6,000	6,000	0
10	2549	000	323	Repairs and Maintenance	200,000	200,000	0
10	2549	000	334	Travel	1,000	1,000	0
10	2549	000	340	Communications	1,000	4,000	(3,000)
10	2549	000	411	Non-Technology Supplies	219,200	218,800	400
10	2549	000	412	Technology Supplies	1,000	1,000	0
10	2549	000	413	Motor Fuel	20,000	20,000	0
10	2549	000	651	Insurance	549,000	245,800	303,200
Total Operations and Maintenance Plant					3,549,900	3,092,500	457,400
Pupil Transportation Director							
10	2551	000	113	Administrative Salaries	83,000	80,000	3,000
10	2551	000	114	Classified Salaries	117,000	111,000	6,000
10	2551	000	210	Social Security	15,300	14,700	600
10	2551	000	220	Retirement	12,000	11,500	500
10	2551	000	230	Group Health/Life Insurance	27,000	27,000	0
10	2551	000	240	Workers Compensation	2,000	2,000	0
10	2551	000	334	Travel	1,000	1,000	0
10	2551	000	340	Communications	500	1,800	(1,300)
10	2551	000	411	Non-Technology Supplies	1,800	1,800	0
10	2551	000	412	Technology Supplies	200	200	0
10	2551	000	640	Dues and Fees	600	600	0
Total Pupil Transportation Director					260,400	251,600	8,800
Vehicle Operation Services							
10	2552	000	114	Classified Salaries	600,000	575,000	25,000
10	2552	000	125	Substitute Salaries	30,000	30,000	0
10	2552	000	210	Social Security	48,200	46,300	1,900
10	2552	000	220	Retirement	37,800	36,300	1,500
10	2552	000	230	Group Health/Life Insurance	29,700	12,000	17,700
10	2552	000	240	Workers Compensation	18,000	15,000	3,000
10	2552	000	319	Professional Services	18,000	16,000	2,000
10	2552	000	411	Non-Technology Supplies	30,000	30,000	0
10	2552	000	413	Motor Fuel	100,000	100,000	0
10	2552	000	651	Auto Insurance	40,000	40,000	0
Total Vehicle Operation Services					951,700	900,600	51,100
Vehicle Servicing and Maintenance							

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	Change
					Budget	Budget	
10	2554	000	114	Classified Salaries	71,000	68,000	3,000
10	2554	000	210	Social Security	5,500	5,300	200
10	2554	000	220	Retirement	4,300	4,100	200
10	2554	000	230	Group Health/Life Insurance	12,000	12,000	0
10	2554	000	240	Workers Compensation	1,500	1,500	0
10	2554	000	411	Non-Technology Supplies	1,500	1,500	0
10	2554	000	412	Technology Supplies	300	300	0
Total Vehicle Servicing and Maintenance					96,100	92,700	3,400
Fresh Fruit and Vegetable Program							
10	2569	000	411	Non-Technology Supplies	80,000	80,000	0
Total Fresh Fruit and Vegetable Program					80,000	80,000	0
Recruitment & Placement Services							
10	2642	000	319	Professional Services	3,000	3,000	0
Total Recruitment & Placement Services					3,000	3,000	0
Community Recreation Services							
10	3200	000	111	Certified Salaries	5,000	5,000	0
10	3200	000	210	Social Security	400	400	0
10	3200	000	220	Retirement	300	300	0
10	3200	000	240	Workers Compensation	500	500	0
10	3200	000	319	Professional Services	5,000	5,000	0
10	3200	000	411	Non-Technology Supplies	7,800	7,800	0
Total Community Recreation Services					19,000	19,000	0
21st Century Grant							
10	3500	961	111	Certified Salaries	0	55,000	(55,000)
10	3500	961	112	Paraprofessional Salaries	0	55,000	(55,000)
10	3500	961	210	Social Security	0	8,500	(8,500)
10	3500	961	220	Retirement	0	6,600	(6,600)
10	3500	961	240	Workers Compensation	0	1,000	(1,000)
10	3500	961	319	Professional Services	0	1,000	(1,000)
10	3500	961	411	Non-Technology Supplies	0	20,000	(20,000)
10	3500	961	412	Technology Supplies	0	2,900	(2,900)
Total 21st Century Grant					0	150,000	(150,000)
Other Education Govern Units							
10	4400	000	250	Unemployment Benefits	5,000	5,000	0
Total Other Education Govern Units					5,000	5,000	0
Early Retirement Payment							
10	4500	000	150	Early Retirement Payment	320,000	320,000	0
Total Early Retirement Payment					320,000	320,000	0
Male Activities							
10	6100	000	111	Certified Salaries	217,000	215,000	2,000
10	6100	000	210	Social Security	16,700	16,500	200
10	6100	000	220	Retirement	13,100	12,900	200
10	6100	000	240	Workers Compensation	2,000	1,400	600
10	6100	000	319	Professional Services	3,000	3,000	0
10	6100	000	411	Non-Technology Supplies	400	500	(100)

**Huron School District 2-2
2024-2025 Budget
General Fund**

				2024-2025 Budget	2023-2024 Budget	Change	
Total Male Activities				252,200	249,300	2,900	
Football							
10	6111	000	319	Professional Services	10,000	10,000	0
10	6111	000	323	Repairs and Maintenance	5,000	5,000	0
10	6111	000	339	Travel	12,000	12,000	0
10	6111	000	411	Non-Technology Supplies	7,200	9,000	(1,800)
Total Football				34,200	36,000	(1,800)	
Boys Basketball							
10	6121	000	319	Professional Services	14,000	14,000	0
10	6121	000	339	Travel	18,000	18,000	0
10	6121	000	411	Non-Technology Supplies	3,200	4,000	(800)
Total Boys Basketball				35,200	36,000	(800)	
Boys Wrestling							
10	6131	000	319	Professional Services	3,000	6,000	(3,000)
10	6131	000	339	Travel	8,000	16,000	(8,000)
10	6131	000	411	Non-Technology Supplies	1,500	3,600	(2,100)
10	6131	000	640	Dues and Fees	300	700	(400)
Total Boys Wrestling				12,800	26,300	(13,500)	
Boys Track							
10	6141	000	319	Professional Services	3,000	3,000	0
10	6141	000	339	Travel	10,000	10,000	0
10	6141	000	411	Non-Technology Supplies	3,200	4,000	(800)
10	6141	000	640	Dues and Fees	500	500	0
Total Boys Track				16,700	17,500	(800)	
Boys Cross Country							
10	6151	000	319	Professional Services	2,000	2,000	0
10	6151	000	339	Travel	2,100	2,100	0
10	6151	000	411	Non-Technology Supplies	1,200	1,500	(300)
10	6151	000	640	Dues and Fees	200	200	0
Total Boys Cross Country				5,500	5,800	(300)	
Boys Tennis							
10	6161	000	339	Travel	5,000	5,000	0
10	6161	000	411	Non-Technology Supplies	2,400	3,000	(600)
Total Boys Tennis				7,400	8,000	-600	
Boys Golf							
10	6171	000	339	Travel	2,500	2,500	0
10	6171	000	411	Non-Technology Supplies	1,200	1,500	(300)
10	6171	000	640	Dues and Fees	1,000	1,000	0
Total Boys Golf				4,700	5,000	-300	
Boys Soccer							
10	6199	000	319	Professional Services	5,000	6,000	(1,000)
10	6199	000	323	Repairs and Maintenance	500	500	0
10	6199	000	339	Travel	4,500	4,500	0
10	6199	000	411	Non-Technology Supplies	1,600	2,000	(400)

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	Change
					Budget	Budget	
					11,600	13,000	(1,400)
Total Boys Soccer							
Female Activities							
10	6200	000	111	Certified Salaries	190,000	200,000	(10,000)
10	6200	000	210	Social Security	14,600	15,300	(700)
10	6200	000	220	Retirement	11,400	12,000	(600)
10	6200	000	240	Workers Compensation	2,000	1,300	700
10	6200	000	319	Professional Services	3,000	3,000	0
10	6200	000	411	Non-Technology Supplies	400	500	(100)
Total Female Activities					221,400	232,100	-10,700
Girls Basketball							
10	6212	000	319	Professional Services	14,000	14,000	0
10	6212	000	339	Travel	15,000	16,500	(1,500)
10	6212	000	411	Non-Technology Supplies	2,400	3,000	(600)
Total Girls Basketball					31,400	33,500	(2,100)
Girls Track							
10	6222	000	319	Professional Services	3,000	3,000	0
10	6222	000	339	Travel	10,000	10,000	0
10	6222	000	411	Non-Technology Supplies	3,200	4,000	(800)
10	6222	000	640	Dues and Fees	500	500	0
Total Girls Track					16,700	17,500	(800)
Girls Wrestling							
10	6231	000	319	Professional Services	3,000	0	3,000
10	6231	000	339	Travel	8,000	0	8,000
10	6231	000	411	Non-Technology Supplies	1,500	0	1,500
10	6231	000	640	Dues and Fees	300	0	300
Total Girls Wrestling					12,800	0	12,800
Competitive Cheer and Dance							
10	6232	000	319	Professional Services	9,000	9,000	0
10	6232	000	339	Travel	7,000	7,000	0
10	6232	000	411	Non-Technology Supplies	6,500	8,100	(1,600)
10	6232	000	640	Dues and Fees	500	500	0
Total Competitive Cheer and Dance					23,000	24,600	(1,600)
Girls Cross Country							
10	6252	000	319	Professional Services	2,000	2,000	0
10	6252	000	339	Travel	2,100	2,100	0
10	6252	000	411	Non-Technology Supplies	1,200	1,500	(300)
10	6252	000	640	Dues and Fees	200	200	0
Total Girls Cross Country					5,500	5,800	(300)
Girls Tennis							
10	6262	000	339	Travel	5,000	5,000	0
10	6262	000	411	Non-Technology Supplies	2,400	3,000	(600)
Total Girls Tennis					7,400	8,000	(600)
Girls Golf							
10	6272	000	339	Travel	2,500	2,500	0

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025	2023-2024	
					Budget	Budget	Change
10	6272	000	411	Non-Technology Supplies	1,200	1,500	(300)
10	6272	000	640	Dues and Fees	1,000	1,000	0
Total Girls Golf					4,700	5,000	(300)
Gymnastics							
10	6282	000	319	Professional Services	6,000	6,000	0
10	6282	000	339	Travel	7,000	7,000	0
10	6282	000	411	Non-Technology Supplies	2,400	3,000	(600)
10	6282	000	640	Dues and Fees	700	700	0
Total Gymnastics					16,100	16,700	(600)
Girls Volleyball							
10	6292	000	319	Professional Services	14,000	14,000	0
10	6292	000	339	Travel	18,000	18,000	0
10	6292	000	411	Non-Technology Supplies	2,400	3,000	(600)
Total Girls Volleyball					34,400	35,000	(600)
Girls Soccer							
10	6299	000	319	Professional Services	5,000	6,000	(1,000)
10	6299	000	323	Repairs and Maintenance	500	500	0
10	6299	000	339	Travel	4,500	4,500	0
10	6299	000	411	Non-Technology Supplies	1,600	2,000	(400)
Total Girls Soccer					11,600	13,000	(1,400)
Combined Co-Curr Activities							
10	6910	000	111	Certified Salaries	145,000	140,000	5,000
10	6910	000	210	Social Security	11,100	10,700	400
10	6910	000	220	Retirement	8,700	8,400	300
10	6910	000	240	Workers Compensation	2,000	1,000	1,000
Total Combined Co-Curr Activities					166,800	160,100	6,700
First Aid							
10	6911	000	411	Non-Technology Supplies	4,800	6,000	(1,200)
Total First Aid					4,800	6,000	-1,200
Cheerleaders							
10	6921	000	339	Travel	2,500	2,500	0
10	6921	000	411	Non-Technology Supplies	800	1,000	(200)
Total Cheerleaders					3,300	3,500	(200)
Elementary Music							
10	6931	000	323	Repairs and Maintenance	1,000	1,000	0
10	6931	000	339	Travel	1,500	1,500	0
10	6931	000	411	Non-Technology Supplies	7,200	9,000	(1,800)
Total Elementary Music					9,700	11,500	(1,800)
Middle School Vocal							
10	6932	000	323	Repairs and Maintenance	1,000	1,000	0
10	6932	000	339	Travel	1,500	1,500	0
10	6932	000	411	Non-Technology Supplies	3,600	4,500	(900)
Total Middle School Vocal					6,100	7,000	(900)

