AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
Monday, March 9, 2020
5:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Dates to Remember
   March 20  Spring Break – No School
   March 23  Board of Education Meeting – 5:30 p.m. - IPC
   April 1   Early Release
   April 10  Holiday Break – No School
   April 13  Vacation Day – No School
   April 14  School Board Election
   April 14  Board of Education Meeting – 5:30 p.m. – IPC (TUESDAY)
   April 27  Board of Education Meeting – 5:30 p.m. - IPC
6. Community Input on Items Not on the Agenda
7. Conflict Disclosure and Consideration of Waivers - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
   a)
8. CONSENT AGENDA
   The superintendent of schools recommends approval of the following:
   a) Approval and/or Correction of Minutes of Previous Meetings
   b) Consideration and Approval of Bills
   c) Approval and/or Correction of the Financial Report
   d) Board Approval of New Hires
      As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers’ compensation plan.
      1) Whitney Reimer/Assistant Competitive Cheer Coach/$2998 per year
      2) Kylie Davis/Assistant Competitive Dance Coach/$2998 per year
      3) Rachel Kary/MS Boys’ Tennis Coach/$2180 per year
      4) Kaiden Dorris/Assistant Wrestling Coach/$4360 per year
      5) Lynne Hanten/Assistant Gymnastics Coach (Currently 50%) $4360 per year
      6) Jonna Zurbrigen/Volunteer Assistant Gymnastics Coach
      7) Becky Casper/Substitute for Food Service/$14.35 per hour
      8) Lorinda Van Berkum/Administrative Assistant-Special Education Office/$36,375 per year
e) Contracts for Board Approval
   1) 

f) Resignations for Board Approval
   1) Wayne Wilson/Maintenance Technician/6 years – Effective 2/25/2020
   2) Elizabeth Castillo/ESL Teacher-Buchanan/3 years
   3) Rex Sawvell/Director of Building & Grounds/8 years
   4) Suzie Van Berkum/SPED Para-Educator @ HHS/13 years
   5) Suzie Van Berkum/7th Gr VB Coach/8 years

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. CELEBRATE SUCCESSES IN THE DISTRICT:
   CONGRATULATIONS:
   ➢ Logan and Krissa Korkow (1st Grade Teacher-Buchanan) on the birth of their baby girl, Landyn Nicole Korkow, born February 24, 2020. Landyn weighed 5 lbs 11 oz and was 18.5 inches long. She joins big sister and brother, Finnley and Baylor.
   ➢ Food Service – Second round of District Food Service Health Inspections for the year have been received:
     Buchanan 100%
     Madison 95%
     Washington 100%
     Middle School 100%
     High School 99%
   ➢ Huron Tigers Boys' Basketball Team for winning the ESD Title
   ➢ Tyson Lien (11) for winning the 170 Title at State Wrestling
   ➢ Mitch Gaffer, Laura Iverson, and Ben Halbkat for receiving the Leading Chapter Award for the Northern SD District. This is a national award from the National Speech & Debate Association, given for excellence in the team's district.

THANK YOU TO:

➢

10. REPORTS TO THE BOARD:
   a) Classified Employee of the Month – Presented by Carol Tompkins
       Donna Frank, School Nutrition Head Baker, has been selected as Classified Employee of the Month for April 2020. Nomination comments are included in this packet. Congratulations Donna!
   b) LAN Report – Tim VanBerkum
   c) Business Manager's Report
   d) Superintendent's Report

11. OLD BUSINESS
   a)

12. NEW BUSINESS
   a) Time Capsule – Huron High School
   b) 31st Annual Red Power Round Up
   c) Construction Change Order #G-2 – Deduct -$11,851.05
13. EXECUTIVE SESSION
   1-25-2 Executive or closed meetings may be held for the sole purposes of:
   (1) Discussing the qualifications, competence, performance, character or fitness of any
       public officer or employee or prospective public officer or employee. The term
       "employee" does not include any independent contractor.
   (4) Preparing for contract negotiations or negotiating with employees or employee
       representatives.

14. ADJOURNMENT
Huron School District
New Hire Justification

Date: February 24, 2020

Applicant Information
Applicant Name: Whitney Reimer
Address: 1845 Illinois Ave SW Huron SD
Phone: 605-354-2099

Education:
Experience: Sideline cheer four years and two years Comp Cheer at Huron High School.
References: Brandi Fitzgerald, Megan Smith, Sammi Tschetter

Reason for New Hire
New Position: 
Replacement: Whitney McDonald- resigned

Position Information
Department: Athletics
Position: Assistant Competitive Cheer
Supervisor: Megan Smith-Head Cheer and Terry Rotert-AD
Responsibilities: Assist Comp Cheer
Hours: Aug 3, 2020-Oct 27, 2020 after school, nights and some Saturday’s for competitions

Hiring Information
Wages: Asst Comp Cheer $2998 (2019-20 base)
Classification:
Wage Justification:
Start Date: August 3, 2020
Requested by: Terry Rotert - AD
Huron School District
New Hire Justification

Date: February 24, 2020

Applicant Information
Applicant Name: Kylie Davis
Address: 39338 206th St Wolsey, SD 57384
Phone: 785-874-8087

Education:
Experience: Norton Community High School, Norton, Kansas Cheer and
Dance four years in high school; Ft. Hayes State University 2016 – hired
At Madison Elementary for 2020-21 school year.

