AGENDA  
BOARD OF EDUCATION – SPECIAL MEETING  
Instructional Planning Center/Huron Arena  
March 23, 2020  
5:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Dates to Remember
   April 1          Early Release
   April 10         Holiday Break – No School
   April 13         Vacation Day – No School
   April 14         Board of Education Meeting – 5:30 p.m. – IPC (TUESDAY)
   April 27         Board of Education Meeting – 5:30 p.m. – IPC
   May 6            Early Release
   May 11           Board of Education Meeting – 5:30 p.m. - IPC

6. Community Input on Items Not on the Agenda
7. Conflict Disclosure and Consideration of Waivers – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
   a)  
8. CONSENT AGENDA
   The Superintendent of Schools recommends approval of the following:
   a)  Board Approval of New Hires
      As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers’ compensation plan.
      1)  Elise DeVries/Substitute Teacher - $120 per day / Substitute Para-Educator - $14.88 per hour
      2)  Eva Barnes/Food Service-Buchanan Lunch Server/$14.09 per hour
      3)  Neil Poulisse/Substitute Bus Driver/$25 per hour
      4)  Walter Wagemann/Clean-Up Crew Worker/$15 per hour
   b)  Contracts for Board Approval
      1)  Lyndsay Scott/5th Grade Teacher – Washington 4/5 Center/$46,932 per year
      2)  Michael Scott/Special Education Teacher – HMS/$46,932 per year
      3)  Sandi Goltermann/Special Education Teacher – HHS/$50,130 per year
      4)  Caitlin Ziegenbein/Special Education Teacher/$44,369 per year
      5)  Dania Lowe/3rd Grade Teacher – Madison 2/3 Center/$44,369 per year
   c)  Resignations for Board Approval
      1)  Lexi Miller/Special Education Para-Educator-HHS/3 months
   d)  Consideration and Approval of Bills – See attached list
Agenda / Board Meeting March 23, 2020

e) Approve the Bid for Milk and Dairy Products for 2020-2021
f) Approve the Bid for Food Service Prime Vendor for 2020-2021
g) Intent to Apply for Grant Funding

Group Applying: School Nutrition
Contact Person: Carol Tompkins
Name of Award: No Kid Hungry – COVID-19 Grant
Name of Funder: No Kid Hungry
Amount to be Requested: TBD
Project Focus: Feeding children during unexpected school closures

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. CELEBRATE SUCCESSES IN THE DISTRICT:
CONGRATULATIONS:

- **Kobe Busch** (12), **Teegan Evers** (12), and **Nathan Boehrns** (12) – 2019-20 All ESD Boys Basketball Team
- **Hayvn Heinz** (12) – 2019-20 All ESD Girls Basketball Team
- **Miranda Holtrop (Teacher – HMS) and husband Schuyler (Teacher – Washington 4/5 Center)** on the birth of their son, Isaac Keith. Isaac was born on March 14, weighed 7lbs, 14oz, and was 21 inches long.
- **Moses Gross** (7) and **Tyson Lien** (11) – 2019-20 All ESD Wrestling Team
- The following varsity teams/groups have achieved a combined grade point average of 3.0 or higher & are eligible to receive the South Dakota High School Activities Association Academic Achievement Award:
  - One-Act Play
  - Gymnastics Team
  - Debate & Individual Events
  - Girls Basketball Team
  - Boys Basketball Team
  - Girls & Boys Basketball Cheerleaders
  - All State Band
  - Vocal Solo-Ensemble Group
  - Band Solo-Ensemble Group
  - Orchestra Solo-Ensemble Group

THANK YOU TO:
- **BCNU** for their donation of gloves and to **The Retired Personnel** for their donation of school supplies to the Buchanan K/1 Center

10. REPORTS TO THE BOARD:

a) **Classified Employee of the Month – Presented by Kathie Bostrom**
   **Keith Molan**, Transportation Department – Bus Driver, Detailer, & Assistant Mechanic has been selected as Classified Employee of the Month for May 2020. Nomination comments are included in this packet. Congratulations Keith!

b) **LAN Report – Tim VanBerkum**

c) **Superintendent’s Report**

11. OLD BUSINESS

a) **COVID-19 Update**
12. NEW BUSINESS
   a) South Dakota High School Activities Association – School Board Resolution
       Authorizing Membership in the South Dakota High School Activities Association

13. EXECUTIVE SESSION
    1-25-2 Executive or closed meetings may be held for the sole purposes of:
    (4) Preparing for contract negotiations or negotiating with employees or employee
        representatives.

