

SPECIAL MEETING  
HURON BOARD OF EDUCATION  
INSTRUCTIONAL PLANNING CENTER  
OCTOBER 28, 2024 - 5:30 p.m.

Roll Call: Tim Van Berkum, President, and members: Shelly Siemonsma, Garret Bischoff by phone, Craig Lee, and Ray Cardona. Student board member Teagan Peterson. Superintendent Kraig Steinhoff and Kelly Christopherson, Business Manager.

Van Berkum called the meeting to order at 5:30 p.m.

Peterson led the Pledge of Allegiance.

Motion by Siemonsma, second by Lee, and unanimously carried to adopt the agenda as amended. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Dates to Remember – November 6 Early Release/District In-service. November 11 Veteran’s Day Holiday – No School. November 12 Board of Education Meeting – 5:30p.m. – IPC. November 25 Board of Education Meeting – 5:30p.m. – IPC. November 27 Early Release. November 28, 29 Holiday Break – No School.

Community Input for Items not on the Agenda

None.

Conflict Disclosure and Consideration of Waivers

None.

Motion by Siemonsma, second by Cardona, and unanimously carried to approve the consent agenda including the following items: (1) The bills for payment as presented (see attached listing). (2) The hiring of Cody Rogers/Food Service, Assistant Cook, MS - \$21.75 per hour; Vina Meh /Substitute Teacher - \$160 per day/Substitute Para Educator - \$21.58 per hour; Morgan Dubon/Volunteer - Classroom, District; Stephanie Mehling/Volunteer - Destination Imagination; Dasia Tolsma/Volunteer - Destination Imagination; Sarah Dunn/Volunteer - Destination Imagination; Kyle Dunn/Volunteer - Destination Imagination; Catherine Ramirez/On-Call Interpreter, District - \$26.92 per hour; Vickie Rice/Substitute, Food Service - \$20.91 per hour; Jenna Evans/College Field Experience – District; Tre

Henderson/Boys Basketball Coach - \$5,664 per year; Javier Acosta Valdez/Substitute Teacher - \$160 per day/Substitute Para Educator - \$21.58 per hour and Christie Knouse /Volunteer – Destination Imagination. (3) The resignations of Lona Moser/Para Educator-Library, High School – 40 years (end of 2025-2026 school year) and Kevin Piper/Substitute Bus Driver, Transportation – 8 months. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

### Celebrate Successes in the District

Superintendent Steinhoff reported on the successes in the District.

### Reports

- A. Classified Employee of the Month – Ginger Brake, School Nutrition Madison Helper, was recognized as Classified Employee of the Month for October 2024.
- B. Scoreboard Report – Scott DeBoer presented a report to the Board.
- C. Construction Bid Report – Jim Weber and Elliot Coughlin, Puetz Design Build, gave a report on the CTE Construction bids and roofing projects bids.
- D. Business Manager’s Report – Kelly Christopherson presented the Business Manager’s Report to the Board.
- E. Superintendent’s Report – Kraig Steinhoff presented the Superintendent’s report to the Board.

### Old Business

Motion by Siemonsma, second by Lee, and unanimously carried to approve updated job description Policy GDA-24 Administrative Assistant to Business Manager-Payroll/Personnel. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Motion by Siemonsma, second by Lee, and unanimously carried to approve updated job description Policy GDA-29 Administrative Assistant to Business Manager-Purchasing/Branding/Design. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

The Board conducted first reading of Policy GBEC Use of Alcohol, Drugs, and Controlled Substances. No action was taken.

The Board conducted first reading of Policy GBGA District Involvement in Political Activity. No action was taken.

The Board conducted first reading of replacing Policy JHCDE Administration of Medical Cannabis to Qualifying Students – current policy; with Policy JHCDE Administration of Medical Cannabis to Qualifying Students – proposed policy. No action was taken.

The Board conducted first reading of replacing Policy KMI Relations with Political Organizations (Public Funds) – current policy; with Policy KMI Relations with Political Organizations (Public Funds) – proposed policy. No action was taken.

The Board conducted first reading of proposed changes to policy GCDB Criminal Background Checks. No action was taken.

### New Business

Motion by Siemonsma, second by Lee, and carried to approve the bid package recommendation by Puetz Design Build for CTE, high school renovations, and roofing projects including the base bid, alternate #1, alternate #2, and alternate #3 totaling \$7,940,056.29 including the construction management fee. Roll call vote: Cardona – No; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Motion by Siemonsma, second by Bischoff, and carried to approve the bid package recommendation by the scoreboard committee for a Tiger Stadium video scoreboard, Arena end wall video board, Arena center hung video board, Arena video ribbon, Arena video score tables, and Arena LCD displays totaling \$1,535,751. Roll call vote: Cardona – No; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – No.

Motion by Siemonsma, second by Cardona, and unanimously carried to approve advertising for bids for High School kitchen equipment. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Motion by Bischoff, second by Siemonsma, and unanimously carried to approve a resolution authorizing the issuance of up \$11,500,000 of Capital Outlay Certificates and the State Aid Pledge Agreement. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Motion by Siemonsma, second by Lee, and unanimously approved to adjourn at 7:54 p.m. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

---

Tim Van Berkum, President

---

Kelly Christopherson, Business Manager