**Huron School District 2-2
2024-2025 Budget
General Fund**

					2024-2025 Budget	2023-2024 Budget	Change
High School Vocal							
10	6933	000	319	Professional Services	500	500	0
10	6933	000	322	Laundry	3,000	3,000	0
10	6933	000	323	Repairs and Maintenance	1,000	1,000	0
10	6933	000	339	Travel	6,000	6,000	0
10	6933	000	411	Non-Technology Supplies	4,800	6,000	(1,200)
10	6933	000	640	Dues and Fees	1,000	1,000	0
Total High School Vocal					16,300	17,500	(1,200)
Orchestra Elementary							
10	6934	500	319	Professional Services	500	500	0
10	6934	500	323	Repairs and Maintenance	2,000	2,000	0
10	6934	500	339	Travel	2,000	2,000	0
10	6934	500	411	Non-Technology Supplies	4,800	6,000	(1,200)
10	6934	500	640	Dues and Fees	200	200	0
Total Orchestra Elementary					9,500	10,700	(1,200)
Orchestra Middle School							
10	6934	600	319	Professional Services	500	500	0
10	6934	600	323	Repairs and Maintenance	2,000	2,000	0
10	6934	600	339	Travel	3,000	3,000	0
10	6934	600	411	Non-Technology Supplies	4,800	6,000	(1,200)
10	6934	600	640	Dues and Fees	200	200	0
Total Orchestra Middle School					10,500	11,700	(1,200)
Orchestra High School							
10	6934	700	319	Professional Services	500	500	0
10	6934	700	323	Repairs and Maintenance	2,000	2,000	0
10	6934	700	339	Travel	4,000	4,000	0
10	6934	700	411	Non-Technology Supplies	4,800	6,000	(1,200)
10	6934	700	640	Dues and Fees	200	200	0
Total Orchestra High School					11,500	12,700	(1,200)
HS Band							
10	6935	000	319	Professional Services	1,300	1,300	0
10	6935	000	322	Laundry	1,800	1,800	0
10	6935	000	323	Repairs and Maintenance	6,000	6,000	0
10	6935	000	339	Travel	9,000	9,000	0
10	6935	000	411	Non-Technology Supplies	14,400	18,000	(3,600)
10	6935	000	640	Dues and Fees	800	800	0
Total HS Band					33,300	36,900	(3,600)
MS Band							
10	6936	000	323	Repairs and Maintenance	6,000	6,000	0
10	6936	000	339	Travel	1,000	1,000	0
10	6936	000	411	Non-Technology Supplies	14,400	18,000	(3,600)
Total MS Band					21,400	25,000	-3,600
5th Grade Band							
10	6937	000	323	Repairs and Maintenance	2,500	2,500	0
10	6937	000	339	Travel	300	300	0
10	6937	000	411	Non-Technology Supplies	6,000	7,500	(1,500)

Huron School District 2-2
 2024-2025 Budget
 General Fund

				2024-2025	2023-2024	Change	
				Budget	Budget		
Total 5th Grade Band				8,800	10,300	-1,500	
Debate							
10	6941	000	319	Professional Services	4,000	4,000	0
10	6941	000	339	Travel	8,000	18,000	(10,000)
10	6941	000	411	Non-Technology Supplies	2,400	3,000	(600)
10	6941	000	640	Dues and Fees	2,000	2,000	0
10	6941	000	691	Contingency Natl Tourney	2,500	2,500	0
Total Debate				18,900	29,500	(10,600)	
Quiz Bowl							
10	6942	000	339	Travel	2,000	2,000	0
Total Quiz Bowl				2,000	2,000	0	
Tiger Stripes							
10	6951	000	339	Travel	700	1,200	(500)
10	6951	000	411	Non-Technology Supplies	12,300	12,300	0
Total Tiger Stripes				13,000	13,500	-500	
Yearbook							
10	6952	000	339	Travel	600	1,000	(400)
10	6952	000	411	Non-Technology Supplies	25,000	25,000	0
Total Yearbook				25,600	26,000	-400	
Drama High School							
10	6953	000	339	Travel	3,500	3,500	0
10	6953	000	411	Non-Technology Supplies	7,500	7,500	0
10	6953	000	640	Dues and Fees	100	100	0
Total Drama High School				11,100	11,100	0	
Drama Middle School							
10	6953	600	411	Non-Technology Supplies	2,500	2,500	0
Total Drama Middle School				2,500	2,500	0	
Totals				28,000,000	27,250,000	737,200	

Huron School District 2-2
2024-2025 Budget
Capital Outlay Fund Means of Finance

Account	Description	2024-2025 Budget	2023-2024 Budget	Change
21 1110	Ad Valorem Taxes	4,324,000	4,161,000	163,000
21 1111	Mobile Home Taxes	25,000	25,000	0
21 1120	Prior Years Tax	40,000	40,000	0
21 1190	Penalties & Interest	10,000	10,000	0
21 1950	Universal Service Fund	0	20,000	(20,000)
21 3129 971	Workforce Education Grant	225,000	0	225,000
21 3129 972	CTE Collaborative Grant	1,520,000	0	1,520,000
21 4151	Clean Diesel Grant	0	25,000	(25,000)
21 4191 080	ESSER III	0	3,400,000	(3,400,000)
21 5125	Capital Outlay Certificates	10,000,000	0	10,000,000
Totals		16,144,000	7,681,000	8,463,000
Fund Balance Spending		80,000	580,000	(500,000)
Grand Total		16,224,000	8,261,000	7,963,000

Huron School District 2-2
2024-2025 Budget
Capital Outlay Fund

					2024-2025 Budget	2023-2024 Budget	Change
Buchanan Elementary							
21	1111	511	479	Supplies (non-consumable)	10,000	10,000	0
Total Buchanan Elementary					10,000	10,000	0
Huron Colony Elementary							
21	1111	512	479	Supplies (non-consumable)	2,500	2,500	0
Total Huron Colony Elementary					2,500	2,500	0
Madison Elementary							
21	1111	514	479	Supplies (non-consumable)	10,000	10,000	0
Total Madison Elementary					10,000	10,000	0
Washington Elementary							
21	1111	516	479	Supplies (non-consumable)	10,000	10,000	0
Total Washington Elementary					10,000	10,000	0
Riverside Colony Elementary							
21	1111	518	479	Supplies (non-consumable)	2,500	2,500	0
Total Riverside Colony Elementary					2,500	2,500	0
Elementary Curriculum							
21	1111	599	421 000 001	Textbooks	50,000	50,000	0
21	1111	599	421 000 004	Textbooks	50,000	50,000	0
21	1111	599	421 000 006	Textbooks	50,000	50,000	0
Total Elementary Curriculum					150,000	150,000	0
Elementary Technology							
21	1111	810	471 000 001	Computer Equipment	20,000	34,000	(14,000)
21	1111	810	471 000 004	Computer Equipment	20,000	34,000	(14,000)
21	1111	810	471 000 006	Computer Equipment	20,000	34,000	(14,000)
Total Elementary Technology					60,000	102,000	(42,000)
Middle School							
21	1121	600	479	Supplies (non-consumable)	20,000	20,000	0
Total Middle School					20,000	20,000	0
Middle School Curriculum							
21	1121	699	421	Textbooks	75,000	75,000	0
Total Middle School Curriculum					75,000	75,000	0
Middle School Technology							
21	1121	810	471	Computer Equipment	30,000	30,000	0
Total Middle School Technology					30,000	30,000	0
High School							
21	1131	700	479	Supplies (non-consumable)	24,000	24,000	0
Total High School					24,000	24,000	0
CTE							
21	1131	770	479	Supplies (non-consumable)	8,000	8,000	0
Total CTE					8,000	8,000	0

Huron School District 2-2
2024-2025 Budget
Capital Outlay Fund

						2024-2025	2023-2024	
						Budget	Budget	Change
High School Curriculum								
21	1131	799	421	Textbooks		100,000	100,000	0
Total High School Curriculum						100,000	100,000	0
High School Technology								
21	1131	810	471	Computer Equipment		40,000	40,000	0
21	1131	810	472	Apps		6,000	6,000	0
Total High School Technology						46,000	46,000	0
High School CTE Equipment Grant								
21	1131	972	479 000 010	CTE Equipment		300,000	0	300,000
21	1131	972	549 000 010	CTE Equipment		1,220,000	0	1,220,000
Total High School CTE Equipment Grant						1,520,000	0	1,520,000
Mild to Moderate Disabilities								
21	1221	000	479	Supplies (non-consumable)		3,000	3,000	0
Total Mild to Moderate Disabilities						3,000	3,000	0
Our Home								
21	1221	800	479	Supplies (non-consumable)		3,000	3,000	0
Total Our Home						3,000	3,000	0
Curriculum Director								
21	2212	000	479	Supplies (non-consumable)		3,000	3,000	0
Total Curriculum Director						3,000	3,000	0
Library Services								
21	2222	511	560	Buchanan Library		12,000	12,000	0
21	2222	512	560	Huron Colony Library		2,000	2,000	0
21	2222	514	560	Madison Library		12,000	12,000	0
21	2222	516	560	Washington Library		12,000	12,000	0
21	2222	518	560	Riverside Colony Library		2,000	2,000	0
21	2222	600	560	Middle School Library		18,000	18,000	0
21	2222	700	560	High School Library		24,000	24,000	0
21	2222	000	549	New Equipment		12,000	12,000	0
Total Library Services						94,000	94,000	0
Technology in School								
21	2227	000	471	Computer Equipment		50,000	50,000	0
21	2227	000	472	Computer Software		25,000	25,000	0
21	2227	000	541	Computer Equipment		0	20,000	(20,000)
Total Technology in School						75,000	95,000	(20,000)
Board of Education								
21	2311	000	549	New Equipment		46,000	110,000	(64,000)
Total Board of Education						46,000	110,000	(64,000)
Office of Superintendent								