14. ADJOURNMENT
Huron School District  
New Hire Justification

Date: March 5, 2020

Applicant Information  
Applicant Name: Eva Barnes  
Address: 1134 8th Street S.W. Huron, SD 57350  
Phone: (605) 350-5596  
Education: High School - Alpena, SD/Huron University, Huron, SD  
Experience: Previous fast food  
References: Linda Baum, Crystal Wipf, Heather Wipf

Reason for New Hire  
New Position: -----  
Replacement: Replaces Ana Hernandez

Position Information  
Department: Food Service  
Position: Buchanan Lunch Server  
Supervisor: Carol Tompkins  
Responsibilities: Serve lunch, help prep lunch, and some clean  
Hours: 10:45 am – 1:15 pm

Hiring Information  
Wages: $14.09 per hour  
Classification: Level 1 Step 0  
Wage Justification: Food Service Hiring Schedule  
Start Date: March 24, 2020  
Requested by: Carol Tompkins (Administrator)

8/25/14
Huron School District
New Hire Justification

Date: March 17, 2020

Applicant Information
Applicant Name: Neil Poultisse
Address: 2300 Wisconsin Ave. SW, Huron
Phone: 605-353-4747
Education: Wyoming Tech.
Experience:
References: Denny Meyer, LaWayne Wips, Darria Simmons

Reason for New Hire: Increasing the pool of substitute drivers.
New Position:
Replacement:

Position Information
Department: Transportation
Position: Substitute Bus Driver
Supervisor: Kathie Bostrom
Responsibilities: Drive assigned routes to fill in for regular route drivers.
Hours: Vary

Hiring Information
Wages: $25 an hour
Classification: Class 4
Wage Justification: Pay is according to the 2019-2020 pay scale for substitute bus drivers.

Start Date: March 12, 2020
Requested by: Kathie Bostrom

8/25/14
TEACHER’S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Lyndsay Scott

March 4, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of $46932 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. THEREFORE, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at $1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at $2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at $3,000.00. Damages will be assessed at $1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee’s certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15
Hired 2020-2021 WBS+15 and 10 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

***CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT’S OFFICE BY THURSDAY, MARCH 12, 2020***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

...................................................... By ......................................................
Business Manager of the School District Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. “I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job.”

Print Name: Lyndsay Polzin-Scott

Sign here: Teacher
HURON PUBLIC SCHOOLS
Huron, South Dakota

PERSONNEL DATA SUMMARY

1. Name
   Lyndsay Polzin-Scott

   Present Address
   PO Box 1638 – Eagle Butte, SD 57625

   Position Applied For
   5th Grade Teacher – Washington 4/5 Center

2. Preparation and Certification:

   College:
   BS Degree
   MA Degree
   Other

   Name of School
   Augustana College

   Year/Degree
   2010/BS Elementary Education

3. Teaching Experience - (list the last two positions)

   Name of School
   Cheyenne-Eagle Butte School

   How Long/Years
   10 years/2010-2020

   Grades/Subjects
   Grades 7-12/Eng/LA

4. Base Salary: $46,932
   Teaching Assignment: 5th Gr Teacher – Washington 4/5 Center

   Extra Duty: $ Ex Duty Assignment

   Total Salary: $46,932
TEACHER'S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Michael Scott  March 4, 2020

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of $46932 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix, the actual damage. THEREFORE, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at $1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at $2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at $3,000.00. Damages will be assessed at $1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee’s certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15
Hired 2020-2021 WBS+15 and 10 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

***CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 12, 2020***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

........................................... By ...........................................
Business Manager of the School District Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. “I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job.”