References:

Reason for New Hire
New Position:
Replacement: Whitney McDonald- resigned

Position Information
Department: Athletics
Position: Assistant Competitive Dance
Supervisor: Megan Smith-Head Dance and Terry Rotert-AD
Responsibilities: Assist Comp Dance
Hours: Aug 3, 2020-Oct 27, 2020 after school, nights and some
Saturday’s for competitions

Hiring Information
Wages: Asst Dance $2998 (2019-20 base)
Classification:
Wage Justification:
Start Date: August 3, 2020
Requested by: Terry Rotert - AD
Huron School District
New Hire Justification

Date: March 3, 2020

Applicant Information
Applicant Name: Rachel Kary
Address:
Phone: 605-354-2203

Education:

Experience: Played six years of tennis for the Huron Tigers and is currently Head Girls Tennis.

References: Tim Hedblom, Leah Branaugh, Rebecca Sadler

Reason for New Hire
New Position: MS Boys Tennis due to large numbers out.
Replacement:

Position Information
Department: Athletics
Position: MS Boys Tennis
Supervisor: Tim Hedblom and Terry Rotert
Responsibilities: Lead MS Boys tennis program
Hours: after school and weekends

Hiring Information
Wages: $2180 base for 4 points on the extra duty schedule
Classification:
Wage Justification: $2180 base plus 2-year experience from 2017-18.
Start Date: March 16, 2020
Requested by: Terry Rotert - AD
Huron School District
New Hire Justification

Date: March 2, 2020

Applicant Information
Applicant Name: Kaiden Dorris
Address: 275 20th St SW Huron, SD
Phone: 605-480-0487

Education: Madison High School 2016, NSU 2019

Experience: Volunteered on Huron’s staff 2019-20, wrestled at NSU Madison High School

References: Al Bierschbach, Phil Downs, Matt Goth, Tom Baszler

Reason for New Hire
New Position:
Replacement: Replace Tom Baszler who resigned.

Position Information
Department Athletics
Position: Assistant Wrestling Coach
Supervisor: Matt Goth and Terry Rotert
Responsibilities: Help prepare varsity; coach varsity and JV
Hours: After school and some evenings/weekends

Hiring Information
Wages: $4,360
Classification: E1

Wage Justification:
Start Date: Nov 16, 2020
Requested by: Terry Rotert - AD
Huron School District
New Hire Justification

Date: February 20, 2020

Applicant Information
Applicant Name: Becky Casper
Address: 4345 Dakota Avenue S.
        Huron, SD 57350
Phone: (605) 352-4451
Education: National College of Business
Experience: Church Kitchen/Hockey Concessions
References: Elaine Bales, Michelle Styer, Mary Hershman

Reason for New Hire
New Position: Substitute for Food Service next fall
Replacement: -----

Position Information
Department: Food Service
Position: Substitute for Food Service
Supervisor: Carol Tompkins
Responsibilities: Sub as needed
Hours: As needed

Hiring Information
Wages: $14.35 per hour
Classification: Level II - Step 0
Wage Justification: Food Service Salary Schedule
Start Date: August 1, 2020
Requested by: Carol Tompkins (Administrator)

8/25/14
Huron School District  
New Hire Justification

Date: 3/3/2020

Applicant Information

Applicant Name:  Lorinda Van Berkum  
Address:  1407 Utah Ave. SE, Huron, SD  
Phone:  605-353-1787  
Education:  AA General Science  
Experience:  Para

References:  Kari Eulberg, Rhonda Kludt, Brandi Knippling, Terri Schlader

Reason for New Hire:  Replacement  
New Position:  
Replacement:  Tonya Whitmore

Position Information

Department:  SPED  
Position:  Admin Assistant  
Supervisor:  Lori Wehlander  
Responsibilities:  SPED Office Assistant  
Hours:  7.5 Hours

Hiring Information

Wages:  36,375  
Classification:  SPED – Division I  
Wage Justification:  AA degree, 13 Years Para Experience, Step 2  
Start Date:  4/20/2020  
Requested by:  Lori Wehlander  (Administrator)

8/25/14
March 2, 2020

Mrs. Peggy Heniz
Principal
Buchanan K/1 Center
5 Mellett Ave
Huron, SD 57350

Dear Mrs. Heniz,

Please accept this letter as notice of my resignation from my position as K/1 ESL Teacher. My last day of employment will be the end of the 2019-2020 school year.

After careful consideration, I have decided to take a step back from teaching and stay home with my children. I have enjoyed my time working as an ESL teacher at Buchanan, and I will miss my fellow staff members greatly.

