

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
Tuesday, October 15, 2024
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

October 28	Board of Education Meeting – 5:30p.m. – IPC
November 6	Early Release/District Inservice
November 11	Veteran’s Day Holiday – No School
November 12	Board of Education Meeting – 5:30p.m. – IPC (Tuesday)
November 25	Board of Education Meeting – 5:30p.m. – IPC
November 27	Early Release
November 28, 29	Holiday Break – No School
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Approval and/or Corrections of Minutes of Previous Meetings**
 - b) **Approval and/or Corrections of the Financial Report**
 - c) **Consideration and Approval of the Bills**
 - d) **New Hires to the District**

Classified personnel, substitute teachers, classroom aides, Board Members, and volunteers must be approved in order to be covered by our worker’s compensation plan.

 - 1) Ava Westover/Substitute Teacher - \$160 per day/Substitute Para Educator - \$21.58 per hour
 - 2) Ma Christina Urzabia/International Club Advisor, HS - \$2,124 per year
 - 3) Tatum Peterson/Substitute Teacher - \$160 per day/Substitute Para Educator - \$21.58 per hour
 - 4) Makenzie Siemonsma/Substitute Teacher - \$160 per day/Substitute Para Educator - \$21.58 per hour
 - 5) Elijah Bishop/Substitute, Food Service - \$20.91 per hour
 - 6) Amanda Mendonca/Substitute, Food Service - \$20.91
 - 7) Joanie Ochsner/Volunteer – HOSA
 - 8) Nacrina Aldan/Food Service, Assistant Baker, MS - \$22.40 per hour
 - 9) Heather Matlin/ Substitute Teacher - \$160 per day/Substitute Para Educator - \$21.58 per hour

- 10) Moo Sha Paw/Substitute, Food Service - \$20.91
- 11) Susan Kaw/Substitute, Food Service - \$20.91
- 12) Kari Meyer/Food Service, Head Salad/Breakfast Person, MS - \$21.88 per hour
- 13) Isreal Ramirez/Substitute Custodian - \$20.77 per hour/Activities Clean Up Crew - \$30.28 per hour
- 14) Heather Doll/Volunteer, District
- e) **Resignations for Board Approval**
 - 1) Christopher Lee/SPED Para Educator, MS – did not take position
- f) **Contracts for Board Approval**
 - 1)
- g) **HEA Request to be Recognized for Certified Negotiations**
- h) **Contract for Services for Project Skills - Cornerstones Career Learning Center and Huron School District**
- i) **James Stueckrath Requests Permission to have the Marching Band Indoor Exhibition as a Fundraiser**; no passes will be accepted for this event
- j) **Set Mileage Rate to \$0.67 per mile & personal car rate to \$0.302 per mile as the State of SD changed the rates effective 10-01-2024**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **Rebecca (teacher, Washington) and Landon Neugebauer** on the birth of their daughter, Saylor Nyk Neugebauer, born Sunday, September 29
- **Amy Velthoff (teacher, High School) for being inducted in the University of South Dakota Hall of Fame** as a member of the 2008 Women’s Track & Field Team
- **State A Girls Tennis Tournament Results:**
 - **Idella Meier** (gr 9) - 3rd place, Flight 6 Singles
 - **Paw Kler Moo** (gr 12) - 5th place, Flight 4 Singles
 - **Ann Hoek** (gr 12) - 4th place, Flight 3 Singles
 - **Say Glay** (gr 10) - 4th place, Flight 2 Singles
 - **AnneClaire Rubish** (gr 12) - 4th place, Flight 1 Singles
 - **Madeline Kleinsasser/Idella Meier** (gr 9) - 3rd place, Flight 3 Doubles
 - **Say Glay** (gr 10)/**Paw Kler Moo** (gr 12) - 4th place, Flight 2 Doubles
 - **AnneClaire Rubish** (gr 12)/**Ann Hoek** (gr 12) - 5th place, Flight 1 Doubles
 - **AnneClaire Rubish** (gr 12) - Spirit of Max Recipient (6th in HHS history)
 - **Team took 5th overall**

Thank You to:

- **School Lunch Week, October 14-18**
- **Boss’s Day, October 16**
- **School Bus Safety Week, October 21-25**
- **Red Ribbon Week, October 23-31** (Red Ribbon Week is an alcohol, tobacco, smoking, and other drug and violence prevention awareness campaign)
- **Occupational Therapist Day, October 27**
- **High School Student Council and their advisors, Jen Fuchs and Sarah Rubish, for organizing and carrying out a great Homecoming week. Additionally, a "thank you" to HS Staff and students, and to the community, for making Homecoming a success, and especially for making a great Homecoming parade.**

- **the Huron Area Education Federal Credit Union for the fruity treats shared with the attendance centers**
- **the Girls Tennis and Boys Soccer Teams for coming to Buchanan K-1 Center for Friendly Friday!** We appreciate you taking the time out of your morning to greet our students with high-fives and smiles!
- **Jimmy Johns of Huron for donating sub sandwiches for the 7th grade football players.** The student-athletes enjoyed the subs following the game.

10. REPORTS TO THE BOARD

- a) **High School Report** – Laura Eagle Star (12 gr), Drama Club
Strategic Plan Initiative #3) Community Outreach and Communication
- b) **Business Manager’s Report**
- c) **Superintendent’s Report**

11. OLD BUSINESS

- a) **Policy GDA-24 Administrative Assistant to Business Manager-Payroll/Personnel – 1st reading**
Strategic Plan Initiative #4) Growth & Development
- b) **Policy GDA-29 Administrative Assistant to Business Manager-Purchasing/Branding/Design – 1st reading**
Strategic Plan Initiative #4) Growth & Development