Print Name: Michael Scott
Sign here: Michael Scott
Teacher

Witness my hand this 12th day of March, 2020
Witness: [Signature]
# PERSONNEL DATA SUMMARY

1. **Name**: Michael Scott  
   **Present Address**: PO Box 1638 – Eagle Butte, SD 57625  
   **Position Applied For**: Special Education Teacher – Huron Middle School

2. **Preparation and Certification:**  
   **Name of School**: Augustana College  
   **Year/Degree**: 2010/BS Elementary Education & Special Education (Dbl Major)  
   **College**:  
   **BS Degree**:  
   **MA Degree**:  
   **Other**: 

3. **Teaching Experience** - (list the last two positions)  
   **Name of School**: Cheyenne-Eagle Butte School  
   **How Long/Years**: 10 years/2010-2020  
   **Grades/Subjects**: 7-12/SPED Teacher/Case Manager

4. **Base Salary**: $46,932  
   **Teaching Assignment**: Special Education Teacher - HMS  
   **Extra Duty**: $___  
   **Ex Duty Assignment**:  
   **Total Salary**: $46,932
TEACHER’S CONTRACT
Huron School District No. 2-2, Huron, South Dakota

Sandi Goltermann

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of $50130 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. THEREFORE, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at $1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at $2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at $3,000.00. Damages will be assessed at $1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee’s certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

MA
Hired 2020-2021 W/MA and 17 years teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

***CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT’S OFFICE BY THURSDAY, MARCH 12, 2020***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

----------------------------------------------------------
Business Manager of the School District
By ----------------------------------------------------------
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. “I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job.”

Witness my hand this 13th day of March, 2020

Print Name: Sandi Goltermann
Sign here: Sandi Goltermann
Teacher

Witness: Dolly Vanalee...
HURON PUBLIC SCHOOLS  
Huron, South Dakota  

PERSONNEL DATA SUMMARY  

1. **Name**  
   Sandi Goltermann  

   **Present Address**  
   200 Terrace Road – Chamberlain, SD 57325  

   **Position Applied For**  
   Special Education Teacher – Huron High School  

2. **Preparation and Certification:**  
   
<table>
<thead>
<tr>
<th>College</th>
<th>Degree</th>
<th>Name of School</th>
<th>Year/Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>BS</td>
<td>SDSU</td>
<td>1999/BS Psychology, HPER. &amp; Secondary Ed Endorsement</td>
</tr>
<tr>
<td>MA</td>
<td>Degree</td>
<td>USD</td>
<td>Curriculum &amp; Instruction</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. **Teaching Experience - (list the last two positions)**  

<table>
<thead>
<tr>
<th>Name of School</th>
<th>How Long/Years</th>
<th>Grades/Subjects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normative Services, Inc</td>
<td>4 years/2013-2017</td>
<td>Special Education Teacher</td>
</tr>
<tr>
<td>Chamberlain School District</td>
<td>3 years/2017-2020</td>
<td>Special Education Teacher</td>
</tr>
</tbody>
</table>

4. **Base Salary:** $50,130  
   **Teaching Assignment:** Special Education Teacher - HHS  

   **Extra Duty:** $  
   **Ex Duty Assignment**  

   **Total Salary:** $50,130
YOU ARE HEREBY OFFICIALY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of $44369 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. THEREFORE, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at $1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at $2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at $3,000.00. Damages will be assessed at $1,500.00 for breaking of a contract anytime during the second semester. The Board reserves the right to request the Department of Education to suspend the employee’s certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA
Hired 2020-2021 W/BA and 0 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

***CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT’S OFFICE BY THURSDAY, MARCH 12, 2020***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

Business Manager of the School District

By

Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. “I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job.”

Witness my hand this 15th day of March . . . . 2020

Witness: 

Print Name: Caitlin Ziegenbein

Sign here: Teacher
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Caitlin Ziegenbein</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Present Address</td>
<td>802 West City Limits Rd Apt 19 – Yankton, SD 57078</td>
</tr>
<tr>
<td></td>
<td>Position Applied For</td>
<td>Special Education Teacher</td>
</tr>
<tr>
<td>2.</td>
<td>Preparation and Certification:</td>
<td>Name of School</td>
</tr>
<tr>
<td></td>
<td>College: BS Degree</td>
<td>Mount Marty College</td>
</tr>
<tr>
<td></td>
<td>MA Degree</td>
<td>Other</td>
</tr>
<tr>
<td>3.</td>
<td>Teaching Experience - (list the last two positions)</td>
<td>Name of School</td>
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<td></td>
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<tr>
<td>4.</td>
<td>Base Salary:</td>
<td>$44,369</td>
</tr>
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<td></td>
<td>Extra Duty:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Total Salary:</td>
<td>$44,369</td>
</tr>
</tbody>
</table>
Dania Lowe

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of $44,369 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/10/2020 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. THEREFORE, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at $1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at $2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at $3,000.00. Damages will be assessed at $1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA
Hired 2020-2021 W/BA and 6 years of teaching experience;

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 10. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

***CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY, MARCH 19, 2019***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

........................................ By ........................................
Business Manager of the School District Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 17th day of MARCH 2020

Print Name: ........................................
Sign here: ........................................