It has been a pleasure working with you and the staff at Buchanan over the last three years. I would like to thank you, Mrs. Heniz, for being such an understanding principal to work with. I have always appreciated that you are willing to listen to your staff and come up with solutions cooperatively to ensure the best for your faculty and students. With the help of yourself and the rest of the teaching staff, I have grown as an educator, for which I am forever grateful.

Sincerely,

Elizabeth Castillo
March 5, 2020

Mr. Radke & Mrs. Wehlander,

I am writing to inform you that I will resign my position as a Special Education Para at Huron High School. I have accepted a position within the school district at the Office of Special Education.

I have enjoyed the past 13 years at Huron High School working with students and faculty.

My new position begins April 20, 2020, so I will plan for my last day to be Friday, April 17, 2020.

Sincerely,

Suzie Van Berkum

Suzie Van Berkum
March 5, 2020

Mr. Terry Rotert,

This letter is to inform you that I am resigning my position from 7th grade volleyball.

I have taken a full-time position within the district and the hours will not allow me to work middle school volleyball.

I have enjoyed the experience the past 8 years.

Sincerely,

Suzie Van Berkum

3-5-20
Donna Frank is our School Nutrition Head Baker. She is an employee anyone would admire!

She does her job everyday as if it is the most important job on earth. She maintains pride in her position and in her work, which is to scratch bake our buns and other baked goods.

Here are a few of the accolades written about her by her team members when nominating her:

Donna’s job is quite challenging and she does a super job every day!

Donna is well organized and looks ahead to complete all upcoming tasks!

Donna is very attentive to her duties, is a clear thinker, and always helpful!

Donna is willing to help others wherever she may be needed to help or at any time!

Donna is a person who is willing to “Step Up” to any challenges!

Donna takes great pride in the wonderful baked items she makes each day!

Donna makes sure she works efficiently and quickly while making sure everything she does is done well!

Congratulations Donna on being chosen as our School Nutrition Classified Employee of the Month!
Memorandum

Date: March 4, 2020
To: School Board Members
    Terry Nebelsick, Superintendent
From: Kelly Christopherson, Business Manager
RE: 31st Annual Red Power Round Up


Members of the local chapter are requesting permission from the school to have some of the school’s International Harvester equipment on display at the fairgrounds during the show. The school owns an IH pay loader from the 1980’s, an IH vacuum truck used to clean parking lots from the 1980’s, an older IH school bus, and a late model IH school bus that could be put on display.
CHANGE ORDER

PROJECT:
(Name, address)
Huron HS/Middle School Improve
150 5th Street SW
Huron, South Dakota 57350
Contractor shall sign all copies and return all copies to the Architect. (For additional signatures and distribution.)

TO:
(Contractor)
Mills Construction
1311 Main Avenue South
Brookings, SD 57006

ARCHITECTS PROJECT #18491

CONTRACT FOR: General

DATE OF ISSUANCE: 2/21/20

TOTAL NET DEDUCT TO CONTRACT:

You are directed to make the following changes in this Contract:

See attached back-up sheets for breakdown of change order items.

The original Contract Sum was
Net change by previous Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be decreased by this Change Order
The new Contract Sum including this Change Order will be
The Contract Time will be increased by

The Date of Completion as of the date of this Change Order therefore is:

It is hereby agreed that the provisions of the contract shall not be otherwise changed or affected by the provisions of this change order.

Recommended by:
Koch Hazard Architects
431 N. Phillips Avenue, Suite 200
Sioux Falls, SD 57104

Accepted by:
Mills Construction
1311 Main Avenue South
Brookings, SD 57006

Approved by:
Huron School District 2-2
150 6th Street SW
Huron, SD 57350

DATE 2/21/20

CHANGE ORDER NO. G-2
Date: 01/15/20  
Project: Huron HS/MS Improvements/#1948E  
Subject: Architect's Proposal/Change Order Log  
To: Huron School District 2-2  
Mills Construction

### Proposals/CO's in Process
(Items incorporated in a change order, not approved or voided have been deleted from the list.)