**Huron School District 2-2
2024-2025 Budget
Capital Outlay Fund**

					2024-2025	2023-2024	Change
					Budget	Budget	
21	2321	000	479	Supplies (non-consumable)	3,000	3,000	0
Total Office of Superintendent					3,000	3,000	0
Activity Director/Arena Manager							
21	2490	000	479	Supplies (non-consumable)	7,000	7,000	0
Total Activity Director/Arena Manager					7,000	7,000	0
ESL Director							
21	2490	350	479	Supplies (non-consumable)	3,000	3,000	0
Total ESL Director					3,000	3,000	0
Fiscal Services							
21	2529	000	479	Supplies (non-consumable)	7,000	7,000	0
Total Fiscal Services					7,000	7,000	0
Construction - Workforce Education Grant							
21	2535	971	520 000 010	HS Addition	225,000	0	225,000
Total Construction - Workforce Education Grant					225,000	0	225,000
Construction - CO Certificates							
21	2535	999	323 000 010	HS Remodel	2,500,000	0	2,500,000
21	2535	999	520 000 010	HS Addition	3,550,000	0	3,550,000
Total Construction - CO Certificates					6,050,000	0	6,050,000
Buildings and Grounds Director							
21	2541	000	479	Supplies (non-consumable)	3,000	3,000	0
Total Buildings and Grounds Director					3,000	3,000	0
Care/Upkeep of Buildings							
21	2542	000	323	Repairs and Maintenance	610,000	610,000	0
21	2542	000	479	District Furniture	100,000	100,000	0
21	2542	000	549	New Equipment	30,000	30,000	0
Total Care/Upkeep of Buildings					740,000	740,000	0
Care/Upkeep of Buildings							
21	2542	925	520 000 001	Buchanan Temp Controls	-	175,000	(175,000)
21	2542	925	520 000 004	Madison Temp Controls	-	175,000	(175,000)
21	2542	925	520 000 006	Washington Temp Controls	-	175,000	(175,000)
21	2542	925	520 000 014	TAC A/C	-	375,000	(375,000)
21	2542	925	520 000 010	Tennis Court Expansion	-	1,600,000	(1,600,000)
21	2542	925	549 000 009	MS Bleachers	-	50,000	(50,000)
21	2542	925	471 000 010	iPads	-	525,000	(525,000)
21	2542	925	520 000 015	Undesignated	-	325,000	(325,000)
Total Care/Upkeep of Buildings					0	3,400,000	(3,400,000)
Care/Upkeep of Buildings - CO Certificates							
21	2542	999	323 000 009	MS Roofing - Partial	2,150,000	-	2,150,000
21	2542	999	323 000 010	HS Roofing	1,300,000	-	1,300,000

Huron School District 2-2
2024-2025 Budget
Capital Outlay Fund

						2024-2025	2023-2024	Change	
						Budget	Budget		
21	2542	999	323	000	013	CTE Welding Ventilation	500,000	-	500,000
Total Care/Upkeep of Buildings - CO Certificates						3,950,000	0	3,950,000	
Care/Upkeep of Grounds									
21	2543	000	323			Repairs and Maintenance	170,000	670,000	(500,000)
21	2543	000	549			New Equipment	175,000	275,000	(100,000)
Total Care/Upkeep of Grounds						345,000	945,000	(600,000)	
Transportation Director									
21	2551	000	479			Supplies (non-consumable)	3,000	3,000	0
Total Transportation Director						3,000	3,000	0	
Vehicle Operation Services									
21	2552	000	472			Computer Software	6,000	6,000	0
21	2552	000	550			Vehicles	260,000	285,000	(25,000)
Total Vehicle Operation Services						266,000	291,000	(25,000)	
Food Service									
21	2569	000	549			New Equipment	25,000	25,000	0
Total Food Service						25,000	25,000	0	
Printing and Duplicating Service									
21	2574	000	479			Supplies (non-consumable)	35,000	35,000	0
Total Printing and Duplicating Service						35,000	35,000	0	
Debt Service									
21	5000	000	611			Principal	1,270,000	1,270,000	0
21	5000	000	612			Interest	249,000	280,000	(31,000)
21	5000	000	613			Fiscal Agent Fees	1,000	1,000	0
Total Debt Service						1,520,000	1,551,000	(31,000)	
Combined Co-Curr Activities									
21	6910	000	479			Supplies (non-consumable)	25,000	25,000	0
Total Combined Co-Curr Activities						25,000	25,000	0	
Music									
21	6931	000	479			Supplies (non-consumable)	25,000	25,000	0
Total Music						25,000	25,000	0	
Transfer-Out									
21	8110	000	690			Transfer to General Fund	700,000	300,000	400,000
Total Music						700,000	300,000	400,000	
Totals						16,224,000	8,261,000	7,963,000	

**Huron School District 2-2
2024-2025 Budget
Special Education Fund**

Means of Finance		2024-2025	2023-2024	Change
		Total Budget	Total Budget	
22 1110	Ad Valorem Taxes	2,106,000	2,017,000	89,000
22 1111	Mobile Home Taxes	18,000	18,000	0
22 1120	Prior Year Tax	20,000	20,000	0
22 1190	Penalties & Interest	6,000	6,000	0
22 1972	Medicaid	70,000	70,000	0
22 1973	Medicaid Admin Claims	13,000	13,000	0
22 1992	Miscellaneous	2,000	2,000	0
22 3121	Exceptional Children	3,959,000	3,358,000	601,000
22 4175 901	Idea 611 Private School	24,000	24,000	0
22 4175 902	Idea Part B Flowthrough	900,000	900,000	0
22 4186	Idea Preschool 619	15,000	15,000	0
22 4187	Idea Part C	7,000	7,000	0
Totals		7,140,000	6,450,000	690,000
Fund Balance to Finance Budget		0	137,000	(137,000)
Total Means of Finance		7,140,000	6,587,000	553,000

**Huron School District 2-2
2024-2025 Budget
Special Education Fund**

					2024-2025	2023-2024	
					Total	Total	Change
					Budget	Budget	
Mild to Moderate Disabilities							
22	1221	301	111	Certified Salaries	460,000	435,000	25,000
22	1221	301	112	Paraprofessional Salaries	510,000	475,000	35,000
22	1221	301	125	Substitute Salaries	30,000	10,000	20,000
22	1221	301	210	Social Security	76,500	70,400	6,100
22	1221	301	220	Retirement	60,000	55,200	4,800
22	1221	301	230	Group Health/Life Insurance	164,000	115,000	49,000
22	1221	301	240	Workers Compensation	4,000	4,000	0
22	1221	301	319	Professional Services	4,000	4,000	0
22	1221	301	334	Travel	3,000	3,000	0
22	1221	301	340	Communications	2,000	500	1,500
22	1221	301	411	Non-Technology Supplies	40,800	7,000	33,800
22	1221	301	412	Technology Supplies	2,000	2,000	0
Total Mild to Moderate Disabilities					1,356,300	1,181,100	175,200
Mild to Moderate Disabilities IDEA 611 Private School 005							
22	1221	901	111 000	005 Certified Salaries	8,500	10,000	(1,500)
22	1221	901	125 000	005 Substitute Salaries	600	100	500
22	1221	901	210 000	005 Social Security	700	800	(100)
22	1221	901	220 000	005 Retirement	600	700	(100)
22	1221	901	230 000	005 Group Health/Life Insurance	1,500	1,500	0
22	1221	901	240 000	005 Workers Compensation	100	100	0
22	1221	901	411 000	005 Non-Technology Supplies	0	3,000	(3,000)
22	1221	901	412 000	005 Technology Supplies	0	800	(800)
Total Mild to Moderate Disabilities IDEA 611 Private School 005					12,000	17,000	(5,000)
Mild to Moderate Disabilities IDEA 611 Private School 011							
22	1221	901	111 000	011 Certified Salaries	8,500	10,000	(1,500)
22	1221	901	125 000	011 Substitute Salaries	600	100	500
22	1221	901	210 000	011 Social Security	700	800	(100)
22	1221	901	220 000	011 Retirement	600	700	(100)
22	1221	901	230 000	011 Group Health/Life Insurance	1,500	1,500	0
22	1221	901	240 000	011 Workers Compensation	100	100	0
22	1221	901	411 000	011 Non-Technology Supplies	0	3,000	(3,000)
22	1221	901	412 000	011 Technology Supplies	0	800	(800)
Total Mild to Moderate Disabilities IDEA 611 Private School 011					12,000	17,000	-5,000
Mild to Moderate Disabilities IDEA 611							
22	1221	902	111	Certified Salaries	255,000	240,000	15,000
22	1221	902	112	Paraprofessional Salaries	410,000	440,000	(30,000)
22	1221	902	125	Substitute Salaries	30,000	14,000	16,000
22	1221	902	210	Social Security	53,200	53,100	100
22	1221	902	220	Retirement	41,700	41,700	0
22	1221	902	230	Group Health/Life Insurance	106,100	110,000	(3,900)
22	1221	902	240	Workers Compensation	4,000	4,000	0
Total Mild to Moderate Disabilities IDEA 611					900,000	902,800	(2,800)
Severe Disabilities State Funds							
22	1222	301	111	Certified Salaries	650,000	595,000	55,000
22	1222	301	112	Paraprofessional Salaries	890,000	825,000	65,000
22	1222	301	125	Substitute Salaries	60,000	40,000	20,000
22	1222	301	210	Social Security	122,400	111,700	10,700
22	1222	301	220	Retirement	96,000	87,600	8,400
22	1222	301	230	Group Health/Life Insurance	190,000	200,000	(10,000)
22	1222	301	240	Workers Compensation	8,000	8,000	0
22	1222	301	319	Professional Services	8,000	4,000	4,000
22	1222	301	334	Travel	10,000	2,000	8,000

**Huron School District 2-2
2024-2025 Budget
Special Education Fund**

		2024-2025 Total Budget	2023-2024 Total Budget	Change
22	1222 301 340	3,000	3,000	0
22	1222 301 411	12,000	12,000	0
22	1222 301 412	3,000	3,000	0
Total Severe Disabilities State Funds		2,052,400	1,891,300	161,100
Residential Programs				
22	1224 301 373	90,000	248,000	(158,000)
22	1224 301 391	2,000	2,000	0
Total Residential Programs		92,000	250,000	(158,000)
Our Home				
22	1224 800 111	58,000	56,000	2,000
22	1222 800 112	31,000	0	31,000
22	1224 800 125	1,000	1,000	0
22	1224 800 210	6,900	4,400	2,500
22	1224 800 220	5,400	3,500	1,900
22	1224 800 230	17,000	9,000	8,000
22	1224 800 240	500	500	0
22	1224 800 334	800	0	800
22	1224 800 340	800	800	0
22	1224 800 411	600	600	0
22	1224 800 412	300	300	0
Total Our Home		122,300	76,100	46,200
Early Childhood Programs				
22	1226 000 111	205,000	200,000	5,000
22	1226 000 112	63,000	51,000	12,000
22	1226 000 125	3,000	2,000	1,000
22	1226 000 210	20,800	19,400	1,400
22	1226 000 220	16,300	15,200	1,100
22	1226 000 230	22,000	22,000	0
22	1226 000 240	1,000	1,000	0
22	1226 000 319	200	200	0
22	1226 000 334	200	200	0
22	1226 000 411	2,400	2,400	0
22	1226 000 412	600	600	0
Total Early Childhood Programs		334,500	314,000	20,500
Early Childhood Programs IDEA				
22	1226 903 111	11,000	11,000	0
22	1226 903 210	900	900	0
22	1226 903 220	700	700	0
22	1226 903 230	1,600	1,600	0
22	1226 903 240	100	100	0
22	1226 903 411	200	200	0
22	1226 903 412	500	500	0
Total Early Childhood Programs		15,000	15,000	0
Prolonged Assistance Programs				
22	1227 000 111	29,000	29,000	0
22	1227 000 112	10,000	9,000	1,000
22	1227 000 125	500	500	0
22	1227 000 210	3,100	3,000	100
22	1227 000 220	2,400	2,400	0
22	1227 000 230	3,000	3,000	0
22	1227 000 240	200	200	0
22	1227 000 319	200	200	0