Witness: ........................................

Teacher

Dania Lowe
HURON PUBLIC SCHOOLS
Huron, South Dakota

PERSONNEL DATA SUMMARY

1. Name: Dania Lowe
   Present Address: 1105 W 8th St Box 298 – Yankton, SD 57078
   Position Applied For: 3rd Grade Teacher – Madison 2/3 Center

2. Preparation and Certification:
   Name of School: Mount Marty College
   Year/Degree: 2020/BA – Elementary & Special Education
   College: BS Degree
   MA Degree
   Other

3. Teaching Experience - (list the last two positions)
   Name of School
   How Long/Years
   Grades/Subjects

4. Base Salary: $44,369
   Teaching Assignment: 3rd Grade Teacher – Madison 2/3 Center
   Extra Duty: $?
   Ex Duty Assignment
   Total Salary: $44,369
From: "Miller, Lexi" <Lexi.Miller@k12.sd.us>
Date: Thursday, March 12, 2020 at 8:08 AM
To: "Radke, Mike" <Mike.Radke@k12.sd.us>
Cc: "Kruse, Samantha" <Samantha.Kruse@k12.sd.us>, Lori Wehlander <Lori.Wehlander@k12.sd.us>
Subject: Resignation

To whom this may concern

This is my letter of resignation as the date of 3-12-2020. I have gotten a job offer that is more permanent and is all year around. I needed to better mine and my children's life with pay and something more steady. As my last day will be 3-19-2020.

Thank you
Lexi Miller
<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Vendor Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Checking</td>
<td>Fund: 10 GENERAL FUND</td>
<td></td>
</tr>
<tr>
<td>BUREAU OF ADMINISTRATION</td>
<td>COMMUNICATIONS</td>
<td>143.96</td>
</tr>
<tr>
<td>NORTHWESTERN ENERGY</td>
<td>UTILITIES</td>
<td>39,820.92</td>
</tr>
</tbody>
</table>

Fund Total: 39,964.88
Checking Account Total: 39,964.88
To: Board of Education
    Mr. Nebelsick
    Mr. Christopherson

Date: March 10, 2020

RE: Accept AVERA PACE Pricing for Milk/Dairy 2020-2021

We received one bid for Milk/Dairy from Avera Pace.

I am recommending accepting the escalator pricing from AVERA PACE for Milk/Dairy for the 2020-2021 school year.

Thank you,

Carol Tompkins
Nutrition Director
To: Board of Education  
Mr. Nebelsick  
Mr. Christopherson

Date: March 10, 2020

RE: Accept Prime Vendor Food Bid for 2020-2021

I respectfully recommend accepting the prime vendor bid from Reinhart for the 2020-2021 school year.

We had three bids submitted:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reinhart Foodservice</td>
<td>$532,792.59</td>
</tr>
<tr>
<td>Sysco</td>
<td>$574,058.61</td>
</tr>
<tr>
<td>Cash-Wa</td>
<td>Bid arrived late, not considered</td>
</tr>
</tbody>
</table>

Thank you,

Carol Tompkins  
Nutrition Director
INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 03/19/20    Contact Person: Carol Tompkins

Group Applying: School Nutrition

Name of Grant/Award: No Kid Hungry - COVID19 Grant

Name of Funder: No Kid Hungry

Contact Person: TBD

Amount to be Requested: TBD    Funder's Submission Due Date: 03/19/20

Project Focus: Feeding children during unexpected school closures

How awarded amount received? Unknown

Full amount up front    Unknown

Reimbursement    Yes

Are any follow up reports required? Unknown

No    If yes, when are they due? ____________

Is any District funding, resource, or in-kind commitment required now or in the future? Yes

Unknown

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: ___________________________  03/19/20

Contact Person:

Building/Department Administrator

Date

Signature: ___________________________

Linda J Pietz, Director of Curriculum, Instruction & Assessment  3-19-20

Date

Signature: ___________________________

Kelly Christopherson, Business Manager  3-19-20

Date

Presented to School Board:___________________________
Keith Molan is our special nominee for Classified Employee of the Month for the Transportation Department. Keith started with us in October 2017 as a substitute bus driver.