12. NEW BUSINESS

- a) **Policy JFCJ Weapons in the School** – current policy
Policy AF Dangerous Weapons in the School (replacing JFCJ) – introduction
- b) **Policy GBEC Use of Alcohol, Drugs, and Controlled Substances** – introduction
- c) **Policy GBGA District Involvement in Political Activity** – introduction
- d) **Policy JHCDE Administration of Medical Cannabis to Qualifying Students** – current policy
Policy JHCDE Administration of Medical Cannabis to Qualifying Students – proposed policy - introduction
- e) **Policy KMI Relations with Political Organizations (Public Funds)** – current policy
Policy KMI Relations with Political Organizations (Public Funds) – proposed policy - introduction

13. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purposes of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public office or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

14. ADJOURNMENT

Halbkat, Darla

From: Abelseth, Ralyna
Sent: Thursday, September 26, 2024 10:06 AM
To: Steinhoff, Kraig
Cc: Halbkat, Darla; Christopherson, Kelly; Neuharth, Ashley (Huron)
Subject: Board Agenda Request for Termination of Employment – Christopher Lee

Dear Dr. Steinhoff,

I am writing to formally request that the Board of Education proceed with the termination of Christopher Lee, who was recently hired as a paraprofessional within the district. Unfortunately, Mr. Lee has failed to report for duty since his scheduled start date.

The Director of Special Services, along with the Administrative Assistant for the Office of Special Services, has made multiple attempts to reach Mr. Lee via phone, leaving several messages. Regrettably, these attempts have gone unanswered, and no return communication has been received.

In the interest of maintaining the necessary support for our students, a replacement paraprofessional has already been hired for the position.

Thank you for your consideration of this matter. Please let me know if any further steps are required.

Sincerely,
Ms. Ralyna Abelseth
Director of Special Services
Huron School District
705 Dakota Ave North
605-353-6997



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HURON EDUCATION ASSOCIATION

September 29, 2024

To whom it may concern,

On behalf of the HEA, I am writing to request recognition for Certified Negotiations for the 2024-2025 academic school year.

Thank you,

Elizabeth Raml

Elizabeth Raml
HEA President

CONTRACT FOR SERVICES FOR PROJECT SKILLS

Between:

Cornerstones Career Learning Center
33 3rd St. SE, Suite 301
Huron, South Dakota 57350
(Hereinafter referred to as the contractor)

AND

Huron School District
P.O. Box 949
Huron, South Dakota 57350
(Hereinafter referred to as the contractee)

This agreement is made for the purpose of providing work for the students with disabilities who require this experience in order to gain the skills necessary to compete in the competitive labor market.

This agreement is effective beginning October 1, 2024 through September 30, 2025.

Responsibilities:

A. The Contractor shall:

1. Provide Job Development, which will include:
 - i. Assist the participants in completing the Job Service Applicant Registration.
 - ii. Contact employers for potential worksite openings.
 - iii. Assist participants in obtaining employment in accordance with the participant's assessed interests and aptitudes.
 - iv. Orientate the participant to the job demands.
 - v. Negotiate and complete Project Skills Work Experience Agreements (DRS-RS-339) for each student and get approval from the State VR Counselor before the work experience can begin.
 - vi. Complete the W-4, W-9, and I-9 forms for all participants before starting the work experience.
2. Provide job-coaching services needed to support and train the participant in the employment setting.
 - i. The job coach will train the participant on how to perform the tasks to meet the employer's requirements. This training usually starts one-on one and gradually fades out as the participant becomes more job proficient. The amount and length of services is individualized and depends on the individual's needs.
3. Monitoring the student at the worksite:
 - i. Consists of checking on the student on a regular basis. The contacts should be more frequent if the individual is having difficulty with the work experience. The monitoring also includes contacting the employer to determine if the participant is performing the work duties to the employer's requirements. These services are necessary to ensure the participant's employment success.
4. Submit Project Skills Monthly Service Report (DHS-RS-340) to the State VR Counselor to

report on the status of job development, job coaching, and monitoring.

5. In the event a participant is injured on the job, South Dakota Employer's First Report of Injury (DOL-LM-101) must be completed within 10 days from the notice of injury.

B. Package 1: The Contractee agrees to pay \$1,020.00 per student to the contractor for the *Basic Student Package 20 Hours (Package 1)*. Additional time will be charged at a rate according to the attached price sheet. Mileage will be charged at the current State rate.

-OR

B. Package 2: The Contractee agrees to pay \$2,690.00 per student to the contractor for the *Basic Student Package 66 Hours (Package 2)*. Additional time will be charged at a rate according to the attached price sheet. Mileage will be charged at the current State rate.

C. The Contractor will assist the Contractee in the following areas:

1. Assist participant to develop a career portfolio. Portfolios are a collection of work that documents student's career readiness skills. Portfolios must include the following:

- i. Job Application Data Information (Job Service App.)
- ii. Resume
- iii. Three references\letters of recommendation
- iv. Cover letter\letter of introduction
- v. Summary or results of an interest assessment

2. Identify, prioritize, and select participants who meet the eligibility guidelines.

3. Complete an interest and aptitude assessment on each participant. Provide a copy of these assessments to the State VR Counselor at the time of the student's application for vocational rehabilitation services.

4. Provide the State VR Counselor with completed release of information forms, Psychological, educational and vocational records at the time of referral.

5. Assist the State VR Counselor, student, and the student's family in developing an IWRP (Individual Written Rehabilitation Program) for each participant.

6. The Contractee shall provide matching funds by providing job development, job coaching, and monitoring the student at the worksite. The Contractor will assist in meeting the matching funds. The match ratio is for every \$10.00 DRS provides in paid work experience, the school will provide \$3.00 in job development, job coaching and monitoring the student at the worksite. The match cannot be federal funds. The Assurance of Match form (DHS-RS-346) must be completed within 30 days after the reporting period. The Contractee with assistance of the contractor agrees to observe Federal Government standards governing the utilization of property whose cost was charged to a project supported by a federal grant.