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Request for Proposal</th>
<th>Proposal Rec’d</th>
<th>A/E Recommendation to Owner Approval</th>
<th>CO Initiated</th>
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<tr>
<td>1</td>
<td>Batt insulation and addl air barrier</td>
<td>11/19/19</td>
<td>12/3/19</td>
<td>1,495.49</td>
<td>1/15/20 G-1</td>
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<td>2</td>
<td>Splice existing cables to call paging</td>
<td>11/26/19</td>
<td>12/3/19</td>
<td>3,086.99</td>
<td>1/15/20 G-1</td>
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<td>3</td>
<td>Install USG Clean Room ClimaPlus ACP</td>
<td>12/11/19</td>
<td>12/13/19</td>
<td>3,146.34</td>
<td>1/15/20 G-1</td>
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<tr>
<td>4</td>
<td>Install Owner supplied carpet</td>
<td>12/13/19</td>
<td>12/17/19</td>
<td>1,511.42</td>
<td>1/15/20 G-1</td>
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<tr>
<td>5</td>
<td>Install new LED flat panel lay-in fixtures</td>
<td>12/16/19</td>
<td>12/17/19</td>
<td>12,401.49</td>
<td>1/15/20 G-1</td>
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<td>12,401.49</td>
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<td>6</td>
<td>Install automatic temp control</td>
<td>12/16/19</td>
<td>12/31/19</td>
<td>41,710.55</td>
<td>1/15/20 G-1</td>
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<td>7</td>
<td>Credit for removal of 9&quot; vct</td>
<td>1/9/20</td>
<td>1/9/20</td>
<td>0.00</td>
<td>1/15/20 G-1</td>
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<td>8</td>
<td>Provide 6 addl sanitary napkins disp.</td>
<td>1/13/20</td>
<td>1/14/20</td>
<td>3,333.97</td>
<td>2/21/20 G-2</td>
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<td>Task Description</td>
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<td>9. Install new ceiling grid in 126</td>
<td>1/22/20</td>
<td>1/22/20</td>
<td>5,827.05</td>
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<td>10. Provide &amp; install wide stile full glass</td>
<td>1/22/20</td>
<td>1/27/20</td>
<td>-8,367.36</td>
<td>1</td>
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<td>aluminum door in lieu of full glass plank</td>
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<td>11. Credit for omission of new lockers</td>
<td>1/28/20</td>
<td>1/28/20</td>
<td>-12,644.71</td>
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<td>12. Locker Room Island Demo</td>
<td>1/28/20</td>
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<td>13. Provide Sloan side mount sensor</td>
<td>1/28/20</td>
<td>1/28/20</td>
<td>1,091.37</td>
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<td>battery operated flush valves</td>
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<td>14. MS East Room Mod</td>
<td>2/20/20</td>
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</table>

**Change Orders issued to date: $15,145.63**

Sincerely,

KOCH HAZARD ARCHITECTS

Chris Brockevelt, Project Designer
Kathy,

Could you put together the next CO for Mills. Please include RFP 8-11,13. RFP 13 was rejected.

RFP 12 and 14 are still out there waiting for proposals.

Thank you

Chris Brockevelt | Project Developer
Koch Hazard Architects | 605 782 8722 | www.kochhazard.com
REQUEST FOR PROPOSAL (RFP)

DATE: 1-13-2020

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested: ______ Contractor Requested: X ______ Unforeseen Conditions ______ Design Issue ______

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.

Please submit an itemized cost breakdown of all material and labor, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:


ARCHITECT - KOCH HAZARD

Chris Brockevelt, Project Manager

REPRESENTATIVE

cc: Owner
    Contractor
    Consultants
Request for Proposal

1311 Main Avenue South
Brookings, SD 57006
(605) 697-3100

RFP Number: 8
Date: 01/14/2020

Regarding:
RFP #8 - Add Sanitary Napkin Dispensers

To:
Huron School District 2-2
150 5th Street SW
Huron, SD 57350

Job Site:
Huron School Improvements

Requested By: Phone: E-mail:
Paul M Sahr (605) 690-4545 psmills@brookings.net

Requested Change:
RFP #8 - Adding Sanitary Napkin Dispensers

This RFP includes adding (6) six sanitary napkin dispensers in the Women’s and Uni-Sex Bathrooms throughout the project.

There is no request for a time extension associated with this individual change. However, we reserve the right to review the cumulative affect to the schedule caused by multiple changes to the project.

RFP Total $ 3333.97

Please respond by: 01/21/2020

Paul Sahr
Paul M Sahr
Mills Construction, Inc.

Architect
Kelly Christopherson
# REQUEST FOR PROPOSAL - ITEMIZED COSTS

**Project:** Huron School Improvements  
**Job #** 1723 General Contract  
**Request for Proposal #** 8  
**Adding Sanitary Napkin Dispensers**  

<table>
<thead>
<tr>
<th>Phase</th>
<th>Description</th>
<th>Labor</th>
<th>Contractor</th>
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<tr>
<td>Super</td>
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<tr>
<td>Carpenter</td>
<td>6 mh’s @ $42.00</td>
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<td>252.00</td>
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<tr>
<td>ADMIN</td>
<td>mh’s @ $85.00</td>
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## Materials

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<th>Item</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
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<tbody>
<tr>
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<td>6.00 ea</td>
<td>$434.00 ea</td>
<td>2,604.00 ea</td>
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**Sales Tax (6.5%)**

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<th>Subcontractor</th>
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<td>sf @</td>
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**Totals**

- **Contractor’s Fee on Contractor’s Own Work (8%)**: $3,025.26  
- **Contractor’s Fee on Subcontractors (5%)**: $3,267.28  
- **Excise Tax (2%) (0.02041)**: $3,267.28  

**TOTAL**: $3,333.97
JOB NUMBER: SSX1927914  JOB NAME: Huron School Improvements
LOCATION: Huron, SD

TO: Mills Construction
Attn: Paul Sahr
1311 Main Avenue South
Brookings, SD 57006

LETTING DATE: 01/13/2020
PROPOSAL DATE: 10/24/2019
ARCHITECT: Koch Hazard

We propose to furnish the following, subject to all the terms and conditions stated herein:

SECTION  BID AMOUNT

Base Bid

RFP #8  Napkin Dispensers
Quoting: 6 Napkin/Tampon Dispensers.
Note: Must ship with other accessory order.

