

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

**Vision:** Respect – Pride – Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – ANNUAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**July 8, 2024**  
**5:30 p.m.**



1. **Call to Order**
2. **Pledge of Allegiance**
3. **Swear in Ray Cardona and Tim Van Berkum as new term board members**  
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairperson**  
Mr. Christopherson will chair the meeting until the new board chairperson has been selected. Nominations do not require a “second” to the nomination.
5. **Selection of the Vice-Chairperson**
6. **Roll Call**
7. **Adoption of the Agenda**
8. **Dates to Remember**

July 8-July 18	ESY Early Childhood
July 8-August 2	Grab & Go Meals (Offered Tues & Fri at the MS)
July 29-Aug 12	On-line only Auction at Benmeyerauctions.com. Loadouts Aug 13
August 5-7, 13-14	NEW Teacher Orientation Days
August 5	NEW Teacher/Board Luncheon – 11:30 High School Commons
August 5	Substitute Teacher In-Service at Washington 4-5 Center 1:00pm - High School / Middle School / Elementary 2:00pm – SmartFind Express Automated Substitute System
August 12	Board of Education Meeting 5:30 p.m. – IPC
August 14	Freshman Orientation & HS Open House
August 15-16	Teacher In-Service
August 15	Elementary Open Houses BUCH-4:00-5:30pm / MAD-5:00-6:30pm / WASH-5:00-6:30pm
August 19	All Staff <b>Required</b> Meeting 9:30am–12:15pm @HHS Auditorium
August 19	Middle School Open House 5:30-6:30pm
August 20	First Day of School for Grades 1 – 12
August 20-21	City-Wide Early Childhood Screening 9:00am-3:00pm
August 20-23	Kindergarten Screening
August 26	First Day of School for Kindergartener & Early Childhood
August 26	Board of Education Meeting 5:30 p.m. – IPC
August 28	Early Release – State Fair
August 29-30	No School/South Dakota State Fair
September 2	Labor Day Holiday / South Dakota State Fair
September 9	Board of Education Meeting 5:30 p.m. – IPC
September 20	Homecoming – Early Release
September 23	Board of Education Meeting 5:30 p.m. – IPC
September 26	Middle School Parent/Teacher Conferences 3:30-6:45pm
September 30	High School Parent/Teacher Conferences 5:30-8:30pm

9. **Community Input on Items Not on the Agenda**

10. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

**Disclosure Reflecting a Direct Benefit from a Contract (Requires Board Action – Roll Call Vote May be Needed):**

**Board Members**

- a) School Board Member Tim Van Berkum – DB2025-1
- b) School Board Member Ray Cardona – DB2025-10

**Administrators**

- a) Director of Special Services – Ralyna Abelseth – DB2025-2
- b) Director of Technology - Roger Ahlers –DB2025-3
- c) Director of Buildings and Grounds - John Halbkat – DB2025-4
- d) Principal Huron High School - Rodney Mittelstedt – DB2025-5
- e) Principal Huron Middle School - Laura Willemsen – DB2025-6
- f) Principal Huron Middle School - Laura Willemsen – DB2025-7
- g) Director of School Nutrition - Amanda Reilly – DB2025-8
- h) Activities Director – Scott DeBoer – DB2025-9
- i) Principal Buchanan K-1 Center - Heather DeBoer – DB2025-11
- j) Principal Madison 2-3 Center - Heather Rozell – DB2025-12
- k) Assistant Principal Middle School – Lyndi Hudson – DB2025-13

**Disclosure Reflecting an Interest in a Contract (No Board Action):**

- a) School Board Member Tim Van Berkum – IC2025-1

11. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**

Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to manage all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.

- e) **Determination of Meeting Dates**

The Board of Education normally meets the 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2<sup>nd</sup> floor, southwest corner, of the Huron Arena.