7. The Contractee with assistance of the contractor agrees to comply in full with all licensing and other standards required by Federal, State, County, City, or Tribal statute, regulation or ordinance in which the service and/or care is provided for the duration of this agreement. Liability resulting from noncompliance with licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance or through the Contractee's failure to ensure the safety of all individuals served is assumed entirely by the Contractee.
8. The Contractee with the assistance of the Contractor agrees to abide by all applicable provisions of the following assurances: Lobbying Activity, Department and Suspension, Drug-Free Workplace, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975 and Americans with Disabilities Act of 1990.
9. The Contractee with the assistance of the Contractor agrees to maintain or supervise the maintenance of records necessary for the proper and efficient operation of the program, including records regarding applications, determination of eligibility, the provision of services, administrative costs, statistical, fiscal and other records necessary for reporting and accountability required by the State: and shall retain such records for six years, or longer if such records are under pending audit.
10. The State shall have access to any and all information, data, reports and records maintained by the Contractor and/or the Contractee relating to this agreement. The Contractor and/or Contractee shall maintain such information, data, reports, and records subject to such access, for six years following final payment to the Contractor under this agreement.
11. The Contractor and/or Contractee agree, at its sole cost and expense, to maintain adequate general liability, worker's compensation, professional liability, and automobile liability insurance during the period of this agreement.
12. This agreement may be terminated in advance of the expiration date specified upon thirty days written notice by either party and may be terminated for cause by the State at any time with or without notice.

C. In witness hereto the parties signify their agreement by signatures affixed below.

 _____ Cornerstones Career Learning Center	9/25/24 _____ Date
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_____ Authorized Signature	_____ Date
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Thursday, October 3, 2024

School board members,

I would like to request permission that activity passes will not be accepted for the Huron Tiger Marching Band Indoor Exhibition. The reason I am requesting this is that our Indoor Exhibition is a fundraiser for our marching band. This fundraiser helps pay for our music and for our drill designs on that we put on the field; without these elements, we would be without the two essential components that allow us to be a marching band, as well as compete throughout our season.

Thank you for your support,

A handwritten signature in black ink, appearing to read "James Stueckrath". The signature is fluid and cursive, with a prominent initial "J" and "S".

James Stueckrath
Huron High School Band Director



DEPARTMENT OF EXECUTIVE MANAGEMENT BUREAU OF FINANCE AND MANAGEMENT

500 East Capitol Ave. • Pierre, South Dakota 57501-5007 • Voice: (605) 773-3411 • Fax: (605) 773-4711

MEMORANDUM

TO: Department Secretaries; Bureau Commissioners; Legislative, Judicial, and Constitutional Officers; Institution Superintendents; and University Presidents

FROM: Morgan Gruebele, Chief Budget Analyst
Bureau of Finance and Management

SUBJECT: Travel Reimbursement Rates for FY2025 – Effective October 1, 2024

DATE: September 20, 2024

As outlined in [HB 1060](#) during the 2024 Legislative Session, the mileage rate and the in-state lodging reimbursement rate will be updated to align with the rates set by the federal government.

A. MILEAGE REIMBURSEMENT

Effective October 1, 2024, the mileage reimbursement rate will increase to be consistent with the mileage reimbursement rate for business set by the Internal Revenue Service (IRS), or \$0.67 per mile. If a state employee elects to use a personal vehicle for state business but an Office of Fleet and Travel Management pool vehicle is available, the mileage reimbursement rate will be set at 45% of the rate set by the IRS, or \$0.302 per mile.

B. IN-STATE LODGING

Effective October 1, 2024, the maximum in-state lodging reimbursement rate will increase to be consistent with the actual cost of in-state lodging, not to exceed the rate set by the [General Service Administration \(GSA\)](#). The standard rate of \$110 per night will apply to travel in all counties in South Dakota, except for those specifically listed by the GSA. The lodging reimbursement rate for out-of-state and out-of-country travel will not change from the current rate of \$175 per night, with an additional \$100 available with excess lodging approval.

Primary Destination	County	Maximum Lodging Rate
Standard Rate	Applies for all locations without specified rates	\$110
Deadwood/Spearfish	Lawrence	October: \$140 November – April: \$110 May – September: \$140
Hot Springs	Fall River/Custer	October – May: \$110 June – September: \$161
Rapid City	Pennington	October – May: \$110 June – August: \$158 September: \$110

If you have any questions regarding how these changes will impact your agency, please contact your assigned budget analyst.

Morgan Gruebele, BFM Chief Budget Analyst
cc: University Business Managers, Fiscal Officers

Travel Reimbursement Rates

Effective October 1, 2024

Mileage Reimbursement

SDCL 3-9

Type	Rate	Comments
High Mileage	\$0.67/mile	Personal vehicle is used AND state motor pool vehicle is not available.
Low Mileage	\$0.302/mile	Personal vehicle is used AND state motor pool vehicle is available.
Special Needs Mileage	\$0.871/mile	Large personal vehicle is used (ex. Van, truck, SUV).
Special Needs Mileage	\$0.67/mile	Personal vehicle is used.

In-State Travel Reimbursement

In-State Lodging

SDCL 3-9-2

Primary Destination	County	Maximum Lodging Rate + Taxes and Mandatory Fees
Standard Rate	Applies for all locations without specified rate	\$110
Deadwood/Spearfish	Lawrence	October: \$140; November – April: \$110; May – September: \$140
Hot Springs	Fall River/Custer	October – May: \$110; June – September: \$161
Rapid City	Pennington	October – May: \$110; June – August: \$158; September: \$110

In-State Meals

ARSD 05:01:02:14

Meal	Amount	Leave Before	Arrive After
Breakfast	\$6	5:31 AM	7:59 AM
Lunch	\$14	11:31 AM	12:59 PM
Dinner	\$20	5:31 PM	7:59 PM
Daily Maximum	\$40		

Out-of-State Travel Reimbursement

ARSD 05:01:02:11

Lodging	\$175 + tax	Additional \$100 available with excess lodging approval.
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Meal	Amount	Leave Before	Arrive After
Breakfast	\$10	5:31 AM	7:59 AM
Lunch	\$18	11:31 AM	12:59 PM
Dinner	\$28	5:31 PM	7:59 PM
Daily Maximum	\$56		