$2,604.00

No sales tax or special tax included, unless indicated above.

Prices are F.O.B. to Huron, SD.

THIS PROPOSAL FOR ACCEPTANCE WITHIN 30 DAYS

Submitted by: Sarah Schmeling  Signature  1/13/20
(Print name)  (Signature)  (Date)

Accepted by:  (Print name)  (Signature)  (Date)
REQUEST FOR PROPOSAL (RFP)

RFP # 9

TO: Mils Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested: X Contractor Requested: Unforeseen Conditions Design Issue

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.

Please submit an itemized cost breakdown of all material and labor, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Install new ceiling grid in Science Lab Rooms 126. Include the two adjacent storage rooms.

2. See attached.

ARCHITECT - KOCH HAZARD

Chris Brockevelt, Project Manager

REPRESENTATIVE

CC: Owner
Contractor
Consultants
Request for Proposal

1311 Main Avenue South
Brookings, SD 57006
(605) 697-3100

RFP Number: 9
Date: 01/22/2020

Regarding:
RFP #9 - Add Ceiling Grid in Room 126

To:
Huron School District 2-2
150 5th Street SW
Huron, SD 57350

Job Site:
Huron School Improvements

Requested By:  Phone:  E-mail:
Paul M Sahr  (605) 690-4545  psmills@brookings.net

Recipients:  Phone:  E-mail:
Kelly Christopherson

Requested Change:
RFP #9 - Add Ceiling Grid at Room 126

This RFP includes the replacement of the acoustical ceiling grid at room 126 in the high school along with the two storage rooms attached to this room. Specific items included are as follows.
1. Remove the existing light fixtures.
2. Remove the existing/new ceiling tile at all areas in a manner to salvage all full 2 x 2 ceiling tiles to be reused.
3. Remove the existing old ceiling grid at all areas and discard.
4. Install new ceiling grid at all areas.
5. Re-install existing tile at all areas. Note that the cut tiles will most likely need to be redone using new acoustical tiles.
6. Re-install the light fixtures.
7. Clean-up all areas as needed.

We are requesting (1) one additional day be added to the contract time for the work included in this change.

RFP Total  $ 5627.05

Please respond by: 02/04/2020

Paul Sahr
Paul M Sahr
Mills Construction, Inc.

Architect

Kelly Christopherson
## REQUEST FOR PROPOSAL - ITEMIZED COSTS

**Project:** Huron School Improvements  
**Job #:** 1723 General Contract  
**Request for Proposal #:** 9  
**Date:** 2/4/2020

### Phase | Description | Contractor
--- | --- | ---
Super | 1 mh's @ $56.00 | 56.00
Carpenter | 11 mh's @ $42.00 | 462.00
ADMIN | mh's @ $65.00 |  

### Materials

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Labor</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>211</td>
<td>Demo Existing/New Ceiling Tiles</td>
<td>1505.00 sf @</td>
<td>4.0 mh's</td>
</tr>
<tr>
<td>211</td>
<td>Demo the Existing Ceiling Grid</td>
<td>1505.00 sf @</td>
<td>4.0 mh's</td>
</tr>
<tr>
<td>140</td>
<td>Clean-up of area after demo</td>
<td>1505.00 sf @</td>
<td>3.0 mh's</td>
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</tbody>
</table>

### Sales Tax (6.5%) | $87.73 | 4.40

### Subcontractor

<table>
<thead>
<tr>
<th>Item</th>
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<th>Labor</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>951</td>
<td>Install New Grid and Reinstall Tile</td>
<td>1,505 sf @</td>
<td>3,380.00</td>
</tr>
<tr>
<td>1630</td>
<td>Remove &amp; Reinstall Lights</td>
<td>1 ls @</td>
<td>1,406.00</td>
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### Totals

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Labor</th>
<th>Contractor</th>
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</thead>
<tbody>
<tr>
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<td></td>
<td>$590.13</td>
<td>47.21</td>
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<tr>
<td>Contractor's Fee on Subcontractors (5%)</td>
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<td>$4,786.00</td>
<td>287.16</td>
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<tr>
<td>Excise Tax (2%) (.02041)</td>
<td></td>
<td>$5,710.50</td>
<td>116.55</td>
</tr>
</tbody>
</table>

**TOTAL** | **5,827.05** |  

PROPOSAL

FM Acoustical Tile, Inc.