- f) **Set Salary for Board Members**  
The Superintendent recommends board members be paid \$100 per meeting – and the Board Chairman/Vice-Chairman be paid \$125 per meeting. (According to statute, board members may be paid up to \$166 per meeting.)
- g) **Designation of an Official Newspaper**  
The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Internal Accounts with Custodians**  
Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- |                                   |   |
|-----------------------------------|---|
| ➤ Huron School Custodial Accounts | Kelly Christopherson<br>Brenda Snyder/Brittney Neuharth |
| ➤ Health Insurance Account        | Kelly Christopherson<br>Ashley Neuharth                 |
- i) **School Closing**  
The superintendent or his/her designee has the authority to carry out this function.
- j) **Designation of School Truant Officer**  
The superintendent recommends that we designate the school resource officer (SRO) and the Beadle County Sheriff as truant officers.
- k) **Designate Individuals to Sign for and Accept Government Funds.**  
Linda Pietz, Jolene Konechne, Ralyna Abelseth, and Kelly Christopherson will sign for and accept government funds.
- l) **Comparability Assurances**  
Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- m) **Designation of Title IX Coordinator**  
Linda Pietz, Director of Curriculum, Instruction, and Assessment, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- n) **Designation of School Attorney**  
Rodney Freeman will act as school district attorney for the 2024-2025 school term—with a monthly retainer of \$1,100
- o) **Authorize Annual Publication of School Policies**  
According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:
- 1) General Discrimination & Title I Grievance Policies
  - 2) Educational Records Policy
  - 3) Personally Identifiable Information on Students or Former Students
  - 4) Title IX – Discrimination Policy/Complaint Policy for Federal Programs
  - 5) Drug Free Workplace
  - 6) Drug Use by Students / Drug Use by Employees
  - 7) District-Wide Title I Parental Involvement Policy
- p) **Adoption of Rates for Mileage Reimbursement**  
Board policy for transportation rates are listed below: Mileage reimbursement - \$0.655 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$0.295 per mile

- q) **Senior Citizen Passes**  
The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent's office.
- r) **Complimentary Passes**  
Complimentary passes will be issued through the Activity Director's office for a pre-approved list of referees, media, etc.
- s) **Life Time Passes**  
It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.
- t) **Employee Complimentary Passes**  
Employees will be issued a nontransferable pass; family members living at home will be admitted when accompanied by employee
- u) **Early Release Days**  
The following dates are days for school to be dismissed 2 hours early for staff development activities:
- |        |       |       |        |       |
|--------|-------|-------|--------|-------|
| Aug 28 | Oct 2 | Nov 6 | Dec 11 | Jan 8 |
| Feb 5  | Mar 5 | Apr 2 | May 7  |       |
- (Sept 20 and May 20 may also be early release)
- v) **Approval of Student Fees, Fine, and Charges**  
The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.
- w) **Approve Publication of Salaries**  
Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.
- x) **New Hires to the District**  
Classified personnel, substitute teachers, classroom aides, Board Members and volunteers must be approved to be covered by our workmen's compensation plan.
- 1) Ray Cardona/Board Member
  - 2) Baht Khin/Assistant Boys Soccer Coach/\$4,248 per year
- y) **Resignations for Board Approval**  
1)
- z) **Contracts for Board Approval**  
1) Tim Hedblom/Revised Contract +15 Hours/+\$2,500/\$73,104 per year  
Strategic Plan Initiative #2) Staff Development
- aa) **Adoption of Supplemental Budgets for:**
- General Fund
  - Capital Outlay Fund
  - Special Education Fund
  - Bond Redemption
- bb) **Memorandum of Understanding** between the Huron School District & South Dakota Department of Education (DOE) for educators to participate in the Teacher Apprenticeship Pathway  
Strategic Plan Initiative #2) Staff Development

- cc) **Designation of Official Depositories for School District Funds**  
 1) American Bank & Trust 2024-2025 school year  
 2) Huron Area Education Federal Credit Union (Scholarship Fund)

dd) **Advertising Agreement Renewals – Tiger Stadium:**

Vision Care Associates – 2024

Strategic Plan Initiative #3) Community Outreach and Communication

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

**12. CELEBRATE SUCCESSES IN THE DISTRICT**

**Congratulations to:**

- **Charlie Warner (Custodian, Arena) & wife Stephanie on their recent marriage**
- **Lynne (Teacher, Madison) & John Marcus on the birth of their daughter, Maggie Sophia Marcus on June 21<sup>st</sup>**
- **Kayleen (Library Para, Madison) & Tanner Dornacher on the birth of their son, Matthias William on June 17<sup>th</sup>**
- **Kelby (Teacher, Madison) & Todd Johnson on the birth of their son, Mason Lee on June 18<sup>th</sup>**

**Thank You to:**

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**13. REPORTS TO THE BOARD**

- a) **Northern Academy –Dr. Erin Fouberg and Doug Pietz**  
 Strategic Plan Initiative #1) Student Achievement  
 Strategic Plan Initiative #2) Staff Development
- b) **Business Manager’s Report**
- c) **Superintendent’s Report**