Out-of-Country Travel Reimbursement

ARSD 05:01:02:10.01

Lodging	\$175 + tax	Additional \$100 available with excess lodging approval.
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Meal	Amount	Leave Before	Arrive After
Breakfast	\$10	5:31 AM	7:59 AM
Lunch	\$21	11:31 AM	12:59 PM
Dinner	\$29	5:31 PM	7:59 PM
Daily Maximum	\$60		

	Huron School District #2-2	Code: GDA-24 Administrative Assistant to Business Manager – Payroll/Personnel
	Policies and Regulations	

**HURON SCHOOL DISTRICT #2-2
JOB DESCRIPTION**

TITLE: Administrative Assistant to Business Manager – Payroll/Personnel

REPORTS TO: Business Manager

QUALIFICATIONS: Must have completed high school. Must possess computer skills and ability to master district-required software. Must possess excellent planning and organizational skills. Must use English language correctly and be proficient at creating & editing printed materials. Must respect matters of a confidential nature & be able to work discreetly with the public. Must be flexible & be willing to work in a fast-paced environment with multiple deadlines.


JOB GOAL: To assist the Business Manager in office procedures. To ensure that the Business Office operates in a smooth and efficient manner.

PERFORMANCE RESPONSIBILITIES:

1. Maintain confidentiality of information regarding the school.
2. Handle telephone and written correspondence.
3. Operate and maintain office machines and computers.
4. Is familiar with rules, regulations, and policies of the school.
5. Establish good rapport with administrators, staff, and the public.
6. Maintains a filing system and keeps office files current.
7. Operation of a Windows based accounting system.
8. All aspects of payroll processing for the entire school district.
9. Completes monthly, quarterly, and annual reports.
10. Coordinates and keeps records of all employee benefits and payroll deductions.
11. Updates Classified wage increases yearly.
12. Onboard new employees and off board employees leaving.
13. Manage open enrollment periods for benefits.
14. Maintains and monitors the district’s flexible benefit plan.
15. Districts Authorized Agent for SDRS benefits and reporting.
16. Other duties as assigned.

TERMS OF EMPLOYMENT: Twelve-month position

EVALUATION: the Business Manager will evaluate this position annually.

	Huron School District #2-2	Code: GDA-29 Administrative Assistant to Business Manager – Purchasing/Branding/Design
	Policies and Regulations	

**HURON SCHOOL DISTRICT #2-2
JOB DESCRIPTION**

TITLE: Administrative Assistant to Business Manager – Purchasing/Branding/Design

REPORTS TO: Business Manager

QUALIFICATIONS: Must have completed high school. Must possess computer skills and ability to master district-required software. Must possess excellent planning and organizational skills. Must use English language correctly and be proficient at creating & editing printed materials. Must respect matters of a confidential nature & be able to work discreetly with the public. Must be flexible & be willing to work in a fast-paced environment with multiple deadlines.

JOB GOAL: To assist the Business Manager in office procedures. To ensure that the Business Office operates in a smooth and efficient manner.

PERFORMANCE RESPONSIBILITIES:

1. Maintain confidentiality of information regarding the school.
2. Handle telephone and written correspondence.
3. Operate and maintain office machines and computers.
4. Is familiar with rules, regulations, and policies of the school.
5. Establish good rapport with administrators, staff, and the public.
6. Maintains a filing system and keeps office files current.
7. Operation of a Windows based accounting system.
8. Process requisitions and prepare purchase orders.
9. Check-in freight daily and route to proper destination.
10. Process invoices and prepare them for payment.
11. Sort and distribute mail for the Business Office.
12. Process outgoing mail for all Central Administration offices.
13. Update the Branding Guide.
14. Make sure vendors and staff follow branding guidelines.
15. Other duties as assigned.

TERMS OF EMPLOYMENT: Twelve-month position

EVALUATION: the Business Manager will evaluate this position annually.

JFCJ


WEAPONS IN THE SCHOOL

Schools must be an example of what is taught regarding the observance of and respect for law. Schools also must be highly conscious of the health, safety, and welfare of students, staff, and the public.

Board policy forbids the bringing of weapons to school or school-sponsored activities. Parents will be informed when weapons are taken from pupils. Confiscation of weapons may be reported to the police. The intent of the actions of the student will be considered in any report to the police. Appropriate disciplinary and/or legal action shall be pursued by the building principal.

A weapon is defined as any firearm, knife, device, instrument, material, or substance, whether animate or inanimate, which is calculated, designed, or capable of threatening bodily harm or inflicting death.

No firearms are permitted on any school premises, school vehicle, or any vehicle used for school purposes, in any school building, or other building or premises used for school functions. Exceptions would be weapons under the control of law enforcement personnel, starting guns while in use at athletic events, firearms, or air guns at the firing ranges, gun shows, supervised school training sessions for the use of firearms, or when a National Guard Armory is being used for school activities.

	Huron School District #2-2	CODE: AF
	Policies and Regulations	DANGEROUS WEAPONS IN THE SCHOOL

Dangerous Weapons in the School


School districts should be an example of what is required regarding observance and respect for law in society at large. Schools also must be highly conscious of the health, safety, and welfare of students, staff, and the public.

Various state and federal laws as well as board policy forbids the bringing of dangerous or illegal weapons to school or school sponsored activities. Notwithstanding SDCL 13-32-7, it is the policy of the District not to allow individuals with enhanced conceal carry permits to have firearms on school premises, school vehicle or any vehicle used for school purposes, in any school building or other building or premises used for school functions. Under state law, a school district may not keep or cause to be kept any list, record, or registry of holders of permits to carry a concealed firearm. (SDCL 23-7-8.6) Due to the safety of the students, staff, and visitors, a record of who has been granted permission to possess a firearm on school grounds is necessary. It is not practical for the District to allow possession of firearms by enhanced conceal carry permit holders while still providing for safety of students, because the District cannot collect any request and verify or keep on record those individuals proven to the District to have a valid enhanced conceal carry permit. Under SDCL 13-32-7, the District has the discretion to grant permission for certain individuals to have a firearm, but in the event the District allows it, the law requires such permission to be in writing. But because state law prohibits the District from keeping any written record regarding a concealed carry permit holder, giving written permission and keeping any documentation related to such process makes the District in violation of SDCL 23-7-8.6. Therefore, the District will not grant permission for enhanced conceal carry permit holders to possess firearms.

