

Associated School Boards of South Dakota	NEPN Code: EBC
Policy Reference Manual	

EMERGENCY PLANS

Advance planning for emergencies and disasters is essential to provide for the safety of students and staff; it also strengthens the morale of all concerned to know that preparedness plans exist and that students and staff have been trained in carrying out the plans.

The Superintendent will develop and maintain an Crisis and Emergency Response Procedures manual containing emergency plans that meet the requirements for preparedness in case of fire, civil emergencies, and natural disasters, along with a record showing the dates and times of drills conducted.

The Emergency Planning Guide for the district schools will be the official guide for the district in case of fire, civil emergencies, and natural disasters. All personnel and students will follow policies and procedures set forth in the guide.

Building principals will meet all requirements for conducting fire and emergency drills to give students practice in moving with orderly dispatch to designated areas under emergency conditions, and the staff practice in carrying out their assigned responsibilities for building evacuation, and will file with the Superintendent a record showing the dates and times of drills conducted.

Legal References:

ARSD 24:43:09:01 (Disaster plan and drills)

Reviewed: 12/13/2012

Revised: 01/01/2007

Notes: The Crisis and Emergency Response Procedures: manual contains emergency plans for the following emergency situations: fire, tornado, blizzard, snow, ice, flood and high water, earthquake, civil disturbances, bomb threats, and nuclear attacks.

Often a district's emergency plans are too extensive to include in a policy manual. In such instances, a note can be added to the policy or regulation (as was done above) to point out the existence of a document containing the entire planning procedure.