**14. OLD BUSINESS**

- a) **Policy KL Complaint Against School Employee – 2<sup>nd</sup> reading**  
 Strategic Plan Initiative #5) Learning Environment
- b) **Section B: School Board Governance & Operations Policy Review – 1<sup>st</sup> reading**
- 1. Current Section B Policies**  
 Strategic Plan Initiative #3) Community Outreach and Communication
- 2. BA –Operational Goals - Updated Letterhead, no change to policy**  
**BB –Legal Status - Updated letterhead, changed policy name and contents, New policy**  
**BBA – Powers and Duties – Coded differently same policy as BB**  
**BBAA – Board Member Authority – New policy**  
**BBB – School Board Elections – New Policy**  
**BBBA – Qualifications – New Policy**  
**BBBB – Oath to Office – New Policy**  
**BC – Board Member Code of Ethics Delete entire policy and adopt new policy BBF**  
**BBC – Resignation / Removal from Office – New Policy**  
**BBE – School Board Member Vacancy – New Policy**  
**BBEA – Unexpired Term Fulfillment Procedure – New Policy**  
**BBF – Board Member Code of Ethics – New policy replacing BC**  
**BD – Board Member Conflict of Interest - Delete entire policy and adopt new policy BBFA**

**BBFA – Board Member Conflict of Interest – new policy replacing BD**  
**BCA – Annual Board Organizational Meeting – New Policy**  
**BEA – Duties of the Board of Education President – Retire policy and adopt BCB**  
**BCB – Board Officers – New Policy, replacing BEA**  
**BEF – School Board & Superintendent Relationship – Retire policy, adopt BCD**  
**BCD- School Board & Superintendent Relationship – new policy replacing BEF**  
**BEB – Committees of the Board of Education – Retire policy adopt BCE**  
**BCE – Board Committees – New policy replacing BEB**  
**BEC – Advisory Committees to the Board – Retire policy adopt BCF**  
**BCF - Advisory Committees to the Board – New Policy replacing BEC**  
**BCG – School Attorney – New Policy**  
**Retire BF – School board meetings – procedures and BFA – School Board Meetings – order of business and adopt BD**  
**BD – School Board Meetings – new policy replaying BF and BFA**  
**BEE – Electronic Communications by Board Members – Retire and adopt BDA**  
**BDA – Electronic Communications by Board Members - New policy replacing BEE**  
**BGC – School Board Study Session and Work Retreats – Retire and adopt BDB**  
**BDB - School Board Study Session and Work Retreats – new policy replacing BGC**  
**BFC – Executive Sessions – retire and adopt BDC**  
**BDC – Executive Sessions – New Policy replacing BFC**  
**BDDA – Notification of school board meetings – New Policy**  
**BDDB – Board Meeting Agendas and format – New Policy**  
**BDDC – Agenda Preparation and Dissemination – New Policy**  
**BFD – School Board Meetings Quorum – retire code and adopt BDDD code combine policy**  
**BDDD – Quorum – New policy code replacing BFD**  
**BDDE – Parliamentary Procedure – New Policy**  
**BDDF – Voting Method – New Policy**  
**BDDG – Minutes – New Policy**  
**BDDH - Public Participation at Board Meetings – New policy replacing BFB**  
**BE -Organization of the Board of Education – New letterhead no policy changes**  
**BED – Compensation for School Board Members – Retire and adopt BHD**  
**BFB – Public Participation at Board Meetings – Retire and adopt BDDH**  
**BFC- Board Policy Development and Adoption – New policy replacing BH**  
**BFCA – Board Regulations and Handbooks – New policy**  
**BFF – Suspension of Policies and Regulations – New policy replacing BHB**  
**BG – Board of Education Planning Efforts – New letterhead no policy changes**

**BGA – Evaluation of Board of Operational Procedures – Retire and adopt BK**  
**BGB – Board Member Development Opportunities – update letterhead no policy change**  
**BH – Board policy development adoption – Retire and replace with BFC**  
**BHA – Board Review of Regulations – update letterhead no policy changes**  
**BHAA – Board Member Education – New Policy**  
**BHB – Suspension of Policies – Retire and adopt BFF (Code used for new policy)**  
**BHD – Board Member Compensation and Expenses – New Policy replacing BED**  
**BJ – School Board Memberships – New Policy**  
**BK – Evaluation of Board of Operational Procedures – New Policy Replacing BGA**

- c) **Policy GCDB Criminal Background Checks – 1<sup>st</sup> reading**  
Strategic Plan Initiative #5) Learning Environment
- d) **Policy IIBG Use of Computers and Networks - retire and replace with new policy – 1<sup>st</sup> reading**  
Strategic Plan Initiative #5) Learning Environment

**15. NEW BUSINESS**

- a) **District Bus Pickup Points**  
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2024-2025 school year.
- b) **Policy AE – Huron Public School District Wellness Policy – Contact Updates for 2024-2025 School Year – Introduction**  
Strategic Plan Initiative #5) Learning Environment
- e) **Updates to Strategic Plan**

**16. ADJOURNMENT**