Any weapon taken from a student shall be reported to the student's parents. Confiscation of weapons will be reported to law enforcement. Appropriate disciplinary action shall be pursued by the building principal or superintendent.

A dangerous weapon is defined as any firearm, stun gun, or air-gun, knife or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm, or by the manner in which it is used is likely to inflict death or serious bodily harm.

For the purpose of this portion of this policy, the term "firearm" includes any weapon which is designed to expel a projectile by action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for a weapon, or any explosive, including any poison gas.

	Huron School District #2-2	CODE: AF
	Policies and Regulations	DANGEROUS WEAPONS IN THE SCHOOL

No firearms are permitted on any school premises, school vehicle or any vehicle used for school purposes, in any school building or other building or premises used for school functions, except for:

1. Firearms under the control of law enforcement personnel.
2. Starting guns while in use at athletic events.
3. Firearms or air-guns at firing ranges, gun shows, or authorized supervised school training sessions for the use of firearms.
4. The ceremonial presence of unloaded weapons at color guard ceremonies.

Any employee violating this policy will be disciplined consistent with district policy, state law, and any applicable negotiated agreement. Any visitor violating this policy may be banned from future entrance onto District property. In addition, violations shall be reported to local law enforcement authorities.

Any student bringing a firearm to school, except as provided by law, shall be expelled for not less than twelve months and will be referred to law enforcement authorities. The Superintendent shall have the authority to recommend to the school board that this expulsion requirement be modified on a case-by-case basis. This policy shall be implemented in a manner consistent with IDEA and Section 504.

	Huron School District #2-2	CODE: GBEC USE OF ALCOHOL, DRUGS, AND CONTROLLED SUBSTANCES
	Policies and Regulations	

Use of Alcohol, Drugs, and Controlled Substances


Student and employee safety is a paramount concern to the school board. Employees under the influence of alcohol and/or other drugs are a serious risk to themselves, to students, and to other employees. Therefore, the school board will not tolerate the unlawful manufacture, use, possession, sale, distribution, or being under the influence of alcohol and/or other drugs on school property or at a school event off school property. Additionally, it shall be a violation of this policy for any employee to manufacture, use, possess, sell, distribute or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law. Any employee who violates this policy will be subject to disciplinary action, which may include dismissal, and referral for prosecution. Each employee of the district is hereby notified that, as a condition of employment, the employee must abide by the terms of this policy and will report to the superintendent any criminal alcohol and/or other drug statute convictions for any alcohol and/or drug violation. Such notification must be made by the employee to the superintendent no later than five (5) days after conviction. Should the affected employee be the superintendent s/he will report to the Board no later than the next regular meeting of the Board.

Within thirty (30) days after receipt of information concerning an alleged or proven violation(s) of this policy, the district will take appropriate disciplinary action, which may include termination of employment, requiring the employee to participate in alcohol and/or other drug abuse assistance or rehabilitation programs, and possible referral for prosecution.

The school board recognizes that employees who have an alcohol and/or other drug use/abuse problem should be encouraged to seek professional assistance. An employee who requests assistance shall be provided a listing of the regional treatment facilities or agencies to assist him/her in their choice of a service provider.

If there is reason to suspect that a staff member is under the influence of alcohol and/or illegal drugs, the staff member will not be allowed on school property or to participate in school activities. Staff members will be subject to discipline for arriving at school or at a school activity under the influence of alcohol and/or an illegal drug. For the purposes of this policy, "illegal drug" means narcotics, drugs and controlled substances as defined in federal law or state law. "Illegal drugs" also includes any prescription or over-the-counter drug that does not meet the following four criteria:

1. the employee has a current and valid prescription for the drug or the drug is sold over-the-counter;
2. the drug is used or possessed for the purpose for which it was prescribed or sold over-the-counter;
3. the drug is used or possessed at the dosage prescribed or recommended; and

	Huron School District #2-2	CODE: GBEC USE OF ALCOHOL, DRUGS, AND CONTROLLED SUBSTANCES
	Policies and Regulations	


4. the drug is used or possessed consistent with the safe and efficient performance of the employee's job duties.

Any staff member who is taking a drug or medication, whether or not prescribed by the staff member's physician, which may adversely affect that staff member's ability to perform work in a safe or productive manner is required to report such use of medication to his or her supervisor.

This includes drugs that are known or advertised as possibly affecting judgment, coordination or any of the senses, including those that may cause drowsiness or dizziness.

The school board hereby commits itself to a continuing good faith effort to maintain a drug-free environment.

A copy of this policy shall be given to all present and future employees.

	Huron School District #2-2	CODE: GBGA DISTRICT INVOLVEMENT IN POLITICAL ACTIVITY
	Policies and Regulations	

District Involvement in Political Activity

The Board believes in the importance of democracy in American society and advocates political participation as an act of self-governance. In this spirit, the Board recognizes the rights of district employees, as private citizens, to be involved in local, state and federal political activities, and encourages politically related material, discussions and projects in the classroom with the intent to teach students about democracy.


For the purpose of educating voters and lawmakers, the Board will also provide information on ballot questions. The Board authorizes the superintendent or superintendent’s designee to communicate such information to citizens, media sources, public officials or candidates running for office as the superintendent or designee deems appropriate.

However, the board prohibits the following actions:

1. Use of an official school title to endorse or oppose candidates running for elected office, a political party or a proposition, referendum or issue being voted upon by the electorate;
2. Use of district funds to support or oppose a candidate running for elected office, a political action committee, a political party or a proposition, referendum or other ballot issue;
3. Acceptance of any funds, grants, or gifts for election costs from any source other than the governing body of a political subdivision, the state, or the federal government, except for gifts of a nominal and intrinsic value as defined by the South Dakota State Board of Elections.
4. Distribution or posting of material which supports or opposes any candidate, political party or action committee, or proposition, referendum or other ballot issue on school property during school hours; and
5. Use of school facilities by candidates, their representatives, political parties, or political action committees.

