

<b>Associated School Boards of South Dakota</b>	<b>NEPN Code: EEADA</b>
<b>Policy Reference Manual</b>	

## **USE OF PRIVATE VEHICLES**

The use of passenger vehicles to transport pupils to and from school sponsored and approved activities will only be permitted after ascertaining that the vehicle is reasonably safe, the driver qualified, and that adequate insurance coverage is in force. Proof of insurance coverage must be on file in the office of the transportation director.

A passenger vehicle is one that is designed to carry at least three, but no more than nine passengers. There must be minimum insurance coverage under South Dakota law, and property damage of at least \$25,000 per accident.

Private vehicles driven by employees while in their official capacity are covered primarily by the employee's insurance and secondarily by the District's automobile liability insurance. The District's coverage is for liability only and does not cover damage to the employee's vehicle.

The driver of each vehicle must be competent, and properly licensed to drive. The vehicle shall be roadworthy.

A responsible adult shall be in control of all trips involving passenger vehicles used for student transportation.

### **Legal References:**

SDCL 32-35 (Financial responsibility of vehicle owners & operators)

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