During his stint as a substitute driver Keith would eagerly, and without hesitation, take on any route assignment. He was always willing to make himself available to help us out, no matter what his personal schedule. In mid-January of 2018, Keith was willing to add to his responsibilities with the department and take on the activity bus and fleet vehicle detailing job along with his continued duties as a substitute bus driver. Then in late September of 2018, Keith became a regular bus route driver by taking over bus route #6, which is one of seven that goes out into the country. The best part of this is that he still wanted to come back for this school year even after driving in the country during the horrible winter weather and road conditions that we experienced in 2018 - 2019. After becoming the driver of route #6 Keith also became an assistant mechanic at Transportation. He has been tasked with many different responsibilities with this second title and always completes them in impressive fashion.

I have never heard Keith complain about anything at work. He is always thinking of ways to improve our transportation service to the students and the training subject quality that I provide for the drivers. He is very good at sharing his ideas with me and always does so with the betterment of the department and our services to the students in mind.

Keith, I very much appreciate you and what you have brought to Transportation. You truly are one in a million and I am always grateful for your work, thoughts, and positive attitude, even in trying times. Everyone should be so lucky as to have an employee such as you!

Kathie Bosstrom
Director of Transportation
Notification of School Closing
with Plan to Instruct during Closing

District/System # __________ School District/System Name ____________________________

Date Sent _______________ Date Received (Department Purposes) _______________

Instructional hours are required per §13-26-1 **Number of hours in school term.**

This is to provide notification to the South Dakota Department of Education that the district has a plan to instruct, though the students will not be going to the physical school sites in the public school district or nonpublic school system for an extended period of time.

The school board of _____________________________________________ has seen fit to close the following sites:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Grade Span</th>
<th>Number of Hours</th>
<th>Dates</th>
<th>Reason</th>
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<tbody>
<tr>
<td></td>
<td>Kdg</td>
<td>1-5</td>
<td>6-12</td>
<td></td>
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**Documentation of Plan to Instruct during Closing**

NOTE: This is **not** an approval process of whether the school can deliver instruction in an alternative format, but rather, a notification whether the school district or system has a way to provide instruction that may be used to meet the minimum hour requirements of 13-26-1. The documentation should include an assurance that the school district or system has the ability to deliver instruction in ways other than face to face and must include the following components:

- Description of how the school(s) will provide access to teachers (e.g., methods of communication, how and when availability will occur).
- Description of how the school(s) will provide access to materials (e.g., electronically, non-electronically, combination of both).
- Description of how the school(s) will identify learning expectations for students (e.g., learning targets, daily assignments).
- Description of how the school(s) will measure student progress in meeting learning expectations.
- Description of how the school addresses the needs of students who have individualized learning needs to ensure equitable access to learning opportunities. (Special Education, English Learners, Homeless, etc.)
This form is not to be completed nor the documentation submitted if a public school district or nonpublic system plans to close a site and will adjust the school calendar with the preferred methods of extending the school year, lengthening some school days, and/or providing school on Saturdays after a school has reopened.

**Assurance Statement**
The public school board or system is assured that it can continue to meet the learning needs of students in ways other than face to face instruction during an extended site closure and wants these efforts to count towards the minimum hour requirements of §13-26-1 without adjusting the current school calendar, which meets the instructional hours requirement. Documentation to support this assurance as a plan to instruct during a site closing is attached.

______________________________
Board President or Chairperson Signature

______________________________
Date

______________________________
Superintendent or CEO Signature

______________________________
Date

To be filed with the Department of Education – Office of Accreditation  DOFAccred@state.sd.us
SCHOOL BOARD RESOLUTION

Authorizing Membership in the South Dakota High School Activities Association

By resolution, the School Board of:

Huron School District #2-2
(Name of School District or School)

has authorized membership in the South Dakota High School Activities Association for the high school(s) under its jurisdiction as hereinafter listed:

Huron High School

This is to be for the period which begins July 1, 2020 and ends on June, 30, 2021 with the supervision, control, and regulation of any and all high school interscholastic activities being delegated to said Association.

In addition, the above-mentioned School Board has ratified the Constitution, By-Laws, and rules of the South Dakota High School Activities Association as of July 1, 2020 and agrees to conduct its activities programs within the framework of these instruments.

March 23, 2020
Date of Resolution

President of Board – Garrett Bischoff

Superintendent of Schools – Terry Nebelsick

Due By:
July 15, 2020