

**PROFESSIONAL STAFF POSITIONS**  
**(Certified Classroom Teacher)**

Appointment

1. The annual period of service will be reflected in the contract.
2. The building principal or designee will be the teacher's immediate supervisor.
3. The teacher will meet certification requirements as established by the state of South Dakota.

Duties

1. The teacher will provide instruction and will assess to verify progress in student learning, following guidelines established by state standards, district curriculum, individual educational plans, and the school district's strategic plan.
2. The teacher will be responsible for reports required by the school district, maintaining attendance records, and subject area progress reports.
3. The teacher will create and maintain a learning environment which invites and encourages self-discipline, good citizenship, and good study and work habits.
4. The teacher will treat all students with respect.
5. The teacher will provide for the safety and welfare of students within the school environment.
6. The teacher will maintain a professional relationship with all district staff.
7. The teacher will share responsibilities assigned outside of the classroom.
8. The teacher will support activities which strengthen school/ community relationships.

9. The teacher will work respectfully and cooperatively with parents. He/she will report directly to them at parent-teacher conferences as scheduled and as need arises.
10. The teacher will responsibly and economically use and care for supplies and equipment.
11. The teacher will establish goals to enhance professional growth.
12. The teacher will be evaluated in accordance with provisions of the negotiated evaluation policy.