SCHOOL AS POLLING PLACE

In the case that a public school building is used as a public polling place, candidates, their representatives, members of a political party or political action committee or citizens acting in support or opposition to a ballot question may hand out literature or speak with prospective voters as long as this is done outside a 100-foot radius of the entrance to the polling place.

	Huron School District #2-2	Code:
	Policies and Regulations	JHCDE: Administration of Medical Cannabis to Qualifying Students

Administration of Medical Cannabis to Qualifying Students

The School District restricts the administration of medical cannabis during school hours and at school-sponsored activities unless, in accordance with a practitioner's recommendation, administration of medical cannabis cannot reasonably be accomplished outside of school hours or school-sponsored activities.

The District permits students with a valid registry identification card for medical cannabis under South Dakota law to be administered medical cannabis on school property or at a school-sponsored activity by their parent/guardian or other registered designated caregiver in accordance with this policy and South Dakota law. In order for a parent/guardian or other designated caregiver to administer medical cannabis to a qualifying student, the District will require the following to be provided initially and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:

- Presentation of the student's valid State of South Dakota Department of Health approved registry identification card or nonresident card with the State of South Dakota Department of Health's confirmation of registration (a copy of which will be kept by the school in the student's educational record);
- Presentation of the State of South Dakota Department of Health approved caregiver's card showing his/her status as the registered designated caregiver for the qualifying student (a copy of which will be kept by the school in the student's educational record); and
- A written dated and signed certification by the qualifying student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

The parent/guardian or other registered designated caregiver is the only person who may provide, administer, or assist the student with the consumption of medical cannabis. Schools will not store, and school personnel will not administer, medical cannabis.

Administration of medical cannabis to qualifying students shall be in accordance with this policy. Administration of all prescription and nonprescription medications to students shall be in accordance with applicable law and the District's policy concerning the administration of medications to students.

Definitions

The following definitions apply for purposes of this policy:

	Huron School District #2-2	Code: JHCDE: Administration of Medical Cannabis to Qualifying Students
	Policies and Regulations	

1. “Designated location” means a location identified in writing by the school district in its sole discretion and may include a location on the grounds of the school in which the student is enrolled, upon school property in South Dakota, as that term is defined herein, or at a school-sponsored activity in South Dakota.

2. “Permissible form of medical cannabis” means non-smokable products such as oils, tinctures, edible products or lotions that can be administered and fully ingested or absorbed in a short period of time. Patches and other forms of administration that continue to deliver medical cannabis to a qualified student while at school may be appropriate for students who receive ongoing adult assistance or on a case-by-case basis as determined by the district when adequate protections against misuse may be made. Smoking or vaping medical cannabis is strictly prohibited and is not a permissible form of medical cannabis for students in a school setting under any circumstances.

3. “Designated caregiver” means the qualifying student’s parent, guardian or other responsible adult over twenty-one years of age who is the qualifying student’s registered designated caregiver and who has a caregiver’s card approved by the South Dakota Department of Health. In no event shall another student be recognized as a designated caregiver. A designated caregiver is the only individual permitted to possess and administer to a qualifying student. Any designated caregiver seeking access to school property or school-sponsored activity for purposes of this policy must comply with the Board’s policy and/or procedures concerning visitors to school and all other applicable policies.

4. “School property” means any school premises, vehicle, or building, or on or in any premises, vehicle, or building used or leased for the school district’s functions.

5. “Qualifying student” means a student who possesses a valid registry identification card approved by the State of South Dakota Department of Health for the use of medical cannabis.

6. “Written certification” means the completed South Dakota Department of Health form dated and signed by a physician who is licensed with authority to prescribe drugs to humans, stating that in his/her professional opinion the patient is likely to receive a therapeutic or palliative benefit from the medical use of cannabis to treat or alleviate the patient’s debilitating medical condition or symptom associated with the debilitating

	Huron School District #2-2	Code:
	Policies and Regulations	JHCDE: Administration of Medical Cannabis to Qualifying Students


medical condition. The document must specify the patient's debilitating medical condition and that it is made in the course of a bona fide practitioner-patient relationship.

Permissible administration of medical cannabis to a qualifying student

A qualifying student's designated caregiver may administer a permissible form of medical cannabis to a qualifying student in a designated location if all of the following parameters are met:

1. The qualifying student's parent/guardian provides the following to the school before the administration of medical cannabis is allowed on school property or at a school-sponsored activity and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:
 - a. The qualifying student's valid registry identification card from the State of South Dakota Department of Health or nonresident card with the State of South Dakota Department of Health's confirmation of registration authorizing the student to receive medical cannabis;
 - b. The completed and signed Form JHCDE-E (1) (Medical Cannabis Administration Plan);
 - c. The designated caregiver(s) card approved by the State of South Dakota Department of Health; and
 - d. Written certification dated and signed by the student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

2. The qualifying student's parent/guardian provides written notice to the school within ten (10) days of any of the following:
 - a. Change in a designated caregiver;
 - b. The student ceases to have a debilitating medical condition, as that term is defined in South Dakota law; or
 - c. The registry identification card is void, expired or revoked.