27128 Parklane Drive
Sioux Falls, SD 57106-8000

Phone (605) 368-2123
Fax (605) 368-5344

Proposal Submitted To: 
MILLS CONSTRUCTION
Fax: 

Street: 
1311 MAIN AVE S

City, State and Zip Code: 
BREOOKINGS SD

Job Name: 
HURON SCHOOL

Job Location: 
HURON SD

Date of Plans: 

ATTEN: PAUL

We hereby submit specifications and estimates for: ACOUSTICAL CEILINGS

GENTLEMEN

AS PER RFP # 9 DATED 1/22/20

ADD THE SUM OF:

THREE THOUSAND THREE HUNDRED EIGHTY ($3,380.00) DOLLARS

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Dollars ($___________).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary Insurance. Our workers are fully covered by Workman’s Compensation Insurance.

Authorized
Signature TIM DORNBUSCH

Note: This proposal may be Withdrawn by us if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: 
Signature 


February 3, 2020

Mills Construction
1311 Main Ave. South
Brookings, SD 57006

Attn: Paul Sahr
RE: Huron Schools IMPS
Huron, SD 57350
Muth Job# 5333

Dear Paul,

Muth Electric, Inc. would like to propose the following change order pricing to complete RFP#9, new ceiling in room 126. The total cost of the change order request is $1,406.00.

If you have any questions regarding the pricing of this change order, please call me at (605) 770-4354. Thank you for working with us on the project, we greatly appreciate your business.

Sincerely,
Muth Electric, Inc.

Ryan Block
Project Manager
Change Order
RB/YH

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _______________

Signature: _________________________

"Professional Answers For All Your Electrical Needs"
Muth Electric, Inc.
Bid Summary Sheet

Estimate #: 45863  Location: Huron
Customer: Mills Construction
Description: RFP#9 Demo and replace ceiling
Estimated By: RB  Checked By: RB
Approval Date:  Change Order Status: Approved

<table>
<thead>
<tr>
<th>Coordination Time</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Superintendent Time:</td>
<td>0.00</td>
</tr>
<tr>
<td>Travel Time:</td>
<td>0.00</td>
</tr>
<tr>
<td>Miscellaneous Time:</td>
<td>0.00</td>
</tr>
<tr>
<td>Total (A)</td>
<td>0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Material Cost</th>
<th>Labor Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total from Estimate Item Detail</td>
<td>$0.00</td>
</tr>
<tr>
<td>Misc Material and Labor:</td>
<td>3.00 %</td>
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<tr>
<td>Coordination Time</td>
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</tr>
</tbody>
</table>

| TOTAL MATERIAL (C) AND LABOR (D) | $0.00 | 14.40 |

| 14.40 Regular Labor Hours @ $64.00 | $777.57 |

| Overtime Hours @ $0.00 | $0.00 |

| Labor Burden 35 % | $272.15 |
| Labor Total | $1,049.72 |
| Subcontracts | $0.00 |
| Job Expense (B) | $252.23 |
| Material Cost | $0.00 |
| Total Direct Cost | $1,301.95 |
| Overhead 8 % | $104.16 |
| Sub Total | $1,406.11 |
| Profit 0 % | $0.00 |
| Sub Total | $1,406.11 |
| SD Contractors Excise Tax 0 % | $0.00 |
| Sub Total | $1,406.11 |
| Performance Bond | $0.00 |
| Total | $1,406.11 |

Total Job Expenses (B) | $252.23 |

SubContractor Report

<table>
<thead>
<tr>
<th>Subcontractor Name</th>
<th>PO Number</th>
<th>Phase</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>None</td>
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<td>0</td>
<td>$0.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
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</table>

03-Feb-20 11:05 AM
## Muth Electric - Estimate Detail Report

**Muth Job Number:** 5333  
**Estimate:** 45863  
**Estimated By:** RB  
**Customer:** Mills Construction  
**Job Desc:** RFP#0 Demo and replace ceiling  
**Location:** Huron

<table>
<thead>
<tr>
<th>Muth Item #</th>
<th>Description</th>
<th>Quantity</th>
<th>Material Cost</th>
<th>Material Extension</th>
<th>Labor Units</th>
<th>Labor Units Extension</th>
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<tbody>
<tr>
<td></td>
<td>DEMO 2X2 LIGHTING</td>
<td>23</td>
<td>0</td>
<td>$0.00</td>
<td>0.1800</td>
<td>4.14</td>
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<tr>
<td></td>
<td>DEMO 4' SURFACE LIGHT</td>
<td>2</td>
<td>0</td>
<td>$0.00</td>
<td>0.3000</td>
<td>0.60</td>
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<tr>
<td></td>
<td>DEMO 5 FIRE ALARM DEVICE</td>
<td>5</td>
<td>0</td>
<td>$0.00</td>
<td>0.3000</td>
<td>1.50</td>
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<tr>
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<td>DEMO PROJECTOR</td>
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<td>$0.00</td>
<td>0.7500</td>
<td>0.75</td>
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<td>REINSTALL 2X2 LIGHT</td>
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<td>0</td>
<td>$0.00</td>
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<td>REINSTALL 4' SURFACE LIGHT</td>
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<td>$0.00</td>
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<tr>
<td></td>
<td>REINSTALL FIRE ALARM DEVICE</td>
<td>5</td>
<td>0</td>
<td>$0.00</td>
<td>0.3000</td>
<td>1.50</td>
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<td>REINSTALL PROJECTOR</td>
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<td>$0.00</td>
<td>0.7500</td>
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**Totals**  
- **Material Cost:** $0.00  
- **Material Extension:**  
- **Labor Units:** 13.98  
- **Labor Units Extension:**
ROOM 126 REFLECTED CEILING PLAN