**Huron School District 2-2
2024-2025 Budget
Special Education Fund**

				2024-2025	2023-2024		
				Total	Total	Change	
				Budget	Budget		
22	1227	000	334	Travel	4,000	1,000	3,000
22	1227	000	411	Non-Technology Supplies	300	100	200
22	1227	000	412	Technology Supplies	100	100	0
Total Prolonged Assistance Programs					52,800	48,500	4,300
Nurse Services State Funds							
22	2134	301	111	Certified Salaries	185,000	111,000	74,000
22	2134	301	125	Substitute Salaries	10,000	0	10,000
22	2134	301	210	Social Security	15,000	8,500	6,500
22	2134	301	220	Retirement	11,700	6,700	5,000
22	2134	301	230	Group Health/Life Insurance	36,000	22,000	14,000
22	2134	301	240	Workers Compensation	1,000	600	400
22	2134	301	334	Travel	500	1,000	(500)
22	2134	301	340	Communications	100	600	(500)
22	2134	301	411	Non-Technology Supplies	4,000	4,000	0
22	2134	301	412	Technology Supplies	400	400	0
Total Nurse Services State Funds					263,700	154,800	108,900
Psychological Testing Services							
22	2142	000	111	Certified Salaries	163,000	125,000	38,000
22	2142	000	210	Social Security	12,500	9,600	2,900
22	2142	000	220	Retirement	9,800	7,500	2,300
22	2142	000	230	Group Health/Life Insurance	12,000	12,000	0
22	2142	000	240	Workers Compensation	600	600	0
22	2142	000	319	Professional Services	1,000	1,000	0
22	2142	000	334	Travel	500	500	0
22	2142	000	411	Non-Technology Supplies	6,400	6,400	0
22	2142	000	412	Technology Supplies	1,600	1,600	0
Total Testing					207,400	164,200	43,200
Other Speech Pathology & Audio							
22	2159	000	111	Certified Salaries	410,000	319,000	91,000
22	2159	000	112	Paraprofessional Salaries	310,000	350,000	(40,000)
22	2159	000	125	Substitute Salaries	3,000	3,000	0
22	2159	000	210	Social Security	55,400	51,500	3,900
22	2159	000	220	Retirement	43,400	40,400	3,000
22	2159	000	230	Group Health/Life Insurance	65,000	61,000	4,000
22	2159	000	240	Workers Compensation	6,000	3,000	3,000
22	2159	000	319	Professional Services	63,000	60,000	3,000
22	2159	000	323	Repairs and Maintenance	800	800	0
22	2159	000	334	Travel	800	1,500	(700)
22	2159	000	411	Non-Technology Supplies	4,800	4,800	0
22	2159	000	412	Technology Supplies	3,500	1,200	2,300
Total Other Speech Pathology & Audio					965,700	896,200	69,500
Physical Therapy - Local							
22	2171	000	111	Certified Salaries	50,000	50,000	0
22	2171	000	112	Paraprofessional Salaries	52,000	50,000	2,000
22	2171	000	210	Social Security	7,900	3,900	4,000
22	2171	000	220	Retirement	6,200	3,000	3,200
22	2171	000	230	Group Health/Life Insurance	1,000	1,000	0
22	2171	000	240	Workers Compensation	500	500	0
22	2171	000	334	Travel	500	500	0
22	2171	000	411	Non-Technology Supplies	1,600	1,600	0
22	2171	000	412	Technology Supplies	400	400	0
Total Physical Therapy - Local					120,100	110,900	9,200

**Huron School District 2-2
2024-2025 Budget
Special Education Fund**

		2024-2025 Total Budget	2023-2024 Total Budget	Change	
Occupational Therapy					
22	2172 301 111	Certified Salaries	74,000	72,000	2,000
22	2172 301 112	Paraprofessional Salaries	51,000	50,000	1,000
22	2172 301 210	Social Security	9,600	5,600	4,000
22	2172 301 220	Retirement	7,500	4,400	3,100
22	2172 301 230	Group Health/Life Insurance	10,000	9,000	1,000
22	2172 301 240	Workers Compensation	1,000	500	500
22	2172 301 334	Travel	1,000	500	500
22	2172 301 411	Non-Technology Supplies	2,000	2,000	0
22	2172 301 412	Technology Supplies	400	400	0
Total Occupational Therapy			156,500	144,400	12,100
Other Orientation and Mobility					
22	2189 301 112	Paraprofessional Salaries	32,000	0	32,000
22	2189 301 210	Social Security	2,500	0	2,500
22	2189 301 220	Retirement	2,000	0	2,000
22	2189 301 230	Group Health/Life Insurance	8,500	0	8,500
22	2189 301 240	Workers Compensation	500	0	500
22	2189 301 411	Non-Technology Supplies	1,000	0	1,000
22	2189 301 412	Technology Supplies	1,000	0	1,000
Total Other Orientation and Mobility			47,500	0	47,500
Inst Staff Training (In-Serv)					
22	2213 000 111	Certified Salaries	2,000	2,000	0
22	2213 000 210	Social Security	100	100	0
22	2213 000 220	Retirement	100	100	0
22	2213 000 240	Workers Compensation	100	100	0
22	2213 000 319	Professional Services	4,700	4,700	0
22	2213 000 334	Travel	2,000	2,000	0
22	2213 000 411	Non-Technology Supplies	1,200	1,200	0
22	2213 000 412	Technology Supplies	300	300	0
22	2213 000 420	Textbooks	500	500	0
Total Inst Staff Training (In-Serv)			11,000	11,000	0
Office of Principals					
22	2710 000 112	Paraprofessional Salaries	31,000	31,000	0
22	2710 000 113	Administrative Salaries	111,000	106,000	5,000
22	2710 000 114	Classified Salaries	58,000	54,000	4,000
22	2710 000 125	Substitute Salaries	8,000	0	8,000
22	2710 000 210	Social Security	16,000	14,700	1,300
22	2710 000 220	Retirement	12,500	11,500	1,000
22	2710 000 230	Group Health/Life Insurance	10,000	27,000	(17,000)
22	2710 000 240	Workers Compensation	1,000	1,000	0
22	2710 000 319	Professional Services	20,000	20,000	0
22	2710 000 323	Repairs and Maintenance	10,000	4,600	5,400
22	2710 000 334	Travel	2,000	1,000	1,000
22	2710 000 340	Communications	3,000	2,000	1,000
22	2710 000 411	Non-Technology Supplies	5,200	5,200	0
22	2710 000 412	Technology Supplies	1,000	1,000	0
22	2710 000 640	Dues and Fees	1,500	1,000	500
Total Office of Principals			290,200	280,000	10,200
Vehicle Operation Services					
22	2730 000 114	Classified Salaries	108,000	94,000	14,000
22	2730 000 210	Social Security	8,300	7,200	1,100
22	2730 000 220	Retirement	6,500	5,700	800
22	2730 000 230	Group Health/Life Insurance	200	200	0

Huron School District 2-2
 2024-2025 Budget
 Special Education Fund

		2024-2025	2023-2024		
		Total	Total	Change	
		Budget	Budget		
22	2730 000 240	Workers Compensation	3,500	3,500	0
22	2730 000 332	Milage Paid to Parents	2,100	2,100	0
Total Vehicle Operation Services			128,600	112,700	15,900
Totals			7,140,000	6,587,000	553,000

**Huron School District 2-2
2024-2025 Budget
Building Fund**

	2024-2025	2023-2024	
Means of Finance	Budget	Budget	Change
25 1710 Admissions	3,000	5,000	-2,000
Fund Balance Spending	0	0	0
Grand Total	3,000	5,000	(2,000)

**Huron School District 2-2
2024-2025 Budget
Building Fund**

	2024-2025	2023-2024	
	Budget	Budget	Change
Fac. And Acq. Services			
25 2539 000 323 Repairs and Maintenance	3,000	5,000	(2,000)
Total Fac. And Acq. Services	3,000	5,000	-2,000
Totals	3,000	5,000	-2,000

**Huron School District 2-2
 2024-2025 Budget
 Bond Redemption Fund - Elementary**

	2024-2025	2023-2024	
Means of Finance	Budget	Budget	Change
32 1110 Ad Valorem Taxes	1,420,000	1,420,000	0
32 1120 Prior Years Tax	3,000	3,000	0
Totals	1,423,000	1,423,000	0
Fund Balance Spending	0	0	0
Grand Total	1,423,000	1,423,000	0

**Huron School District 2-2
 2024-2025 Budget
 Bond Redemption Fund - Elementary**

					2024-2025	2023-2024	
					Budget	Budget	Change
Debt Service							
32	5000	000	611	Principal	920,000	665,000	255,000
32	5000	000	612	Interest	410,000	757,000	-347,000
32	5000	000	613	Fiscal Agent Fees	1,000	1,000	0
Total Debt Service					1,331,000	1,423,000	-92,000
Totals					1,331,000	1,423,000	-92,000

**Huron School District 2-2
2024-2025 Budget
Food Service Fund**

		2024-2025	2023-2024	
Means of Finance		Budget	Budget	Change
51	1510 Interest Earned	15,000	15,000	0
51	1610 Student Lunch Sales	450,000	450,000	0
51	1613 Elementary Milk Sales	35,000	30,000	5,000
51	1615 Student Breakfast	55,000	45,000	10,000
51	1620 Adult Lunches	20,000	20,000	0
51	1621 Adult Breakfast	1,000	1,000	0
51	1630 High School Ala Carte	50,000	50,000	0
51	1631 Middle School Ala Carte	70,000	70,000	0
51	1660 Summer Feeding Meals	1,000	1,000	0
51	1690 Miscellaneous Revenue	29,000	29,000	0
51	4810 Revenue-Federal Sources	1,390,000	1,350,000	40,000
51	4811 Revenue-Federal After School	0	15,000	(15,000)
51	4812 Revenue-Federal Breakfast	200,000	200,000	0
51	4813 Revenue-Summer Feeding	100,000	25,000	75,000
51	4820 Donated Food-Federal Sources	154,000	154,000	0
Totals		2,570,000	2,455,000	115,000

**Huron School District 2-2
2024-2025 Budget
Food Service Fund**

	2024-2025 Budget	2023-2024 Budget	Change
Food Service			
51 2569 000 114 Classified Salaries	1,100,000	1,000,000	100,000
51 2569 000 130 Overtime Salaries	1,000	1,000	0
51 2569 000 210 Social Security	84,300	76,600	7,700
51 2569 000 220 Retirement	66,100	60,100	6,000
51 2569 000 230 Health Insurance	185,000	185,000	0
51 2569 000 240 Workers Compensation	25,000	25,000	0
51 2569 000 319 Professional Services	500	500	0
51 2569 000 321 Water, Sewer, Etc.	2,000	2,000	0
51 2569 000 322 Cleaning Services	500	500	0
51 2569 000 323 Repairs & Maintenance	50,000	50,000	0
51 2569 000 334 Travel	4,000	4,000	0
51 2569 000 340 Communication	1,000	1,000	0
51 2569 000 411 Supplies - Consumable	55,000	55,000	0
51 2569 000 461 Purchased Food	730,000	730,000	0
51 2569 000 462 Commodities	150,000	150,000	0
51 2569 000 472 Computer Software	1,000	1,000	0
51 2569 000 910 Depreciation-Local Funds	42,000	42,000	0
Total Food Service	2,497,400	2,383,700	113,700
Summer Feeding			
51 2569 490 114 Classified Salaries	31,000	30,000	1,000
51 2569 490 210 Social Security	2,400	2,300	100
51 2569 490 220 Retirement	1,900	1,800	100
51 2569 490 230 Health Insurance	1,600	1,600	0
51 2569 490 240 Workers Compensation	1,000	1,000	0
51 2569 490 411 Supplies - Consumable	1,000	1,000	0
51 2569 490 461 Purchased Food	29,700	29,600	100
51 2569 490 462 Commodities	4,000	4,000	0
Total Summer Feeding	72,600	71,300	1,300
Totals	2,570,000	2,455,000	115,000