	Huron School District #2-2	Code:
	Policies and Regulations	JHCDE: Administration of Medical Cannabis to Qualifying Students

3. In the event that a new registry identification card is issued, the qualifying student's parent/guardian provides the new card to the school district within ten (10) days of the issuance of the card;
4. The qualifying student's parent/guardian signs the written acknowledgement in Form JHCDE-E(1)(Medical Cannabis Administration Plan) assuming all responsibility for the provision, administration, maintenance, possession, storage and use of medical cannabis under state law, and releases the district from liability for any claim or injury that occurs pursuant to this policy;
5. The qualifying student's parent/guardian or designated caregiver shall be responsible for providing the permissible form of medical cannabis to be administered to the qualifying student, shall transport it in a container that meets the packaging and labeling requirements specified by the South Dakota Department of Health, and shall not at any given time possess on school property an amount of medical cannabis that exceeds the qualifying student's prescribed daily dosage;
6. The district will determine the location and the method of administration of a permissible form of medical cannabis so to not create risk of disruption to the educational environment or exposure to other students;
7. After administering the permissible form of medical cannabis to the qualifying student, the student's designated caregiver shall remove any remaining medical cannabis from the school property or school-sponsored activity;
8. The written dated and signed plan contained in Form JHCDE-E (1) (Medical Cannabis Administration Plan) is prepared that identifies the form, designated location(s), and any protocol regarding administration of a permissible form of medical cannabis to the qualifying student.

Additional parameters

School personnel, in their role as employees of the school district, will not under any circumstances:

	<p style="text-align: center;">Huron School District #2-2</p> <hr/> <p style="text-align: center;">Policies and Regulations</p>	<p style="text-align: center;">Code: JHCDE: Administration of Medical Cannabis to Qualifying Students</p>
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1. Assist a qualifying student or his/her designated caregiver in obtaining, administering, or using medical cannabis;
2. Store or hold medical cannabis in any form;
3. Ensure the qualifying student is properly using the medical cannabis as instructed by his/her recommending practitioner; or
4. Serve as the qualifying student's designated caregiver of medical cannabis.

This policy conveys no right to any student or to the student's parents/guardians or other designated caregiver to demand access to any general or particular location on school property or at a school-sponsored activity to administer medical cannabis.


When a school-sponsored activity occurs at another South Dakota public school, the location identified by that school will serve as the designated location for the designated caregiver's administration of medical cannabis.

This policy shall not apply to school property or school-sponsored activities located outside of the state of South Dakota, on federal property or any other location that prohibits cannabis on its property.

Permission to administer medical cannabis to a qualifying student may be limited or revoked if the qualifying student and/or the student's parent/guardian or other designated caregiver violates this policy or demonstrates an inability to responsibly follow this policy's parameters.

No student is permitted to possess or self-administer medical cannabis. Qualifying students with a valid registry identification card who possess or self-administer cannabis may be subject to discipline just as any other student without a valid registry identification card would be. Student possession, use, distribution, sale or being under the influence of cannabis inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

If the federal government indicates that the District's federal funds will be lost or have been lost by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical cannabis to qualifying students on school property or at a school-sponsored event shall not be permitted. The district shall post notice of such policy suspension and prohibition in a conspicuous place on its website.

	Huron School District #2-2	CODE: JHCDE ADMINISTRATION OF MEDICAL CANNABIS TO QUALIFYING STUDENTS
	Policies and Regulations	

Administration of Medical Cannabis to Qualifying Students

The School District restricts the administration of medical cannabis during school hours and at school-sponsored activities unless, in accordance with a practitioner’s recommendation, administration of medical cannabis cannot reasonably be accomplished outside of school hours or school-sponsored activities.

The District permits students with a valid registry identification card for medical cannabis under South Dakota law to be administered medical cannabis on school property or at a school-sponsored activity by their parent/guardian or other registered designated caregiver in accordance with this policy and South Dakota law. In order for a parent/guardian or other designated caregiver to administer medical cannabis to a qualifying student, the District will require the following to be provided initially and thereafter at the beginning of each school year and at any time when the qualifying student’s administration of medical cannabis changes: Presentation of the student’s valid State of South Dakota Department of Health approved registry identification card or nonresident card with the State of South Dakota Department of Health’s confirmation of registration (a copy of which will be kept by the school in the student’s educational record);

- Presentation of the State of South Dakota Department of Health approved caregiver’s card showing his/her status as the registered designated caregiver for the qualifying student (a copy of which will be kept by the school in the student’s educational record); and
- A written dated and signed certification by the qualifying student’s recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

The parent/guardian or other registered designated caregiver is the only person who may provide, administer, or assist the student with the consumption of medical cannabis. Schools will not store, and school personnel will not administer, medical cannabis.

Administration of medical cannabis to qualifying students shall be in accordance with this policy. Administration of all prescription and nonprescription medications to students shall be in accordance with applicable law and the District’s policy concerning the administration of medications to students.

Definitions

The following definitions apply for purposes of this policy:

1. “Designated location” means a location identified in writing by the school district in its sole discretion and may include a location on the grounds of the school in which the



Huron School District #2-2

Policies and Regulations

CODE: JHCDE
ADMINISTRATION OF
MEDICAL CANNABIS TO
QUALIFYING STUDENTS

student is enrolled, upon school property in South Dakota, as that term is defined herein, or at a school-sponsored activity in South Dakota.

2. “Permissible form of medical cannabis” means non-smokable products such as oils, tinctures, edible products or lotions that can be administered and fully ingested or absorbed in a short period of time. Patches and other forms of administration that continue to deliver medical cannabis to a qualified student while at school may be appropriate for students who receive ongoing adult assistance or on a case-by-case basis as determined by the district when adequate protections against misuse may be made. Smoking or vaping medical cannabis is strictly prohibited and is not a permissible form of medical cannabis for students in a school setting under any circumstances.
3. “Designated caregiver” means the qualifying student’s parent, guardian or other responsible adult over twenty-one years of age who is the qualifying student’s registered designated caregiver and who has a caregiver’s card approved by the South Dakota Department of Health. In no event shall another student be recognized as a designated caregiver. A designated caregiver is the only individual permitted to possess and administer to a qualifying student. Any designated caregiver seeking access to school property or school-sponsored activity for purposes of this policy must comply with the Board’s policy and/or procedures concerning visitors to school and all other applicable policies.
4. “School property” means any school premises, vehicle, or building, or on or in any premises, vehicle, or building used or leased for the school district’s functions.
5. “Qualifying student” means a student who possesses a valid registry identification card approved by the State of South Dakota Department of Health for the use of medical cannabis.
6. “Written certification” means the completed South Dakota Department of Health form dated and signed by a physician, physician assistant or advanced practice registered nurse, who is licensed with authority to prescribe drugs to humans, affirming that the document is made in the course of a bona fide practitioner-patient relationship and stating that the patient has a qualifying debilitating medical condition or symptom associated with the debilitating medical condition. The document must specify the patient’s debilitating medical condition and the expiration date of the qualifying patient’s written certification, which cannot exceed one year after the date of issue.