New Grid in Science Room 126

HIGH SCHOOL
HURON HIGH/MIDDLE/ VOCATIONAL SCHOOL IMPROVEMENTS

RFP#9
REQUEST FOR PROPOSAL (RFP)

RFP # 10

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested: ________ Contractor Requested: __X__ Unforeseen Conditions: ________ Design Issue: ________

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Please submit an itemized cost breakdown of all material and labor, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Provide and install Wide Stile Full Glass Aluminum Doors in lieu of the specified Full Glass Plank Doors as bid.

ARCHITECT - KOCH HAZARD

Chris Brockevelt, Project Manager

REPRESENTATIVE

cc: Owner
    Contractor
    Consultants
Request for Proposal

1311 Main Avenue South
Brookings, SD 57006
(605) 697-3100

RFP Number: 10
Date: 01/27/2020

Regarding:
RFP #10 - Change Aluminum Door Style

To:
Huron School District 2-2
150 5th Street SW
Huron, SD 57350

Job Site:
Huron School Improvements

Requested By: Phone: E-mail:
Paul M Sahr (605) 690-4545 psmills@brookings.net

Requested Change:
RFP #10 - Change Aluminum Door Style

This RFP includes providing and installing CMI 452 Series Stile Full Glass Aluminum Doors in Lieu of Full Glass Plank Doors.

There is no request for a time extension associated with this individual RFP. However, we reserve the right to review the cumulative affect to the schedule caused by multiple changes to the project.

RFP Total $-8397.36

Please respond by: 01/31/2020

Paul Sahr
Paul M Sahr
Mills Construction, Inc.

Architect
Kelly Christopherson
# REQUEST FOR PROPOSAL - ITEMIZED COSTS

**Project:** Huron School Improvements  
**Job #:** 1723 General Contract  
**Request for Proposal #:** 10  
**Date:** 1/27/2020

## Labor

<table>
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<tr>
<th>Phase</th>
<th>Description</th>
<th>Contractor</th>
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</thead>
<tbody>
<tr>
<td>Super</td>
<td>mh's @ $56.00</td>
<td></td>
</tr>
<tr>
<td>Carpenter</td>
<td>mh's @ $42.00</td>
<td></td>
</tr>
<tr>
<td>ADMIN</td>
<td>mh's @ $55.00</td>
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</tr>
</tbody>
</table>

## Materials

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<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Contractor</th>
</tr>
</thead>
</table>

## Subcontractor

### Change to Wide Style Doors in Lieu of Plank

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>ls $8,200.00 is</td>
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</table>

## Totals

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor's Fee on Contractor's Own Work (8%)</td>
<td>($8,200.00)</td>
</tr>
<tr>
<td>Contractor's Fee on Subcontractors (6%)</td>
<td>($8,200.00)</td>
</tr>
<tr>
<td>Excise Tax (2%) (.02041)</td>
<td>($8,200.00)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>(8,367.36)</strong></td>
</tr>
</tbody>
</table>
DATE: January 27, 2020
TO: Mills Construction
PROJECT: Huron HS/MS/Voc. School Improvements
LOCATION: Huron, SD
ADDENDA:
PLAN DATE:

AMOUNT: $ (8,200.00)

USE TAX: INCLUDED Yes
EXCISE TAX: INCLUDED No

Items Furnished and Installed
- Per RFP#10
  - Provide and Install CMI 452 Series Wide Stile Full Glass Aluminum Doors in lieu of Full Glass Plank Doors.

  - Material Cost = $ (8,200.00)
  - Labor = $ -
  - TOTAL DEDUCT = $ (8,200.00)

This proposal also includes:

- Items Not Installed
  - Temporary enclosures.
  - Engineering, testing, or structural calculations are NOT included in above price.

THIS PROPOSAL IS SUBJECT TO REVIEW AFTER 45 DAYS.

THANK YOU!
Nathan Kruger
Nathan@HeartlandGlassCo.com

PROPOSAL ACCEPTED BY:

CONTRACTOR:

4:07 PM - 1/27/2020
REQUEST FOR PROPOSAL (RFP)

RFP # 11

TO: Mills Construction

PROJECT: Huron HS/MS/Voc. School Improvements/#1849E

Owner Requested: X Contractor Requested: ______ Unforeseen Conditions: ______ Design Issue: ______

Proposal Requests are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.
Please submit an itemized cost breakdown of all material and labor, in accordance with the General Conditions, for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

PLEASE SUBMIT PROPOSAL WITHIN TEN (10) DAYS OR LESS

DESCRIPTION OF WORK:

Provide for the Huron High School as follows:

1. Provide credit for the omission of new lockers in the Boys/Girls Locker Rooms in the Huron Middle School.
   a. Remove the existing lockers from the islands and reinstall to maximize the quantity in the proposed locations.
   b. Install filler as needed, Contractor to verify.