**Huron School District 2-2
2024-2025 Budget
Enterprise Fund**

				2024-2025	2023-2024	
Means of Finance				Budget	Budget	Change
53	1316	953	Driver's Education Fees	50,000	50,000	0
53	1510		Interest	5,000	5,000	0
53	1611		Arena Concessions Sales	150,000	140,000	10,000
53	1612		Stadium Concessions Sales	20,000	20,000	0
53	1660		Miscellaneous Concessions Sales	1,000	1,000	0
Totals				226,000	216,000	10,000
Fund Balance Spending				0	0	0
Grand Total				226,000	216,000	10,000

**Huron School District 2-2
2024-2025 Budget
Enterprise Fund**

				2024-2025	2023-2024	Change
Concessions						
53	2569	000	114 Classified Salaries	47,500	43,600	3,900
53	2569	000	130 Overtime Salaries	2,500	2,500	0
53	2569	000	210 Social Security	4,000	3,600	400
53	2569	000	220 Retirement	1,000	900	100
53	2569	000	240 Workers Compensation	2,000	2,000	0
53	2569	000	323 Repairs & Maintenance	1,500	1,500	0
53	2569	000	340 Communication	500	500	0
53	2569	000	411 Supplies - Consumable	5,000	4,000	1,000
53	2569	000	461 Purchased Food	63,900	59,900	4,000
53	2569	000	910 Depreciation-Local Funds	3,000	3,000	0
Total Concessions				130,900	121,500	9,400
Driver's Education						
53	3900	953	111 Certified Salaries	48,000	46,500	1,500
53	3900	953	210 Social Security	3,700	3,600	100
53	3900	953	220 Retirement	2,900	2,800	100
53	3900	953	240 Workers Compensation	500	500	0
53	3900	953	411 Supplies	0	1,100	(1,100)
Total Driver's Education				55,100	54,500	600
Transfer Out						
53	8110	000	690 Operating Transfer Out	40,000	40,000	0
Total Transfer Out				40,000	40,000	0
Totals				226,000	216,000	10,000



HURON SCHOOL DISTRICT

PROCUREMENT PLAN FOR CHILD NUTRITION PROGRAMS

Adopted 4/16/2020
Updated 4/29/2024
Board Approved

This procurement plan will be implemented on April 16, 2020, from that date until further amended. This procurement plan will be reviewed and amended as needed, at minimum once annually to assure relevance to procurement procedures. All procurements must adhere to free and open competition. Source documentation should be available to determine open competition, reasonableness, allowability and the allocation of costs.

Amanda Reilly

Child Nutrition Director

Date

Signature

Kelly Christopherson

HSD Business Manager

Date

Signature

SECTION I – Procurement Plan Requirements

The plan for Huron School District (HSD) is to procure items for use in the Child Nutrition Programs and is as follows. This procurement plan provides for free and open competition, transparency in transactions, comparability, and documentation of all procurement activities.

- A. Regardless of procurement method, the following factors will be determined regarding the allowability of costs:
- I. Be necessary and reasonable for proper and efficient administration of the program(s)
 - II. Be allocable to federal awards applicable to the administration of the program(s)
 - III. Be authorized and not prohibited under state and local law

B. Document Retention

All purchasing records will be maintained no less than three years plus the current year.

- C. If the amount of food purchased is more than the Federal small purchase threshold currently valued at \$250,000, **OR** if the amount of nonperishable goods and services is more than the State of South Dakota small purchase threshold currently valued at **\$50,000**, **OR** the Local Agency (LA) approved threshold is more restrictive, formal procurement procedures will be used as required by federal Procurement Standards 2 CFR 200 and South Dakota Codified Law (SDCL) 5-18A-14 and SDCL 5-18A-22(12). Informal procurement procedures (small purchase price quotes) will be required for purchases under the most restrictive small purchase threshold.

	Federal Procurement Threshold	SFA/LEA Procurement Threshold
Micro-Purchase	Less than \$10,000	Less than \$10,000
Small Purchase	Less than \$250,000	Less than \$250,000
Formal Purchase	Greater than \$250,000	Greater than \$250,000
Formal Purchase/Services and Supplies	Greater than \$50,000	Greater than \$50,000
Capital Equipment/Not on Pre-Approved List (ADD LINK FOR PREAPPROVAL)	Greater than \$5,000	Greater than \$5,000

D. Buy American Provision

By participating in federal school meal programs, Local Agencies are required to purchase domestic commodities and products for school meals to the maximum extent practicable. For purposes of this provision, the term domestic food commodity or product means an agricultural commodity produced in the United and a food product that is processed in the United States SUBSTANTIALLY (minimum 51%) using agricultural commodities that are produced in the United States.

While rare, two (2) exceptions may exist when:

1. the product is not produced or manufactured in the US in sufficient, reasonable, and available quantities of a satisfactory quality, and
2. competitive proposals reveal the cost of domestic product is significantly higher than a non-domestic product.

All products that are normally purchased by the distributor as non-domestic and proposed as part of this solicitation must be identified with the country of origin. Distributors shall outline their procedures to notify the school or agency when products are purchased as non-domestic.

Any substitution of a non-domestic product for a domestic product (which was originally part of the solicitation), must be approved by the Child Nutrition Director, prior to the delivery of the product to HSD. Any non-domestic product delivered to HSD without approval may be returned to the distributor and not accepted within 24 hours of delivery. If the substitution falls within one of the previously listed exceptions, the distributor should supply HSD with supporting documentation upon request.

The distributor must affirm their willingness to assert their best and reasonable efforts to ensure compliance with this federal rule.

E. **Purchasing Equipment**

If the amount of purchases for equipment is greater than \$5,000 (or the SFA/LEA's local capitalization threshold) the following procedure will be used.

1. Determine if the equipment purchase is allowable and if the equipment is on the South Dakota Child Nutrition Program Approved Equipment List (<https://doe.sd.gov/cans/documents/CNPEquipment-Memo2.pdf>).
 - a. If the equipment is less than the \$5,000 or the SFA/LEA local capitalization threshold (whichever is lower) **and** on the South Dakota Child Nutrition Program Approved Equipment List, the SFA may purchase the equipment and **does not** need further approval. The price quotes will receive appropriate confidentiality before award.
2. If the equipment is over the \$5,000 (or the SFA/LEA's capitalization threshold), **OR is not** on the Approved Equipment List, Child and Adult Nutrition Services (CANS) must approve the equipment before it can be purchased. SFA/LEA will complete the Child Nutrition Program Equipment Purchases Preapproval Request Form and forward it to local CANS representative for approval.
3. SFA shall keep documentation of approval and all documentation related to the procurement of capital equipment.
4. Capital equipment is defined by Federal regulations as tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the SFA/LEA for financial statement purposes, or \$5,000.

F. **Code of Conduct / Conflict of Interest**

- **Regulations:** 2 CFR Part 200.318, formerly 7 CFR Part 3016.36(b)(3), State Procurement Code and Regulations, and HSD School District Department of Purchasing.
- **Procedures:** HSD seeks to conduct all procurement procedures in compliance with stated regulations; and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts.

As representatives of HSD employees are expected to conduct themselves in a professional and ethical manner, maintaining high standards of integrity and the use of good judgement. Employees are expected to be principled in their business interactions and act in good faith with individuals both inside and outside of HSD.

No employee, officer, or agent of HSD shall participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when any of the following has a financial or other interest in the firm selected for the award:

- the employee, officer, or agent;
- any member of his or her immediate family;
- his or her partner; or
- an organization which employs or is about to employ any of the above parties.

All employees, officers, and agents of HSD that participate in the selection or award of contracts will attest either to no conflicts of interest or declare all real or apparent conflicts of interest on an annual basis.

The officers, employees, and agents of HSD entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts including, but not limited to, entertainment, hotel rooms, transportation, gifts, or meals. HSD sets the standard for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. Value threshold for HSD is set at \$5.00. In the event unsolicited gifts are received by Child Nutrition more than this amount, they will be declined. If a gift is perishable in nature and cannot be returned, it may be given to charity, shared with the office, or destroyed.

Any employee or board member who violates any of these standards of conflict shall be reported to the district Human Resources Representative for review.

G. Minority and Women's Businesses

Good faith effort will be made to include the following affirmative steps:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

H. Training

All staff conducting purchasing will be trained on procurement procedures.

I. Taste testing, sample procedures

Sample products may be given to HSD by a vendor or distributor for taste testing to determine student product acceptance and meal quality. HSD will limit samples to a reasonable amount based on the type of product and number of students and Child Nutrition personnel participating in the taste test.

J. Formal bid procedures will be applied on *the basis of a*:

- Centralized System (entire School Food Authority)
- Individual School (one school building within a School Food Authority)
- Multi-School Systems
- State contract (e.g., computers from the BOA, Office of Procurement Management Contracts, etc.)
- Combination of above (specify):

K. Emergency Planning

If it is necessary to make a one-time emergency procurement to continue service or obtain goods, the purchase shall be made, and a log of all such purchases shall be maintained by the SFA. The following emergency procedures shall be followed. All emergency procurements shall be approved by Child Nutrition Director or Business Manager. At a minimum, the following emergency procurement procedures shall be documented:

- item name
- dollar amount
- vendor
- reason for emergency

If necessary, in the course of a pressing need, to make an emergency purchase by means of 'piggybacking' on the bid of another district, approval must be obtained from, and appropriately documented by, the governing board.

If the emergency purchasing requires a contract, all books, records, and other documents relative to the award must be retained for three (3) years after final payment, or until audited by the local agency (whichever is sooner). The local agency its authorized agents, and/or State and/or USDA auditors shall have full access to and the right to examine any of said materials during this period. Specifically, the SFA/Sponsor shall maintain, at a minimum, the following documents:

- Written rationale for award cost or price;
- A copy of the original solicitation;
- The bidding and negotiation history and working papers;
- The basis for contractor selection;
- Approval from the State Agency to support a lack of competition when competitive bids or offers are not obtained;
- The terms and conditions of the contract;
- Any changes to the contract and negotiation history;
- Billing and payment records;
- A history of any contractor claims;
- A history of any contractor breaches

L. Geographic Preference

The use of statutorily or administratively imposed in-state or local geographic preferences for procurements under USDA entitlement programs is prohibited, except for unprocessed locally grown or locally raised agricultural products. Institutions receiving funds through CNP are allowed to apply a geographic preference when procuring unprocessed locally grown or locally raised agricultural products. (*The Food, Conservation, and Energy Act of 2008 (Public Law 110- 246, Section 4302) amended Section 9(j)*)

An SFA must still compare pricing from several suppliers when procuring unprocessed locally grown or locally raised agricultural products so that competitors have an opportunity to compete for the bid.

M. Beverage and Snack Agreement

HSD's exclusive beverage contracts do not involve nonprofit school food service account funds, in which case there are no federal FNS procurement issues involved. However, if any products are purchased via the exclusive beverage contract using nonprofit school food service funds, then all federal procurement requirements must be met. If small purchase procedures are used for a procurement of \$250,000 or less, price or rate quotations must be obtained from an adequate number of qualified sources. Additionally, if nonprofit school food service products are included in the contract, any rebates, commission, scholarship fund contributions, or any other payments back to the SFA or SFA-related organizations must be reimbursed to the nonprofit SFA on a prorated basis.

a. There is no federal prohibition on multiyear contracts other than for Food Service Management Companies (FSMC). It is suggested, however, that school procurement officials consider the impact of multiyear contracts, as opposed to one-year contracts, on beverages and snacks. Long-term contracts would appear to be more appropriate for nonperishable products and services such as warehousing and equipment rental. As noted above, however, there is no federal prohibition on these longer-term contracts.

b. Public Law 108-265, Section 102, requires a school participating in the NSLP shall not directly or indirectly restrict the sale or marketing of fluid milk products by the school (or by a person approved by the school) at any time or any place on the school premises or at any school-sponsored event during the extended school day.

c. Schools participating in the NSLP must check all beverage contracts for language that may limit the sale of milk on school grounds. The sale of milk cannot be limited at any time during the extended school day or at any place on the school premises. Contracts may have language that is hard to understand. Look for the term Exclusive Pouring Rights. Every school LEA must have

amended their beverage contracts that limit the sale of milk should such language exist. The primary effect of this provision is to prevent contract limitations on the sale of fluid milk in competition with other beverages.