Huron School District #2-2

Policies and Regulations

CODE: JHCDE
ADMINISTRATION OF
MEDICAL CANNABIS TO
QUALIFYING STUDENTS

Permissible administration of medical cannabis to a qualifying student

1. A qualifying student's designated caregiver may administer a permissible form of medical cannabis to a qualifying student in a designated location if all of the following parameters are met:
 - a) The qualifying student's parent/guardian provides the following to the school before the administration of medical cannabis is allowed on school property or at a school-sponsored activity and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:
 - b) The qualifying student's valid registry identification card from the State of South Dakota Department of Health or nonresident card with the State of South Dakota Department of Health's confirmation of registration authorizing the student to receive medical cannabis;
 - c) The completed and signed Form JHCDE-E(1)(Medical Cannabis Administration Plan);
 - d) The designated caregiver(s) card approved by the State of South Dakota Department of Health; and
 - e) Written certification dated and signed by the student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.
2. The qualifying student's parent/guardian provides written notice to the school within ten (10) days of any of the following:
 - a) Change in a designated caregiver;
 - b) The student ceases to have a debilitating medical condition, as that term is defined in South Dakota law; or
 - c) The registry identification card is void, expired or revoked.


	Huron School District #2-2	CODE: JHCDE ADMINISTRATION OF MEDICAL CANNABIS TO QUALIFYING STUDENTS
	Policies and Regulations	

3. In the event that a new registry identification card is issued, the qualifying student’s parent/guardian provides the new card to the school district within ten (10) days of the issuance of the card;
4. The qualifying student’s parent/guardian signs the written acknowledgement in Form JHCDE-E(1)(Medical Cannabis Administration Plan) assuming all responsibility for the provision, administration, maintenance, possession, storage and use of medical cannabis under state law, and releases the district from liability for any claim or injury that occurs pursuant to this policy;
5. The qualifying student’s parent/guardian or designated caregiver shall be responsible for providing the permissible form of medical cannabis to be administered to the qualifying student, shall transport it in a container that meets the packaging and labeling requirements specified by the South Dakota Department of Health, and shall not at any given time possess on school property an amount of medical cannabis that exceeds the qualifying student’s prescribed daily dosage;
6. The district will determine the location and the method of administration of a permissible form of medical cannabis so to not create risk of disruption to the educational environment or exposure to other students;
7. After administering the permissible form of medical cannabis to the qualifying student, the student’s designated caregiver shall remove any remaining medical cannabis from the school property or school-sponsored activity;
8. The written dated and signed plan contained in Form JHCDE-E(1)(Medical Cannabis Administration Plan) is prepared that identifies the form, designated location(s), and any protocol regarding administration of a permissible form of medical cannabis to the qualifying student.

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School personnel, in their role as employees of the school district, will not under any circumstances:

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	Policies and Regulations	

3. Ensure the qualifying student is properly using the medical cannabis as instructed by his/her recommending practitioner; or

4. Serve as the qualifying student’s designated caregiver of medical cannabis.

This policy conveys no right to any student or to the student’s parents/guardians or other designated caregiver to demand access to any general or particular location on school property or at a school-sponsored activity to administer medical cannabis.

When a school-sponsored activity occurs at another South Dakota public school, the location identified by that school will serve as the designated location for the designated caregiver’s administration of medical cannabis.

This policy shall not apply to school property or school-sponsored activities located outside of the state of South Dakota, on federal property or any other location that prohibits cannabis on its property.

Permission to administer medical cannabis to a qualifying student may be limited or revoked if the qualifying student and/or the student’s parent/guardian or other designated caregiver violates this policy or demonstrates an inability to responsibly follow this policy’s parameters.

No student is permitted to possess or self-administer medical cannabis. Qualifying students with a valid registry identification card who possess or self-administer cannabis may be subject to discipline just as any other student without a valid registry identification card would be. Student possession, use, distribution, sale or being under the influence of cannabis inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

If the federal government indicates that the District’s federal funds will be lost or have been lost by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical cannabis to qualifying students on school property or at a school-sponsored event shall not be permitted. The district shall post notice of such policy suspension and prohibition in a conspicuous place on its website.

KMI


RELATIONS WITH POLITICAL ORGANIZATIONS (PUBLIC FUNDS)

The board believes in the importance of democracy and the rights of citizens to be involved in politics, but recognizes state and federal law that prohibits schools from seeking to influence elections.

School district funds, whether derived from local, state, or federal sources, will not be used for the purposes of influencing elections or ballot measures to be decided by the community or statewide voters.

The school will, in keeping with state and federal law, offer factual information on ballot measures that have the potential to affect district operation, including, opt-out campaigns and bond campaigns, to the public for the purpose of educating voters.

School resources, including staff time, shall not be used for political purposes.

	Huron School District #2-2	CODE: KMI RELATIONS WITH POLITICAL ORGANIZATIONS (PUBLIC FUNDS)
	Policies and Regulations	

Relations with Political Organizations

The board believes in the importance of democracy and the rights of citizens to be involved in politics, but recognizes state and federal law that prohibits schools from seeking to influence elections.

School district funds, whether derived from local, state, or federal sources, will not be used for the purpose of influencing elections or ballot measures to be decided by the community or statewide voters.

The school will not accept any funds, grants, or gifts for election costs from any source other than the governing body of a political subdivision, the state, or the federal government, except for gifts of a nominal and intrinsic value as defined by the South Dakota State Board of Elections.

The school will, in keeping with state and federal law, offer factual information on ballot measures that have the potential to affect district operation, including, opt-out campaigns and bond campaigns, to the public for the purpose of educating voters.

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