ARCHITECT - KOCH HAZARD

Chris Brockveit, Project Manager

REPRESENTATIVE

CC: Owner
    Contractor
    Consultants
1311 Main Avenue South  
Brookings, SD 57006  
(605) 697-3100

RFP #11 - Credit to Reuse Existing Lockers

To:  
Huron School District 2-2  
150 5th Street SW  
Huron, SD 57350

Job Site:  
Huron School Improvements

Requested By:  
Paul M Sahr  
(605) 690-4545  
psmills@brookings.net

Requested Change:  
RFP #11 - Credit for Using Existing Lockers

This RFP includes a credit for reusing the existing lockers rather than buying new in the Boys/Girls Locker Rooms in the Huron Middle School. It also includes supplying new 5" filler strips with slip joints on each side of the existing lockers to fill in the holes where the lockers cubbies were located. Note that the cost to remove the existing lockers will be accounted for under RFP #12.

We are requesting (1) one additional day be added to the contract time for the completion of the work included in this change.

RFP Total $-12644.71

Please respond by: 02/04/2020

Paul Sahr

Paul M Sahr  
Mills Construction, Inc.

Kelly Christopherson

Architect
<table>
<thead>
<tr>
<th>Phase</th>
<th>Description</th>
<th>Contractor</th>
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<tbody>
<tr>
<td>Super</td>
<td>1 mh's @ $56.00</td>
<td>56.00</td>
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<tr>
<td>Carpenter</td>
<td>9 mh's @ $42.00</td>
<td>378.00</td>
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<table>
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<tbody>
<tr>
<td>1003 Credit for Using Existing Lockers and</td>
<td>13,329.00</td>
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<tr>
<td>1003 Supplying (18ea) 5&quot; Fillers</td>
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<tr>
<td>1003 Installing 5&quot; fillers not originally figured</td>
<td>1,286.00</td>
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<td>Subcontractor</td>
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<tr>
<td>Totals</td>
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</tr>
<tr>
<td>Contractor's Fee on Contractor's Own Work (8%)</td>
<td>($12,391.79)</td>
</tr>
<tr>
<td>Contractor's Fee on Subcontractors (8%)</td>
<td>($12,391.79)</td>
</tr>
<tr>
<td>Excise Tax (2%) (.02041)</td>
<td>($12,391.79)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>(12,644.71)</td>
</tr>
</tbody>
</table>
COMBINED BUILDING SPECIALTIES

PROPOSAL: SXX1927914
STRUCTURE: Huron School Improvements

(PAGE 2)

SECTION

102800 Toilet Accessories
Quoting: 42 Grab Bars, 1 Napkin Vendor, 24 Napkin Disposals, 3 Mirrors, 2 Baby Changers, 45 Robe Hooks, 1 Shower Rod/Curtain/Hooks/Seat/Soap Dish/Towel Pin and 3 Mop Holders.

104413/154416 Fire Extinguisher/Cabinet
Quoting: (1) 10lb Multipurpose Fire Extinguisher with Aluminum, Non-Rated Cabinet.

165113 Metal Lockers
Quoting: (27) 15"x18"x72" Double Tier Athletic Lockers. Quoting Republic Storage but Penco Might be Existing. Price Includes Installation. Existing Locker Removal by Others!

*BID AMOUNT

$4,635.00

$290.00

$13,329.00

*Note: 1 Shipment Per Section Allowed.

No sales tax or special tax included, unless indicated above.

We acknowledge addenda nos. 1, 2, 3, 4 bidding manufacturer's standard colors only.

Prices are F.O.B. Huron, SD.

THIS PROPOSAL FOR ACCEPTANCE WITHIN 30 DAYS

Submitted by: Sarah Schmelz
(Print name) (Signature) 10/24/19 (Date)

Accepted by: (Print name) (Signature) (Date)
JOB NUMBER: SSX1927914  JOB NAME: Huron School Improvements
LOCATION: Huron, SD

TO: Mills Construction
Attn: Paul Sahr
1311 Main Avenue South
Brookings, SD 57006

LETTING DATE: 01/30/2020
PROPOSAL DATE: 10/24/2019
ARCHITECT: Koch Hazard

We propose to furnish the following, subject to all the terms and conditions stated herein:

SECTION
Base Bid

RFP #11 Locker Items
Quoting: (18) 6" Filler Panels with 18 Slip Joints. Materials Only.

$1,286.00

No sales tax or special tax included, unless indicated above.

Prices are F.O.B. to Huron, SD.

THIS PROPOSAL FOR ACCEPTANCE WITHIN 30 DAYS

Submitted by: Sarah Schmeling (Print name) Sarah Schmeling (Signature) 1/30/20

Accepted by: (Print name) (Signature) (Date)