SECTION II – MICROPURCHASING

According to the 2CFR 200.67, micro-purchasing can be utilized to minimize the administrative burden and cost of completing an informal or formal purchasing procurement process for small purchases. HSD may utilize micro-purchasing to make purchases in emergency situations to continue uninterrupted service.

Micro-purchasing may be used when the following conditions are met:

1. One aggregate transaction does not exceed \$10,000;
2. Purchase prices shall be reasonable;
3. Purchases shall be spread equitably among qualified suppliers to the extent practicable.

HSD is committed to:

- Not using micro-purchasing instead of required procurement methods.
- Reviewing all micro-purchases to ensure they are being used with the best intent for the program.
- Distributing micro-purchases between multiple suppliers to 'share the wealth' if the price is considered reasonable.
- Examining items being purchased to see if purchasing them in a different manner could result in a better price.

The following procedures will be used for routine micro-purchases:

Vendor	Good or Service	Justification / Reasoning	Duration/ Frequency
Bernards	Seasonings	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Coborns	Frozen Foods, Refrigerated Foods, Fresh Produce, Dry Foods, Special Diet Supplies	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Cash-Wa	Miscellaneous Supplies and equipment	Available within 10 miles of district or provides delivery services. This distributor will receive equitable share of purchases with like distributors.	As Needed
Cole Papers	Paper products, small wares	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Colin Beveridge	Fresh Local Produce	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	In Season / As Needed
Haroldson Farms	Fresh Local Produce	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	In Season / As Needed
Innovative Office Solutions	Miscellaneous Supplies	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Lewis Drug	General Department Supplies, First Aid/Pharmaceutical Supplies	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Wal-Mart	Frozen Foods, Refrigerated Foods,	Available within 10 miles of district or provides delivery services. This store will receive equitable share of	As Needed

	Fresh Produce, Dry Foods, Special Diet Supplies, General Department Supplies	purchases with like distributors.	
Larson Melons	Fresh Local Produce	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed/ In Season
Nature Seal	Fruit Preservative	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Ace Hardware	General Department Supplies	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Beadle Conservation District	Fresh Local Produce	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed/ In Season
Culinex	Miscellaneous Small Wares and Equipment	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Albrecht's Angel Honey	Fresh Local Honey	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Fairacre Farms	Fresh Local Produce	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed/ In Season
Dakota Signature Meats	Local Beef	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
Osceola Cornucopia	Fresh Local Produce	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed/ In Season
IS Restaurant Equipment and Supply	Miscellaneous Small Wares and Equipment	Available within 10 miles of district or provides delivery services. This store will receive equitable share of purchases with like distributors.	As Needed
<i>As needed purchases are made based on situation and need. Purchases may be influenced by equipment failures, menu changes, primarily distributor availability, or recipe development.</i>			

Examples when micro-purchasing may be required are (but are not limited to):

- Primary/usual distributor was unable to fulfill the quantity of a product you needed for the week and therefore are short. Product could be obtained at a local business to fulfill what is needed for the day/week.
- Spices or other low-cost items that are used often but not purchased frequently in great quantity.
- Farm to school or fresh fruit/vegetable purchases.
- Special diet items and products that are not available through primary distributors and would not be ordered in large quantities, and therefore are better purchased through a local, specialized market.

SECTION III – SMALL PURCHASE PROCUREMENT

If the amount of purchases for items less than HSD’s small purchase threshold, Small Purchase Procedures must be followed. Quotes documented from an adequate number of qualified sources will be required.

HSD’s small purchase threshold is \$250,000 for perishable products and \$50,000 for services or supplies.

Additional requires of small purchasing procurement procedures are listed as follows:

1. Written specifications will be prepared and provided to a minimum of two vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications.
3. The child Nutrition Director or designee will be responsible for contacting potential vendors when price quotes are required.
4. The price quotes will receive the appropriate confidentiality before award.
5. Quotes will be awarded by the Child Nutrition Director with assistance of district administration, as needed. Quotes should be awarded to the lowest and best quote based on availability, quality, service availability, price, and/or provisions of blank equipment, food presentation, or food preservation.
6. The Child Nutrition Director will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from vendors, and written specifications.
7. Any time an accepted item is not available, the Child Nutrition Director will select the acceptable alternative. Full documentation will be made available as to the selection of the acceptable item.
8. Bids will be awarded on the criteria of lowest price, quality, service and delivery. Lowest price should be the primary factor taking into consideration availability of service and delivery fees.
9. The Child Nutrition Director is required to review and approve selections. All vendors that submitted a response must be notified that they were either selected or not selected.

Audit Requirements: A minimum of once per agreement or contract period, 10% of purchased items or a minimum of three items whichever is greater), should be checked for price accuracy, meets specification requirements, and Buy America requirement. The Child Nutrition Director or designee will document items reviewed on a procurement audit log, record their name, date, and the results of the audit.

Contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

Vendor	Goods or Service	Justification/Reasoning	Duration/Frequency
Buller Fixture/CWD	Miscellaneous Small wares and Equipment	3 bids and a buy are sent to at least 3 vendors	As needed
Performance FS	Miscellaneous Small wares and Equipment	3 bids and a buy are sent to at least 3 vendors	As needed
Culinex	Miscellaneous Small wares and Equipment	3 bids and a buy are sent to at least 3 vendors	As needed
Restaurant Supply (IS)	Miscellaneous Small wares and Equipment	3 bids and a buy are sent to at least 3 vendors	As needed
Cole Paper	Miscellaneous Small wares and Equipment	3 bids and a buy are sent to at least 3 vendors	As needed
Innovative Office Solutions	Miscellaneous Small wares and Equipment	3 bids and a buy are sent to at least 3 vendors	As needed

SECTION IV – FORMAL PROCUREMENT

HSD will use formal procurement methods as required by 2 CFR Part 200.318-326 if the amount of purchase is above \$250,000 for perishables or \$50,000 for services and supplies.

Formal procurement methods include:

- Competitive Sealed Bid – Invitation for Bid (IFB)
 - In awarding an IFB, a firm fixed price is awarded to the bidder that is most responsive and responsible *and* is the lowest price. An IFB must result in a fixed fee/firm price contract.
 - Suggested by USDA to allow 45 days for IFB from the time of information distribution to vendors until the time of bid opening
- Competitive Proposal – Request for Proposal (RFP)
 - In awarding a competitive negotiation (RFP), a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award but remains the primary consideration when awarding a contract. Price does not have to be 51% of points but must be the highest weighted criteria.
 - Suggested by USDA to allow 60 days for RFP from the time of information distribution to vendors until the time of bid opening.

When a formal procurement method is required, the following **COMPETITIVE SEALED BID or an Invitation for Bid (IFB) or COMPETITIVE PROPOSAL in the form of a Request for Proposal (RFP)** procedures will apply:

1. An announcement of an **Invitation for Bid (IFB) or a Request for Proposal (RFP)** will be placed in the local newspaper to publicize the intent to purchase needed items. The advertisement for bids/proposals or legal notice will be run for at least two publishing cycles (weekly publishing dates). Additionally, direct contact will be made with all known qualified vendors.

The public advertisement will include:

- A general description of items to be purchased.
 - The deadline for submission of questions and the date written responses will be provided including an agenda to bid specifications, terms and conditions as needed.
 - A date of pre-bid meeting, if applicable, and if attendance is a requirement for bid award.
 - A deadline for submission of sealed bids or proposals, and address of location where complete specifications and bid forms may be obtained.
2. Any person who develops written specifications or descriptions for procurements will be **prohibited** from submitting bids or proposals for such products or services.
 3. The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the solicitation document:
 - Description of the goods and services to be procured and the method of evaluation and type of contract to be awarded.
 - Method, date, time, and location of bid/proposal opening. (IFB requires a public opening).
 - Method in which a vendor will be informed of bid/proposal acceptance or rejection.
 - Method of shipment or delivery, as well as a delivery schedule.
 - Set forth requirements (terms and conditions) which bidder/proposer must fulfill.
 - Statement assuring efforts will be made to involve minority and small business.
 - Technical requirements, specifications, and forecasted quantities.
 - Proposal withdrawal and protest procedures.
 - All required federal contract provisions (as applicable) outlined in 2CFR200 Appendix II (see *Section VI – Appendix A of this document*).

4. Audit Requirements

HSD and involved purchasing group reserves the right to conduct quarterly audits on all formal bid contracts. A minimum of one audit per contract term, including a maximum of 30 audit items (selected by SFA/Purchasing Group) will be administered. Audit item list, instructions and timeline will be provided to distributor at least ten (10) days in advance.

If available, in-person audit review of audit findings will be held at a pre-determined location, with a representative from the distributor and each SFA involved in the contract in attendance.

If an error rate of 10% is found, a complete audit may be requested.

5. Evaluation Criteria to award an RFP

The lowest price will be the heaviest weighted evaluation criteria, but it is not required to be greater than 50% of points.

Additional criteria in the form of SCORECARDS may be used to evaluate bids/proposals. Things like quality of product, delivery fees and services, technical service capability, references, business practices or customer service of company will be considered.

The HSD Child Nutrition Director is responsible to review the purchase and is responsible for documenting compliance of the purchase.

6. HSD Child Nutrition Director will be responsible for:

- providing purchase information and conditions in writing to all potential bidders;
- securing bids and proposals;
- ensuring procurements are conducted in compliance with Federal, State, and local regulations; and
- obtaining a **cost or price analysis** to estimate the total dollar value of the contract, which includes product or service purchases for the duration of the contract.

Vendor	Goods or Service	Justification/ Reasoning	Duration/Frequency
Performance FS	Prime vendor for SBP/NSLP food	Awarded the RFP	22-23 SY
Avera Pace	Prime vendor for milk	Awarded the IFB	22-23 SY

SECTION V – NON-COMPETITIVE NEGOTIATION

Non-competitive (sole source) procurement are purchases of a specific item made when an emergency arises that threatens continued service of the Child Nutrition Program, or which is available from only one contractor who is the sole manufacturer and distributor of the item. This is a rare occurrence, and the school food service department must document its justification for needing the item and why only this specific item will meet this need.

When faced with a sole source procurement, the SFA must obtain CANS approval, and then go directly to the one source to negotiate terms, conditions, and prices.

If items are available **only** from a single source **when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation**, NON-COMPETITIVE NEGOTIATION procedures will be used:

1. 2CFR 200.323 Contract cost and price
The non-Federal entity must perform a **cost** or **price** analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications.
2. Written Specifications will be prepared and provided to the vendor.
3. The Child Nutrition Director will be responsible for the documentation of records to fully explain the decision to use the non-competitive negotiation. The records will be available for audit and review.
4. The Child Nutrition Director will be responsible for reviewing the procedures to be certain all requirements for using single source or non-competitive negotiation are met.
5. Non-competitive negotiations shall be used for one-time purchases of a new food item in order to determine food acceptance by students and for samples for testing purposes. A record of non-competitive negotiation purchase shall be maintained by the Child Nutrition Department (Department Director). The record of non-competitive purchases shall include, at a minimum, the following:
 - item name
 - dollar amount
 - vendor
 - reason for non-competitive procurement

SECTION VI – RESOURCES AND APPENDICIES

Additional Resources:

- South Dakota Department of Education Child and Adult Nutrition Services Procurement Webpage: <https://doe.sd.gov/cans/>
- South Dakota Farm to School Resource Guide Webpage: <https://extension.sdstate.edu/south-dakota-farm-school-resource-guide>
- Procurement with Geographic Preference MEMO: <https://fns-prod.azureedge.us/sites/default/files/cn/SP18-2011os.pdf#page=2>
- Institute of child Nutrition Procurement in the 21st Century Resources: <https://doe.sd.gov/cans/documents/ICN-procurement.pdf>

Included Appendices:

- Appendix A – Buy American Certification
- Appendix B – Small Purchase Checklist
- Appendix C – Informal Purchasing Log
- Appendix D – Formal Procurement Checklist
- Appendix E – Federal Required Contract Provisions (expanded to include Debarment & Suspension and Anti-Lobbying Certification)

Appendix A – Buy American Certificate



Child & Adult Nutrition Services
800 Governors Drive
Pierre, SD 57501-2235
T 605.773.3413
F 605.773.6846
www.doe.sd.gov

To: Authorized Representatives of Child Nutrition Programs: School Nutrition Program, Child and Adult Care Food Program, and Summer Food Service Program

From: Child and Adult Nutrition Services

Date: March 1, 2018

Subject: Buy American Certification

Memo Number: SNP 251-1
CACFP 251-1-1
CACFP DCH 251-1
SFSP 251-1

The purpose of this memo is to give guidance in regard to meeting the requirements of Section 204(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998. This Act requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to purchase domestic commodities or products for use in these meals, to the maximum extent practicable.

Domestic commodity or product is defined as one that is produced and processed in the United States substantially using agricultural products that are produced in the United States. Substantially, per the report, means that over 51% of the final, processed product, consists of domestically grown product.

Attached is a form to provide an example form showing what information to collect from vendors providing these products. This information should be shared with your School Food Authority (SFA) purchasing authority and all employees involved in the procurement process.

Questions about this memo can be referred to a SD Dept. of Education Child and Adult Nutrition Services staff member.

Buy American Certification

Buy American regulation requires school food authorities (SFAs) to purchase domestic commodities or products to the maximum extent possible. Domestic commodities or products are defined as:

1. An agricultural commodity that is produced in the U.S.
2. A food product that is processed in the U.S. substantially using agricultural commodities produced in the U.S.
3. Unprocessed, agricultural commodities must be domestic.
4. Processed foods must be processed domestically using domestic agricultural food components that comprise over 51% domestically grown items, by weight or volume.

I certify that the products listed below **do not** meet the qualifications of Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1988.

FNS does allow for limited exceptions to the Buy American provisions when 1 of 2 events occur:
 1: a specific product is not produced or manufactured in the U.S. "in sufficient and reasonable available quantities of a satisfactory quality"; and
 2: when competitive bids show that the costs of the U.S. products are significantly higher than nondomestic products. SFAs that use one of these exceptions are not required to request a waiver in order to purchase a nondomestic product, but they must maintain documentation justifying the exception

Product Name	Product/Manufacturer's Code	Country of Origin	Qualification #1 or 2?

I certify the accuracy of the information provided above:

Distributor Name:			
Distributor Representative:			
Title:			
Signature:		Date:	

Appendix B – Small Purchase Checklist

Did the SFA...

Forecast product needs

Cycle menus, velocity reports, and production records are common tools used to forecast product needs. If the estimated value of goods or services needed (during the time period you wish to purchase them in) is greater than the micro-purchase threshold, and less than the small purchase threshold, the SFA should use the small purchase method of competitive quotations.

*The Federal micro-purchase method is \$10,000 and the Federal small purchase threshold is \$250,000 for perishables. The State of South Dakota threshold for services and supplies is \$50,000.

Seek to obtain price quotations from an adequate number of qualified sources

At least two sources should be used to obtain price or rate quotations. Quotes may be obtained verbally or through writing (example: email) but must be documented. An informal purchase log is available on CANS website at: <https://doe.sd.gov/cans/>.

Give clear and accurate specifications

Clear and accurate descriptions of the technical requirements must be provided for the product or service being procured. Specifications can be given verbally or in writing. In addition, if the SFA specifies a brand name product, it must allow an equal product to be offered.

Not restrict competition

An SFA may not restrict competition by placing unreasonable requirements on vendors to qualify for business, requiring unnecessary experience or excessive bonding, or any other means of restricting competition.

Include Buy American Requirements when applicable

SFAs are required by the Buy American Provision to purchase, to the maximum extent practicable, domestic commodities or products. An SFA must require that vendors understand and can meet these requirements. This can be done during the quotation process, by communicating the requirements to vendors verbally or in writing. An SFA may also obtain a certification statement from the vendor if it chooses to do so.

Select the correct vendor

After quotes are obtained, the SFA must select the correct vendor based on the products or services requested and the vendor responses provided. If an SFA chooses to reject an offer, it should document why. For example, the vendor cannot deliver on the days or times that the SFA needs. If more than one vendor can provide all of the requested services and products, the award should be made to the lowest price offer.

Maintain records sufficient to detail the history of procurement

Although quotations may be written or verbal, the SFA must document the quotations. A written agreement is not required but may be helpful to document all the terms and conditions of the agreement.

Keep records

All procurement records must be kept for three years plus the current year. Invoices/receipts should show that the goods or services were purchased at the price that was quoted.

Appendix C – Informal Purchasing Log (EXAMPLE)

INFORMAL PURCHASING LOG EXAMPLE

Vendor Name:										
Items to be Purchased: <ul style="list-style-type: none"> • Product specifications • Delivery Frequency • Packaging 	Quantity Expected to Buy	Unit Price	Extended Price (Quantity x Unit Price)	*VS (✓)	Unit Price	Extended Price (Quantity x Unit Price)	*VS (✓)	Unit Price	Extended Price (Quantity x Unit Price)	*VS (✓)
1.										
2.										
3.										
4.										
5.										
6.										
7.										
TOTAL			\$			\$			\$	
*Vendor Selected (VS)		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>		
Date & Method of contact:										
Name of person quoting pricing:										
Duration quoted pricing is good for:										
Additional Notes:										
Signature of person completing this form:								Date:		

*Vendor Selected (VS); you can award all items to one bidder (lowest total price) or you can award bid on a line item basis (lowest item price)

Appendix D – Formal Procurement Checklist

Did the SFA...

Forecast product needs

Cycle menus, velocity reports, and production records are common tools used to forecast product needs.

Conduct a cost or price analysis

Estimate the total dollar value of the contract, which includes product or service purchases for the duration of the contract.

- o SFA may use forecasted product needs and current or past product pricing to complete the cost analysis

Write product specifications

Product specifications should include the product name, description, case pack and weight, minimum and maximum sizes and pieces, main ingredients, prohibited ingredients, nutritional standards or CN requirements, quality indicators, run and code numbers, etc.

- o Note: specifications may include a brand name but must include 'or equal'. A bidder should have the opportunity to propose an equal product
- o An SFA may pre-screen products and provide bidders with a list of preapproved equal products. The SFA must ensure maximum free and open competition during the procurement process, and pre-screening procedures should be included in the SFAs written procurement procedures.

Create a solicitation document

There are two types of formal solicitations: Invitation for Bid (IFB) and Request for Proposals (RFP)

Invitation for Bid (sealed bid)

Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid:

- o Conforms with all the material terms and conditions of the invitation for bids, and
- o Is the lowest price

Request for Proposals (competitive proposal)

The contract is awarded to the responsible and responsive vendor whose proposal scored the highest number of points, and is most advantageous to the program with price and other factors considered

A well-written solicitation gives a bidder clear information on what the SFA is planning to purchase and how. A solicitation should include:

Background information on the LEA

- o Size, number of meals served, etc.
- o General descriptions of the goods and/or services to be purchased
- o Solicitation should indicate if distribution services are requested
- o Include distribution for processed USDA foods, if applicable
- o Information about pre-proposal meeting to be held (if applicable)
- o Date and time for solicitation submission
 - Time and location of public opening if IFB
- o Time period of the contract and options for renewals
 - Generally, 1 year with 4 optional renewals
- o Type of contract to be awarded
 - An IFB must result in a fixed fee or firm fixed price contract.
 - An RFP will result in a fixed price contract.
 - Fixed fee may be tied to a price index or price escalator/de-escalator clause
- o Protest procedures
- o Proposal withdrawal procedures
- o List of all products to be purchased and specifications
- o Options for 'piggybacking', adding goods or services, or increasing contract volume over time
 - Changes to the contract may not result in a material change- no more than a 10% change in contract value is recommended
- o Criteria for award
 - IFB- award will be made to the lowest bidder
 - RFP- include all criteria that will be used to evaluate proposals
 - Cost must be the highest weighted factor but does not have to be 51%
 - A scoring rubric is required that identifies all evaluation factors and their relative importance
 - If using geographic preference, indicate how preference will be given
- o Method for evaluating cost
 - How will cost be evaluated for the products or services requested? Common ways to evaluate cost are:
 - By line item: each line is awarded separately based on individual product cost

- By product groupings: the total cost of groups of products are evaluated and awarded as a group. Example: frozen, produce, canned goods.
- Bottom line (all-or-nothing): the total cost of the goods or services is evaluated; all products/services are awarded together.
- Market basket cost analysis: representative sample of products, called a 'market basket' is used to estimate the total cost. The sample should consist of products that represent at least 75% of the total value of the contract (high-velocity items). The SFA must obtain a price for all products not included in the market basket prior to the award of the contract.
- Technical requirements of the vendor
 - Responsibilities of the vendor: delivery days, delivery windows, HACCP plan, staff requirements, etc.
 - Procedures for recalls or substitutions
 - Buy American Provision Requirements
 - Common legalities
 - Required forms and certifications: suspension and debarment, lobbying activities, anti-collusion, etc.
- Contract provisions required by 2 CFR 200 appendix II (as applicable):
 - Termination for cause and convenience- contracts in excess of \$10,000
 - Equal Opportunity Employment- 'federally assisted construction contracts'
 - Davis-Bacon Act- construction contracts in excess of \$2,000
 - Contract Work Hours and Safety Standards- contracts in excess of \$100,000 that involve the employment of mechanics or laborers
 - Right to inventions made under a contract or agreement- if the contract meets the definition of a 'funding agreement' under 37 CFR 401.2 (a)
 - Clean Air Act- contracts in excess of \$150,000
 - Debarment and Suspension- all federally awarded contracts
 - Byrd Anti-Lobbying Amendment- contracts in excess of \$100,000

Publicize the solicitation

Formal solicitations must be publicly advertised and seek/invite two or more qualified sources willing and able to compete.

Allow enough time for vendors to respond

Response time may vary depending on the complexity of the solicitation. A minimum of two weeks for IFBs and 30-35 days for RFPs is recommended.

Accept bids or proposals from responsive and responsible vendors

An SFA must determine if the vendor is responsive and responsible before accepting their bid or proposal.

- **Responsive:** Did the vendor respond to the IFB or RFP on time and include all required attachments, certifications, etc.?
- **Responsible:** Does the vendor meet the criteria outlined in the solicitation? Do they have a good track record with providing products and services to similar institutions?

Evaluate the bids or proposals

IFB:

- Bids are publicly opened at the location, date, and time prescribed in the IFB
- Any or all bids may be rejected if there is a sound, documented reason
- Cost is evaluated as outlined in the IFB, which includes all costs such as transportation and delivery costs

RFP:

- Proposals cannot be opened until after the closing date and time specified in the RFP
- An evaluation committee should score the proposals *only* on the criteria outlined in the RFP
- An SFA may conduct negotiations of the top-ranked proposals to ensure that each vendor fully meets the needs of the RFP. This must be done before cost proposals are opened. The SFA may also allow vendors to amend their cost proposal to reflect any changes made during the proposal negotiation. All negotiations must be done fairly and may not give a competitive advantage to one vendor.

Award the contract

Formal procurement should always result in a (signed) written contract between the two parties. The contract should include:

- Identification of the parties involved in the contract
- Contract duration
- Scope of work
- A complete list of products, including specifications (and price)
- Type of contract (fixed price)
 - All fees must be identified and agreed upon
- Contract renewal options, including provisions for changes such as the addition of goods or services
- Contract modification and change procedures
- Default and breach of contract provisions, remedies, cancellation procedures, and penalties
- Required compliance certifications

- Contract termination rights for cause and convenience
- Recordkeeping requirements
- Laws that govern the contract
- Sanitation and licensing requirements
- Professional certification requirements

Manage the contract

SFAs are responsible for ensuring that vendors are compliant with all terms of the contract. Contract management is ongoing for the duration of the contract.

Maintain records

The SFA must maintain records enough to detail the history of procurement. All records must be kept for a period of 3 years after the submission of the final claim for reimbursement for the fiscal year or longer if an audit has not been resolved.

Renew the contract as applicable

If the contract allowed for renewal options, both parties may agree to renew the contract for additional terms as applicable.

Add products to the contract

New products may be added to the contract if the cost of the new products does not create a material change (no more than 10% of the contract value is recommended). Substitutions for unavailable products are not considered new products.

The SFA should evaluate the estimated cost of new product(s) for the duration of the contract period and determine if the cost would be considered a material change against the total estimated contract value. No more than a 10% change is recommended.

If the cost to add new products would not constitute a material change, the SFA may add new products to the contract. During the contract renewal, the SFA must amend the contract to include additional items.

A new contract value is determined annually (or at the end of the contract term), and the new contract value may be used to estimate material changes moving forward.

If the cost to add new products would constitute a material change, the SFA may procure new products using another approved procurement method (micro-purchase, small purchase, formal purchase).

Appendix E – Required Contract Provisions

a. Contractual Procedures

Contracts for **more than \$250,000** for perishables, **\$50,000** for services or supplies, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

b. Termination Clause

All agreements in excess of \$10,000 must address:

- Termination for cause and for convenience by the non-Federal entity, and
- The manner in which it will be affected and the basis for settlement.

The SFA may use the following sample language in solicitations as applicable:

Termination for Cause:

Except as may be otherwise provided by this document, the awarded contract may be terminated in whole or in part by either party to the awarded contract in the event of failure by the other party to fulfill its obligations under the awarded contract through no fault of the terminating party; provided that no such termination may be implemented unless and until the other party is given:

- a. at least thirty (30) days written notice (delivered by certified mail, return receipt requested) of intent to terminate, and
- b. an opportunity for consultation with the terminating party, followed by a reasonable opportunity, of not more than ten (10) business days or such other reasonable amount of time as may be required under the circumstances, to rectify the defects in products or performance, prior to termination.

Termination for Convenience

The HSD may terminate an award prior to the expiration of the term, without cause and without penalty, upon thirty (30) days written notice to the selected Vendor.

c. Equal Employment Opportunity

Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “**federally assisted construction contract**” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

- **Federally assisted construction contract** means any agreement or modification thereof between any applicant and a person for construction work which is paid for in whole or in part with funds obtained from the U.S. Government or borrowed on the credit of the U.S. Government pursuant to any federal program involving a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, or any application or modification thereof approved by the U.S. Government for a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work.
- **Construction work** means the construction, rehabilitation, alteration, conversion, extension, demolition, or repair of buildings, highways, or other changes or improvements to real property, including facilities providing utility services. The term also includes the supervision, inspection, and other onsite functions incidental to the actual construction.

The SFA shall include the following sample language in solicitations as applicable:

The vendor certifies it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in

compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant.

d. **Davis-Bacon Act**

When required by Federal program legislation, all **prime construction contracts in excess of \$2,000** awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

- b. In addition, contractors must be required to pay wages not less than once a week.
- c. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation.
- d. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination.
- e. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").

- f. The Act provides that each contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
- g. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

e. **Contract Work Hours and Safety Standards Act**

Where applicable, all contracts awarded by the nonfederal entity in **excess of \$100,000 that involve the employment of mechanics or laborers** must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

- ***Laborers and mechanics.*** This chapter applies to all laborers and mechanics employed by a contractor or subcontractor in the performance of any part of the work under the contract—
 - (A) including watchmen, guards, and workers performing services in connection with dredging or rock excavation in any river or harbor of the U.S., a territory, or the LEA of Columbia; but
 - (B) Not including an employee employed as a seaman.

f. **Rights to Inventions Made Under a Contract or Agreement**

If the Federal award meets the definition of "**funding agreement**" under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government

Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Notes: reference following definition of terms for this section:

- 37 CFR § 401.2 Definitions. As used in this part— (a) The term **funding agreement** means any contract, grant, or cooperative agreement entered into between any Federal agency, other than the Tennessee Valley Authority, and any contractor for the performance of experimental, developmental, or research work funded in whole or in part by the federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental, developmental, or research work under a funding agreement as defined in the first sentence of this paragraph.
- 2 CFR §200.86 **Recipient**. Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include sub recipients. See also 2 CFR §200.69 Non-Federal entity.
- 2 CFR §200.93 **Sub recipient**. Sub recipient means a non-Federal entity that receives a sub award from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A sub recipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

g. **Clean Air Act**

Contracts **in excess of \$250,000** shall contain provision that require compliance with all applicable standards, orders, or requirements issued under Section 306 of the *Clean Air Act* (42 U.S.C. 1857[h]), Section 508 of the *Clean Water Act* (33 U.S. C. 1368), Executive Order 11738, and *Environmental Protection Agency (EPA) Regulation* (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

h. **Debarment and Suspension Certification**

An SFA is prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR § 180, as adopted and modified by USDA regulations at 2 CFR §417. There are three methods that may be used to verify that vendors have not been debarred, suspended, or excluded or otherwise ineligible for participation in Federal programs:

1. Check <https://www.sam.gov/portal/SAM/##11>
2. Collect certification from vendor
3. Add clause/condition to transaction with vendor

The SFA will use the following sample language when adding a clause to a solicitation/contract with a vendor:

The Vendor certifies that neither the Vendor or its principals; the sub-recipients or their principals; or the subcontractors or their principals are suspended, debarred, proposed for debarment, voluntarily excluded from covered transactions, or otherwise disqualified by any federal department or agency from doing business with the Federal government pursuant to Executive Orders 12549 and 12689. The Vendor specifically covenants that neither the Vendor nor its principals; the subcontractors or their principals; nor the sub-recipients or their principals are included on the Excluded Parties List System ("EPLS") maintained by the General Services Administration ("GSA"). By responding to this solicitation the Vendor is certifying they are in "Good Standing".

*More information and form available at: <https://www.usda.gov/sites/default/files/documents/ad-1047.pdf>

i. **2 CFR §180.300 What must I do before I enter into a covered transaction with another person at the next lower tier?**

When you enter into a covered transaction with another person at the next lower tier, you must verify that the person with whom you intend to do business is not excluded or disqualified. You do this by:

- (a) Checking SAM Exclusions; or
- (b) Collecting a certification from that person; or
- (c) Adding a clause or condition to the covered transaction with that person

j. **Lobbying Certification**

The Byrd Anti-Lobbying Amendment requires a lobbying certification to be obtained for procurement contracts of more than \$100,000. Any vendor whose contract award is for more than \$100,000 must complete a Certification Regarding Lobbying form. The SFA must keep this signed certification statement on file with a copy of the vendor's contract.

**More information and form available at:*

https://forms.sc.egov.usda.gov/efcommon/eFileServices/eFormsAdmin/SF-LLL_9707V01.pdf

HURON SCHOOL DISTRICT FOUNDATION

JOB DESCRIPTION FOUNDATION DIRECTOR

JOB TITLE: Executive Director, Huron School District Foundation.

EMPLOYMENT TERM: Flexible part-time (approximately 325 hours Annually)

REPORTS TO: Huron School District Foundation Board of Directors

REQUIREMENTS:

Education Level:
Bachelor's degree.

Experience Desired:
Public Relations/Marketing experience preferred.

Other Requirements:

Possess good public relationship skills, effective oral and written communication skills. Requires excellent interpersonal skills and computer literacy. Ability to respond to inquiries or complaints from the public. Demonstrate flexible and efficient time management and ability to prioritize workloads.

Physical Requirements:

This position requires constant hand-eye, mind-eye coordination, dialing, grasping, keyboarding, repetitive motions with wrists, hands and fingers. Walking, sitting, scheduling and talking are constantly required.

ESSENTIAL FUNCTIONS AND DUTIES:

- Develop assets, administer business functions, and organize activities of committees and the Board of Directors of the Huron School District Foundation.
- Develop and propose strategy methods and plans for fund raising.
- Implement fund raising plans/policies approved by the Board.
- Identify donor prospects, both group and individual.
- Attract prospective donors by:
 - a. meeting personally with community leaders and groups, as well as individuals
 - b. promoting the Foundation in the media
 - c. arranging meetings, luncheons, and other donor cultivation activities
 - d. maintaining prospective donor follow-up (correspondence, requests for further information, phone calls, records pertaining to follow-up)
- Supervise the maintenance of donor records by:
 - a. recording all information pertaining to contributions and use of donor funds
 - b. writing follow-up letters and phone calls to donors
 - c. acknowledging and recognizing donors
 - d. arranging and carrying out appropriate donor publicity
- Plan and organize Hall of Fame Banquet and other events.
- Supervise the bookkeeping system and provide regular financial statements to the Board; work with

accountants as needed to provide information for annual audit; develop an annual operating budget.

- Provide regular updates to the Huron School District Board.
- Supervise the Alumni database; develop and maintain contact with class representatives; develop public relations materials; plan production and publication of newsletter.
- Represent the Huron School District Foundation to obtain and maintain maximum public contact, written and in person, individual and group, on behalf of the Foundation.
- Maintain professional development on a regular basis through staff development opportunities, including membership in professional fund raising organizations, seminars, meetings, and printed materials.
- Perform other duties as assigned by the Board of Directors.



Kelly Christopherson
Business Manager
150 5th St. SW
Huron, SD 57350
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F: (605) 353-6994
kelly.christopherson@k12.sd.us

Memorandum

Date: May 6, 2024

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson, Business Manager

RE: 2024-2026 Banking Services

Two years ago, we accepted proposals for banking services and went with F&M bank. All our account's interest rates were tied to a variable rate and capped at a maximum of 2.5%. We agreed the maximum rate would be re-evaluated every 2 years. We agreed if the school does not agree with maximum rate being offered at each 2-year interval, then the school could seek bids.

I did not agree with the first offer from F&M bank for the next 2-year period beginning July 1, 2024 and decided to seek another proposal.

After negotiating with a couple of banks and SD FIT I recommend accepting the proposal of American Bank & Trust as the school's main official depository beginning July 1, 2024, for a two-year period. American Bank & Trust is offering the highest variable interest rate using the Fed Funds Lower Rate (FRED) minus .75% with a maximum cap of 4.5%. Currently the rate would be 4.50%, 80% more than we are receiving now. For the fiscal year ending June 30, 2023 the school's interest earnings totaled \$250,000.